



THE DIOCESE OF YORK

DIOCESAN ADVISORY COMMITTEE FOR THE CARE OF CHURCHES

A meeting of the Committee was held at 2pm on Tuesday 28th February 2023 at the Diocese of York, Amy Johnson Way, Clifton Moor, York YO30 4XT.

Catherine Copp
Secretary

3. Archdeaconry applications

3.1 East Riding

A. Bransholme Saint John the Evangelist Unlisted DAC 22/07/3/1/G

Petition: To carry out a complete re-ordering of the church building and grounds to include 1. landscaping of the grounds, re-ordering of the car park (including transferring land from Vicarage grounds to church grounds) and redefining the church entrance, 2. re-ordering of the entrance and welcome area (including replacing existing kitchen with a coffee bar and installing new individual WC cubicles), 3. reconfiguring the worship sanctuary area, 4. installing additional windows, 5. installing new heating system, 6. upgrading electrical system and lighting, and installing an AV system, 7. installing a catering kitchen, 8. creating additional storage space, and 9. reconfiguring and adding to meeting rooms.

INITIAL ADVICE: Deferred

B. Great Driffield All Saints Grade I DAC 22/11/3/2/G

Petition: To install a pendulum arrest regulator to the Tower clock and to replace the adjustment screws in the pendulum crutch

FINAL ADVICE: Recommended

PROVISOS:

1. The equipment supplier should confirm in writing to the parish that the new equipment is PAT-compliant at the time of connection and should offer a risk-based frequency of future PAT inspection as required by the IET Code of Practice for In-Service Testing of Electrical Equipment, 5th edition 2020, to be recorded in the church's PAT Register.
2. An accredited electrician should confirm that the wiring between the system source (13A socket or connection box) and the new apparatus satisfies the Wiring Regulations, Regulation 521.10.202, particularly concerning the prevention of premature collapse of cables in the event of a fire and that there is adequate segregation of circuits generally, and accessible local isolation.

C. Kirkburn Saint Mary Grade I DAC 22/11/3/2/H

Petition: To introduce an automatic winding mechanism to the Tower clock (Potts, 1923) and re-gild clock hands

INITIAL ADVICE: Deferred

PROVISOS:

1. The equipment supplier should confirm in writing to the parish that the new equipment is PAT-compliant at the time of connection and should offer a risk-based frequency of future PAT inspection as required by the IET Code of Practice for In-Service Testing of Electrical Equipment, 5th edition 2020, to be recorded in the church's PAT Register.
2. An accredited electrician should confirm that the wiring between the system source (13A socket or connection box) and the new apparatus satisfies the Wiring Regulations, Regulation 521.10.202, particularly concerning the prevention of premature collapse of cables in the event of a fire and that there is adequate segregation of circuits generally, and accessible local isolation.

D. Rudston All Saints Grade I DAC 22/12/3/1/L
Petition: In the churchyard permanently to lay flat an upright memorial to Annabel Celia Dorothy Sykes (1953-2012)
INITIAL ADVICE: Deferred

E. Hutton Cranswick Saint Peter Grade II* DAC 23/01/3/2/F
Petition: To permanently lay up in the south east corner of the Nave the standard of the Driffild branch of the Royal Air Force Association
INITIAL ADVICE: Deferred

F. Skipsea All Saints Grade I DAC/23/01/3/2/G
To 1. take down 3 pinnacles (Interim Faculty dated 13th December 2022) and 2. repair and reinstate the same in accordance with the Pinnacle Repair report by Studio Tamacoco Architects, dated 19th January 2023 and associated Drawing No. 1963:SKP/240_01/P1
FINAL ADVICE: Recommended

--- New petitions -----

G. Beverley Minster Saint John and Saint Martin Grade I DAC 23/02/3/1/G
Petition: To repair or replace where necessary ten parapet pinnacles
FINAL ADVICE: Recommended

H. Beverley Minster Saint John and Saint Martin Grade I DAC 23/02/3/1/H
Advice Item: To enter into a Loan Agreement with the Louvre Museum, Paris for a 16th century misericord depicting three dancing fools to be removed temporarily from the choir stalls and exhibited at the Museum

I. Beverley Saint Mary Grade I DAC 23/02/3/1/I
Petition: At the West entrance to create a glazed entrance vestibule
INITIAL ADVICE: Deferred

J. Cottingham Saint Mary Grade I DAC 23/02/3/1/J
Petition: To 1. take down and store the memorial to Thomas Thompson (died 1828) pending proposals for its repair and restoration (Interim Faculty dated 25th October 2022) and 2. clean, repaint, repair and reinstate the same
FINAL ADVICE: Recommended

K. Cottingham Saint Mary Grade I DAC 23/02/3/1/K
Petition: To dismantle and rebuild the North Aisle parapet
FINAL ADVICE: Recommended

[Beverley Minster]

L. Molescroft Saint Leonard Unlisted DAC 23/02/3/1/L
Petition: To replace two existing electric storage heaters with three new storage heaters
INITIAL ADVICE: Deferred

M. Roos All Saints Grade I DAC 23/02/3/1/M
Petition: To 1. permanently remove the nine pews and their platform from the north aisle, making any necessary repairs to the wall panelling, 2. lay a new stone paved floor in the north aisle, and 3. re-locate the font from the west end of the south aisle to the east end of the north aisle
FINAL ADVICE: Recommended

N. Scarborough Saint Mary Grade I DAC 23/02/3/1/N
Petition: To remove the clock hands and dial motion works, repaint and regild the hands and dial, and reinstall and refit the same
INITIAL ADVICE: Deferred

3.2 York

A. Osbaldwick Saint Thomas Grade II DAC 22/03/3/3/G
Petition: In the churchyard to replace a wall-mounted light with a lamppost adjacent to the path

FINAL ADVICE: Recommended

PROVISO:

1. Any/all excavations must be subject to an archaeological watching brief.
2. Cabling routes must be agreed with the church architect
3. The lamppost must have suitable light spill control.
4. Consideration should be given to the addition of extra lighting at the main entrance gate.

[York Saint Helen Stonegate with Saint Martin Coney Street]

B. York Saint Martin Coney Street Grade II* DAC 22/04/3/2/K

Petition: Confirmatory petition to recover the 'Little Admiral' figure to Cumbria Clock's workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30th September 2021)

INITIAL ADVICE Deferred

C. Tadcaster Saint Mary Grade II* DAC 22/11/3/3/I

Petition: Confirmatory petition to replace with oak louvres the decaying concrete louvres of the belfry

INITIAL ADVICE: Deferred

D. Wistow All Saints Grade I DAC 22/12/3/2/J

Petition: In the churchyard retrospectively to set aside areas for the burials of cremated remains

FINAL ADVICE: Recommended

E. York Saint Olave Grade I DAC 22/12/3/2/M

Petition: To carry out repointing and minor stonework repairs, refurbish the rainwater goods, introduce a fixed skylight and insulation to the roof and secondary glazing to the interior of the St Giles Room

INITIAL ADVICE: Deferred

--- New petitions -----

F. Elvington Holy Trinity Grade II DAC 23/02/3/2/F

Petition: To remove in phases one pew and one pew panel from the south west corner, three pews from the front and three pews from the rear, and replace two full length with two shorter length pews

FINAL ADVICE: Recommended

G. Huntington All Saints Grade II* DAC 23/02/3/2/G

Petition: To 1. retrospectively carry out minor repair works to the Chancel and Nave Aisle stained glass windows, and 2. remove and reinstate the centre and right lights of the West window

FINAL ADVICE: Recommended

H. Micklefield Saint Mary Unlisted DAC 23/02/3/2/H

Advice Item: To install in the Vestry an accessible WC facility and a servery

I. Old Malton Saint Mary (Priory) Grade I DAC 23/02/3/2/I

Petition: To repoint and shelter-coat the West Door arch and carry out masonry repairs to or localized replacement of the columns

FINAL ADVICE: Recommended

J. Thorganby Saint Helen Grade I DAC 23/02/3/2/J

Petition: To 1. introduce a pole mounted projector suspended from the ceiling and a remote-controlled electric projector screen above the pulpit, and 2. raise the ceiling light fittings and replace the existing bulbs with LED bulbs

INITIAL ADVICE: Deferred

K. York Saint Thomas with Saint Maurice Grade II DAC 23/02/3/2/K

Petition: To fix two 65 inch TV screens to the wall either side of the chancel arch above the doors to the vestry and the church hall

INITIAL ADVICE: Deferred

3.3 Cleveland

A. Middlesbrough Saint Oswald Unlisted DAC 22/11/3/1/B
Petition: To establish the boundaries between the Church grounds and the Vicarage grounds.
INITIAL ADVICE: Deferred

B. Pickering Saint Peter and Saint Paul Grade I DAC 23/01/3/1/D
Petition: To introduce two cameras into the church to enable live streaming of services
INITIAL ADVICE: Deferred

C. Sowerby Saint Oswald Grade II* DAC 23/01/3/1/F
Petition: To remove permanently a number of freestanding pews and other miscellaneous items
INITIAL ADVICE: Deferred

--- New petitions -----

D. Bagby Saint Mary Grade II DAC 23/02/3/3/D
Advice Item: At the west end of the Nave to provide a kitchenette and an accessible WC facility behind a wooden partition

E. Kirby Misperton Saint Laurence Grade II* DAC 23/02/3/3/E
Petition: To 1. repair/adapt the timber screen panels to the Tower area, introduce a servery/kitchenette and accessible WC facility with associated drainage works, 2. remove the pews and platform to the west of the South Door and introduce tables and stackable chairs, 3. lay a new stone floor with underfloor heating, 4. reposition the font from the west end of the South Aisle to the North Aisle, 5. introduce an interpretation and exhibition area, 6. restore the Victorian panelling in the Nave, 7. install a gallery floor and access to Belfry and replace Belfry louvres, 8. renew the electrical wiring system, 9. replace the existing lighting with LED lights and install lighting to the Porch and building exterior, 10. install a new wall-mounted boiler, and 11. install solar PV panels to the roof

FINAL ADVICE: Recommended

PROVISOS:

1. An Advising Architect is to approve the specification and drawings.
2. The Lighting and Electrics Adviser is to approve the specifications for the lighting and electrical works (and consideration should be given to the exhibition of the old electrical switch gear/board).
3. The Archaeology Adviser is to review the specification and drawings and to advise on the need for an Archaeological Watching Brief.
4. The Church Buildings Adviser is to approve the chairs which are to be introduced (and which must be stackable, wooden and not upholstered).
5. If PV panels are to be installed they must be behind the parapet so as not to be visible.
6. The location for exhibition space must be confirmed.
7. The Bells and Clocks Adviser is to approve the proposals for the restoration (and possible augmentation) of the bells and access to them, and any proposal which might be forthcoming for the introduction of an electronic autowinder to the Tower clock.

F. Kirkbymoorside All Saints Grade I DAC 23/02/3/3/F
Petition: To 1. permanently take down two decayed stone memorials from the Tower west wall, and 2. apply stainless steel fixings to the Atkinson memorial on the Nave north wall

FINAL ADVICE: Recommended

PROVISO:

The two decayed memorials should be recorded and entered on the Terrier, and stood on the ground against the Tower wall close to their original location

G. Osmotherley Saint Peter Grade II* DAC 23/02/3/3/G
Petition: To 1. rehang the existing three bells for electromagnetic chiming, and 2. add a small brass service bell to the chime also with electromagnetics

FINAL ADVICE: Recommended

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4. Private Petitions

5 List A & B Items to Report

List A

- a. **Easingwold Saint John the Baptist** – (A7-5) repairs to fence/gate in part of churchyard
- b. **Newby Saint Mark** – (A1-14) disposal of two broken altar rails (no tops) in storage
- c. **Sigglethorne Saint Lawrence** – (A6-1) works of maintenance and repair, replacement of fittings in church hall.
- d. **South Otterington Saint Andrew** – (A1-1) repairs to slipped roof slates
- e. **Sowerby Saint Oswald** – (A5-4) disposal of surplus prayer books
- f. **Linthorpe Saint Barnabas** – (A2-3) like for like replacement of pipe organ humidifier
- g. **West Acklam Saint Mary** – (A1-1) refixing slipped roof tiles

List B

- a. **Acaster Malbis Holy Trinity** – (B7-3) works to trees by Northern Powergrid
- b. **Bishop Wilton Saint Edith** – (B1-6) minor like for like slate roof repairs
- c. **Fylingdales Saint Stephen** – (B1-6) very minor repair to roof flashing
- d. **Hessle All Saints** – (B1-3) internal redecoration, South Aisle
- e. **Hutton Cranswick Saint Peter** – (B6-1) introduction of bench into churchyard
- f. **Osbalwick Saint Thomas** – B1(14) installation of defibrillator in porch
- g. **Scarborough Saint Mary** – (B6-2) rebuild section of churchyard wall
- h. **Thirsk Saint Mary** – (B7-1) introduction of safety lighting to Tower staircase
- i. **Wistow All Saints** – (B4-8) introduction of votive candle stand
- j. **York Saint Thomas** – B7(3) reduction of three Plane trees
- k. **Cottingham Saint Mary** – (B7-3) reduction of holly trees next to building
- l. **Hull Minster** – (B6-2) repairs to East End gate post
- m. **Ottringham Saint Wilfrid** – (B1-1) repairs to vestry window cill stonework and plain glass following attempted break-in
- n. **Rawcliffe Saint Mark** - (B1-8) replacement of light fittings with fittings suitable for low-energy lamps
- o. **Wiggington Saint Nicholas** – (B6-2) rebuild section of damaged boundary wall

6. Secretary's Notes

- a. **Appointment of Chancellor**
- b. **Committee appointments**

7. Grants

8. Architects

Changes of Quinquennial Inspectors

- a. **North Ormesby Holy Trinity (II)**
- b. **Sheriff Hutton Saint Helen & Holy Cross (I)**
- c. **Heworth Christ Church (U)**
- d. **South Milford Saint Mary (II)**
- e. **West Acklam Saint Mary (U)**

9. Reports

1. Bells and Clock reports

- a. **Amotherby Saint Helen**

2. Electrical and lighting reports

- 3. Heating reports
- 4. Organ reports
- 5. Church Buildings Adviser's reports

Written reports:-

Verbal reports –

- a. Beverley Saint Mary
- b. Hutton Cranswick Saint Peter

10 Any Other Business

11 Next Meetings –

Thursday 6th April	CANCELLED
Tuesday 9 th May	– at office
Tuesday 13 th June	– by Zoom
Tuesday 18 th July	– at office

DAC: Minutes: 2302