



THE DIOCESE OF YORK

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DIOCESAN ADVISORY COMMITTEE  
FOR THE CARE OF CHURCHES

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A meeting of the Committee was held via video link at 2pm on Tuesday 5<sup>th</sup> April 2022.

Catherine Copp  
Secretary

3. Archdeaconry applications

3.1 East Riding

A. Leven Holy Trinity Grade II DAC 21/10/3/3/C  
**Petition: To carry out a full electric upgrade of the church tower clock including two train auto-winding and installation of a pendulum regulator**  
INITIAL ADVICE: Deferred

B. Scarborough Saint Mary Grade I DAC 21/10/3/3/D  
**Petition: On the pyramidal Tower roof to 1. remove, restore and refit the weathervane, 2. relay and where necessary replace the roof slates, and 3. replace the gutters with TCSS and form two spitter chutes in the parapet wall**  
INITIAL ADVICE: Deferred

C. Filey St Oswald Grade I DAC 21/11/3/2/F  
**Petition: To 1. permanently remove and dispose of the pews in the North and South Transepts, 2. replace with fin radiators the fan and panel radiators in the North and South Transepts, 3. construct storage cupboards and a desk in the North Transept, and 4. carry out associated minor electrical works**  
INITIAL ADVICE: Deferred

D. Newbald Saint Nicholas Grade I DAC 21/11/3/2/G  
**Petition: To mount Telecoms transmitting equipment on the Tower roof and an electronics cabinet in the Ringing Chamber and to enter into a Wayleave Agreement for the same**  
INITIAL ADVICE: Deferred

E. Atwick Saint Lawrence Unlisted DAC 21/12/3/1/H  
**Petition: In the churchyard to lay down permanently 9 memorials and 1 table top tomb**  
INITIAL ADVICE: Deferred

F. Newbald Saint Nicholas Grade I DAC 21/12/3/1/J  
**Petition: At the west end to 1. remove 3 pews on the north side, making good the floor with new stone slabs to create a cafe style seating area, 2. install a mobile servery counter with storage, 3. install a sink and cupboards in the meeting room, and 4. re-arrange the existing heating pipes and radiator, together with all associated electrical, plumbing and drainage works**  
INITIAL ADVICE: Deferred

[Beverley Minster]  
G. Woodmansey Saint Peter Unlisted DAC 22/01/3/3/J  
**Petition: To carry out conservation works to three stained glass windows: the East Window, eI, (Milner, 1897), the West window, wI (Kempe, 1897) and window nIV (unknown, 1909)**  
INITIAL ADVICE: Deferred

**H. Blacktoft Holy Trinity** Grade II DAC 22/03/3/2/I  
**Petition: To 1. retrospectively clean, consolidate and reassemble a fallen marble memorial plaque (Ann Ward d. 1870 and Revd Edward Ward d. 1878), and 2. mount and display the plaque horizontally**  
INITIAL ADVICE: Deferred

**I. Hackness Saint Peter** Grade I DAC 22/03/3/2/K  
**Petition: In the churchyard to set aside an area for the burials of cremated remains**  
INITIAL ADVICE: Deferred

--- New petitions -----

**J. Ganton Saint Nicholas** Grade II\* DAC 22/04/3/1/J  
**Petition: To replace the automatic winding system of the Tower clock (Potts of Leeds, 1897)**  
INITIAL ADVICE: Deferred

**K. Newbald Saint Nicholas** Grade I DAC 22/04/3/1/K  
**Petition: In the closed churchyard to carry out remedial works to 7 memorials and to permanently lay down 16 memorials**  
FINAL ADVICE: Recommended

**L. Welton Saint Helen** Grade II\* DAC 22/04/3/1/L  
**Petition: In the churchyard to introduce a bench fixed to an area of flagstones 2.0m x 2.4m laid to match the existing flagstone path**  
INITIAL ADVICE: Deferred

### 3.2 York

**A. Acomb Saint Stephen** Grade II DAC 21/07/3/3/D  
**Petition: In the churchyard to set aside a new area for cremated remains without individual memorial plaques and to erect within it a large single monument upon which individual inscriptions may be mounted**  
FINAL ADVICE: Recommended

**B. Slingsby All Saints** Grade II\* DAC 21/09/3/2/H  
**Petition: To make adjustments to the pedal board of the pipe organ (Harrison, 1871)**  
INITIAL ADVICE: Deferred

[West Buckrose]

**C. Settrington All Saints** Grade II\* DAC 21/09/3/2/N  
**Petition: To 1. replace the decayed timber tower roof ridge beam with a new-timber ridge beam and carry out repairs and repointing to the tower roof ridge tiles, and 2. carry out repair to the stonework and glazing of the East Window**  
FINAL ADVICE: Recommended  
PROVISO: Cleaning of the window should be limited to cleaning with soft bristle brushes and, if necessary, no more than a swabbing with a 50/50 mix of ethanol and de-ionised water – i.e. no other solvents or detergents and certainly no rinsing

**D. Bossall Saint Botolph** Grade I DAC 21/12/3/2/H  
**Petition: To 1. install a new cast iron system of eaves gutters and downpipes, and 2. carry out minor stonework and roof repairs**  
INITIAL ADVICE: Deferred

**E. Osbaldwick Saint Thomas** Grade II DAC 22/03/3/3/G  
**Petition: In the churchyard to replace a wall-mounted light with a lamppost adjacent to the path**  
INITIAL ADVICE: Deferred

**F. Wistow All Saints** Grade I DAC 22/03/3/3/J  
**Petition: In the churchyard to set aside an area for the burials of cremated remains**  
FINAL ADVICE: Recommended

**G. Boston Spa Saint Mary** Grade II DAC 22/03/3/3/L

**Petition: To isolate, remove, repair and reinstall the quarter motor on the Church clock**

FINAL ADVICE Recommended

PROVISOS:

1. All electrical work must be carried out by an electrician holding the current appropriate professional accreditation (at present NICEIC, NAPIT or ECA all to Full Competence) who should check the wiring from the mains connection to the entire clock installation, especially for safe cable support.
2. The motor installers should be asked to supply a risk-based assessment of the routine PAT-testing frequency to record in the church Log Book.

--- New petitions -----

**H. Acomb Saint Stephen** Grade II DAC 22/04/3/2/H

**Petition: To replace the existing roof coverings of the North and South Transepts with new insulated roof decks covered in zinc and to replace the slate roof of the Vestry, together with associated works, repointing and minor stonework repairs and replacements**

INITIAL ADVICE Deferred

**I. Norton Saint Peter** Grade II DAC 22/04/3/2/I

**Petition: To replace the existing projector and wall-mounted screen with a new projector and motorised double-drop screen**

FINAL ADVICE Recommended

PROVISOS:

1. All electrical work must be carried out by an electrician holding appropriate professional accreditation (at present NICEIC, NAPIT or ECA all to Full Competence) who should check the compliance with current IET Wiring Regulations of (a) the mains circuit, and (b) the wiring from the mains connection to the installation, including other wiring, especially for safe cable support.
2. The equipment installers should be asked to supply a risk-based assessment of the routine PAT-testing frequency to record in the church Log Book.

**J. South Milford Saint Mary** Grade II DAC 22/04/3/2/J

**Advice Item: To install a programmable bell sound system with two external speakers**

[York Saint Helen Stonegate with Saint Martin Coney Street]

**K. York Saint Martin Coney Street** Grade II\* DAC 22/04/3/2/K

**Petition: Confirmatory petition to recover the 'Little Admiral' figure to Cumbria Clock's workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30<sup>th</sup> September 2021)**

INITIAL ADVICE Deferred

### 3.3 Cleveland

**A. Lastingham Saint Mary** Grade I DAC 22/01/3/2/A

**Petition: To introduce into the church a rotating hexagonal table-top leaflet stand in oak**

INITIAL ADVICE Deferred

**B. South Otterington Saint Andrew** Grade II DAC 22/03/3/1/D

**Petition: In the churchyard to fell a number of trees**

FINAL ADVICE Recommended

PROVISOS:

1. The root systems of the Cherry and Sycamore should be killed off rather than removed (to avoid the risk of causing heave and destabilising the adjacent wall further).
2. The PCC should consider the planting of replacement trees (of native species) either in the churchyard or, of there is insufficient space, elsewhere in the parish

--- New petitions -----

**C. Appleton-le-Moors Christ Church** Grade I DAC 22/04/3/3/C

**Petition: To 1. carry out repairs to the Tower clock (Boxell of Brighton, 1870) and install an automatic regulator, and 2. install six new adjustable Ellacombe chiming hammers to replace existing**

FINAL ADVICE Recommended

PROVISO: All electrical work must be carried out by an electrician holding the current appropriate professional accreditation (at present NICEIC, NAPIT or ECA all to Full Competence).

**D. Guisborough Saint Nicholas** Grade II\* DAC 22/04/3/3/D  
**Petition: To permanently remove and dispose of 43 pews, making good the flooring, and replace them with 350 stacking wooden (Jacob) chairs**  
INITIAL ADVICE Deferred

**E. South Thornaby Saint Mark the Evangelist** Unlisted DAC 22/04/3/3/E  
**Petition: To refurbish the kitchen, WC facilities and lobby area**  
FINAL ADVICE Recommended

**F. South Thornaby Saint Peter ad Vincula and Saint Mary Magdalene** Grade II\* DAC 22/04/3/3/F  
**Petition: To replace like for like four lights**  
FINAL ADVICE Recommended

#### 4. Private Petitions

#### 5 List A & B Items to Report

##### List A

- a. **Yarm Saint Mary Magdalene** – (A3-4) remove corrosion and repaint ironwork in the belfry as per QIR
- b. **Yarm Saint Mary Magdalene** – (A1-1) replace timber wedge in belfry as per QIR
- c. **Yarm Saint Mary Magdalene** – (A1-3) replace cracked glass in tower window with matching glass as per QIR
- d. **Yarm Saint Mary Magdalene** – (A1-1) re-secure earth wire as per QIR
- e. **Yarm Saint Mary Magdalene** – (A1-1) replace corroded gas boiler flue guards as per QIR
- f. **Yarm Saint Mary Magdalene** – (A1-1) replace cracked cast iron downpipe with similar and repaint to match existing
- g. **Yarm Saint Mary Magdalene** – (A1-6) replace earth wire in choir vestry to comply with electrical regulations
- h. **Yarm Saint Mary Magdalene** – (A8-3) removal of tree branches after storm
- i. **Yarm Saint Mary Magdalene** – (A1-4) repair wire mesh window guard
- j. **York Saint Helen** – (A1-11) work to an existing lightning conductor
- k. **York Saint Martin** – (A1-11) work to an existing lightning conductor
- l. **Sowerby Saint Oswald** – (A5-4) replace sound mixing desk
- m. **Stillington Saint Nicholas** – (A1-13) moving flagpole on Tower

##### List B

- a. **Bossall Saint Botolph** – (B1-4) treatment of timber against beetle activity
- b. **Cayton Saint John the Baptist** – (B6-4) introduction of churchyard noticeboard
- c. **North Otterington Saint Michael and All Angels** – (B7-1) plant a Magnolia tree for Queen's Platinum Jubilee
- d. **Sand Hutton Saint Mary** – (B7-2) felling a dead Leylandi tree
- e. **Seamer Saint Martin (ER)** – (B1-1) repointing and minor stonework repairs/replacement to South Porch
- f. **South Otterington Saint Andrew** – (B7-1) plant Eucryphia Intermedia tree for Queen's Platinum Jubilee
- g. **South Thornaby Saint Peter ad Vincula and Saint Mary Magdalene** – (B1-1) internal repointing an stonework repairs to east wall
- h. **Thornton le Street Saint Leonard** – (B7-1) plant weeping Cherry tree for Queen's Platinum Jubilee
- i. **Wharram Saint Mary** – (B7-1) plant Crab Apple tree for Queen's Platinum Jubilee
- j. **Yarm Saint Mary Magdalene** – (B1-4) treatment of timber against beetle, pews
- k. **Yarm Saint Mary Magdalene** – (B1-4) treatment of timber against beetle, Tower and roof space
- l. **Yarm Saint Mary Magdalene** – (B1-1) repointing and replacement of flashings
- m. **Yarm Saint Mary Magdalene** – (B1-1) repair gutter linings and supporting timbers
- n. **Yarm Saint Mary Magdalene** – (B1-1) replace small cracked window glass in Tower
- o. **Yarm Saint Mary Magdalene** – (B1-7) installation of safety rail to Tower window
- p. **Beverley Minster** - (B1-1) replace bottom step and repair paving outside North Transept
- q. **Huntington All Saints** – (B7-1) plant Rowan tree as memorial
- r. **Norton Saint Peter** – (B4-6) treatment of timber against beetle, window frame

- s. **Nunthorpe Saint Mary the Virgin** – (B7-1) plant Rowan or Cherry tree for Queen’s Platinum Jubilee
- t. **Skelton in Cleveland All Saints** – (B1-1) repair to fallen pinnacle and stonework repointing
- u. **East Ayton Saint John the Baptist** – (B6-1) install bench in churchyard in memory of late Deacon Judith Dean
- v. **East Ayton Saint John the Baptist** – (B7-1) planting Cherry and Hawthorn trees, and a tree for Queen’s Platinum Jubilee
- w. **Norton Saint Peter** – (B6-4) replace churchyard noticeboard

## **6. Secretary’s Notes**

## **7. Grants**

- a. **Coatham Christ Church**
- b. **Selby Abbey**
- c. **Hull Minster**

## **8. Architects**

### **Changes of Quinquennial Inspectors**

- a. **Boltby Holy Trinity (U)** – A Stephens to replace A Boyce. Approved
- b. **Eston Christ Church (II)** – I Hayton to replace J Steel. Approved
- c. **Felixkirk Saint Felix (II\*)** – A Stephens to replace A Boyce. Approved
- d. **Normanby Saint George (U)** – I Hayton to replace J Steel. Approved

## **9. Reports**

### **1. Bells and Clock reports**

- a. **Great Driffield All Saints** - clock
- b. **Thwing All Saints** – clock, completion
- c. **Aberford Saint Ricarius** – bells and clock

### **2. Electrical and lighting reports**

### **3. Heating reports**

- a. **Hull Saint Alban**
- b. **Norton Saint Peter**
- c. **Redcar Saint Peter**

### **4. Organ reports**

### **5. Church Buildings Adviser’s reports**

**Written reports:-**

**Verbal reports –**

- a. **York Saint Michael le Belfrey**
- b. **Cottingham Saint Mary**
- c. **Kilburn Saint Mary**

## **10 Any Other Business**

## **11 Next Meetings –**

Tuesday 17<sup>th</sup> May  
**Thursday** 23<sup>rd</sup> June  
(TBC) September

DAC: Minutes: 2204