



THE DIOCESE OF YORK

DIOCESAN ADVISORY COMMITTEE
FOR THE CARE OF CHURCHES

A meeting of the committee was held at 1.30pm, Tuesday 18th June 2019, in the Meeting Room at Diocese of York, Amy Johnson Way, Clifton Moor, York YO30 4XT. Drawings and other documents were on display from 1pm.

Catherine Copp
Secretary

3 Archdeaconry applications

3.1 East Riding

A. Ellerker Saint Anne Grade II DAC 19/04/3/3/D
Petition: To dig a trench and lay a water pipe to connect the church to the mains water supply in Church Lane
DEFERRED

B. Preston All Saints Grade I DAC 19/05/3/2/G
Petition: To construct a glazed timber framed self-contained Chapel in the North Aisle
DEFERRED

-- New petitions -----

C. Anlaby Saint Peter Unlisted DAC 19/06/3/1/C
Petition: To 1. re-order the rear of the nave removing some pews and introducing a kitchen area, 2. re-order and refurbish the side vestry, installing an accessible WC and a flexible partition to create a multi-use space, and 3. refurbish the porch to create a draught lobby and improve disabled access by installing a paved ramp with decorative metal handrails
DEFERRED

D. Beverley Minster Saint John & Saint Martin Grade I DAC 19/06/3/1/D
Petition: To 1. replace the roof covering of and carry out structural repairs to the main structure of the Lesser South Transept roof, 2. carry out stonework repairs including replacement where necessary and rebuilding or renewal of pinnacles, and 3. lift and relay part of the floor of the Retroquire to eliminate a step
DECISION: Recommended
PROVISO: Subject to an Advising Architect approving the specification.

E. Beverley Minster Saint John & Saint Martin Grade I DAC 19/06/3/1/E
Advice item: To introduce into the west aisle of the North Transept an interactive display exploring the theme of sanctuary at Beverley Minster

F. Eastrington Saint Michael Grade I DAC 19/06/3/1/F
Petition: To carry out repairs to two memorials on the north wall of the North Aisle (Interim Faculty dated 1st May 2019)
DEFERRED

[Filey Saint Oswald]

G. Filey Saint John the Evangelist

Unlisted

DAC 19/06/3/1/G

Petition: To re-order and refurbish the kitchen, ground floor meeting rooms, 1st floor WC facility and 1st floor meeting room

DECISION: Recommended

H. Hornsea Saint Nicholas

Grade I

DAC 19/06/3/1/H

Petition: To 1. carry out repairs to the roof and repair and redecorate rainwater goods, 2. carry out various stonework repairs and repointing, 3. clean and conserve the stained glass to include removal and replacement of the South Aisle east window following installation of new carved stone tracery, 4. re-gild the north face of the clock and the west hour hand, 5. repoint where necessary the churchyard boundary walls, repair the gates and repaint the churchyard handrails, 6. carry out minor drainage works (all the foregoing recommended in the latest QI report) and 7. install an oak cupboard to house the bell electronics

DECISION: Recommended

PROVISOS: The clock face gilding works are to meet with the approval of the Clocks Adviser.

I. Hull Minster (Most Holy & Undivided Trinity) Grade I

DAC 19/06/3/1/I

Petition: To complete the electrification of the clock winding mechanism

DECISION: Recommended

PROVISOS:

1. As far as possible no parts should be removed, but any which are removed should be stored in the clock case.
2. The clock weights and pulleys should be left in situ.
3. The auto winders ought not to be affixed to the clock bed or to the clock chamber floor.
4. The auto winder weights should be positioned so that they are as near to the sides of the clock case as possible.
5. Consideration should be given as to whether the clock mechanism needs to be earth bonded to protect the motors from lightning discharges.

J. Hull Saint Cuthbert

Unlisted

DAC 19/06/3/1/J

Petition: In the churchyard to relay the concrete paths, adding block paved edging and expansion joints

DECISION: Recommended

K. North Cave All Saints

Grade I

DAC 19/06/3/1/K

Petition: To carry out structural stabilisation of the Transept ceiling (Interim Faculty dated 21st May 2019)

DECISION: Recommended

L. South Cave All Saints

Grade II*

DAC 19/06/3/1/L

Petition: To excavate and grade the gravelled car parking area, resurfacing in bitumen and marking parking spaces

DEFERRED

M. Cottingham Saint Mary

Grade I

DAC 19/06/3/1/M

Petition: To 1. introduce an oak organ loft screen to the organ arch at the east end of the North Aisle, and 2. install an intruder alarm and CCTV system to include two cameras on the Tower roof

DECISION: Recommended

N. Beverley Saint Nicholas

Grade II

DAC 19/06/3/1/N

Petition: In the closed churchyard to 1. retrospectively permit the burial of cremated remains between August 1989 and August 2018, and 2. set aside an area to the East of the church building for the burial of further cremated remains.

DECISION: Recommended

PROVISO: The method of delineation of the new area is to be agreed with the Church Buildings Adviser

3.2 York

A. Bishopthorpe Saint Andrew

Grade II

DAC 18/10/3/2/B

Petition: To up-grade the telecommunications mast and introduce a new flagpole

S Rowe

Telefonica UK

£tbc

The appearance will change

DEFERRED

B. Helperthorpe St Peter Grade II* DAC 18/11/3/1/F
Petition: In the churchyard at the north-west corner of the building to install a self-composting accessible WC in a timber shed
DECISION: Recommended

--- New petitions -----

C. Appleton All Saints Grade I DAC 19/06/3/2/C
Petition: To remove and reinstate two diamond quarry glazed windows in the Chancel and Nave
DECISION: Recommended

D. Bilton Saint Helen Grade I DAC 19/06/3/2/D
Petition: In the churchyard to erect a glass doored oak noticeboard upon existing posts
DECISION: Recommended

E. Bilton Saint Helen Grade I DAC 19/06/3/2/E
Petition: To remove and dispose of 8 freestanding pews
DECISION: Recommended

F. Bilton Saint Helen Grade I DAC 19/06/3/2/F
Petition: To relocate and mount on the south wall of the South East Chapel four Anglo-Saxon cross fragments, having first removed the cement render from that section of the wall
DEFERRED

G. Bubwith All Saints Grade I DAC 19/06/3/2/G
Petition: In the churchyard to set aside an area for the burial of cremated remains.
DECISION: Recommended
PROVISO: The method of delineation of the new area to be set aside is to be agreed with the Church Buildings Adviser

H. Drax Saint Peter & Saint Paul Grade I DAC 19/06/3/2/H
Petition: Retrospectively to set aside an area for the burial of cremated remains and to permit, both retrospectively and in the future, horizontal memorials not flush with the ground until the area so set aside is full
DECISION: Not Recommended

I. East Cottingwith Saint Mary Grade II DAC 19/06/3/2/I
Petition: To install a marble memorial plaque (to match the existing) in memory of Lance Bombardier John Bielby who died in action in 1941.
DECISION: Recommended

J. Foston All Saints Grade II* DAC 19/06/3/2/J
Petition: To affix a brass memorial plaque (to match the existing) in memory of John Edwin Stephenson, benefactor (1924 - 2015)
DECISION: Recommended

K. Holme-on-Spalding Moor All Saints Grade I DAC 19/06/3/2/K
Petition: To completely overhaul the bellframe and bell fittings
DECISION: Recommended
PROVISOS:
1. The Bells Advisor and the Secretary will agree a list of detailed provisos.
2. After completion, the Petitioners shall invite the Bells Adviser to inspect and to prepare a written report for the DAC.

L. Howsham Saint John Grade I DAC 19/06/3/2/L
Petition: To remove and dispose of the redundant pipe organ (Positive Organ Co.) and introduce an electronic organ
DECISION: Recommended

M. Sancton All Saints Grade II* DAC 19/06/3/2/M
Petition: To affix a brass memorial plaque in memory of Linda Lazenby, benefactor (1918 - 2014)
DECISION: Recommended

N. Skipwith Saint Helen

Grade I

DAC 19/06/3/2/N

Petition: To replace the roof covering, parapet guttering and flashings of the North Aisle roof following theft, modifying the three pipe rainwater outlets by installing chutes (Interim Faculty dated 1st March 2019)

DECISION: Recommended

3.3 Cleveland

--- New petitions -----

A. Glasdale Saint Thomas

Grade II

DAC 19/06/3/3/A

Petition: In the churchyard to repair the gravestone of Mary Jane Leng (died 1887)

DECISION: Recommended

B. Liverton Mines Saint Hilda

Unlisted

DAC 19/06/3/3/B

Advice Item: Further advice to the parish on a scheme submitted for the construction of a new church building to replace the existing building.

C. Liverton Saint Michael

Grade II*

DAC 19/06/3/3/C

Petition: To carry out repair works to the roof, carry out localised stonework repairs, repair the bell turret and install a French drain, all as identified in the latest QI report

DECISION: Recommended

D. Middlesbrough All Saints

Grade II*

DAC 19/06/3/3/D

Advice item: To remove the rear pews, relocate the font and replace the existing narthex with a larger glazed narthex incorporating an accessible WC, storage, a meeting room, kitchenette and seating and refreshment areas

E. Sleights Saint John

Grade II

DAC 19/06/3/3/E

Petition: In the churchyard to remove a dangerous tree and to permanently lay down a gravestone disturbed by it

DECISION: Recommended

PROVISO: The headstone to be laid down is to be buried face down on top of the grave in order to ensure its preservation

F. Sleights Saint John

Grade II

DAC 19/06/3/3/F

Petition: To re-erect 70 memorials laid down in error (Interim Faculty dated 9th April 2019)

DECISION: Recommended

G. Stainton-in-Cleveland Saint Peter & St Paul

Grade II*

DAC 19/06/3/3/G

Petition: To carry out repointing and external masonry repairs to the north and west walls of the Nave and to refurbish the timber and metalwork of the West door and repair one cast iron downpipe

DECISION: Recommended

PROVISOS:
1. The parish should reconsider whether re-tooling is the best solution.
2. The parish should consult their inspecting architect as to a more appropriate paint than 'Hammerite'

H. Stainton-in-Cleveland Saint Peter & St Paul

Grade II*

DAC 19/06/3/3/H

Petition: To recover the transept roof (the Hemlington Aisle) with Sarnafil grey roofing membrane following repeated thefts and to carry out repairs to the Parish Room roof

DECISION: Recommended

PROVISO: Before work commences a detailed inspection must be carried out to agree the covering of the existing boards with 6mm plywood.

4 Private Petitions

5 List A & B Items to Report

1. List A

- a) **Boston Spa Saint Mary** – (A2-1) disposal of upright piano

- b) **Huntington All Saints** – (A8-1) works to trees in Churchyard
- c) **Weaverthorpe Saint Andrew** – (A1-5) renewal of an old electric cable
- d) **West Acklam Saint Mary** – (A1-5) replace three faulty spotlights with LED equivalents
- e) **York All Saints Pavement** – (A8-1) crown lift and reshape holly tree in the churchyard
- f) **Fylingdales Saint Stephen** – (A1-7) work to existing lightning conductor

2. List B

- a) **Anlaby Saint Peter** – (B6-3) works to 2 yew trees, 3 cypress trees and 1 holly tree
- b) **Askham Bryan Saint Nicholas** – (B6-2) fell 2 conifers
- c) **Brough All Saints** – (B1-4) works of external or internal redecoration
- d) **Church Fenton Saint Mary** – (B1-1) routine repairs to roof, rainwater goods, louvres and wire mesh guards to Belfry windows
- e) **Escrick Saint Helen** – (B4-7) replace two internal noticeboards
- f) **Filey Saint Oswald** – (B6-2) remove dead oak tree
- g) **Hilton Saint Peter** – (B1-1) routine repointing, and repainting of rainwater goods
- h) **Hutton Cranswick Saint Peter** – (B1-6) install new light above main door and two emergency lights by main door and door into chancel.
- i) **Londesborough All Saints** – (B1-1) routine repair and maintenance of the church roof
- j) **Pocklington All Saints** – (B1-4) works of internal redecoration
- k) **Riccall Saint Mary** – (B1-10) installation of a roof alarm
- l) **West Acklam Saint Mary** – (B1-1) routine maintenance to boiler house stone cover
- m) **York All Saints Pavement** - (B1-6) replace external lighting with new smaller LED lamps
- n) **York Saint Helen** – (B1-1) – ongoing replacement of damaged flagstones
- o) **Bramham All Saints** – (B1-1) routine maintenance and repair, removal of small area of deteriorated plaster behind organ
- p) **Kirklevington Saint Martin** – (B1-13) extension to sound system
- q) **Nunnington All Saints** – (B1-11) To install LED lights in the clock chamber and bell chamber

6 Secretary's Notes

- a. **Constitution and Terms of Reference**
- b. **Vacant members posts**

7 Grants

- a. **Cloughton Saint Mary**

8 Architects

9 Reports

1. Bells reports

2. Clock reports

3. Electrical and lighting reports

- a) **Burton Pidsea Saint Peter and Saint Paul**
- b) **Seamer Saint Martin**
- c) **Sproatley Saint Swithin**

4. Heating reports

- a) **Billbrough Saint James**
- b) **Copmanthorpe Saint Giles (plus supplementary)**
- c) **Kirby Knowle Saint Wilfrid**
- d) **Flaxton Saint Lawrence**
- e) **Kirk Levington Saint Martin and Saint Mary**

5. Organ reports

6. Church Buildings Adviser's reports

Written reports:-

- a) **Filey Saint Oswald**
- b) **Hull Saint Martin**

Verbal reports –

10 Any Other Business

11 Next Meetings – Please note the Start time of 1.30pm

Tuesday 30th July
Tuesday 3rd September
Tuesday 15th October
Tuesday 3rd December

DAC: Minutes:19/06