



THE DIOCESE OF YORK

DIOCESAN ADVISORY COMMITTEE
FOR THE CARE OF CHURCHES

A meeting of the committee was held via video link at 2pm on Tuesday 20th July 2021.

Catherine Copp
Secretary

2. Archdeaconry applications

3.1 Cleveland

--- New petitions -----

A. Boltby Holy Trinity Unlisted DAC 21/07/3/1/A
Petition: In the north-east corner of the churchyard to introduce a wooden shed 12ft x 8 ft, on wooden skids, to accommodate grass cutting and maintenance equipment.
FINAL ADVICE: Recommended

B. Harome Saint Saviour Grade II DAC 21/07/3/1/B
Petition: To 1. dismantle the top of the bell turret cap, refurbish the weathervane replacing the ferrous base and mounting with non-ferrous and redecorating, replace the damaged capping stone and re-set the stonework, and 2. overhaul the Nave roof flashings where accessible
INITIAL ADVICE: Deferred

C. Hawsker All Saints Grade II DAC 21/07/3/1/C
Petition: To replace the existing electric radiators with underfloor heating in the Nave and Tower areas and wall-mounted steel panel radiators on the north wall and in the Chancel and Vestry
FINAL ADVICE: Recommended

D. Helmsley All Saints Grade II* DAC 21/07/3/1/D
Petition: To 1. repair, re-lay and where necessary renew the Westmoreland slate coverings to the roofs of the Chancel, South Transept, North Transept, Nave, North Vestry and South Porch, including relaying and repair of decorative ridge tiles and renewal of valleys and flashings, 2. carry out repointing to the Chancel East and West Gable copings stones and the East Gable wall, 3. carry out iron cramp repair to the South Transept Gable kneeler, and 4. refurbish the cast iron rainwater disposal system including gutters, downpipes and fixings and repoint the surface water stone ground channel and water collection system
FINAL ADVICE: Recommended

E. Ingleby Greenhow Saint Andrew Grade I DAC 21/07/3/1/E
Petition: In the churchyard at the west end of the building to extend the existing path and to introduce a concrete platform upon which to site a memorial bench
FINAL ADVICE: Recommended

F. Kirby Sigston Saint Lawrence Grade I DAC 21/07/3/1/F
Petition: In the churchyard to vary the Churchyard Memorial Regulations to permit only headstones and cremation marker plaques of unpolished local limestone or sandstone and to restrict the size of any cremation marker plaques to a maximum of 15 inches x 15 inches
FINAL ADVICE: Recommended

G. Lythe Saint Oswald Grade I DAC 21/07/3/1/
Petition: To 1. place on the Nave south wall to the east of the South Door a Welsh slate memorial plaque 2720mm x 880mm to Oswald Constantine John Phipps, KG, 4th Marquis of Normanby (1912-1994) and his wife Grania Maeve Rosaura (1920-2018), and 2. place above the South Door a Welsh slate memorial plaque 425mm x 700mm to Lady Evelyn Phipps (1955-2018)
INITIAL ADVICE: Deferred

H. Marton-in-Cleveland Saint Cuthbert Grade II* DAC 21/07/3/1/H
Petition: To replace the existing central gas-fired heating boiler, reposition the new boiler in the Vestry, and fit a sump pump in the cellar
FINAL ADVICE: Recommended

I. Redcar Saint Peter Grade II DAC 21/07/3/1/I
Petition: To 1. repair and replace where necessary the stonework to the windows of the Nave, the Chancel Aisles and to the West window, 2. carry out associated glazing repairs, and 3. repair and redecorate the cast iron hoppers and downpipes on the Nave and Chancel Aisles
INITIAL ADVICE: Deferred

J. Rosedale Saint Lawrence (Rosedale Abbey) Grade II DAC 21/07/3/1/J
Petition: To 1. relay and replace where necessary the Welsh (Pen Rhyn) slate roofs of the Nave, Chancel and South Vestry, replacing damaged timbers and installing insulation, 2. restore or renew roof, 3. repair the Western Bell turret and service the bell, 4. renew or repair the cast-iron rainwater goods, attend to ground drainage and create a new drainage gully beside the vestry, 5. internally redecorate the roof timbers and ceiling, 6. rewire throughout, and 7. upgrade the lighting scheme.
INITIAL ADVICE: Deferred

K. Stokesley Saint Peter and Saint Paul Grade II DAC 21/07/3/1/K
Petition: Externally to 1. carry out repointing works, 2. redecorate windows and downpipes, 3. replace the Chancel north side downpipe with 5" diameter cast iron downpipe, larger hopper and chute, 4. lift, level and relay the Vestry step, and internally to 5. replace where necessary the existing fixings of the Nave south elevation monuments and sundial with stainless steel fixings and stainless steel pin and resin repairs, and 6. replace the Vestry ceiling
FINAL ADVICE: Recommended
PROVISOS:
1. Steps should be taken to make contact with, and seek permission for the works from, the families/descendants of those commemorated by the monuments
2. Photographs and specifications for any repairs must be submitted for each separate monument and the sundial for approval by the Church Buildings Adviser

L. Stokesley Saint Peter and Saint Paul Grade II DAC 21/07/3/1/L
Petition: To install an AV system comprising a laser projector mounted ~~above the stone arch of the west wall~~ on the North side of the tower door archway, and a 50" television mounted ~~close to the projector~~, on the South side of the tower door archway, and a 3.5m wide long-drop retractable screen with remote control electric winch mounted above the Chancel arch, together with all associated electrical works
FINAL ADVICE: Recommended
PROVISOS:
1. The applicant must ensure that the existing electrical system is safe and adequate to take additional equipment, with surge protection if necessary
2. The equipment installer must provide written advice to the applicant as to appropriate PAT testing intervals for all electrical items installed

[Whitby with Ruswarp]

M. Whitby Saint Hilda Grade II* DAC 21/07/3/1/M
Petition: To introduce into the church the following items from the closed church of Ruswarp Saint Bartholomew: a Credence table (D4) by Robert Thompson of Kilburn given in memory of Helen Lucie Marshall Verity, twenty blue upholstered chairs with donors' plaques, and an external noticeboard
FINAL ADVICE: Recommended
PROVISOS: Subject to the Church Buildings Adviser approving whether, and where, the upholstered chairs could be introduced

[Whitby with Ruswarp]

N. Whitby Saint John the Evangelist

Grade II

DAC 21/07/3/1/N

Petition: To introduce into the church the following items from the closed church of Ruswarp Saint Bartholomew: a portable lectern (D19) and a Paschal candle stand

FINAL ADVICE: Recommended

[Whitby with Ruswarp]

O. Whitby Saint Mary

Grade I

DAC 21/07/3/1/O

Petition: To introduce into the church the following items from the closed church of Ruswarp Saint Bartholomew: an Archbishop's chair and two priest's chairs (D1), a processional cross (D13), two churchwardens' staves (D26), an octagonal stool by Robert Thompson of Kilburn, a wooden Missal stand, two collection plates, four chasubles and matching stoles in seasonal colours, and a votive candle stand

FINAL ADVICE: Recommended

PROVISO: A fire risk assessment should be undertaken before any further items were stored on the already very full balcony

3.2 East Riding

--- New petitions -----

A. Great Driffield All Saints

Grade I

DAC 21/07/3/2/A

Petition: To re-glaze the West window with new lights matching the design of the existing glazing pattern, refurbishing the existing ferramenta and fixing new stainless steel wire guards and clips

FINAL ADVICE: Recommended

B. Hull Minster (Holy Trinity)

Grade I

DAC 21/07/3/2/B

Petition: To install four eyebolts into the Nave wall at high level for the suspension of art exhibits

FINAL ADVICE: Recommended

C. Hutton Cranswick Saint Peter

Grade II*

DAC 21/07/3/2/C

Petition: In the south-east corner of the churchyard to set aside an area 8 m x 3.7 m, marked with wooden posts and chain link, for the burial of cremated remains

FINAL ADVICE: Recommended

D. Thwing All Saints

Grade I

DAC 21/07/3/2/D

Petition: To dismantle, service, clean and re-assemble the mechanism of the turret clock (James Harrison of Hull, 1836) and to replace the existing electric winding mechanism in accordance with the quotation from The Cumbria Clock Company dated 22nd March 2021

FINAL ADVICE: Recommended

PROVISOS:

1. If the winding handle and pulleys removed at the last auto winder installation have been retained, they should be labelled and stored safely (preferably in the bottom of the clock case).
2. The new auto winders should be mounted below the clock, as proposed, but not on the floor (to avoid increased noise).
3. If additional work is found to be necessary during the course of these repairs then the DAC Clocks Adviser should be consulted and permission sought before any further repairs/replacements are undertaken.
4. All electrical work must be carried out by an electrician holding the current appropriate professional accreditation (at present NICEIC, NAPIT or ECA all to Full Competence).
5. The installer must specify the electrical testing periods in accordance with the latest wiring regulations and this must be entered into the church's testing of electrical equipment register (formerly the PAT Register.)
6. After completion, the Petitioners shall invite the DAC Clock Adviser to inspect and (if necessary or if required by the Committee) prepare a written report for the DAC.

E. Winestead Saint Germain

Grade I

DAC 21/07/3/2/E

Petition: To build a flat-roofed extension with oak weather-boarding to the west of the North Porch to accommodate a disabled accessible WC facility with associated foul drainage works

FINAL ADVICE: Recommended

PROVISOS: Any excavations must be subject to an archaeological watching brief.

3.3 York

[Osballdwick with Murton]

A. Osballdwick Saint Thomas

Grade II

DAC 20/07/3/2/Q

Petition: To replace the eroded Victorian decorated roof gutter on the north side with 150 x 100 plain black powder coated pressed aluminium box section gutter fixed to existing brackets, retaining existing cast iron offset bends for each of the fall pipes and welding damaged fall pipes as necessary

FINAL ADVICE: Recommended

PROVISOS:

1. Where aluminium and cast-iron would be in close contact with each other, bi-metal separators should be inserted to prevent galvanic corrosion.
2. The parish should be encouraged to record the decorative section of the guttering

[Selby Abbey]

B. Selby Saint Mary & Saint Germain

Grade I

DAC 20/09/03/1/I

Petition: To introduce adjacent to the First World War Memorial in the north quire aisle a brass memorial plaque to 34 servicemen from the Selby district who lost their lives in WW1 but whose names do not appear on any memorial

FINAL ADVICE: Recommended

C. Newton-on-Ouse All Saints

Grade II

DAC 20/10/3/3/H

Petition: To install LED lights to illuminate the spire for festivals and commemorative occasions

INITIAL ADVICE: Deferred

--- New petitions -----

D. Acomb Saint Stephen

Grade II

DAC 21/07/3/3/D

Petition: In the churchyard to set aside a new area for cremated remains without individual memorial plaques and to erect within it a large single monument upon which individual inscriptions may be mounted

INITIAL ADVICE: Deferred

E. Amotherby Saint Helen

Grade II

DAC 21/07/3/3/E

Petition: To carry out stonework repairs to the north and east walls and to the Vestry arch above the organ

INITIAL ADVICE: Deferred

F. Bishophill Junior Saint Mary

Grade I

DAC 21/07/3/3/F

Petition: To 1. carry out masonry and roofing repairs as recommended in the Quinquennial Inspection report, 2. alter the North Aisle doorway to create an emergency exit with appropriate signage and to install fire detection and alarms equipment, 3. replace/repair the wrought iron chain hoist for the font cover, 4. redecorate the interior, and 5. in the churchyard remove and dispose of a timber shed

INITIAL ADVICE: Deferred

G. Boston Spa Saint Mary

Grade II

DAC 21/07/3/3/G

Petition: To install two cameras in the Nave, to extend and enhance the existing sound system and to introduce a wooden equipment cabinet, all to facilitate the livestreaming of church services

FINAL ADVICE: Recommended

PROVISO:

- Any cabling installed must comply with the cable support regulation 521 of the Wiring Regulations, 18th Edition

H. Drax Saint Peter & Saint Paul

Grade I

DAC 21/07/3/3/H

Petition: To 1. re-position and extend the downpipe, presently discharging onto the boiler house roof, to the NE corner of the Chancel and create a new drainage gully if required, 2. replace the roof of the boiler house and re-cover with GRP, 3. repair a broken window mullion and 4. repair missing pointing to N Chancel roof

FINAL ADVICE: Recommended

PROVISO:

- The parish should reconsider the use of GRP and discuss an alternative roof covering material with their architect

I. Elvington Holy Trinity

Grade II

DAC 21/07/3/3/I

Advice Item: In the churchyard to carry out landscaping works to support a retaining wall and provide an area suitable for the burial of cremated remains

J. Ledsham All Saints Grade I DAC 21/07/3/3/J
Petition: To replace the boiler and flue (Interim Faculty dated 19th November 2019) and the heating pump and thermostat
FINAL ADVICE: Recommended

K. Moor Monkton All Saints Grade II* DAC 21/07/3/3/K
Petition: In the churchyard to introduce a memorial plaque 26” x 18”, mounted on a York stone base, to commemorate the airmen who died 28th September 1943 when their Lancaster bomber from RAF Lindholme crashed near the village
FINAL ADVICE: Recommended

[Huntington All Saints]
L. New Earswick Saint Andrew Unlisted DAC 21/07/3/3/L
Petition: To open up three arches in the Nave south wall and introduce into them glazed timber screens leading into a two-storey extension comprising ground floor room and lower ground undercroft to be constructed on the south side of the building
FINAL ADVICE: Recommended

M. Skipwith Saint Helen Grade I DAC 21/07/3/3/M
Petition: In the churchyard to the south of the church to re-route the drains into the public storm water sewer in the public highway
FINAL ADVICE: Recommended

N. Upper Helmsley Saint Peter Unlisted DAC 21/07/3/3/N
Petition: In the churchyard to fell one Poplar tree and one diseased sycamore and to carry out other minor tree works
FINAL ADVICE: Recommended
PROVISO: 1. To offset the removal of the tree being felled the PCC should give consideration to the planting of a replacement tree (native or fruit tree) either within the churchyard or elsewhere in the parish

[Nether Poppleton with Upper Poppleton]
O. Upper Poppleton All Saints Grade II DAC 21/07/3/3/O
Petition: In the churchyard to fell a Hawthorn (T290) and a dead Elm (T300) and to carry out other tree works
FINAL ADVICE: Recommended

P. York All Saints North Street Grade I DAC 21/07/3/3/P
Petition: To introduce an oak framed Welcome sign into the churchyard, and freestanding interpretation panels, trail stands and two digital display screens into the church, all relating to the Stained Glass Windows Restoration Project
INITIAL ADVICE: Deferred

4. Private Petitions

A. York Saint Olave Grade I DAC 21/07/4/A
Petition: On the Nave South Aisle wall adjacent to the Lady Chapel to install a memorial plaque 23” x 26” of Ancaster limestone with 18” roundel of Honister green slate to Dick Reid, Master Carver (1934-2021)
FINAL ADVICE: Recommended

5 List A & B Items to Report

List A

- a. **Fylingdales Saint Stephen** – (A1-20) adaptation of existing sound reinforcement system
- b. **Hornsea Saint Nicholas** – (A7-4) repaint churchyard gates and handrails
- c. **Hustwaite Saint Nicholas** – (A1-6(c)) provision of electrical spur for socket adjacent to security system control panel in Tower
- d. **Newby Saint Mark** – (A1-6) installation of telephone line
- e. **Skipsea All Saints** – (A7-4) repainting church gates
- f. **Upper Helmsley Saint Peter** – (A2-1) dispose of dilapidated harmonium

List B

- a. **Acklam Saint John the Baptist** – (B6-1) introduction of a churchyard bench
- b. **Acomb Saint Stephen** – (B1-1) re-cover transept roofs, replace flashings, repoint and re-bed coping stones
- c. **Acomb Saint Stephen** – (B6-8) introduction of external wooden handrail to south side door
- d. **Bridlington Emmanuel** – (B1-13) replacement of four sound system speakers
- e. **Dormanstown All Saints** – (B1-3) redecorate East wall in lime wash
- f. **Fylingdales Saint Stephen** – (B7-3) works to churchyard trees
- g. **Hutton Cranswick Saint Peter** – (B7-2) fell a dying Sycamore in the churchyard
- h. **Kirkleatham Saint Cuthbert** – (B6-1) introduction of a churchyard bench
- i. **Leake Saint Mary** – (B6-2) repair and repoint sections of churchyard wall
- j. **Lockington Saint Mary** – (B6-1) introduction of a churchyard bench
- k. **Over Silton Saint Mary** – (B1-1) repointing works and replacement of a corbel
- l. **Rudston All Saints** – (B6-1) introduction of a churchyard bench
- m. **Sandsend Saint Mary** – (B1-1) replacement of small quarry tiles and repairs to floor in Sanctuary
- n. **Sand Hutton Saint Mary** – (B6-4) replace churchyard noticeboard
- o. **Scarborough Saint Columba** – (B1-1) small area of re-plastering in Lady Chapel
- p. **Shiptonthorpe All Saints** – (B1-1) re-fix loose Tower pinnacle
- q. **Sowerby Saint Oswald** – (B7-2) fell dead Cherry tree in churchyard
- r. **Thirsk Saint Mary** – (B1-10) installation of a CCTV camera in Porch
- s. **Wansford Saint Mary** – (B6-2) rebuild damaged section of churchyard wall
- t. **Upper Helmsley Saint Peter** – (B7-2) fell diseased and dangerous Sycamore tree
- u. **Upper Helmsley Saint Peter** – (B7-3) tree works in churchyard
- v. **Roos All Saints** – (B2-8) introduction of two new (and one existing) peal boards in ringing gallery

6 Secretary's Notes

7 Grants

- a. **Bishop Wilton Saint Edith**
- b. **Bubwith All Saints**
- c. **Bridlington Priory (Saint Mary)**
- d. **Nunnington All Saints**
- e. **York Saint Lawrence**
- f. **Hull Lowgate Saint Mary the Virgin**

8 Architects

Changes of architects or surveyors for Quinquennial Inspections

- a. **Bilton Saint Helen (I)** – A Stephens to replace S Rowe. Approved
- b. **Dalby Saint Peter (I)** – A Stephens to replace A Haldane. Approved
- c. **Drax Saint Peter and Saint Paul (I)** – C Andrews to replace P Pace. Approved
- d. **Healaugh Saint John the Baptist (II*)** – A Stephens to replace S Rowe. Approved
- e. **Hessay Saint John the Baptist (U)** – A Stephens to replace S Parry. Approved
- f. **Hilton Saint Peter (I)** – C Cotton to replace S Rowe. Approved.
- g. **Moor Monkton All Saints (II*)** – A Stephens to replace S Parry. Approved
- h. **Newton-under-Roseberry Saint Oswald (II*)** A Stephens to replace S Rowe. Approved
- i. **Pickering Saint Peter and Saint Paul (I)** – A Stephens to replace S Rowe. Approved
- j. **Rosedale Saint Lawrence (Rosedale Abbey) (II)** – K Simmons to replace P Pace. Approved
- k. **Rufforth All Saints (II)** – A Stephens to replace G Saxton. Approved
- l. **Scarborough Saint Leonard (I)** – A Stephens to replace P Pace. Approved
- m. **Stainton-in-Cleveland Saint Peter and Saint Paul (II*)** – C Cotton to replace D Jones. Approved
- n. **Wighill All Saints (I)** – A Stephens to replace S Rowe. Approved
- o. **Yarm Saint Mary Magdalene (II*)** – J Barnes to replace J Niven. Approved
- p. **Cropton Saint Gregory (II)** – K Simmons to replace P Pace. Approved
- q. **Acomb Saint Aidan (U)** – L Priestman to replace G Saxton. Approved
- r. **Acomb Saint Stephen (II)** – L Priestman to replace G Saxton. Approved
- s. **Nunburnholme Saint James (I)** – L Priestman to replace A Boyce Approved.
- t. **Seaton Ross Saint Edmund (II)** – A Wiles to replace J Steel. Approved

9 Reports

1. Bells and Clock reports

- a. Etton Saint Mary – bells and clock**
- b. Over Silton Saint Mary - bell**

2. Electrical and lighting reports

- a. Kirby Misperton Saint Laurence**

3. Heating reports

- a. Welburn Saint John the Evangelist**

4. Organ reports

- a. Upper Helmsley Saint Peter – harmonium.**

5. Church Buildings Adviser's reports

Written reports:-

Verbal reports –

- a. York Saint Michael le Belfrey**

6. Liturgical Adviser's reports

- a. Northallerton All Saints – to be circulated after the meeting**

10 Any Other Business

11 Next Meetings –

Tuesday 7th September
Tuesday 12th October
Tuesday 16th November
Tuesday 14th December

DAC: Minutes:2107