

Diocese of York

Policy on Minor Grants during IME Phase 2

Introduction

All curates are expected to participate fully in IME Phase 2 during their Title post. The parish is the primary place of training, under the guidance of the training incumbent. The IME Phase 2 programme is designed to provide ongoing education and training, including opportunities to reflect on experience in the parish, and where appropriate in other settings.

Curates are encouraged to use the Learning and Development Portfolio (LDP), available on Moodle, to identify their training needs and achievements. The LDP is designed to help both curates and training incumbents assess progress over time and identify priorities for the next phase of training.

Most training parishes and workplaces offer a wide range of experiences. However, occasionally a curate, in conjunction with their training incumbent, identifies a need for training outside of the parish or IME Phase 2 programme. In this instance a minor grant of up to £100 may be available to help meet a clearly identified training need. IME Minor Grants are available to help towards course fees and accommodation but not towards travel costs. No more than one grant will be given in any one year and no more than two grants during a 4 year curacy. Grants will not normally be given for a retreat. Applications should be made in advance of the proposed event.

Applications

Applications for IME Minor Grants should be sent to training@yorkdiocese.org using the appropriate form, available on Moodle and on the Diocese of York Website - *Lifelong Learning: Start of Ordained Ministry*, which should be accompanied by full details of the event or course for which funding is required. The Application will be considered at the next meeting of the CMD Grants Panel, which take place 4 times a year (approx. March, June, Sept, Dec)

An evaluation report will be required after all external training events using a simple form which you will find as a download in the Lifelong Learning section of the diocesan website at www.dioceseofyork.org.uk/cmd. No further grants will be approved if these reports are not returned.

Specific Matters

Annual Celebrations and Conferences

Many clergy find it helpful to attend what might be called a celebration (examples include Spring Harvest, New Wine or Greenbelt conventions) or the annual conference of such organisations. Such events are a worthwhile support and encouragement in ministry, but they are not primarily training and education events and as such IME Minor Grants are not available for this purpose.

Books

IME Minor Grants are not available for the purchase of books.

Payments

It is diocesan policy that payments are made through BACS direct to the grantee's bank account.

Lynn Comer
Director of Lifelong Learning

Revised August 2022