



# CHANGE OF PERSONAL DETAILS FORM

**Private and Confidential**

If you wish to amend the personal details we currently hold in our records, please complete the relevant parts of this form and return it to Andy Richardson, HR Manager, Diocese of York, Aviator Court, York YO30 4XT.

PERSONAL DETAILS			
Forename		Title	
Surname / family name		Date of birth	
Any previous surname		National Insurance no.	
Address <i>Including postcode</i>			
Home phone no.		Mobile phone no.	

EMERGENCY CONTACT DETAILS	
Name	
Address <i>Including postcode</i>	
Mobile phone no.	
Other phone no.	

BANK DETAILS			
Bank name		Branch	
Account name			
Account number		Sort code	
Roll number <i>Building society only</i>			

DECLARATION	
I declare that the information I have provided on this form is true and correct.	
Signed .....	Date .....