



THE DIOCESE OF YORK

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DIOCESAN ADVISORY COMMITTEE  
FOR THE CARE OF CHURCHES

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A meeting of the committee was held at 1.30pm, Tuesday 27<sup>th</sup> November 2018, in the Meeting Room at Diocese of York, Amy Johnson Way, Clifton Moor, York YO30 4XT. Drawings and other documents were on display from 1pm.

Catherine Copp  
Secretary

### 3. Archdeaconry applications

#### 3.1 York

A. Bishopthorpe Saint Andrew Grade II DAC 18/10/3/2/B  
**Petition: To up-grade the telecommunications mast and introduce a new flagpole**  
DEFERRED

B. York Micklegate Holy Trinity Grade I DAC 18/10/3/2/I  
**Petition: To introduce into the Chancel three bespoke chairs**  
DECISION: Not Recommended

--- New petitions -----

C. Appleton Roebuck All Saints Grade II DAC 18/11/3/1/C  
**Petition: To carry out cleaning of the internal stonework, brickwork and encaustic tiles**  
DECISION: Recommended  
PROVISO: The Inspecting Architect must confirm his approval of the substantive proposal.

D. Boston Spa Saint Mary Grade II DAC 18/11/3/1/D  
**Petition: To 1. Replace the existing lighting in the Nave with new LED spotlights and uplights and 2. Mount on the wall at the base of the Tower a brass memorial plaque to Richard Graham Thomas**  
DECISION: Recommended  
PROVISO: The wording of the memorial plaque must be agreed with the Secretary

E. Crayke Saint Cuthbert Grade I DAC 18/11/3/1/E  
**Petition: In the churchyard to resurface with new gravel the existing paths to the south of the building and to extend the gravel path to the north-east of the building**  
DECISION: Recommended

F. Helperthorpe St Peter Grade II\* DAC 18/11/3/1/F  
**Petition: In the churchyard at the north-west corner of the building to install a self-composting accessible WC in a timber shed**  
DEFERRED

G. Howsham Saint John Grade I DAC 18/11/3/1/G  
**Petition: To clean and carry out various repair works to eleven stained glass windows by Clayton & Bell**  
DECISION: Recommended

**H. Hustwaite Saint Nicholas** Grade II\* DAC 18/11/3/1/H  
**Advice Item: To reorder the west end of the nave by 1. removing the pews west of the main door, 2. relocating the font, 3. levelling the Nave floor, 4. replacing the pipe organ with an electronic organ in a new position, 5. introducing a kitchenette in the north-west corner, 6. creating a Remembrance space and meeting area in the south-west corner, 7. creating chair storage space in the Vestry and introducing a new part-glazed partition to the front of the Tower arch, and 8. in the churchyard to install a disabled accessible composting WC in a timber shed**

**I. Naburn Saint Matthew** Grade II DAC 18/11/3/1/I  
**Petition: To carry out masonry repairs to the North and West elevations, Tower and interior of the Spire**  
DECISION: Recommended  
PROVISO: Any proposal to repair stained glass windows must satisfy the Stained Glass Adviser

**J. Pocklington All Saints** Grade I DAC 18/11/3/1/J  
**Petition: To install, in phases, a new lighting scheme throughout the church together with associated electrical works**  
DECISION: Recommended  
PROVISO: The cabling specification and all cable routes and fixings must be agreed between the contractor and the Inspecting Architect.

**K. Skelton Saint Giles** Grade I DAC 18/11/3/1/K  
**Petition: To remove and dispose of by sale the pipe organ and to introduce an electronic organ and associated sound system**  
DECISION: Recommended  
PROVISO: The placement of the speakers must be agreed with the Church Buildings Adviser

**I. Burnby Saint Giles** Grade II\* DAC 18/11/3/1/I  
**Petition: In the churchyard temporarily to install a disabled accessible portaloo within a timber enclosure against the north wall of the building**  
DEFERRED

### 3.2 Cleveland

**A. South Kilvington Saint Wilfrid** Grade II\* DAC 16/10/4/1/K  
**Petition: Retrospectively to fix into a blocked-up window alcove with stainless steel fixings part of a carved Saxon cross-head and part of a Norman pillar uncovered during renovation work**  
DECISION: Recommended

--- New petitions -----

[Coatham and Dormanstown]

**B. Dormanstown All Saints** Unlisted DAC 18/11/3/2/B  
**Petition: In the churchyard to install a steel cabinet 1.8 m x 1.18 m x 0.9 m at the rear of the building to store gardening equipment**  
DECISION: Recommended

**C. Guisborough Saint Nicholas** Grade II\* DAC 18/11/3/2/C  
**Petition: To carry out internal re-ordering to 1. relocate the 'memorial chapel' (altar, reredos, screen and other associated items) from the west end of the North Nave Aisle to the South Nave Aisle, and 2. install WC facilities (including wheelchair accessible) at the west end of the North Nave Aisle, including drainage connection, and an adjacent tea point and mobile servery**  
DECISION: Recommended

**D. (Item withdrawn)**

**E. Liverton Mines Saint Hilda** Unlisted DAC 18/11/3/2/E  
**Advice Item: Advice to the parish on a scheme submitted for the construction of a new church building to replace the existing building.**

[Lythe with Sandsend]

**F. Sandsend Saint Mary**

Unlisted

DAC 18/11/3/2/F

**Petition: To install a new lighting scheme throughout the church together with associated electrical works**

DECISION: Recommended

**G. Thirkleby All Saints**

Grade II\*

DAC 18/11/3/2/G

**Petition: In the churchyard to fell two Cypress trees**

DECISION: Recommended

**H. Welbury Saint Leonard**

Grade II

DAC 18/11/3/2/H

**Petition: To remove, repair and reinstate two windows at the West end of the church**

DECISION: Recommended

**I. South Kilvington Saint Wilfrid**

Grade II\*

DAC 18/11/3/2/I

**Petition: Retrospectively to introduce exterior floodlighting**

DECISION: Recommended

PROVISO: The Lighting Adviser must confirm his satisfaction with the works carried out.

### 3.3 East Riding

**A. Cottingham Saint Mary**

Grade I

DAC 15/12/4/3/I

**Petition: To introduce internet broadband equipment on the roof of the tower (four 'sectors', and an array on the apex of the roof), together with associated equipment and cabling, some external on the faces of the tower.**

DEFERRED

**B. Bishop Burton All Saints**

Grade II\*

DAC 16/10/4/2/N

**Petition: To 1. carry out re-ordering of the west end of the nave, 2. install an external access ramp to the south entrance door, 3. carry out modifications to the west door to the nave, 4. introduce a disabled-access WC at the base of the tower and kitchenette facilities adjacent to the north wall of the tower together with associated minor works, 6. relocate the bell rope, and 7. install in the churchyard a trench arch drainage system**

WITHDRAWN

**C. Flamborough Saint Oswald**

Grade II\*

DAC 17/09/3/1/J

**Petition: To 1. install a gas supply pipe through the churchyard and 2. replace with a new gas fired boiler the existing electric boiler within the boiler house**

DEFERRED

**D. Wold Newton All Saints**

Grade II\*

DAC 18/10/3/1/P

**Petition: In the former Vestry to 1. replace the existing suspended timber floor with a solid concrete floor, 2. replace the existing kitchen fittings with new fittings, 3. replace the existing boiler with a new eco-efficient boiler, 4. introduce a disabled accessible WC with entry via an external Vestry door with canopy over, and 5. in the churchyard to install a septic tank and associated drainage and to extend and light the pathway to the WC, together with associated minor works**

DEFERRED

--- New petitions -----

**E. Beverley Saint Mary**

Grade I

DAC 18/11/3/3/E

**Petition: To 1. remove, clean, repair and reinstate the seven clear-glazed windows and to clean and carry out repairs to the stonework of the north Nave clerestory (including replacement of three pinnacles, replacement of window tracery, and the replacement of missing carved grotesques) and install a fall restraint system, 2. introduce an interactive digital screen and a replica ceiling boss on a mobile plinth to assist interpretation of the medieval ceiling bosses**

DECISION: Recommended

PROVISOS:  
1. The specification and drawings for the stonework repairs must be approved by an Advising Architect.  
2. The subject matter, design and specification of the new grotesques and label stops must be approved by the DAC before the commencement of their carving.

**F. Bishop Burton All Saints** Grade II\* DAC 18/11/3/3/F  
**Petition: To 1. install an external access ramp to the South Door, 2. introduce a glass draught lobby to the South entrance, 3. remove 2 pews at the west end of the South Aisle and install a disabled accessible WC in an oak-panelled cubicle adjacent to the South Door, 4. re-order the west end of the nave by removing 4 pews and relocating the font, 5. upgrade the kitchen facilities in the under Tower area and introduce a mobile servery, 6. relocate the bell-rope, and 7. 6. install in the churchyard a trench arch drainage system with gravel and paver pathway over**  
**DECISION:** Recommended

**G. Bransholme Saint John the Evangelist** Unlisted DAC 18/11/3/3/G  
**Petition: To 1. erect a temporary modular building on the southern part of the site, for use for community activities and as a place of worship, between the demolition of the existing church building and the opening of a new one and 2. fell such trees as are necessary to facilitate item 1.**  
**DECISION:** Recommended

**H. Brough All Saints** Unlisted DAC 18/11/3/3/H  
**Petition: To 1. replace the existing oil fired heating system with a new gas fired system, radiators and underfloor heating in the Nave, 2. lay new floor tiles to the Nave and re-carpet the Chancel apse, 3. relocate two War Memorial plaques and three flags from the nave north entrance to the east end of the south wall, 4. remove the chimney and the warm air system ducts from the boiler house, and 5. lay a new access path with brick pavers to the north entrance together with associated minor works**  
**DECISION:** Recommended

**I. Hollym Saint Nicholas** Grade II DAC 18/11/3/3/I  
**Advice Item: In the churchyard against the western boundary to install a disabled accessible composting WC in a timber shed**  
**DECISION:** Recommended  
**PROVISO:** Details of the installation are to be agreed with the Church Buildings Adviser

**J. Newby Saint Mark** Unlisted DAC 18/11/3/3/J  
**Petition: To 1. introduce blackout roller blinds to the windows of the Nave, and 2. introduce an additional Memorial Board in the All Souls Chapel**  
**DECISION:** Recommended

**K. North Cave All Saints** Grade I DAC 18/11/3/3/K  
**Petition: To 1. recover where necessary sections of the Nave roof in stainless steel, renew damaged flashings and carry out timber repairs and repointing works following roof material theft together with associated internal re-plastering and redecoration works, and 2. install an access ladder and platform to the Belfry**  
**DECISION:** Recommended

**L. Sculcoates Saint Mary** Grade II DAC 18/11/3/3/L  
**Petition: To make permanent the introduction of an Altar and Reredos from the closed church of Sculcoates Saint Stephen (Archdeacon's Licence for Temporary Minor Re-ordering dated 7<sup>th</sup> September 2017)**  
**DECISION:** Recommended

#### **4 Private Petitions**

#### **5 List A & B Items to Report**

##### **1. List A**

- a. **York All Saints Pavement (Saint Crux Church Hall)** – (A1-5) renew water main to Saint Crux Hall

##### **2. List B**

- a. **Acomb Holy Redeemer** – (B1-6) remedial electric works to meet safety standards
- b. **Appleton-le-Moors Christ Church** – (B1-6) replace chimney pot to boiler
- c. **Crayke Saint Cuthbert** – (B1-1) – repair fall-pipe, fix loose flagstones and secure loose monument on Chancel wall

- d. **Crayke Saint Cuthbert** – (B6-2) fell Yew tree damaged in storm
- e. **Egton Saint Hilda** – (B6-1) plant Oak tree to commemorate WWI
- f. **Fylingdales Saint Stephen** – (B6-2) fell a dangerous Sycamore
- g. **Fylingdales Saint Stephen** – (B6-3) general works to trees
- h. **Guisborough Saint Nicholas** – (B1-1) minor repair to door following attempted break-in
- i. **Heworth Holy Trinity** – (B6-2) felling dead tree
- j. **Sand Hutton Saint Mary** – (B1-6) remote isolation of incoming main electricity supply
- k. **Stainton-in-Cleveland Saint Peter and Saint Paul** – (B1-9) replacement of roof panels
- l. **York Micklegate Holy Trinity** – (B1-4) painting of gutters and downpipes
- m. **York Micklegate Holy Trinity** – (B6-3) general works to trees
- n. **York Saint Martin** – (B1-6) remedial works to porch light wiring
- o. **York Saint Olave** – (B1-1) minor stonework repairs following remedial work to rainwater goods

## 6 Secretary's Notes

## 7 Grants

- a. **Bilton in Ainsty Saint Helen** – a grant of up to £400 had been awarded by the CBC towards the cost of a conservation report on the Saxon cross by Skillington Workshop Ltd
- b. **Filey Saint Oswald** – a grant of up to £1,900 had been awarded by the CBC towards the cost of a conservation report on the Rudston mausoleum by Skillington Workshop Ltd
- c. **Lastingham Saint Mary** - a grant of up to £1,900 had been awarded by the CBC towards the cost of an environmental assessment of the Crypt by Tobit Curteis

## 8 Architects

## 9 Reports

### 1. Bells reports

- a. **York Saint Cuthbert** - to be forwarded to parish and Inspecting Architect

### 2. Clock reports

### 3. Electrical and lighting reports

### 4. Heating reports

- a. **Cayton Saint John the Baptist** - to be forwarded to parish and Inspecting Architect
- b. **Cloughton Saint Mary** - to be forwarded to parish and Inspecting Architect
- c. **Dunnington Saint Nicholas (Y)** - to be forwarded to parish and Inspecting Architect
- d. **Filey Saint Oswald** - to be forwarded to parish and Inspecting Architect
- e. **Romanby Saint James** - to be forwarded to parish and Inspecting Architect

### 5. Organ reports

- a. **Saltburn Emmanuel** - to be forwarded to parish and Inspecting Architect
- b. **Skelton Saint Giles** - to be forwarded to parish and Inspecting Architect

### 6. Church Buildings Adviser's reports

#### Written reports:-

- a. **Skelton Saint Giles** - to be forwarded to parish and Inspecting Architect
- b. **Husthwaite Saint Nicholas** - to be forwarded to parish and Inspecting Architect

#### Verbal reports –

- a. **Husthwaite Saint Nicholas**

**10 Any Other Business**

**11 Next Meetings**

Tuesday 15<sup>th</sup> January 2019  
Tuesday 19<sup>th</sup> February  
Tuesday 2<sup>nd</sup> April

DAC:Minutes:18/11