



THE DIOCESE OF YORK

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DIOCESAN ADVISORY COMMITTEE  
FOR THE CARE OF CHURCHES

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A meeting of the Committee was held via video link at 2pm on Thursday 29<sup>th</sup> September 2022.

Catherine Copp  
Secretary

3. Archdeaconry applications

3.1 York

A. Slingsby All Saints Grade II\* DAC 21/09/3/2/H

Petition: To make adjustments to the pedal board of the pipe organ (Harrison, 1871)

INITIAL ADVICE: Deferred

B. Osbaldwick Saint Thomas Grade II DAC 22/03/3/3/G

Petition: In the churchyard to replace a wall-mounted light with a lamppost adjacent to the path

INITIAL ADVICE Deferred

[York Saint Helen Stonegate with Saint Martin Coney Street]

C. York Saint Martin Coney Street Grade II\* DAC 22/04/3/2/K

Petition: Confirmatory petition to recover the 'Little Admiral' figure to Cumbria Clock's workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30<sup>th</sup> September 2021)

INITIAL ADVICE Deferred

D. Skelton Saint Giles Grade I DAC 22/06/3/3/J

Petition: To clean, refurbish the ventilators, and carry out repairs to the stained glass windows

FINAL ADVICE: Recommended

E. Acomb Saint Stephen Grade II DAC 22/07/3/2/G

Petition: To 1. replace the existing sound system, and 2. install a new projection system

FINAL ADVICE: Recommended

F. Wheldrake Saint Helen Grade I DAC 22/07/3/2/K

Petition: To install an AV system for livestreaming services including two cameras on sill of west window and a 21" monitor on portable stand

FINAL ADVICE: Recommended

PROVISOS:

--- New petitions -----

G. Bubwith All Saints Grade I DAC 22/09/3/1/G

Petition: To install automatic winding units and an automatic regulator to the Tower clock (J G F Newey, 1910) and carry out associated electrical works

FINAL ADVICE: Recommended

PROVISOS:

H. Church Fenton Saint Mary Grade I DAC 22/09/3/1/H

Petition: To replace the existing AV system with a new system to include sound reinforcement, a removable electronically operated projector screen cassette on the tower pillar behind the pulpit and a permanent

projector on a cantilevered bracket on the opposite tower pillar, a 55" TV on a mobile stand, and a comms rack in the boiler room with all associated cabling and electrical work

INITIAL ADVICE: Deferred

**I. Harswell Saint Peter**

Unlisted

DAC 22/09/3/1/I

**Petition: To carry out repairs to the floor of the Vestry (Interim Faculty dated 20<sup>th</sup> June 2022)**

FINAL ADVICE: Recommended

**J. Kirkby Wharfe Saint John the Baptist**

Grade II\*

DAC 22/09/3/1/J

**Petition: To continue the existing established practice by 1. setting aside an additional area for the interment of cremated remains in the detached churchyard and permitting the use of upright stones only of native limestones, sandstones and slates and of restricted dimensions (width: 18"-20" height: 20"-24" depth: maximum of 2" or metric equivalents), and 2. to continue the same practice in the churchyard, with the same restrictions.**

FINAL ADVICE: No Objection

**K. Micklefield Saint Mary**

Unlisted

DAC 22/09/3/1/K

**Petition: To install on the north wall of the Chancel a brass memorial plaque on an oak pattress 20cm x 15 cm in memory of Alec Walton (1933-2018)**

FINAL ADVICE: Recommended

**L. Stillington Saint Nicholas**

Grade II\*

DAC 22/09/3/1/L

**Petition: To lay up the standard of the Royal British Legion Stillington branch on the south wall of the Chancel, together with the branch plaque**

INITIAL ADVICE: Deferred

**M. York Saint Michael le Belfrey**

Grade I

DAC 22/09/3/1/M

**Petition: To carry out an extensive repair and re-ordering scheme to include: 1. inserting two new entrance doors at the West end, 2. removing the existing Narthex screen and creating a new Narthex with a Servery and two wheelchair accessible WC cubicles, 3. removing the existing Gallery and staircases and replacing with a new Gallery with lift access, 4. creating a flexible meeting space, 5. removing all Nave and Aisle pews and replacing with stackable seating, 6. replacing the existing floor with limestone flags, relocating ledgers and installing underfloor heating, 7. installing a hydraulic full immersion and wheelchair accessible baptism pool, 8. relocating wall memorials, 9. conserving the stained glass windows and introducing EPG, 10. installing air source heat pumps, 11. replacing internal lighting, 12. upgrading the AV system, 13. introducing a modular stage, 13. inserting an exit door at the East end, 14. introducing Vestry, meeting room, kitchenette and WC facilities in 12 Minster Yard, 14. recovering the roof, and 15. carrying out external works and introducing floodlighting,**

INITIAL ADVICE: Deferred

**N. Heworth Holy Trinity**

Grade II

DAC 22/09/3/1/N

**Petition: To install audio-visual equipment comprising a semi-permanent projector attached to iron bars in the nave roof, and two small screens affixed to the front pews, together with associated minor electrical works**

INITIAL ADVICE: Deferred

**O. Yapham Saint Martin**

Grade II\*

DAC 22/09/3/1/O

**Petition: To remove into temporary protective storage the stained glass of the East Window (Shrigley and Hunt) (Interim Faculty dated 26th May 2022)**

FINAL ADVICE: Recommended

### 3.2 Cleveland

**A. Kirk Levington Saint Martin**

Grade II\*

DAC 22/07/3/3/C

**Petition: To remove the existing wall heaters and install 3 Dimplex heaters, 2 Helios IR heaters and 48 under pew heaters together with all associated electrical works**

FINAL ADVICE: Recommended

--- New petitions -----

**B. South Thornaby Saint Mark the Evangelist**

Unlisted

DAC 22/09/3/2/B

**Petition: To replace the existing wooden framed windows with new powder coated aluminium double glazed windows in the same colour and design**

FINAL ADVICE: Recommended

### 3.3 East Riding

#### A. Leven Holy Trinity

Grade II

DAC 21/10/3/3/C

**Petition: To carry out a full electric upgrade of the church tower clock including two train auto-winding and installation of a pendulum regulator**

INITIAL ADVICE: Deferred

#### B. Scarborough Saint Mary

Grade I

DAC 21/10/3/3/D

**Petition: On the pyramidal Tower roof to 1. remove, restore and refit the weathervane, 2. relay and where necessary replace the roof slates, and 3. replace the gutters with TCSS and form two spitter chutes in the parapet wall**

FINAL ADVICE: Recommended

PROVISOS:

#### C. Newbald Saint Nicholas

Grade I

DAC 21/11/3/2/G

**Petition: To mount Telecoms transmitting equipment on the Tower roof and an electronics cabinet in the Ringing Chamber and to enter into a Wayleave Agreement for the same, and to install a lightning conductor**

FINAL ADVICE: Recommended

PROVISO:

#### D. Atwick Saint Lawrence

Unlisted

DAC 21/12/3/1/H

**Petition: In the churchyard to lay down permanently 9 memorials and 1 table top tomb**

FINAL ADVICE: Recommended

#### E. Bransholme Saint John the Evangelist

Unlisted

DAC 22/07/3/1/G

**Petition: To carry out a complete re-ordering of the church building and grounds to include 1. landscaping of the grounds, re-ordering of the car park (including transferring land from Vicarage grounds to church grounds) and redefining the church entrance, 2. re-ordering of the entrance and welcome area (including replacing existing kitchen with a coffee bar and installing new individual WC cubicles), 3. reconfiguring the worship sanctuary area, 4. installing additional windows, 5. installing new heating system, 6. upgrading electrical system and lighting, and installing an AV system, 7. installing a catering kitchen, 8. creating additional storage space, and 9. reconfiguring and adding to meeting rooms.**

INITIAL ADVICE: Deferred

--- New petitions -----

#### F. Bridlington Priory (Saint Mary)

Grade I

DAC 22/09/3/3/F

**Petition: To remove the hands and dial motion works of the three Tower clock dials, refurbish and regild the clock hands and clean and service the dial motion works, and refit and reinstall the same.**

FINAL ADVICE: Recommended

PROVISO:

#### G. Carnaby Saint John the Baptist

Grade II\*

DAC 22/09/3/3/G

**Petition: To 1. overhaul and modify the storm water drainage system including gutters, downpipes and in-ground drainage, and 2. introduce a new drain and soak away on the north side of the nave.**

FINAL ADVICE: Recommended

#### H. Cloughton Saint Mary

Grade II

DAC 22/09/3/3/H

**Petition: In the churchyard to introduce a glass mosaic plaque (Cloughton History Group) 1.5 x 2.5m set on a concrete plinth with brick border**

FINAL ADVICE: Recommended

PROVISO: The parish should ensure that when installed the mosaic should be properly sealed to prevent water ingress along the top edge.

#### I. Kirk Ella Saint Andrew

Grade I

DAC 22/05/3/3/I

**Advice Item: To 1. introduce a kitchenette and mobile servery counter at the west end of the North Aisle and 2. install glazed outward-opening doors to the South Porch**

FINAL ADVICE: Recommended

**J. Little Drifffield Saint Mary** Grade II\* DAC 22/09/3/3/J

**Petition: In the churchyard to excavate a trench and lay a water pipe**

FINAL ADVICE: Recommended

PROVISO:

**K. Hedon Saint Augustine** Grade I DAC 22/09/3/3/K

**Petition: To introduce heaters beneath the pews in the Chancel**

INITIAL ADVICE: Deferred

#### 4. Private Petitions

#### 5 List A & B Items to Report

##### List A

- a. **Drax Saint Peter and Saint Paul** – (A1-11) repair of lightning conductor
- b. **Hull Saint Mary Lowgate** – (A5-4) introduction of contactless payment device
- c. **Lythe Saint Oswald** – (A7-5) like for like replacement of three sets of churchyard gates
- d. **Yarm Saint Mary** – (A7-1) introduction of water butts in churchyard
- e. **York Saint Denys** – (A2-2) minor revision to pipe organ's wind system

##### List B

- a. **Burstock All Saints** – (B7-3) tree works in closed churchyard
- b. **Great Ayton Christ Church** (B1-3) repaint exterior doors like for like
- c. **Guisborough Saint Nicholas** – (B1-13) alteration of existing sound reinforcement system
- d. **Haxby Saint Mary** – (B1-11) installation of WiFi fire alarms
- e. **Hessle All Saints** – (B1-1) minor replastering
- f. **Hornsea Saint Nicholas** – (B7-2) fell a dead tree in closed churchyard
- g. **Huntington All Saints** – (B7-1) plant three trees for the Queen's Platinum Jubilee
- h. **Ingleby Barwick Saint Francis** - (B6-4) replacement of churchyard notice board
- i. **Kilham All Saints** – (B7-3) tree works by ERYC
- j. **Lockington Saint Mary** – (B7-2) felling diseased horse chestnut, and other tree works
- k. **Lythe Saint Oswald** – (B1-1) like for like repair to downpipe on Tower
- l. **Lythe Saint Oswald** – (B6-3) like for like replacement of gates to lych gate
- m. **Marton in Cleveland Saint Cuthbert** – (B6-3) repair of lych gate
- n. **Marton in Cleveland Saint Cuthbert** – (B7-2) fell diseased cherry tree
- o. **Millington Saint Margaret** – (B1-1) replace 6 timber wall panels in nave
- p. **Newby Saint Mark** – (B1-11A) installation of equipment cabinet on existing cabinet plinth within internal equipment room
- q. **Northallerton All Saints** – (B4-9) introduction of fixed noticeboard in porch
- r. **Sand Hutton Saint Mary** – (B7-1) plant a tree for the Queen's Platinum Jubilee
- s. **Scarborough Saint James w Holy Trinity** (B1-3) redecorate exterior doors
- t. **Settrington All Saints** – (B7-1) plant a tree (field maple)
- u. **Warthill Saint Mary** – (B6-1) introduction of bench in churchyard
- v. **Welton Saint Helen** – (B1-1) replace 5 coping stones on north transept roof
- w. **Wigginton Saint Nicholas** – (B6-4) noticeboard in churchyard for CMRs
- x. **York Saint Lawrence** – (B1-3) interior redecoration
- y. **Anlaby Saint Peter** – (B7-3) works to trees
- z. **Brayton Saint Wilfrid** – (B1-1) lifting flagstones and repairs to heating pipes beneath
- aa. **Scalby Saint Lawrence** - (B7-2) fell a dangerous tree
- bb. **Sproxtton Saint Chad** – (B6-1) introduction of bench in churchyard
- cc. **Slingsby All Saints** – (B6-4) replacement of churchyard noticeboard
- dd. **Nether Poppleton Saint Everilda** – (B6-2) rebuild section of churchyard wall
- ee. **Leven Holy Trinity** – (B7-2) felling of diseased lime tree
- ff. **Cawood All Saints** – (B7-3) works to churchyard yew trees
- gg. **Sowerby Saint Oswald** – (B1-11A) – installation of WiFi transmitter on Tower
- hh. **Scarborough Saint James w Holy Trinity** – (B7-3) works to trees

## **6. Secretary's Notes**

- a. John Arthur – CBC Bells Adviser.
- b. Committee membership update.
- c. Delegated Authority Policy
- d. Risk Register – this also required annual
- e. Thorntree Community Hub (Middlesbrough Saint Thomas)

### **Grants**

- a. Fangfoss Saint Martin
- ## **8. Architects**

### **Changes of Quinquennial Inspectors**

- a. Ampleforth Saint Hilda (II) – A Wiles to replace A Boyce. Approved
- b. Baldersby Saint James (I) – I Hayton to replace S Rowe. Approved

## **9. Reports**

### **1. Bells and Clock reports**

- a. Burstwick All Saints
- b. Burton Pidsea Saint Peter
- c. Nether Siltan All Saints (interim)
- d. North Otterington Saint Michael
- e. Raskelf Saint Mary

### **2. Electrical and lighting reports**

### **3. Heating reports**

- a. Eston Christ Church
- b. Kirklevington Saint Martin and Saint Hilary
- c. New Malton Saint Michael
- d. Skirpenbeck Saint Mary

### **4. Organ reports**

### **5. Church Buildings Adviser's reports**

#### **Written reports:-**

- a. Wawne Saint Peter

#### **Verbal reports –**

- a. Sowerby St Oswald
- b. Beverley St Mary

## **10 Any Other Business**

It was suggested that in 2023 meetings should be alternated between virtual and in person meetings to minimise travelling.

## **11 Next Meetings –**

Wednesday 12<sup>th</sup> October (extraordinary)  
Tuesday 1<sup>st</sup> November  
Tuesday 6<sup>th</sup> December

DAC: Minutes: 2209