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# THE ARCHDEACON OF THE EAST RIDING

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*The Venerable Andy Broom*

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Dear Colleagues

## **ADMISSION OF CHURCHWARDENS 2019**

Thank you for offering to serve as a Churchwarden in your parish. I know that some of you will be new to the role but that many of you will have already given a number of years in this ministry and I greatly value and appreciate the contribution to the lives of our churches which all our Churchwardens make.

Having been elected to serve for the next twelve months, it is necessary for you formally to be admitted to office by attending on one of the dates listed below; you do not legally take up your office as Churchwarden until this occurs. The admission of Churchwardens takes place within the context of worship and there will be five Services across the Archdeaconry as set out below. In addition to serving their legal purposes, these Services are also an opportunity for you to make this commitment publicly and to be prayed for as you begin this ministry.

I offer a variety of locations and you are welcome to attend whichever date and venue is most convenient for you. All services will begin at 7.30pm and will be followed by refreshments. Only in special circumstances do we make alternative arrangements which requires specific consultation with me. If you have not been admitted by 31 July 2019 your nomination as Churchwarden will lapse.

<b>Date</b>	<b>Day</b>	<b>Church</b>
7 <sup>th</sup> May	Tuesday	Bridlington Priory (St Mary's)
13 <sup>th</sup> May	Monday	St Mary's, Beverley
16 <sup>th</sup> May	Thursday	St Augustine's, Hedon
21 <sup>st</sup> May	Tuesday	St Alban's, Hull
4 <sup>th</sup> June	Tuesday	St Peter's, Hutton Cranswick

With this letter you will find an Articles of Enquiry Form which we ask you to complete and either bring to the Admission Service or return to the Diocesan Office. You will also find a Churchwarden Attendance Slip. Please complete this and place it in the box provided at the Admission Service.

## Church Accounts for 2018

In an effort to save on paper and postage etc we are hoping to go electronic this year and would welcome your assistance to that end.

If you can please forward a signed audited copy of your accounts via email to [sue.dale@yorkdiocese.org](mailto:sue.dale@yorkdiocese.org) it would be very much appreciated.

Alternatively, for those who are not in a position to do this then please post as normal but only **ONE** signed audited copy is required.

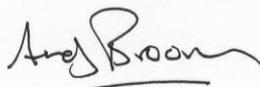
These documents need to be received in the office by 30<sup>th</sup> April 2019.

- Church Accounts for 2018: these need to have been independently examined or audited
- Balance Sheet
- Budget for 2019

I pray that the Service of Admission will be an encouragement to you and that you will feel strengthened and affirmed in this ministry to which God has called you.

With thanks and all good wishes

Yours in Christ

A handwritten signature in black ink that reads "Andy Broom". The signature is written in a cursive style with a horizontal line underneath the name.