



THE DIOCESE OF YORK

DIOCESAN ADVISORY COMMITTEE
FOR THE CARE OF CHURCHES

A meeting of the committee was held at 1.30pm on Tuesday 10th April 2018, in the Meeting Room at Diocese of York, Amy Johnson Way, Clifton Moor, York YO30 4XT. Drawings and other documents were on display from 1pm.

Catherine Copp
Secretary

Archdeaconry applications

3.1 East Riding

A. Cottingham Saint Mary Grade I DAC 15/12/4/3/I
Petition: To introduce internet broadband equipment on the roof of the tower (four 'sectors', and an array on the apex of the roof), together with associated equipment and cabling, some external on the faces of the tower.
DEFERRED

B. Humbleton Saint Peter Grade I DAC 16/03/4/2/G
Petition: To restore to working order the parish clock, a memorial to WWI.
DEFERRED

C. Garton-on-the-Wolds Saint Michael & All Angels Grade I DAC 16/05/4/1/E
Petition: To carry out repairs and restoration works to the wall paintings on the east wall of the Chancel and the south east wall of the Nave.
DEFERRED

D. Aldbrough Saint Bartholomew Grade II* DAC 16/09/4/1/F
Petition: To 1. install mobile telecommunications equipment to the church tower, and 2. permit the PCC to enter into a licence agreement for the same with NET Coverage Solutions Ltd
DEFERRED

E. Bishop Burton All Saints Grade II* DAC 16/10/4/2/N
Petition: To 1. carry out re-ordering of the west end of the nave, 2. install an external access ramp to the south entrance door, 3. carry out modifications to the west door to the nave, 4. introduce a disabled-access WC at the base of the tower and kitchenette facilities adjacent to the north wall of the tower together with associated minor works, 6. relocate the bell rope, and 7. install in the churchyard a trench arch drainage system
DEFERRED

F. Walkington All Hallows Grade II* DAC 17/02/3/2/W
Petition: To relocate a stone coffin from the tower vestry to the churchyard adjacent to the south wall of the church
DEFERRED

G. Flamborough Saint Oswald Grade II* DAC 17/09/3/1/J
Petition: To 1. install a gas supply pipe through the churchyard and 2. replace with a new gas fired boiler the existing electric boiler within the boiler house
DEFERRED

--- New petitions -----

H. Beverley Minster Saint John & Saint Martin Grade I DAC 18/04/3/1/H
Advice Item: As part of the 'Place of Sanctuary' project to 1. renew the roof coverings, adjust the gutters, repair the timber roof structure and repair eroded stonework to the Lesser South Transept, 2. introduce LED lighting to illuminate the Sanctuary chair, 3. introduce a bespoke 'sanctuary' themed candle stand, and 4. introduce an exhibition area to the Lesser Transept

I. Cayton Saint John the Baptist Grade I DAC 18/04/3/1/I
Advice Item: In two phases to 1. at the West end remove the pews and platforms, install underfloor heating and stone paving to matching existing, introduce bookshelves and storage cupboards with display boards over (and kitchenette facilities?), and relocate the font in one of two alternative positions, 2. in the North Aisle remove the pews and platforms, install underfloor heating and stone paving to matching existing, introduce a disabled accessible WC (and kitchenette facilities?), re-site existing north aisle pews and introduce a timber glazed screen to provide a new chapel/meeting room and replace the organ, and 3. install a trench arch drainage system under the line of the churchyard path

J. Cottingham Saint Mary Grade I DAC 18/04/3/1/J
Advice Item: To re-order the west end of the north aisle as follows, 1. remove and dispose of six rows of pews, 2. introduce a new boarded floor raised to the same level as the rest of the aisle, 3. relocate the font, and 4. introduce disabled accessible WC facilities, chair and table storage and possibly a servery (Phase 2 of a proposed comprehensive re-ordering at the west end of the church).

K. Kingston upon Hull Holy Trinity (Hull Minster) Grade I DAC 18/04/3/1/K
Petition: Within the closed detached burial ground to carry out archaeological excavation including the removal of burials and their safe storage pending reburial, the removal and safe storage of affected memorials, partial demolition and safe storage of the northern boundary wall and the subsequent re-interment of burials in the northern part of the burial ground to allow construction of a new slip road forming part of the A63 Castle Street Improvement Scheme.

DECISION: Recommended
PROVISO: The DAC, Registry and PCC must be added to the circulation lists for any reports which are disseminated and must be notified of any significant discoveries during the course of the excavation work.

L. Kingston upon Hull Holy Trinity (Hull Minster) Grade I DAC 18/04/3/1/L
Petition: Within the closed detached burial ground to repair and reconstruct the northern boundary wall and carry out landscaping works to include replacement and relocation of removed memorials, the installation of the gates and pillars formerly at the entrance to Holy Trinity churchyard, construction of access points and pathways and the planting of trees in the remaining part of the burial ground not sacrificed to the A63 Castle Street Improvement Scheme.

DEFERRED

M. Kirk Ella Saint Andrew Grade I DAC 18/04/3/1/M
Petition: Confirmatory petition to replace the existing felt covering to the flat roof of the kitchen extension with a new GRP system and overboarding (Interim Faculty dated 16th February 2018)

DECISION: Recommended

N. Newby Saint Mark Unlisted DAC 18/04/3/1/N
Petition: To 1. remove the existing entrance vestibule and WC, 2. extend the south-west corner of the building to provide an entrance lobby, meeting room, office, storage and disabled accessible WC facilities, 3. introduce kitchen facilities at the west end of the nave and 4. re-wire the building (Phase 1 of a proposed redevelopment of the curtilage)

DECISION: Recommended
PROVISO: The specification must have the approval of the Church Buildings Adviser, the Secretary and an Advising Architect

O. Owthorne Saint Matthew Grade II DAC 18/04/3/1/O
Petition: At the east end of the nave to 1. permanently remove 2 pews from each side, moving the pew rails further west 2. install oak wood raised and stepped hexagonal staging over the Chancel steps, and 3. introduce 60 Stanway stacking metal and beech veneered chairs and two trolleys

DECISION: Recommended

P. Roos All Saints Grade I DAC 18/04/3/1/P
Petition: Confirmatory petition to carry out repairs to the south slope of the nave roof in stainless steel and to replace damaged flashings following theft (works carried out under an Interim Faculty dated 7th February 2018)

DECISION: Recommended

Q. Roos All Saints Grade I DAC 18/04/3/1/Q
Petition: To 1. remove the pews from the north and south aisles, 2. create a Lady Chapel at the east end of the south aisle, including the re-location of a stained glass window, 3. re-locate the font from the west end of the south aisle to the east end of the north aisle, 4. extend the gallery across the western bays of both aisles, together with a new staircase in the south aisle and inner glass doors under the tower, 5. create a meeting room in the former baptistery and introduce a disabled accessible WC in the north west corner and a kitchenette/servery at the back of the north aisle, 6. install additional heating and lighting and 7. relocate the British Legion flag from the back of the north aisle

DECISION: Recommended

PROVISO: Any excavations must be subject to an archaeological watching brief

R. Rudston All Saints Grade I DAC 18/04/3/1/R
Petition: To introduce an automatic winding mechanism to the church clock (John Smiths and Sons of Derby, 1829)

DECISION: Recommended

PROVISOS: (1) The clock mechanism to be cleaned and overhauled including all bevel drives and final gearing.
(2) The contractor to supply a simple drawing showing where and how the motors are to be mounted.
(3) The parish to supply a specification for installing a suitable 13 amp power supply to the clock case and two double 13 amp sockets.
(4) All cable routes, colours and fixings must be agreed between the contractor and the Inspecting Architect.
(5) After completion, the Petitioners shall invite the DAC's Clocks Adviser to inspect and (if necessary) prepare a written report for the DAC.

S. Scalby Saint Laurence Grade II* DAC 18/04/3/1/S
Petition: To remove, re-wind and reinstall the automatic winding motor to the church clock

DECISION: Recommended

T. Siggleshorne Saint Lawrence Grade II* DAC 18/04/3/1/T
Petition: To remove, restore and reinstate the Constable family memorial plaque on the wall of the Wassand Chapel and to clean and repaint its lettering

DECISION: Recommended

PROVISOS: Any new backing plate must be the same shape as the plate being replaced

U. Welton with Melton St Helen Grade II* DAC 18/04/3/1/U
Petition: In the churchyard to replace with two new post mounted aluminium noticeboards the existing wooden noticeboards

DECISION: Recommended

PROVISO: The new noticeboards must follow the simpler of the two designs provided by the parish.

3.2 York

--- New petitions -----

A. Acomb Saint Aidan Unlisted DAC 18/04/3/2/A
Petition: To 1. install an audio-visual system, 2. replace existing lighting to the church and entrance lobby with LED light fittings, and 3. refurbish and insulate external and internal entrance doors and 4. install etched safety glass panels between the main entrance lobby and the church

DECISION: Recommended

PROVISO: The church surveyor should satisfy himself with the adequacy of the lux diagram (which should meet CIBSE standards)

B. Acomb Saint Stephen Grade II DAC 18/04/3/2/B
Petition: To 1. install an audio-visual system, 2. replace existing lighting to the west end of the nave and both entrance lobbies with LED light fittings, 3. introduce path lighting from the lychgate to the church and floodlighting to the tower/spire, and 4. install a new noticeboard adjacent to the lychgate

DECISION: Recommended

PROVISO: The church surveyor should satisfy himself with the adequacy of the lux diagram (which should meet CIBSE standards)

C. Aughton All Saints Grade I DAC 18/04/3/2/C

Petition: Confirmatory petition to rebuild in original or matching materials a collapsed section of the northern boundary wall (Interim Faculty dated 16th March 2018)

DECISION: Recommended

D. Alne Saint Mary Grade I DAC 18/04/3/2/D

Petition: To 1. replace the roofing to the Nave, North Aisle, Chancel, and North Chapel roofs, repairing roof timbers where necessary and fitting insulation, 2. overhaul and replace where necessary the existing cast iron rainwater goods, 3. overhaul the drainage system, installing a French drain to the north of the building, 4. repair and replace where necessary damaged eroded masonry and reinforce cracks in the Tower as necessary, 5. remove cementitious pointing and repoint with lime mortar, and 6. install a PIR motion detector system to cover all roofs, together with other associated minor works

DECISION: Recommended

PROVISO: Any excavations must be subject to an archaeological watching brief

E. Bolton Percy All Saints Grade I DAC 18/04/3/2/E

Petition: In the churchyard to carry out remedial works to 53 headstones.

DECISION: Recommended

F. Brandsby All Saints Grade II* DAC 18/04/3/2/F

Petition: To 1. block the existing south doorway internally and enlarge the west window to become a new doorway with an altered stone surround, 2. introduce a new kitchen, WC and store room into the existing lobby and vestry, 3. remove a single pew and re-locate the font from the entrance lobby to the south side of the crossing, 4. re-locate a panel of stained glass from the entrance lobby to a window on the north side of the nave, 5. introduce a trench arch drainage system in the churchyard and partly re-surface the path with sandstone slabs, together with associated minor works.

DECISION: Recommended

PROVISO: Any excavations must be subject to an archaeological watching brief

G. Brayton Saint Wilfrid Grade I DAC 18/04/3/2/G

Advice Item: In the churchyard to make permanent partly with stone flags and partly with tarmac and reconstituted stone edging the existing temporary path around the west end of the building

H. Crambe Saint Michael Grade I DAC 18/04/3/2/H

Petition: To replace with new Burlington slates the existing slates and to overhaul the rainwater goods to the Chancel roof

DECISION: Recommended

I. Dunnington Saint Nicholas Grade II* DAC 18/04/3/2/I

Petition: To carry out roofing repairs, repointing and other associated minor works as per the Quinquennial Inspection Report dated June 2015

DECISION: Recommended

J. Elvington Holy Trinity Grade II DAC 18/04/3/2/J

Petition: In the churchyard to install a disabled accessible composting Eco toilet in a wooden cabin

DECISION: Recommended

PROVISO: The wheelie bins should be screened from public view

K. Settrington All Saints Grade II* DAC 18/04/3/2/K

Petition: To form a recess and install a steel offertory box in the west wall of the nave making good with lime plaster

DECISION: Recommended

L. York Saint Clement Grade II DAC 18/04/3/2/L
Petition: In the vestry to 1. introduce removable secondary double glazing to all the windows, and 2. replace the existing carpet with wood effect vinyl flooring
DEFERRED

M. York Saint Luke the Evangelist Unlisted DAC 18/04/3/2/M
Petition: To create an access ramp to the rear of the church building and a level platform to link the church building with the adjacent church hall
DECISION: Recommended

3.3 Cleveland

A. South Kilvington Saint Wilfrid Grade II* DAC 16/10/4/1/K
Petition: To 1. introduce into a blocked-up window alcove a secure glazed display cabinet to display part of a carved Saxon cross-head and part of a Norman pillar uncovered during renovation work, and 2. relocate one pew from the nave to the chancel
DEFERRED

B. Butterwick Chapel, Holy Epiphany Unlisted DAC 17/06/3/1/E
Petition: To replace with stackable chairs 16 of the existing pews
DEFERRED

C. Dalton Saint John the Evangelist Grade II* DAC 17/11/3/1/F
Petition: To remove, repair, re-lead, and reinstate the tower west window
DEFERRED

--- New petitions -----

D. Bolthby Holy Trinity Unlisted DAC 18/04/3/3/D
Petition: To 1. carry out a re-wire of the existing lighting and heating systems, and 2. replace the under pew heaters with similar and the existing panel heaters with digital panel heaters
DECISION: Recommended
PROVISOS:
(i) All electrical work must be carried out by an electrician holding the current appropriate professional accreditation (at present *NICEIC*, *NAPIT* or *ECA* all to Full Competence).
(ii) The contractor must complete and sign the electrical contractor's declaration form and send it to the Church Buildings Adviser before commencing work
(iii) All cable routes, colours and fixings must be agreed between the contractor and the Inspecting Architect.

E. Fylingdales Saint Stephen Grade II* DAC 18/04/3/3/E
Petition: To remove and dispose of by sale six freestanding pews
DEFERRED

F. Guisborough Saint Nicholas Grade II* DAC 18/04/3/3/F
Advice Item: To carry out internal re-ordering to 1. alter the sanctuary steps to allow the altar to be brought forward, 2. relocate the 'memorial chapel' (altar, reredos and screen) from the west end of the North Nave Aisle to the South Nave Aisle, 3. install WC facilities (including wheelchair accessible) at the west end of the North Nave Aisle, including drainage connection, and an adjacent tea point and mobile server, 4. alter and enlarge the west end entrance screen to provide an improved draught lobby, and 5. remove and dispose of the Nave pews and platforms and introduce good quality stacking chairs and chair storage

G. Kirkleatham Saint Hilda Unlisted DAC 18/04/3/3/G
Confirmatory Petition: To introduce a storage container close to the western boundary of the retained site pending construction of a new church building (Interim Faculty dated 17th November 2017)
DECISION: Recommended

H. Lastingham Saint Mary Grade I DAC 18/04/3/3/H
Petition: To introduce into the crypt a Priest's Chair and Credence Table in oak with a limed finish to match the existing oak chairs
DEFERRED

I. Middlesbrough Saint Martin of Tours Unlisted DAC 18/04/3/3/I
Petition: To remove and dispose of the pews and replace with 120 wooden chairs
DECISION: Recommended

J. Middlesbrough The Ascension Unlisted DAC 18/04/3/3/J
Petition: Retrospectively to permit the erection of a telegraph pole in the car park
DECISION: Recommended

K. Newton under Roseberry Saint Oswald Grade II* DAC 18/04/3/3/K
Petition: To introduce into the church a new brass altar cross of Celtic design, given in memory of Leslie Wilson (1923-2016)
DECISION: Recommended

L. North Ormesby Holy Trinity Grade II DAC 18/04/3/3/L
Petition: To the Sanctuary to replace the 1980 single pane aluminium framed window with a double glazed aluminium window and to replace as necessary the damaged UPVC fascia boards above the Sanctuary window
DECISION: Recommended

M. Rudby-in-Cleveland All Saints Grade I DAC 18/04/3/3/M
Petition: In the churchyard to carry out remedial works to 9 headstones
DECISION: Recommended

N. Sessay Saint Cuthbert Grade II* DAC 18/04/3/3/N
Petition: To the Vestry roof strip and recover the roof with salvaged slates, repair roof timbers, replace the rainwater goods and install new stainless steel valley gutters
DECISION: Recommended

4 Private Petitions

5 List A & B Items to Report

1. List A

- a. **Fylingdales Saint Stephen** – (A1-5) widening exit pipe to pump in boiler room

2. List B

- a. **Boltby Holy Trinity** – (B1-1) repairs to Vestry ceiling
- b. **Boston Spa Saint Mary** – (B1-1) minor roof tiling repairs to north side of Nave
- c. **Dringhouses Saint Edward the Confessor** – (B1-13) upgrade existing analogue sound and AV systems to digital
- d. **Filey Saint John** – (B6-2) and (B6-3) fell one cherry tree and crown lift eight evergreen oaks and one willow
- e. **Grindale Saint Nicholas** – (B6-2) fell three sycamore trees
- f. **Hotham Saint Oswald** – (B1-1) replastering to north wall of Vestry
- g. **Ingleby Greenhow Saint Andrew** – (B1-13) installation of sound system and loop system
- h. **Marske in Cleveland Saint Mark (churchyard of Saint Germain)** – (B5-3) rebuild section of southern boundary wall
- i. **Middlesbrough the Ascension** – (B1-9) like for like replacement of roofing materials (following minor lead theft)
- j. **Romanby Saint James** – (B1-6) fit three double socket outlets in Nave
- k. **Romanby Saint James** – (B1-6) fit additional external PIR-operated lamp to entrance ramp
- l. **Selby Saint Mary and Saint Germain (Selby Abbey)** – (B4-3) replace carpets to Nave dais and old Sacristy
- m. **Stokesley Saint Peter and Saint Paul** – (B1-9) like for like replacement of roofing materials (three slates)
- n. **Stokesley Saint Peter and Saint Paul** – (B1-13) replacement of loop amplifier

- o. **Sowerby Saint Oswald** – (B5-3) repair two sections of northern boundary wall
- p. **Sowerby Saint Oswald** – (B1-1) maintenance and repairs to lantern over crossing; refix loose slates to North Transept roof; repoint area of external north wall near North Door
- q. **Sutton Saint James** – (B5-3) repair and refurbish oak gates and repair brick gate posts at south entrance

6 Secretary's Notes

7 Grants

- a. **York All Saints North Street** – HLF award of £99,000 towards isothermal glazing to stained glass windows

8 Architects

9 Reports

- 1. **Bells reports**
- 2. **Clock reports**
- 3. **Electrical and lighting reports**
- 4. **Heating reports**
- 5. **Organ reports**

10 Any Other Business