



THE DIOCESE OF YORK

DIOCESAN ADVISORY COMMITTEE
FOR THE CARE OF CHURCHES

A meeting of the committee was held at 1.30pm, Wednesday 17th October 2018, in the Meeting Room at Diocese of York, Amy Johnson Way, Clifton Moor, York YO30 4XT. Drawings and other documents were on display from 1pm.

Catherine Copp
Secretary

3. Archdeaconry applications

3.1 East Riding

A. Cottingham Saint Mary Grade I DAC 15/12/4/3/I
Petition: To introduce internet broadband equipment on the roof of the tower (four ‘sectors’, and an array on the apex of the roof), together with associated equipment and cabling, some external on the faces of the tower.
DEFERRED

B. Bishop Burton All Saints Grade II* DAC 16/10/4/2/N
Petition: To 1. carry out re-ordering of the west end of the nave, 2. install an external access ramp to the south entrance door, 3. carry out modifications to the west door to the nave, 4. introduce a disabled-access WC at the base of the tower and kitchenette facilities adjacent to the north wall of the tower together with associated minor works, 6. relocate the bell rope, and 7. install in the churchyard a trench arch drainage system
DEFERRED

C. Flamborough Saint Oswald Grade II* DAC 17/09/3/1/J
Petition: To 1. install a gas supply pipe through the churchyard and 2. replace with a new gas fired boiler the existing electric boiler within the boiler house
DEFERRED

D. Sutton Park Saint Andrew Unlisted DAC 18/05/3/3/N
Petition: In the churchyard to set aside an area for the burial of cremated remains
DECISION: Recommended
PROVISO: The location of the area to be set aside must be agreed with the Church Buildings Adviser

E. Kingston Upon Hull Saint Nicholas Unlisted DAC 18/07/3/3/L
Petition: To 1. replace the existing pews with ~~44~~ 120 Alpha SB2M chairs and four stacking trollies, 2. mount a data projector, lighting bar and stage lights to the front archway, 3. erect a retractable screen to the wall above the reredos, and 4. replace the existing sound desk housing with larger housing
DECISION: Recommended

F. Scalby Saint Laurence Grade II* DAC 18/07/3/3/N
Petition: In the “Glebe Field” to 1. set aside an area for the interment of cremated remains, and 2. in the areas presently set aside and to be set aside for the interment of cremated remains to vary the Churchyard Memorial Rules 2013 to permit, both retrospectively and in the future, the erection of upright memorials and horizontal memorials not flush with the ground
DECISION: Not Recommended

G. Wawne Saint Peter Grade I DAC 18/09/3/2/Q
Petition: In the churchyard to clean the War Memorial and add a memorial plaque to Sgt. Arthur Bromby
DECISION: Recommended

H. Howden Saint Peter (Howden Minster) Grade I DAC 18/10/3/1/H
Petition: In the Undercroft of the former Grammar School building to: 1. create a small draught lobby, 2. introduce vinyl flooring, 3. replace the existing WC with two new WCs (including one disabled accessible) and 4. introduce a small kitchen area and new storage units together with associated minor works

DECISION: Recommended

PROVISO: Any excavations must be subject to an archaeological watching brief and any above ground material likely to be disturbed or removed must be archaeologically recorded.

I. Leconfield Saint Catherine Grade I DAC 18/10/3/1/I
Petition: To 1. move the electric organ console from the west end of the north aisle to the east end of the south aisle, 2. remove the organ, leaving the pipes, and modify the existing organ case to create a new Vestry at the west end of the north aisle, 3. in the under Tower area replace the existing kitchen with new fittings and a mobile servery, replace the carpet with non-slip lino and introduce oak doors and screen at low level to the Tower arch, 4. introduce an oak welcome desk by the South door, together with other minor associated works and 5. in the churchyard to introduce a wooden storage hut and an access ramp to the extended churchyard

DECISION: Recommended

PROVISO: Subject to the Church Buildings Adviser approving the details of the proposed timber screen to the kitchen

J. Marfleet Saint Hilda Unlisted DAC 18/10/3/1/J
Petition: To install a CCTV monitoring system to the exterior and to the entrance lobby

DECISION: Recommended

K. Newbald Saint Nicholas Grade I DAC 18/10/3/1/K
Petition: To 1. replace and relocate the organ blower from outside the building to a position alongside the organ, and 2. render moveable some of the fixed pews on the south side of the aisle

DECISION: Recommended

L. Newington Saint John the Baptist Grade II DAC 18/10/3/1/L
Petition: To introduce an altar, credence table, portable lectern and other items removed from the closed church of Hull Saint Matthew in accordance with Archbishop's directions

DECISION: Recommended

M. North Ferriby All Saints Grade II DAC 18/10/3/1/M
Petition: To install a data projector and screen

DECISION: Recommended

N. Withernsea Saint Nicholas (closed church) Grade II* DAC 18/10/3/1/N
Petition: To carry out temporary repairs to the roofs and gutters of the chancel, north and south aisles and porch (Interim Faculty dated 27th April 2018)

DECISION: Recommended

O. South Cave All Saints Grade II* DAC 18/10/3/1/O
Petition: In the churchyard to remove the tubular railings adjacent to the church hall and to install new estate railings to guard an open drainage channel along the north side of the building

DECISION: Recommended

P. Wold Newton All Saints Grade II* DAC 18/10/3/1/P
Petition: In the former Vestry to 1. replace the existing suspended timber floor with a solid concrete floor, 2. replace the existing kitchen fittings with new fittings, 3. replace the existing boiler with a new eco-efficient boiler, 4. introduce a disabled accessible WC with entry via an external Vestry door with canopy over, and 5. in the churchyard to install a septic tank and associated drainage and to extend and light the pathway to the WC, together with associated minor works

DEFERRED

Q. Fraisthorpe Saint Edmund (closed church) Grade II DAC 18/10/3/1/Q
Petition: In the churchyard to fell two sycamore trees

DECISION: Recommended

R. Sledmere St Mary Grade II* DAC 18/10/3/1/R
Petition: To replace in terne-coated roof material to the North
DECISION: Recommended

S. North Cave All Saints Grade I DAC 18/10/3/1/S
Petition: In the Nave and South Aisle to lift flagstones and carry out geotechnical and archaeological investigations to establish the cause of partial subsidence of the church floor, where necessary lifting, removing to safe storage, recording and reburying any human remains
DECISION: Recommended

3.2 York

A. Micklefield Saint Mary Unlisted DAC 18/09/3/3/H
Petition: To carry out repairs to the stained glass of the Nativity window and to replace existing where necessary, or introduce where there are none, full wire-mesh guards to all the windows
DECISION: Recommended

--- New petitions -----

B. Bishopthorpe Saint Andrew Grade II DAC 18/10/3/2/B
Petition: To up-grade the telecommunications mast and introduce a new flagpole
DEFERRED

C. Bramham All Saints Grade II* DAC 18/10/3/2/C
Petition: To restore the pipe organ (William Andrews, Bradford)
DECISION: Recommended

D. Fulford Saint Oswald Grade II DAC 18/10/3/2/D
Petition: To make alterations to the railings of the west boundary wall
DECISION: Recommended

E. Huntington All Saints Grade II* DAC 18/10/3/2/E
Petition: In the bell chamber to 1. introduce a timber boarded walkway with metal safety rails and 2. create a new hatch opening into the spire area, replacing the existing ladder with a new metal ladder
DECISION: Recommended

F. Nunburnholme Saint James Grade I DAC 18/10/3/2/F
Advice: To build an annexe to the south wall of the Tower, with WC and kitchen facilities, to provide space for church and community use

G. Shipton Holy Evangelist Grade II DAC 18/10/3/2/G
Petition: To remove and dispose of eight pews and the raised pew platform at the west end of the nave and make good the floor to the same level as the nave
DECISION: Recommended

H. Tockwith The Epiphany Grade II DAC 18/10/3/2/H
Petition: In the churchyard to remove one cedar and one yew tree together with other tree maintenance works
DECISION: Recommended

I. York Micklegate Holy Trinity Grade I DAC 18/10/3/2/I
Petition: To introduce into the Chancel three bespoke chairs
DEFERRED

J. York Saint Lawrence Grade II DAC 18/10/3/2/J
Petition: To restore and rebuild in the North Transept the pipe organ (Denman, 1885) presently situated in the church of York Saint Michael le Belfrey
DECISION: Recommended
PROVISOS: 1. The organ is not to be moved out of York Saint Michael le Belfrey and into storage until sufficient funding has been secured by York Saint Lawrence to guarantee the viability of this project.

2. The larger pipes are to be tested in Saint Lawrence to make sure the PCC and the preferred organ builder are content it will be acoustically adequate for the building.
3. The quotations and advice from other organ builders are to be included with the petition, for information purposes.

K. York Saint Michael-le-Belfrey Grade I DAC 18/10/3/2/K
Petition: To remove to safe storage the pipe organ (Denman, 1885) pending relocation to the church of York Saint Lawrence

DECISION: Recommended
PROVISO: The organ is not to be moved out of York Saint Michael le Belfrey and into storage until sufficient funding has been secured by York Saint Lawrence to guarantee the viability of this project.

L. Nunburnholme Saint James Grade I DAC 18/10/3/2/L
Petition: To carry out repairs to the slate roof

DECISION: Recommended
PROVISO: The Inspecting Architect must be consulted about appropriate mortar mixes and techniques for all re-bedding and re-pointing works and the works completed to his satisfaction.

M. Acaster Malbis Holy Trinity Grade I DAC 18/10/3/2/M
Advice: To introduce into the south wall of the Nave a new stained glass window on the theme of the Benedicite in memory of Carol Woolcombe J.P. (1925-2005)

3.3 Cleveland

A. South Kilvington Saint Wilfrid Grade II* DAC 16/10/4/1/K
Petition: To 1. Introduce into a blocked-up window alcove a secure glazed display cabinet to display part of a carved Saxon cross-head and part of a Norman pillar uncovered during renovation work, and 2. relocate one pew from the nave to the chancel

DEFERRED

B. Kirkby Knowle Saint Wilfrid Grade II DAC 18/07/3/2/E
Petition: To 1. Remove a redundant cement flue pipe from the nave and bell tower, and 2. lift the Chancel floor tiles, clean those which can be salvaged, and relay them (together with reproduction tiles where necessary) on a new lime screed sub-floor

DECISION: Recommended

C. Kilburn Saint Mary Grade II* DAC 18/09/3/1/E
Petition: In the churchyard to introduce a grey recycled plastic shed against the north wall of the church

DECISION: Recommended
PROVISO: Consideration should be given to the provision of a timber screen around the shed

--- New petitions -----

D. Appleton-le-Moors Christ Church Grade I DAC 18/10/3/3/D
Petition: In the churchyard to excavate a new soakaway

DECISION: Recommended
PROVISO: Any/all excavations must be subject to an archaeological watching brief.

E. Brompton Saint Thomas Grade I DAC 18/10/3/3/E
Petition: To make permanent the removal of the plinths and choir pews from the Chancel and the introduction of eleven wooden chairs undertaken pursuant to an Archdeacon's Licence for Temporary Minor Re-ordering dated 22nd November 2017

DECISION: Recommended

F. Carlton Miniott Saint Lawrence Grade II DAC 18/10/3/3/F
Petition: To re-order the West end as follows: 1. remove and dispose of 7 pews and reposition 2 pews, 2. Introduce a disabled accessible WC and kitchen facilities behind a new studwork wall in oiled redwood boarding with bi-fold doors, 3. replace the existing heating pipes with new finned heating pipes, 4. rewire and relamp the existing pendant lights and install new spotlights on tracking above the frieze, 5. install a trench

arch drainage system to the north west of the building, and 6. at the South Door to introduce new dwarf brickwork walls with painted steel handrails, ramped access to a new landing and a threshold drain to the porch doors

DECISION: Recommended

PROVISO: (i) The Heating Advisor's approval must be sought for the works to the heating system.
(ii) The Electrics and Lighting Advisor's approval must be sought for the works to the electrical and lighting systems.
(iii) Any/all excavations must be subject to an archaeological watching brief.

G. Fylingdales Saint Stephen Grade II* DAC 18/10/3/3/G

Petition: To install a handrail rope to the tower staircase

DECISION: Recommended

H. Guisborough Saint Nicholas Grade II* DAC 18/10/3/3/H

Petition: To introduce a projector temporarily fixed to the ringing chamber screen and a drop-down screen 4.8m x 3.6m to the rear of the Chancel arch

DECISION: Recommended

I. Kirkby Knowle Saint Wilfred Grade II DAC 18/10/3/3/I

Petition: In the churchyard to pass a water supply pipe through the boundary wall and connect it to a standpipe at the south west corner of the building

DECISION: Recommended

J. Linthorpe Saint Barnabas Grade II DAC 18/10/3/3/J

Petition: To replace the existing felt shingle on the North Aisle roof, reverting to Welsh slate, carrying out roof timber repairs as necessary, overhauling the gutters and downpipes, and carrying out minor roof repairs to the North Transept west slope and the North Nave north slope as necessary

DECISION: Recommended

K. Oswaldkirk Saint Oswald Grade II* DAC 18/10/3/3/K

Petition: To 1. carry out masonry repairs to the West Gable and Tower, including replacement of eroded stonework and repointing with lime mortar, 2. repair as necessary the Tower louvres, 3. replace the clock fixings in stainless steel and redecorate the hands and face, and 4. remove, repair and reposition where necessary the monuments fixed to the west wall

DECISION: Recommended

PROVISOS: 1. The works to the clock fixings, hands and face must be approved by the Clocks Adviser
2. A record of the memorials in situ must be made before they are taken down and a methodology statement for their repair must be supplied.

L. Thornton Dale All Saints Grade I DAC 18/10/3/3/L

Petition: Externally to introduce two new swan-neck lights above the North Door and at the East end of the building and to replace the existing bulkhead light over the South Door to match

DECISION: Recommended

M. Saltburn Emmanuel Grade II DAC 18/10/3/3/M

Advice: To replace with new frameless exterior glass doors the existing timber doors of the North Porch (J P Pritchett and Son, 1868) and of the South Porch (Clark and Moscrop, 1902)

4 Private Petitions

5 List A & B Items to Report

1. List A

- a. Acklam Saint John the Baptist – (A8-1) felling or lopping of saplings
- b. Acklam Saint John the Baptist – (A8-2) lopping or topping of dead, dying or dangerous tree
- c. Atwick Saint Lawrence – (A7-4) refurbish existing signboard.
- d. Fylingdales Saint Stephen – (A7-3) repair to damaged gatepost.
- e. West Acklam Saint Mary – (A3-3) renew broken bell rope
- f. Yarm Saint Mary Magdalene – (A1-7) provision of protection to a lighting conductor
- g. Elvington Holy Trinity – (A8-2) lopping of dangerous tree

- h. **Fylingdales Saint Stephen** – (A1-1) re-fix loose ceiling panel after water ingress

2. List B

- a. **Bridlington, Priory Church Saint Mary** – (B6-3) works to Agnus Dei carved tree stump
- b. **Egton Saint Hilda** – (B5-1) replace wooden bench
- c. **Hutton Buscel Saint Matthew** – (B6-1) the planting of an Acer as a memorial
- d. **Nunburnholme Saint James** – (B1-1) replace two oak fascia boards in porch
- e. **West Acklam Saint Mary** – (B1-13) replace speakers and add secure sound systems cabinet
- f. **York Saint Olave** – (B1-1) repointing and replacing of rainwater goods.
- g. **Appleton le Moors Christ Church** – (B1-1) replacing damaged rainwater goods
- h. **Roos All Saints** – (B6-1) planting a Sorbus and a Liquid Amber tree
- i. **Roos All Saints** – (B6-2) fell a dead conifer
- j. **Egton Saint Hilda** – (B6-3) lopping Holly and Laurel trees affecting boundary wall
- k. **Cawood All Saints** – (B1-9) like for like replacement of tiles

3. List B (for consultation)

6 Secretary's Notes

- a. **Church Buildings Council**
- b. **Committee Members and Advisers**

7 Grants

8 Architects

9 Reports

1. Bells reports

- a. **Catwick Saint Michael**- to be forwarded to parish and Inspecting Architect
- b. **Kilburn Saint Mary** - to be forwarded to parish and Inspecting Architect
- c. **Kilnwick All Saints**- to be forwarded to parish and Inspecting Architect
- d. **Lund All Saints**- to be forwarded to parish and Inspecting Architect
- e. **Scarborough Saint Saviour**- to be forwarded to parish and Inspecting Architect

2. Clock reports

3. Electrical and lighting reports

4. Heating reports

- a. **Bilton in Ainsty Saint Helen** - to be forwarded to parish and Inspecting Architect
- b. **Huggate Saint Mary** - to be forwarded to parish and Inspecting Architect
- c. **Kirkleatham Saint Cuthbert** - to be forwarded to parish and Inspecting Architect
- d. **Lythe Saint Oswald** - to be forwarded to parish and Inspecting Architect
- e. **Marfleet Saint Giles** - to be forwarded to parish and Inspecting Architect

5. Organ reports

6. Church Buildings Adviser's reports

Written reports:-

- a. **Bilton in Ainsty Saint Helen** - to be forwarded to parish and Inspecting Architect

Verbal reports -

- a. **Drax Saint Peter and Saint Paul**
- b. **Hackness Saint Peter**

c. Scalby Saint Lawrence

10 Any Other Business

DAC:Minutes:18/10