



THE DIOCESE OF YORK

DIOCESAN ADVISORY COMMITTEE
FOR THE CARE OF CHURCHES

A meeting of the Committee was held via video link at 2pm on Tuesday 13th June 2023.

Catherine Copp
Secretary

3. Archdeaconry applications

3.1 Cleveland

A. Middlesbrough Saint Oswald Unlisted DAC 22/11/3/1/B
Petition: To establish the boundaries between the Church grounds and the Vicarage grounds.
INITIAL ADVICE: Deferred

B. Pickering Saint Peter and Saint Paul Grade I DAC 23/01/3/1/D
Petition: To introduce two cameras into the church to enable live streaming of services
INITIAL ADVICE: Deferred

C. Sowerby Saint Oswald Grade II* DAC 23/01/3/1/F
Petition: To remove permanently and dispose of by sale or otherwise a number of freestanding pews and other miscellaneous items being items 1, 2, 4-7, 10 and 12-15 on the List of Items for disposal dated December 2022
FINAL ADVICE: Recommended
PROVISO: Before disposal enquiries should be made regarding the donor family of item 10 (framed tapestry) as to whether they wish to have this item returned to them.

D. Sleights Saint John Grade II DAC 23/05/3/2/F
Petition: To remove, clean, re-lead and reinstate with non-ferrous internal support bars the stained glass of the West Window (the WWI "Commemoration" window)
INITIAL ADVICE: Deferred

E. South Thornaby Saint Peter ad Vincula and Saint Mary Magdalene Grade II* DAC 23/05/3/2/G
Petition: To affix to the wall above the altar an icon 1.7m wide x 1m high to the Virgin Mary with Jesus, Saint Peter and Saint Mary Magdalene
INITIAL ADVICE: Deferred

F. Wykeham St Helen and All Saints Grade II* DAC 23/05/3/2/H
Petition: To 1. re-work approaching path levels and the Porch floor to improve disabled access, 2. introduce a disabled accessible WC cubicle and a kitchenette facility with mobile servery behind a folding oak screen in the north west corner of the church, 3. permanently remove 4 rows of pews from the rear of the Nave, level the floor, and replace with upholstered stacking hardwood chairs, 4. level the floors of the North and South Aisles, and 5. install a trench arch drainage system in the churchyard
FINAL ADVICE: Recommended
PROVISO: Subject to the choice of replacement chairs being agreed with the Church Buildings Adviser.

G. South Otterington Saint Andrew Grade II DAC 23/05/3/2/I
Petition: To replace three old altar frontal sets with three new sets
FINAL ADVICE: Recommended

--- New petitions -----

H. Brompton Saint Thomas Grade I DAC 23/06/3/1/H
Petition: To re-order the interior by 1. introducing a new oak glazed door to the south entrance, 2. removing the existing pews and pew platforms from the Nave and North Aisle, laying a new stone floor with underfloor heating and introducing moveable stacking pews into the Nave and stackable chairs into the North Aisle to create a children's area, 3. repositioning the Anglo-Scandinavian hogsback gravestones and stone cross fragments at the west end of the Nave and introducing heritage display cabinets, 4. introducing a kitchen, mobile servery, accessible WC and chair storage cabinets in the north west corner 5. repositioning the font minus its plinth and introducing a moveable lectern, 6. installing a new lighting system, 7. introducing low level finned radiators to the Chancel and Sanctuary area, 8. installing a projector and projector screen, and 9. dismantling, cleaning, overhauling and reinstating the pipe organ (Harrison and Harrison)
INITIAL ADVICE: Deferred

I. Kirkdale Saint Gregory (Kirkdale Minster) Grade I DAC 23/06/3/1/I
Petition: To 1. clean, re-lead, refurbish the opening lights and replace the wire mesh guards of various windows, and 2. carry out conservation works to two pre-conquest grave covers
FINAL ADVICE: Recommended

3.2 East Riding

A. Bransholme Saint John the Evangelist Unlisted DAC 22/07/3/1/G
Petition: To carry out a complete re-ordering of the church building and grounds to include 1. landscaping of the grounds, re-ordering of the car park (including transferring land from Vicarage grounds to church grounds) and redefining the church entrance, 2. re-ordering of the entrance and welcome area (including replacing existing kitchen with a coffee bar and installing new individual WC cubicles), 3. reconfiguring the worship sanctuary area, 4. installing additional windows, 5. installing new heating system, 6. upgrading electrical system and lighting, and installing an AV system, 7. installing a catering kitchen, 8. creating additional storage space, and 9. reconfiguring and adding to meeting rooms.
INITIAL ADVICE: Deferred

B. Kirkburn Saint Mary Grade I DAC 22/11/3/2/H
Petition: To introduce an automatic winding mechanism to the Tower clock (Potts, 1923) and re-gild clock
INITIAL ADVICE: Deferred
PROVISOS:
1. The equipment supplier should confirm in writing to the parish that the new equipment is PAT-compliant at the time of connection and should offer a risk-based frequency of future PAT inspection as required by the IET Code of Practice for In-Service Testing of Electrical Equipment, 5th edition 2020, to be recorded in the church's PAT Register.
2. An accredited electrician should confirm that the wiring between the system source (13A socket or connection box) and the new apparatus satisfies the Wiring Regulations, Regulation 521.10.202, particularly concerning the prevention of premature collapse of cables in the event of a fire and that there is adequate segregation of circuits generally, and accessible local isolation.

C. Hutton Cranswick Saint Peter Grade II* DAC 23/05/3/3/I
Petition: To 1. carry out localised external stonework repointing, repairs and replacements, 2. repair plasterwork and redecorate the Chancel and Vestry, and re-bed and where necessary replace the floor quarry tiles in the Chancel sanctuary north-west corner and the North Aisle west end, and 3. carry out other minor repointing and repairs to roof lead flashing, downpipe gulley kerbs and Tower roof access door
INITIAL ADVICE: Deferred

--- New petitions -----

D. Beverley Minster Saint John and Saint Martin Grade I DAC 23/06/3/2/D
Petition: To 1. refurbish the existing wrought iron bell clappers and where necessary forge new ones from redundant wrought iron clappers to create a complete set of ten wrought iron clapper/staple assemblies, and 2. remove, overhaul and replace the clock chime hammer head on the Great John bell

FINAL ADVICE: Recommended

PROVISOS: The parish are to give consideration to the additional works recommended in the letter from the DAC Bells Adviser date 2nd June 2023

E. Howden Saint Peter (Howden Minster) Grade I DAC 23/06/3/2/E
Petition: To permanently remove and dispose of a fallen and damaged wall memorial to James Camp (died 1886) and Elizabeth Camp (died 1919)

INITIAL ADVICE: Deferred

F. Hunmanby All Saints Grade II* DAC 23/06/3/2/F
Petition: Confirmatory petition to take down and remove to safe storage the timber weathervane support structure and to carry out consequential repairs to the lead roof of the Tower (Interim Faculty dated 30th March 2023)

FINAL ADVICE: Recommended

3.3 York

[York Saint Helen Stonegate with Saint Martin Coney Street]

A. York Saint Martin Coney Street Grade II* DAC 22/04/3/2/K
Petition: Confirmatory petition to recover the ‘Little Admiral’ figure to Cumbria Clock’s workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30th September 2021)

INITIAL ADVICE Deferred

B. Thorganby Saint Helen Grade I DAC 23/02/3/2/J
Petition: To 1. introduce a pole wall-plinth mounted projector suspended from the ceiling and a remote-controlled electric projector screen above the pulpit, and 2. raise the ceiling light fittings and replace the existing bulbs with LED bulbs

FINAL ADVICE: Recommended

PROVISOS:

1. The projector screen cassette should, if possible, be white or cream in colour.
2. The equipment supplier should confirm in writing to the parish that the new equipment is PAT-compliant at the time of connection and should offer a risk-based frequency of future PAT inspection as required by the IET Code of Practice for In-Service Testing of Electrical Equipment, 5th edition 2020, to be recorded in the church’s PAT Register.
3. An accredited electrician should confirm that the wiring between the system source (13A socket or connection box) and the new apparatus satisfies the Wiring Regulations, Regulation 521.10.202, particularly concerning the prevention of premature collapse of cables in the event of a fire and that there is adequate segregation of circuits generally, and accessible local isolation

C. Bolton Percy All Saints Grade I DAC 23/05/3/1/G
Petition: To introduce a second incumbents roll board alongside and matching the existing

FINAL ADVICE: Recommended

D. Carlton Saint Mary Grade II DAC 23/05/3/1/I
Petition: To install a 75” TV Screen on an articulated wall mount in the Nave on the north side of the Chancel arch

FINAL ADVICE: Recommended

PROVISOS:

1. That the supplier confirms that the new equipment is PAT-compliant at the time of connection
2. That the supplier offers a risk-based frequency of future PAT inspection to guide the churchwardens when employing their PAT-testing electrician.
3. That an accredited electrician confirms that the wiring between the system source (13A socket or connection box) and the new apparatus satisfies the Wiring Regulations,

Regulation 521.10.202 applies, particularly concerning the prevention of premature collapse of cables (mains or signal) in the event of a fire.

E. Easingwold Saint John & All Saints Grade II* DAC 23/05/3/1/K
Petition: Confirmatory petition to excavate an area of the churchyard path approximately 4sqm to assess and repair a leaking water pipe and reinstate the ground thereafter (Interim Faculty dated 13th March 2023)
FINAL ADVICE: Recommended

F. Nether Poppleton Saint Everilda Grade II DAC 23/05/3/1/O
Petition: To 1. introduce an AV system comprising a projector and a 2m wide double drop electric screen, a sound system, 2 x PTZ HD cameras and a TV preview monitor, and 2. install a broadband fibre cable through the churchyard to the south west corner of the building
INITIAL ADVICE: Deferred

G. Skirpenbeck Saint Mary Grade II* DAC 23/05/3/1/Q
Petition: In the churchyard adjacent to the northern boundary to lay a concrete base and erect a replacement 8ft x 6ft metal shed
FINAL ADVICE: Recommended

H. Slingsby All Saints Grade II* DAC 23/05/3/1/R
Petition: To 1. remove, repair, and reinstall the Tower clock escapement and 2. repaint and re-gild the Tower clock face
FINAL ADVICE: Recommended
PROVISO: After completion, the Petitioners shall invite the DAC's Clocks Adviser to inspect and (if necessary or if required by the Committee) prepare a written report for the DAC.

[Brayton Saint Wilfrid]

I. Thorpe Willoughby Saint Francis of Assisi Unlisted DAC 23/05/3/1/S
Petition: To replace the damaged felt covering to the flat roof with GRP
FINAL ADVICE: Recommended

J. Upper Poppleton All Saints Grade II DAC 23/05/3/1/T
Petition: To 1. introduce an AV system comprising an 85" TV screen mounted on a custom heavy duty swinging bracket, 3 x 24" TV monitors on multi position wall mount brackets, a sound system with digital mixing desk, 3 x PTZ HD cameras and a TV preview monitor, and 2. install a broadband fibre cable through the churchyard to the south west corner of the building
INITIAL ADVICE: Deferred

K. York Saint Olave Grade I DAC 23/05/3/1/W
Petition: To introduce into the church two carved wooden altar candle holders (by Charlie Gurrey) given in memory of Michael Murden (1935 – 2013) and to dispose of the existing copper candle holders
FINAL ADVICE: Recommended

L. Norton Saint Peter Grade II DAC 23/05/3/1/X
Petition: To introduce 2 x 32" and 2 x 43" TV screens
INITIAL ADVICE: Deferred

M. Sand Hutton Saint Mary Grade II DAC 23/05/3/1/Y
Petition: To affix to the north side wainscot panelling a small brass plaque in recognition of Graham Baker's faithful service as churchwarden
FINAL ADVICE: Not recommended

--- New petitions -----

N. Acomb Saint Stephen Grade II DAC 23/06/3/3/N
Petition: To re-order the north west corner of the building by replacing the existing single WC facility with two WC cubicles (one to be disabled accessible), modifying the kitchen, and improving drainage
FINAL ADVICE: Recommended

O. Copmanthorpe Saint Giles Grade II DAC 23/06/3/3/O
Petition: To authorise the incumbent and PCC to grant a licence to CAMRA for a beer festival to be held in the church annually for a period of 10 years

FINAL ADVICE: Recommended

PROVISOS:
1. Subject to the Registry approving the terms of the licence/hire agreement.
2. A PCC representative must be present for the duration of the festival
3. The PCC must consult with their insurers regarding insurance provisions during the festival

P. Elvington Holy Trinity Grade II DAC 23/06/3/3/P

Petition: To replace the existing gas fired boiler in the Vestry with a new wall mounted 50kw condenser gas boiler and new flue

INITIAL ADVICE: Deferred

Q. Market Weighton All Saints Grade I DAC 23/06/3/3/Q

Petition: To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass

INITIAL ADVICE: Deferred

R. Naburn Saint Matthew Grade II DAC 23/06/3/3/R

Petition: To replace the existing oil fired boiler with a new Grant Vortex condensing oil fired boiler

INITIAL ADVICE: Deferred

S. Selby Saint James Grade II DAC 23/06/3/3/S

Petition: To replace the existing sound system and introduce a camera and monitors for the livestreaming of services

INITIAL ADVICE: Deferred

T. York All Saints North Street Grade I DAC 23/06/3/3/T

Petition: To re-decorate the interior of the church

INITIAL ADVICE: Deferred

U. York Saint Olave Grade I DAC 23/06/3/3/U

Petition: To replace the existing sound system and to introduce cameras and a monitor for the livestreaming of services

INITIAL ADVICE: Deferred

V. Acomb Saint Stephen Grade II DAC 23/06/3/3/V

Petition: To replace various internal lights with new LED light fittings of different styles

INITIAL ADVICE: Deferred

W. Acomb Saint Stephen Grade II DAC 23/06/3/3/W

Petition: To replace various external lights to the church building, lych gate and churchyard path with new LED light fittings

INITIAL ADVICE: Deferred

X. Acomb Saint Stephen Grade II DAC 23/06/3/3/X

Petition: In the churchyard permanently to lay down a dangerous headstone (George Ellis, mathematician died 1838)

INITIAL ADVICE: Deferred

4. Private Petitions

A. Kirkby Wharfe Saint John the Baptist Grade II* DAC 23/05/4/A

Petition: In the churchyard to reveal and make accessible the steps and entrance door to the Londesborough family tomb

WITHDRAWN

--- New petitions -----

[Alne Saint Mary]

B. Aldwark Saint Stephen

Grade II

DAC 23/06/4/B

Petition: In the churchyard to introduce an upright memorial above the burial of cremated remains (outside the Churchyard Memorial Regulations 2018)

FINAL ADVICE: Recommended

5 List A & B Items to Report

List A

- a. **Fangfoss Saint Martin** – (A8-3) removal of dead branches from living trees
- b. **Heworth Christ Church** – (A5-4) replacement wifi router
- c. **Kilburn Saint Mary** – (A1-14) disposal of filing cabinet
- d. **Kilburn Saint Mary** – (A5-3) disposal of kneelers
- e. **Kilburn Saint Mary** – (A5-4) dispose of defunct portable speaker
- f. **Ormesby Saint Cuthbert** – (A3-2) refurbishment of 8 bell clappers
- g. **Ormesby Saint Cuthbert** – (A3-4) repainting of metal bell frames and headstocks
- h. **Southcoates Saint Aidan** – (A1-6) addition of tap for full immersion baptisms
- i. **Southcoates Saint Aidan** – (A1-8) like for like patch repairs of roof covering of unlisted building
- j. **West Acklam Saint Mary** – (A7-6) repair and update information on churchyard noticeboard
- k. **Newton on Ouse All Saints** – (A1-6) installation of smart meter
- l. **Wetwang Saint Nicholas** – (A7-4) treat lych gate for woodworm

List B

- a. **Aislaby Saint Margaret** – (AMO) affix silver ECO Church award plaque to lych-gate
- b. **Barmby Marsh Saint Helen** – (B6-1) introduction of bench in churchyard
- c. **Dalby Saint Peter** – (B1-1) re-bed coping stones to Nave roof
- d. **Eastrington Saint Michael** – (B7-2) fell a diseased cherry tree and prune two others
- e. **Ellerker Saint Anne** – (B6-1) introduction of bench into churchyard
- f. **Kilburn Saint Mary** – (B4-12) dispose of two redundant altar frontals
- g. **Lockton Saint Giles** – (B7-2) fell dead tree
- h. **Lockton Saint Giles** – (B7-3) remove large branch from tree
- i. **Nether Poppleton Saint Everilda** – (B6-4) replace existing churchyard noticeboard
- j. **New Malton Saint Michael** – (B1-13) alteration of existing sound system
- k. **Nunnington All Saints** – (B4-10A) install under pew heaters
- l. **Oswaldkirk Saint Oswald** – (AMO) set aside an area for burial of cremated remains
- m. **Pocklington All Saints** – (B1-3) refurbishment of exterior south and west doors
- n. **Southcoates Saint Aidan** – (B1-11A) installation of fibre broadband
- o. **Whitby Saint Mary** – (B6-1) introduction of bench in churchyard
- p. **Wighill All Saints** – (B1-6) retrospective permission for sealing flagpole fixings and re-fixing loose lead flashing in 2018
- q. **Yarm Saint Mary Magdalene** – (B1-7) install emergency pull alarm in disabled WC
- r. **Boston Spa Saint Mary** – (B1-1) repair works to render at base of Tower
- s. **Hessle All Saints** – (B1-3) continuing internal redecoration (north side)
- t. **Ingleby Greenhow Saint Andrew** – (B1-1) repoint bell tower, relay coping stones, replace louvres
- u. **Ingleby Greenhow Saint Andrew** – (B2-3) replacement of bell bolts
- v. **Kirkby Wharfe Saint John the Baptist** – (AMO) in churchyard, exploratory opening of steps to Londesborough family tomb
- w. **Sowerby Saint Oswald** – (AMO) affix A3 poster frame to wall outside north entrance
- x. **Upper Poppleton All Saints** – (B6-4) replacement of churchyard noticeboard
- y. **Wetwang Saint Nicholas** – (B6-3) repairs to lych gates
- z. **Wigginton Saint Nicholas** – (B6-4) replacement churchyard noticeboard

6. Secretary's Notes

- a. **Northern DACs conference** – this would be hosted by the York DAC on 13th July 2023 at Hull Minster
- b. **DAC meeting dates 2024** – a list of the proposed dates had been circulated and it was agreed to trial reducing the number of meetings from 9 to 8, just in 2024, to see what impact, if any, that reduction might have on

parishes seeking faculty permissions. The committee's Terms of Reference required at least 8 meetings per year so this trial reduction did not breach those terms.

7. Grants

- a. **Carlton Saint Mary** – a grant of £2,000 awarded by the Rusholme Wind Farm Fund
- b. **York Saint Michael le Belfrey** – a grant of £130,000 awarded by the Benefact Trust

8. Architects

Changes of Quinquennial Inspectors

- a. **Great Givendale Saint Ethelburga**

9. Reports

1. Bells and Clock reports

- a. **Bubwith All Saints** – completion report
- b. **Kirkburn Saint Mary**

2. Electrical and lighting reports

3. Heating reports

- a. **Heslington Saint Paul**

4. Organ reports

5. Church Buildings Adviser's reports

Written reports:-

Verbal reports –

- a. **Dringhouses Saint Edward the Confessor**
- b. **Hotham Saint Oswald**

10 Any Other Business

11 Next Meetings –

Tuesday 18 th July	– at office
Tuesday 12 th Sept	- by Zoom
Tuesday 24 th Oct	- by Zoom
Tuesday 5 th Dec	- at office (buffet)

DAC: Minutes: 2306