

## Diocese of York

### Role Description:

## Benefice of Hinderwell, Roxby and Staithes w Lythe, Ugthorpe and Sandsend

### Priest in Charge

#### 1 Introduction

This role description has been prepared following the previous post holders' leaving office. It takes into account the Parochial Church Councils' statement of the condition, needs and traditions of the parishes (the 'parish profiles') made in a similar fashion to that required by section 11 of the Patronage (Benefices) Measure 1986. It should be reviewed 6 months after the commencement of the appointment, and if necessary at Ministerial Development Review, alongside the setting of objectives.

#### 2 Details of post

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|--|--|
| 2.1 Role title                                   | Priest in Charge   |
| 2.2 Name of benefice                             | Hinderwell, Roxby and Staithes w Lythe,<br>Ugthorpe and Sandsend |
| 2.3 Deanery and archdeaconry                     | Whitby, Cleveland  |
| 2.4 Initial point of contact on terms of service | The Diocesan Chief Executive                                     |

#### 3 Role purpose: Generic

- 3.1 To share with the Archbishop and the Suffragan Bishop in the cure of souls in the parish.
- 3.2 To be the priest of the parishes, having regard to the calling and responsibilities of the clergy of the Church of England as described in the Ordinal, the Canons, national Safeguarding policies, and all other relevant legislation, in accordance with the Archbishops' statement *Guidelines for the Professional Conduct of the Clergy*.
- 3.3 To work with any other ministers in the parishes and with members of the Parochial Church Councils in the development of the church in the parishes, having regard to the need for sustainability and effectiveness in mission.
- 3.4 To ensure that a high standard of worship, preaching and pastoral care is provided.
- 3.5 As a collaborative leader, to nurture discipleship and develop the ministry of all God's people, through training, co-operation and support, encouraging all people as appropriate to take responsibility for the mission and ministry of the parishes, and seeking to identify potential future leaders and ministers.
- 3.6 To encourage parishioners to participate in, and make use of, diocesan programmes of mission and development, and to have regard to them in planning.

- 3.7 To collaborate with others in the deanery in mission and ministry, and through deanery planning, participate in the future shaping of ministry according to the parameters of resources and opportunities.
- 3.8 To be pro-active and constant in seeking the fullest possible degree of ecumenical co-operation and commitment.

#### **4 Role purpose: Specific**

- 4.1 To deepen the faith and theological understanding of the congregations, willing to engage with, and lead, learning in the communities in the Benefice
- 4.2 To lead and develop worship, creating a context for worship which is warm and welcoming to the existing congregations as well as to visitors and tourists
- 4.3 To continue to develop the relationship with local schools and to encourage involvement of younger people in church life
- 4.4 To work with ecumenical partners in mission, fostering and growing connections already in place with Methodist and Catholics
- 4.5 To contribute to the work of the Deanery to support and bring to fulfilment the vision for the Deanery

#### **5 Key contacts and relationships**

##### 5.1 *Generic*

- a The Archbishop, Suffragan Bishop and Archdeacon
- b The Churchwardens and the Parochial Church Councils
- c The Deanery Chapter and Synod
- d Diocesan and archdeaconry advisers in specialist areas

##### 5.2 *Specific*

Readers, retired clergy

##### 5.3 *Supportive*

- a The Rural Dean
- b The Diocesan Director of Training, Mission and Ministry
- c The Archbishop's Adviser and Co-ordinator of Pastoral Care

#### **6 Role Context**

- 6.1 The Diocese has a programme of re-assessing priorities for resourcing and deployment and of reduction in the number of stipendiary clergy. Planned reduction of numbers of stipendiary clergy has applied to the deanery and may continue to do so.
- 6.2 The presentation of the living, which is in the Archbishop's patronage, has been suspended, in order to allow the replacement of the former 17-18th century rectory with a modern house. It is intended that the suspension will be lifted when the legal process is complete, ideally so that the appointee can be directly collated as incumbent.

## 7 Benefice summary as at time of compilation

|                                      |   |
|--------------------------------------|---|
| Number of parishes                   | 3   |
| Churches and listing                 | St Hilda, Hinderwell (II)<br>St Nicholas, Roxby (II)<br>St Peter, Staithes (II)<br>St Oswald, Lythe (I)<br>St Mary, Sandsend<br>Christ Church, Ugthorpe |
| Parsonage                            | 20 <sup>th</sup> century vicarage in Hinderwell   |
| Assistant ministers                  | Reader, trainee Reader and retired clergy   |
| Churchyards                          | Open churchyards in Ugthorpe, Lythe, and Roxby, closed churchyard in Hinderwell.  |
| Population                           | Approximately 2700  |
| Average Sunday attendance (2016)     | Hinderwell, 25; Lyth and Sandsend 20;<br>Ugthorpe 18  |
| Freewill Offer (2016)                | £36,326   |
| Schools                              | Lythe CofE Primary School; Oakridge<br>Community Primary, Hinderwell; Seton<br>Community Primary, Staithes  |
| Expenses                             | To be paid in full  |
| Requests for extended ep'pal o'sight | None  |
| Liturgical practice                  | Central   |

## 8 Review

The Archdeacon will review this role description with you when you have been in post for six months.

27<sup>th</sup> July 2017