



THE DIOCESE OF YORK

DIOCESAN ADVISORY COMMITTEE
FOR THE CARE OF CHURCHES

A meeting of the committee was held at 1.30pm, Tuesday 30th July 2019, in the Meeting Room at Diocese of York, Amy Johnson Way, Clifton Moor, York YO30 4XT. Drawings and other documents were on display from 1pm.

Catherine Copp
Secretary

3 Archdeaconry applications

3.1 York

A. Bishopthorpe Saint Andrew Grade II DAC 18/10/3/2/B

Petition: To up-grade the telecommunications mast and introduce a new flagpole

DEFERRED

B. Bilton Saint Helen Grade I DAC 19/06/3/2/F

Petition: To relocate and mount ~~on the south wall of~~ in the South East Chapel four Anglo-Saxon stone cross fragments ~~having first removed the cement render from that section of the wall~~

DECISION: Recommended

PROVISO: The design of the mounts and fixings for the stone fragments must meet with the approval of the Church Buildings Adviser and the Archaeological Adviser

--- New petitions -----

C. Ane Saint Mary Grade I DAC 19/07/3/1/C

Petition: To 1. remove one pew from the front of the Nave and 2. fit a new storage cupboard in the tower

DECISION: Recommended

D. Clifton Saint Philip and Saint James Grade II DAC 19/07/3/1/D

Petition: To install a new notice board at the entrance to the Church driveway

DECISION: Recommended

PROVISO: The new noticeboard should bear either the logo for the Church of England or the logo for the Diocese of York.

E. Coxwold Saint Michael Grade I DAC 19/07/3/1/E

Petition: To 1. carry out repairs to the Chancel step, 2. replace the Chancel lighting with two spotlights connected to a timeswitch, 3. affix a small brass memorial plaque to Peter Dick, potter (1936-2012) to the door on the north side of the Nave, and in the churchyard to 4. install an oak noticeboard with glass fronted doors, 5. fell two conifer trees and replace with two yew trees and carry out works to a sycamore, and 6. retrospectively replace the timber gates of the lychgate

DEFERRED

F. Fairburn Saint James Unlisted DAC 19/07/3/1/F

Petition: On the churchyard gates to display a notice advising of the Churchyard Memorial Rules

DECISION: Recommended

G. Gate Helmsley Saint Mary Grade II* DAC 19/07/3/1/G
Petition: To replace the existing boiler in the boiler room with a new wall hung condensing gas boiler in the vestry
DECISION: Recommended

H. Hovingham All Saints Grade II* DAC 19/07/3/1/H
Petition: To introduce a new stained glass window (Helen Whittaker) in memory of the late Sir Marcus and Lady Worsley
DECISION: Recommended

I. Ledsham All Saints Grade I DAC 19/07/3/1/I
Petition: On the churchyard gates to display a notice advising of the Churchyard Memorial Rules
DECISION: Recommended

J. Londesborough All Saints Grade I DAC 19/07/3/1/J
Petition: To remove and replace the Chancel western-most south and tower west window glazing with other minor window repairs
DECISION: Recommended

(Selby Abbey)
K. Selby Saint Mary & Saint Germain Grade I DAC 19/07/3/1/K
Petition: To introduce a stained glass panel depicting the armorial shield of Rachel Benson, High Steward of the Abbey, into the choir screen between the choir and the north choir aisle.
DECISION: Recommended

L. Stillingfleet Saint Helen Grade I DAC 19/07/3/1/L
Petition: To remove, repaint and reinstate the clock face and re-gild the hands and numerals
DECISION: Recommended
PROVISOS:
1. If, on removal of the clock face, it becomes apparent that new fixings are required this work must be specified and agreed with the church architect.
2. Following removal of the clock face the dial motion works should be thoroughly inspected and overhauled and upon completion of the work the contractor should provide a report on what works were necessary.
3. If, following removal of the clock hands, it becomes apparent that corrosion has affected the threaded parts and that repairs or replacements are necessary, the Clocks Adviser must be consulted as to the extent of any such repairs.

M. York Saint Lawrence w Saint Nicholas Grade II DAC 19/07/3/1/M
Advice: In the churchyard to 1. carry out landscaping works including the reinstatement and restoration of boundary walls and railings, the creation of a Memorial Walk and the provision of seating, 2. redefine the site of the old church, restore the surviving tower and Norman doorway and provide public interpretation resources, and 3. enter into a licence agreement with the Wilson Almshouse Charity for the incorporation, landscaping and use of adjacent land for car parking facilities

3.2 Cleveland

--- New petitions -----

A. Baldersby Saint James Grade I DAC 19/07/3/2/A
Petition: To replace the temporary tin sheeting of the rear North Aisle roof with Terne-coated stainless steel together with associated repairs to rainwater goods and flashings
DECISION: Recommended

B. Boltby Holy Trinity Unlisted DAC 19/07/3/2/B
Petition: To overhaul the roof slates and flashings and replace the existing cast iron gutters and downpipes with wider gutters and downpipes
DECISION: Recommended

C. Egton Saint Hilda Grade II DAC 19/07/3/2/C
Petition: In the churchyard to install a metal handrail to the boiler house steps
DECISION: Recommended

D. Guisborough Saint Nicholas Grade II* DAC 19/07/3/2/D
Petition: To recover the north aisle vestry roof in terne-coated stainless steel following roof thefts (Amended Interim Faculty – 3rd July 2019)
DECISION: Recommended

E. Middlesbrough Saint Martin of Tours Unlisted DAC 19/07/3/2/E
Petition: To install a letter box in the church door
DECISION: Recommended

F. Middlesbrough The Ascension Unlisted DAC 19/07/3/2/F
Petition: In the churchyard to replace the existing notice board with a new freestanding aluminium notice board with lockable display case
DECISION: Recommended

G. Redcar Saint Peter Grade II DAC 19/07/3/2/G
Petition: To recover the boiler house roof in GRP fibreglass, following theft (Interim Faculty dated 13th December 2017)
DECISION: Recommended

H. Romanby Saint James Grade II DAC 19/07/3/2/H
Petition: To 1. permanently remove 4 pews from the rear of the Nave (Archdeacons Licence for temporary minor re-ordering dated 28th August 2018) and 2. install a new gas central heating boiler in the vestry, radiators and associated pipework
DECISION: Recommended

I. Saltburn Emmanuel Grade II DAC 19/07/3/2/I
Advice Item: To introduce a new stained glass window into the South Transept Rose window .

J. Welbury Saint Leonard Grade II DAC 19/07/3/2/J
Advice Item: To introduce into the easternmost window of the north wall a stained glass window based on the verse “To everything there is a season”

K. Hinderwell Saint Hilda Grade II DAC 19/07/3/2/K
Petition: The removal and disposal by sale of 4 pews at the rear of the Nave
DECISION: Recommended

3.3 East Riding

A. Ellerker Saint Anne Grade II DAC 19/04/3/3/D
Petition: To dig a trench and lay a water pipe to connect the church to the mains water supply in Church Lane
DEFERRED

B. Preston All Saints Grade I DAC 19/05/3/2/G
Petition: To construct a glazed timber framed self-contained Chapel in the North Aisle
DECISION: Recommended

C. Anlaby Saint Peter Unlisted DAC 19/06/3/1/ C
Petition: To 1. re-order the rear of the nave removing some pews and introducing a kitchen area, 2. re-order and refurbish the side vestry, installing an accessible WC and a flexible partition to create a multi-use space, and 3. refurbish the porch to create a draught lobby and improve disabled access by installing a paved ramp with decorative metal handrails
DECISION: Recommended

D. Eastrington Saint Michael Grade I DAC 19/06/3/1/F
Petition: To carry out repairs to two memorials on the north wall of the North Aisle (Interim Faculty dated 1st May 2019)
DEFERRED

E. South Cave All Saints Grade II* DAC 19/06/3/1/L
Petition: To excavate and grade the gravelled car parking area, resurfacing in bitumen and marking parking spaces
DEFERRED

--- New petitions -----

F. Beverley Saint Mary Grade I DAC 19/07/3/3/F
Petition: To carry out repairs to 5 plain glazed windows and 1 stained glass window (Clayton & Bell) following vandalism
DECISION: Recommended

G. Brough All Saints Unlisted DAC 19/07/3/3/G
Petition: To 1. introduce a glazed timber narthex at the west end and 2. renew the spotlights at the east end
DECISION: Recommended
PROVISO: Subject to the Lighting Adviser's approval of the lighting proposal

H. Flamborough Saint Oswald Grade II* DAC 19/07/3/3/H
Petition: In the churchyard to refurbish the existing dilapidated sign board frame and insert a new aluminium sign panel
DEFERRED

I. Great Driffield All Saints Grade I DAC 19/07/3/3/I
Petition: In the churchyard to 1. affix a plaque to the War Memorial marking its rededication by the Bishop of Hull and 2. install a York Stone kerb around three yew trees to be planted
DECISION: Recommended
PROVISO: Item 2 is to be removed from this petition

J. Hackness Saint Peter Grade I DAC 19/07/3/3/J
Petition: To carry out repairs and repointing to the Hearst House and to install within it a disabled accessible WC with connections to mains water and drainage
DECISION: Recommended
PROVISO: Any/all excavations must be subject to an archaeological watching brief.

K. Hull Saint Martin Unlisted DAC 19/07/3/3/K
Petition: To replace the existing gas heating boilers located in an outhouse with two new boilers in the 'Children's Chapel' in the south east corner of the church (Interim Faculty dated 9th July 2019)
DECISION: Recommended

L. Newport Saint Stephen Grade II DAC 19/07/3/3/L
Petition: To 1. permanently remove to the diocesan store the altar formerly sited in the Lady Chapel in the south east corner of the Nave (Archdeacon's Licence for temporary minor re-ordering dated 11th June 2019) , 2. remove 3 pews from the rear of the Nave, install a balustrade, and introduce café style tables and chairs
DECISION: Recommended

M. Scalby Saint Laurence Grade II* DAC 19/07/3/3/M
Petition: In the churchyard to 1. replace the existing bridge across Church Beck with a new bridge, 2. re-route and upgrade the paths leading to the Glebe Field churchyard extension, and 3. relocate two headstones
DECISION: Recommended

N. Seamer Saint Martin Grade I DAC 19/07/3/3/N
Petition: To remove the remaining roof material and recover the whole of the Chancel roof and replace the guttering with terne-coated stainless steel following partial theft
DECISION: Recommended

O. Withernsea Saint Nicholas Grade II* DAC 19/07/3/3/O
Petition: In the churchyard to 1. carry out localised excavations to investigate the rainwater drainage system, and 2. remove the concrete 'apron' from around the perimeter of the church building
DECISION: Recommended

Petition: To remove four pews from the rear of the Nave together with the platform beneath them, making good the floor

DECISION:

Recommended

PROVISO:

The parish must revert to the DAC within two years with their proposals for a permanent floor covering

4 Private Petitions

5 List A & B Items to Report

1. List A

- a) **Bridlington Priory Church (Saint Mary) – (A7-2)** patch pointing to paving around the church
- b) **Clifton Saint Philip & Saint James – (A7-4)** repair and alter existing notice board. Refurbish sign attached to the church building
- c) **Fairburn Saint James – (A8-2)** urgent tree surgery
- d) **Fylingdales Saint Stephen – (A5-3)** removal and disposal of old kneelers and replacement with tapestry kneelers
- e) **West Acklam Saint Mary – (A1-9)** alter existing storage cupboards in the choir vestry

2. List B

- a) **Bilton Saint Helen – (B1-1)** fractured stone south chancel aisle window, gluing back original fragments of broken section due to ferrous expansion of the tie.
- b) **Brafferton Saint Peter – (B6-2)** felling of dead ash tree and yew tree.
- c) **Brafferton Saint Peter – (B6-3)** removal of dead wood from beech tree
- d) **Carlton Saint Botolph – (B1-12)** installation of new lightening conductor
- e) **Hull Newland Saint John – (B6-3)** removal of branches from trees
- f) **Liverton Saint Michael – (B1-1)** refurbishment of existing rainwater goods and repointing
- g) **Micklegate Holy Trinity – (B1-1)** alterations to the west door
- h) **Nunthorpe Saint Mary the Virgin (Additional Diocesan Matter)** introduce a new base for the altar cross, including a memorial plaque to the back
- i) **Sand Hutton Saint Mary – (B1-6)** install additional double panel radiator
- j) **Stillingfleet Saint Helen – (B1-4)** painting of steel hinges to south door
- k) **Stillingfleet Saint Helen – (B1-4)** preparation and painting of gutters and downpipes
- l) **Fylingdales Saint Stephen – (B1-6)** electric socket in porch
- m) **Great Driffield All Saints – (B6-1)** plant 3 yew trees
- n) **Hollym Saint Nicholas – (B5-1)** introduction of bench in churchyard
- o) **Wigginton Saint Nicholas – (B6-3)** works to trees
- p) **Acomb Holy Redeemer – (B6-2)** felling of two diseased trees
- q) **Alne Saint Mary – (B1-13)** audio system/works within the church
- r) **Brantingham All Saints – (B1-4)** minor works of external and internal redecoration
- s) **Catton All Saints – (B1-9)** replace roof following theft.
- t) **Pocklington All Saints – (B1-13)** relocation of portions of the hearing loop
- u) **Sherburn in Elmet All Saints – (B4-3)** replacement of Chancel carpet

6 Secretary's Notes

- a. **Constitution and Terms of Reference** – the Secretary had had a further meeting with the Acting Registrar and the Assistant Diocesan Secretary. All had agreed that a further rewrite of the Terms of Reference would be needed to take account of the forthcoming Church of England (Miscellaneous Provisions) Measure which would limit the number of terms for which Committee members could serve. The Measure had been approved by General Synod though not yet by Parliament, but as it was virtually certain that the Measure would be passed as written it would be wise to take account of its provisions now to avoid a further rewrite next year. The Secretary would provide further details of the Measure in due course.
- b. **Faculty Jurisdiction (Amendment) Rules 2019** – These would come into effect on 1st April 2010. The main changes were to items on Lists A and B and to the process for consultation with amenity

societies. The Secretary had circulated a link to the Amendment Rules online and would appraise members of the effect of the rule changes later in the year.

- c. **Vacant members' posts** – The Secretary reported that she had received only one tentative enquiry for the post of Diocesan Synod representative and that had not been pursued by the enquirer, so the Secretary would now approach individuals directly. Mr Michael Price had indicated his willingness to serve as Lay Representative for the East Riding and was therefore attending this meeting as an observer to see how the Committee operated.
- d. **Archdeacons' Licences for Temporary Minor Re-ordering** – these could now be processed via the online faculty system, with alerts to Archdeacons and parishes being automatically generated including warnings of expiry dates of licences and actions required.
- e. **DAC meeting dates 2020** – the agreed dates for next year's meetings were circulated by the Secretary.

7 Grants

8 Architects

9 Reports

1. Bells reports

- a) **Easingwold Saint John the Baptist**
- b) **Ebberston Saint Mary**
- c) **Seamer Saint Martin**

2. Clock reports

3. Electrical and lighting reports

4. Heating reports

- a) **Gate Helmsley Saint Mary**
- b) **Marfleet Saint Giles**
- c) **Newport Saint Stephen**
- d) **Edstone Saint Michael**

5. Organ reports

6. Church Buildings Adviser's reports

Written reports:-

Verbal reports –

- a. **Hull Minster**
- b. **Hull Saint Martin**
- c. **Patrington Saint Patrick**

10 Any Other Business

- a. **Open Churches Weekend, South Holderness August 24th – 26th -**
- b. **York Saint Michael le Belfrey**

11 Next Meetings – Please note the Start time of 1.30pm

Tuesday 3rd September
Tuesday 15th October
Tuesday 3rd December

