



THE DIOCESE OF YORK

DIOCESAN ADVISORY COMMITTEE  
FOR THE CARE OF CHURCHES

A meeting of the committee previously scheduled to take place at 1.30pm on Tuesday 5th May 2020 at the Diocese of York, was held via video link at 2pm on 21st May 2020.

Catherine Copp  
Secretary

[NOTE: Following amendments to the Faculty Jurisdiction Rules, from this meeting onwards, any new application whether for Advice or submitting a Petition will have the option of two outcomes

**INITIAL ADVICE:** This will be the DAC's initial feedback, including "Deferred"  
or

**FINAL ADVICE:** This will be the DAC's final decision - Recommended/No Objection/Not Recommended]

## 1 Archdeaconry applications

### 3.1 Cleveland

**A. Coatham Christ Church** Grade II DAC 20/02/3/3/B  
**Petition: To install an electronic organ whilst awaiting the repair of the Pipe Organ**  
DEFERRED

**B. Saltburn Emmanuel** Grade II DAC 20/02/3/3/C  
**Petition: To 1. carry out repairs to the upper gable window stonework and 2. introduce a new stained glass window into the South Transept Rose window**  
DEFERRED

**C. Beadlam Saint Hilda** Grade II DAC 20/03/3/2/C  
**Petition: To replace the existing pipe organ with an electronic Choral 40 organ, this to be located within the body of the existing organ**  
FINAL ADVICE: Recommended  
PROVISO: All electrical work must be carried out by an electrician holding the current appropriate professional accreditation (at present *NICEIC*, *NAPIT* or *ECA* all to Full Competence).

Public Notices: Non urgent

**D. Helmsley All Saints** Grade II\* DAC 20/03/3/2/E  
**Petition: To install a Bagley 8 Bell ringing simulator in the belfry and ringing chamber at the church.**  
DEFERRED

Public Notices: Non urgent

**E. Moorsholm Saint Mary** Unlisted DAC 20/03/3/2/I  
**Petition: In the churchyard to carry out remedial works to ~~ten~~ twelve memorials**  
FINAL ADVICE: Recommended

Public Notices: Non urgent

--- New petitions -----

**F. Bilsdale Priory Saint Hilda** Grade II DAC 20/05/3/1/F  
**Petition: In the churchyard to introduce at the rear of the church building a secure metal lock-up 8ft x 4ft x 5ft high on a concrete base for the storage of maintenance equipment**

**G. Crayke Saint Cuthbert** Grade I DAC 20/05/3/1/G  
**Petition: Confirmatory petition to introduce into the North Nave aisle a new stained glass window (Helen Whittaker) illustrating the life of Saint Cuthbert (Interim Faculty dated 18<sup>th</sup> March 2020)**  
**FINAL ADVICE:** Recommended

Public Notices: Non urgent

**H. Fylingdales Saint Stephen** Grade II\* DAC 20/05/3/1/H  
**Petition: Confirmatory petition to permit a trench to be dug and a drainage pipe laid along the boundary of the churchyard extension to link with the existing drainage pipe through the churchyard extension (Interim Faculty dated 6<sup>th</sup> April 2020)**  
**WITHDRAWN**

### 3.2 East Riding

**A. Southcoates Saint Aidan** Unlisted DAC 19/09/3/2/K  
**Petition: To replace the existing cracked concrete forecourt with a new tarmac forecourt with resin surface**  
**DEFERRED**

**B. Hull Minster (Holy Trinity)** Grade I DAC 19/10/3/1/G  
**Petition: On the south side of the building to 1. construct a glass and stone extension with metal tracery and grillage at the south west corner ('the Trinity Room'), 2. remove the iron gates to the Vicar's Porch and replace with new glazed doors, lower the Porch floor, form a new door opening in the west wall of the Porch and remove the stone infill to one of two existing blind arched openings in the east wall of the Porch to form a new doorway, 3. construct a new Plant Room to replace the existing, 4. provide new accessible WC facilities in place of the existing, 5. renovate the Choir Vestry, 6. to block access to the Crypt at the south east corner and create a new Crypt access at the north west corner of the building, 7. remove and relocate the wooden 'Mousey Thompson' inner porch from the Vicar's Porch to the North Transept to replace the existing inner North Porch, and 8. introduce heritage interpretation resources (together referred to as Phase 3 Faculty A)**  
**DEFERRED**

**C. Harpham Saint John of Beverley** Grade I DAC 19/12/3/3/J  
**Petition: To carry out cleaning of the stained glass and to refurbish the opening sections of the windows**  
**DEFERRED**

**D. Filey St Oswald** Grade I DAC 20/03/3/3/F  
**Petition: To carry out repairs to the pipe organ (Binns of Leeds, 1908)**  
**DEFERRED**

Public Notices: Non urgent

**E. Hilston St Margaret** Unlisted DAC 20/03/3/3/G  
**Petition: To 1. redecorate the interior, 2. introduce dividing screens in the tower room to create storage and a safety area to the tower ladder, 3. replace the existing WC with a low-level WC, 4. fit a kitchenette in the vestibule with a hot water boiler, 5. fit a servery counter in the vestry with storage under, 6. box in the vestry electrics and update and fit plug sockets in the tower room, vestry and balcony area, 7. remove a piano from the vestry, and 8. introduce 20 padded chairs, 10 folding tables and 20 stacking chairs**  
**DEFERRED**

**F. Owthorne Saint Matthew** Grade II DAC 20/03/3/3/I  
**Petition: To install two A/V screens on metal brackets, one on each side of the Chancel arch, and a repeater screen to the first nave column (priest side) for clergy use.**  
**DEFERRED**

Public Notices: Non urgent

--- New petitions -----

**G. Garton-on-the-Wolds Saint Michael & All Angels** Grade I DAC 20/05/3/2/G  
**Petition: To repoint, repair and replace where necessary the stonework of the lower walls and buttresses of the Chancel and Vestry.**  
DEFERRED

**H. Harpham Saint John of Beverley** Grade I DAC 20/05/3/2/H  
**Petition: Confirmatory petition to recover in terne-coated stainless steel the Chancel roof and the remainder of the North Chapel roof following theft (Interim Faculty dated 11<sup>th</sup> March 2020)**  
FINAL ADVICE: Recommended

Public Notices: Non urgent

**I. Hull Saint Mary Lowgate** Grade I DAC 20/05/3/2/I  
**Petition: To make alterations to the interior (Phase 1 of 2) including: 1. removing pews from the North Nave Aisle, South Inner and Outer Aisles, 2. taking up the associated pew platforms and quarry tile aisles and replacing them with flagstones on an insulated limecrete base, 3. renewing the heating system, incorporating underfloor heating, 4. renewing the electrical installation, 5. overhauling the existing vestry WC and installing new WCs including a wheelchair accessible one, 6. providing a new clergy vestry/ counselling space, 7. providing a space for meeting and community workshops, and 8. providing a first stage area for making refreshments (later to become a full kitchen in Phase 2)**

FINAL ADVICE: Recommended

PROVISOS:

1. The Inspecting Architect must respond to the Victorian Society's concerns regarding the replacement of the tiled floor (G G Scott).
2. A Written Scheme of Investigation must be provided for the approval of the Archaeology Adviser.
3. Details of the lighting scheme must be agreed with the Lighting and Electrics Adviser.
4. Details of the heating proposals, including underfloor heating, must be agreed with the Heating Adviser.
5. Replacement furnishings (if any) must be agreed with the Church Buildings Adviser.
6. The petitioners must revert to the DAC and the Chancellor within two years of the grant of a faculty if a permanent floor covering has not replaced the temporary plywood flooring to be laid in the kitchen area in Phase 1 of this project.

Public Notices: Non urgent

**J. North Cave All Saints** Grade I DAC 20/05/3/3/J  
**Petition: To install at the Chancel step ~~an~~ two oak and black painted steel handrails with scroll decoration**  
DEFERRED

**K. Scalby Saint Laurence** Grade II\* DAC 20/05/3/3/K  
**Petition: To carry out repairs to the pipe organ (Binns, 1909)**  
FINAL ADVICE: Recommended

### 3.3 York

**A. Haxby Saint Mary** Unlisted DAC 19/10/3/2/F  
**Petition: In the churchyard to erect a wooden prayer shed**  
DEFERRED

**B. Wistow All Saints** Grade I DAC 19/10/3/2/I  
**Petition: To remove, comprehensively restore and re-fit the James Conacher (1870s) pipe organ.**  
DEFERRED

--- New petitions -----

[Marston Moor]  
**C. Askham Richard Saint Mary** Grade II\* DAC 20/05/3/3/C  
**Petition: To install at the Chancel step a satin black painted metal slot-in handrail with hand forged scroll ends**

DEFERRED

**D. Billbrough Saint James** Grade II DAC 20/05/3/3/D  
**Petition: To install at the Chancel step a satin black painted metal slot-in handrail with hand forged scroll ends**  
DEFERRED

**E. Bishopthorpe Saint Andrew** Grade II DAC 20/05/3/3/E  
**Petition: To remove the existing gutters and fall pipes from the Nave south clerestory and the Chancel south wall**  
FINAL ADVICE: Recommended  
PROVISO: The architect should ensure that the roof tiles project sufficiently beyond the spar ends to avoid any risk of wood rot.

Public Notices: Non urgent

**F. Heslington Saint Paul** Grade II DAC 20/05/3/3/F  
**Petition: To introduce into the church the village War Memorial plaque formerly displayed in Heslington Village Hall**  
DEFERRED

**G. Hovingham All Saints** Grade II\* DAC 20/05/3/3/G  
**Petition: To install an automatic winding mechanism to the Tower clock**

**H. Micklegate Saint Mary** Unlisted DAC 20/05/3/3/H  
**Petition: In the churchyard to extend the area set aside for the burial of cremated remains**  
DEFERRED

**I. Rufforth All Saints** Grade II DAC 20/05/3/3/I  
**Petition: To install at the Chancel step a satin black painted metal slot-in handrail with hand forged scroll ends**  
DEFERRED

**J. York Saint Lawrence** Grade II DAC 20/05/3/3/J  
**Petition: To introduce into the single light West-facing window in the Porch a new stained glass window (Helen Whittaker) to commemorate the York Normandy Veterans**  
DEFERRED

#### **4 Private Petitions**

#### **5 List A & B Items to Report**

##### **List A**

- a. **Pickering Saint Peter and Saint Paul** – (A1-9) installation of a roof alarm
- b. **Sherburn in Elmet All Saints** – (A5 – 4l) installation of WiFi router

##### **List B**

- a. **Flamborough Saint Oswald** – (B1-1) minor roofing and repointing repairs
- b. **Fylingdales Saint Stephen** – (B5-3) repointing churchyard wall coping stones
- c. **North Ormesby Holy Trinity** – (B6-2) felling of a dead cherry tree
- d. **Yarm Saint Mary Magdalene** – (B5-3) repointing section of churchyard wall
- e. **Escrick Saint Helen** – (B7-3) works to trees
- f. **Hawsker All Saints** – (B7-2) felling of two dying or dangerous trees and other tree works
- g. **Ledsham All Saints** – (B6-1) introduction of bench in churchyard
- h. **Settrington All Saints** – (B1-13) installation of a sound reinforcement or loop system

#### **6 Secretary's Notes**

**7 Grants**

**8 Architects**

**1. Changes of architects or surveyors for Quinquennial Inspections**

- a. **Hayton Saint Martin (I)** – J Forman to replace J Steel. Approved
- b. **Sleights Saint John (II)** – A Stephens to replace L Stewart. Approved
- c. **Ugglebarnby All Saints (II)** – A Stephens to replace L Stewart. Approved

**2. Approval of new inspecting architects or surveyor**

**9 Reports**

- 1. Bells reports**
- 2. Clock reports**
- 3. Electrical and lighting reports**
- 4. Heating reports**
- 5. Organ reports**
- 6. Church Buildings Adviser's reports**

Written reports:-

Verbal reports –

**10 Any Other Business**

**11 Next Meetings –**

~~Tuesday 9<sup>th</sup> June~~

**Tuesday 21<sup>st</sup> July at 3pm (video call)**

DAC: Minutes:20/05