



THE DIOCESE OF YORK

DIOCESAN ADVISORY COMMITTEE
FOR THE CARE OF CHURCHES

A meeting of the Committee was held at 2pm on Tuesday 18th July 2023 at the Diocese of York, Amy Johnson Way, Clifton Moor, York YO30 4XT.

Catherine Copp
Secretary

3. Archdeaconry applications

3.1 East Riding

A. Bransholme Saint John the Evangelist Unlisted DAC 22/07/3/1/G

Petition: To carry out a complete re-ordering of the church building and grounds to include 1. landscaping of the grounds, re-ordering of the car park (including transferring land from Vicarage grounds to church grounds) and redefining the church entrance, 2. re-ordering of the entrance and welcome area (including replacing existing kitchen with a coffee bar and installing new individual WC cubicles), 3. reconfiguring the worship sanctuary area, 4. installing additional windows, 5. installing new heating system, 6. upgrading electrical system and lighting, and installing an AV system, 7. installing a catering kitchen, 8. creating additional storage space, and 9. reconfiguring and adding to meeting rooms.

INITIAL ADVICE: Deferred

B. Kirkburn Saint Mary Grade I DAC 22/11/3/2/H

Petition: To introduce an automatic winding mechanism to the Tower clock (Potts, 1923) and re-gild clock hands

INITIAL ADVICE: Deferred

PROVISOS:

1. The equipment supplier should confirm in writing to the parish that the new equipment is PAT-compliant at the time of connection and should offer a risk-based frequency of future PAT inspection as required by the IET Code of Practice for In-Service Testing of Electrical Equipment, 5th edition 2020, to be recorded in the church's PAT Register.
2. An accredited electrician should confirm that the wiring between the system source (13A socket or connection box) and the new apparatus satisfies the Wiring Regulations, Regulation 521.10.202, particularly concerning the prevention of premature collapse of cables in the event of a fire and that there is adequate segregation of circuits generally, and accessible local isolation.

C. Hutton Cranswick Saint Peter Grade II* DAC 23/05/3/3/I

Petition: To 1. carry out localised external stonework repointing, repairs and replacements, 2. repair plasterwork and redecorate the Chancel and Vestry, and re-bed and where necessary replace the floor quarry tiles in the Chancel sanctuary north-west corner and the North Aisle west end, and 3. carry out other minor repointing and repairs to roof lead flashing, downpipe gulley kerbs and Tower roof access door

FINAL ADVICE: Recommended

D. Howden Saint Peter (Howden Minster) Grade I DAC 23/06/3/2/E

Petition: To permanently remove and dispose of a fallen and damaged wall memorial to James Camp (died 1886) and Elizabeth Camp (died 1919)

INITIAL ADVICE: Deferred

--- New petitions -----

E. Burton Pidsea Saint Peter Grade I DAC 23/07/3/1/E
Petition: To remove the three bells and their fittings, drill out the cast-in crown staples, tune the Treble and Tenor bells, repair any timber framework and paint ironwork as necessary, fit new deadstocks, rehang the bells and fit three electromagnetic chiming units together with a programmable electronic control unit

FINAL ADVICE: Recommended

PROVISOS:

1. Due regard is to be had to the safety of contractors working in close proximity to the telecommunications installation
2. Appropriate steps should be taken to protect the control box in the intermediate chamber from dirt and damage whilst the works are in progress
3. The equipment supplier should confirm in writing to the parish that the new equipment is PAT-compliant at the time of connection and should offer a risk-based frequency of future PAT inspection as required by the IET Code of Practice for In-Service Testing of Electrical Equipment, 5th edition 2020, to be recorded in the church's PAT Register.
4. An accredited electrician should confirm that the wiring between the system source (13A socket or connection box) and the new apparatus satisfies the Wiring Regulations, Regulation 521.10.202, particularly concerning the prevention of premature collapse of cables in the event of a fire and that there is adequate segregation of circuits generally, and accessible local isolation.
5. After the work has been completed the Petitioners shall invite the DAC's Bells Adviser to inspect and if the Adviser feels it necessary, to prepare a written report for the DAC.

F. Kilham All Saints Grade I DAC 23/07/3/1/F
Petition: To replace in Accoya and matching the existing pattern the frames and glass of 3 windows at the west end entrance area and 4 large sash style windows in the Nave

FINAL ADVICE: Recommended

G. Hull Minster (Most Holy & Undivided Trinity) Grade I DAC 23/07/3/1/G
Petition: Within the closed detached burial ground to carry out the road construction works "Work No. 5" and "Work No. 27" in the Development Control Order (S.I. 2020 No. 556 Infrastructure planning: The A63 (Castle Street Improvement, Hull) Development Consent Order 2020, made 28th May 2020, in force June 2020) (The DCO) those works being defined in Schedule 1 of the DCO as follows: Work No.5 — The improvement and realignment of the existing dual carriageway of the A63 commencing at its junction with Ropery Street, and terminating at a point 130 metres east of its junction with Market Place. Works to Trinity Burial Ground – archaeology, exhumation and reintering of exhumed remains; Work No.27 — The construction of a new westbound A63 off-slip and retaining wall, to the east of Mytongate Junction. Work to Trinity Burial Ground – archaeology, exhumation and re-intering of exhumed remains (Interim Faculty dated 24th February 2023)

FINAL ADVICE: Recommended

3.2 York

[York Saint Helen Stonegate with Saint Martin Coney Street]

A. York Saint Martin Coney Street Grade II* DAC 22/04/3/2/K

Petition: Confirmatory petition to recover the 'Little Admiral' figure to Cumbria Clock's workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30th September 2021)

INITIAL ADVICE Deferred

B. Nether Poppleton Saint Everilda Grade II DAC 23/05/3/1/O

Petition: To 1. introduce an AV system comprising a projector and a 2m wide double drop electric screen, a sound system, 2 x PTZ HD cameras and a TV preview monitor, and 2. install a broadband fibre cable through the churchyard to the south west corner of the building

FINAL ADVICE: Recommended

PROVISOS:

1. The equipment supplier should confirm in writing to the parish that the new equipment is PAT-compliant at the time of connection and should offer a risk-based frequency of future PAT inspection as required by the IET Code of Practice for In-Service Testing of Electrical Equipment, 5th edition 2020, to be recorded in the church's PAT Register.
2. An accredited electrician should confirm that the wiring between the system source (13A socket or connection box) and the new apparatus satisfies the Wiring Regulations, Regulation 521.10.202, particularly concerning the prevention of premature collapse of

cables in the event of a fire and that there is adequate segregation of circuits generally, and accessible local isolation.

C. Upper Poppleton All Saints

Grade II

DAC 23/05/3/1/T

Petition: To 1. introduce an AV system comprising an 85" TV screen mounted on a custom heavy duty swinging bracket, 3 x 24" TV monitors on multi position wall mount brackets, a sound system with digital mixing desk, 3 x PTZ HD cameras and a TV preview monitor, and 2. install a broadband fibre cable through the churchyard to the south west corner of the building

FINAL ADVICE: Recommended

PROVISOS:
1. The equipment supplier should confirm in writing to the parish that the new equipment is PAT-compliant at the time of connection and should offer a risk-based frequency of future PAT inspection as required by the IET Code of Practice for In-Service Testing of Electrical Equipment, 5th edition 2020, to be recorded in the church's PAT Register.
2. An accredited electrician should confirm that the wiring between the system source (13A socket or connection box) and the new apparatus satisfies the Wiring Regulations, Regulation 521.10.202, particularly concerning the prevention of premature collapse of cables in the event of a fire and that there is adequate segregation of circuits generally, and accessible local isolation.

D. Norton Saint Peter

Grade II

DAC 23/05/3/1/X

Petition: To introduce 2 x 32" and 2 x 43" TV screens

FINAL ADVICE: Recommended

PROVISOS:
1. The equipment supplier should confirm in writing to the parish that the new equipment is PAT-compliant at the time of connection and should offer a risk-based frequency of future PAT inspection as required by the IET Code of Practice for In-Service Testing of Electrical Equipment, 5th edition 2020, to be recorded in the church's PAT Register.
2. An accredited electrician should confirm that the wiring between the system source (13A socket or connection box) and the new apparatus satisfies the Wiring Regulations, Regulation 521.10.202, particularly concerning the prevention of premature collapse of cables in the event of a fire and that there is adequate segregation of circuits generally, and accessible local isolation.

E. Elvington Holy Trinity

Grade II

DAC 23/06/3/3/P

Petition: To replace the existing gas fired boiler in the Vestry with a new wall mounted 50kw condenser gas boiler and new flue

FINAL ADVICE: Recommended

F. Market Weighton All Saints

Grade I

DAC 23/06/3/3/Q

Petition: To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass

INITIAL ADVICE: Deferred

G. Naburn Saint Matthew

Grade II

DAC 23/06/3/3/R

Petition: To replace the existing oil fired boiler with a new Grant Vortex condensing oil fired boiler

FINAL ADVICE: Recommended

H. Selby Saint James

Grade II

DAC 23/06/3/3/S

Petition: To replace the existing sound system and introduce a camera and monitors for the livestreaming of services

FINAL ADVICE: Recommended

PROVISOS:
1. The equipment supplier should confirm in writing to the parish that the new equipment is PAT-compliant at the time of connection and should offer a risk-based frequency of future PAT inspection as required by the IET Code of Practice for In-Service Testing of Electrical Equipment, 5th edition 2020, to be recorded in the church's PAT Register.
2. An accredited electrician should confirm that the wiring between the system source (13A socket or connection box) and the new apparatus satisfies the Wiring Regulations, Regulation 521.10.202, particularly concerning the prevention of premature collapse of cables in the event of a fire and that there is adequate segregation of circuits generally, and accessible local isolation.

I. York All Saints North Street Grade I DAC 23/06/3/3/T
Petition: To re-decorate the interior of the church

FINAL ADVICE: Recommended

J. York Saint Olave Grade I DAC 23/06/3/3/U
Petition: To replace the existing sound system and to introduce cameras and a monitor for the livestreaming of services

FINAL ADVICE: Recommended

PROVISOS:

1. The church architect is to be invited to meet with the installers on site prior to any fixings being made in order to agree the exact fixing positions of the fittings and cables into the mortar joints, samples of the glue to be used at low level to ensure it is reversible, and samples of paint colours for the painting out of all fixtures.
2. The equipment supplier should confirm in writing to the parish that the new equipment is PAT-compliant at the time of connection and should offer a risk-based frequency of future PAT inspection as required by the IET Code of Practice for In-Service Testing of Electrical Equipment, 5th edition 2020, to be recorded in the church's PAT Register.
3. An accredited electrician should confirm that the wiring between the system source (13A socket or connection box) and the new apparatus satisfies the Wiring Regulations, Regulation 521.10.202, particularly concerning the prevention of premature collapse of cables in the event of a fire and that there is adequate segregation of circuits generally, and accessible local isolation.

K. Acomb Saint Stephen Grade II DAC 23/06/3/3/V
Petition: To replace various internal lights with new LED light fittings of different styles

INITIAL ADVICE: Deferred

L. Acomb Saint Stephen Grade II DAC 23/06/3/3/W
Petition: To replace various external lights to the church building, lych gate and churchyard path with new LED light fittings

INITIAL ADVICE: Deferred

M. Acomb Saint Stephen Grade II DAC 23/06/3/3/X
Petition: In the churchyard permanently to lay down a dangerous headstone (George Ellis, mathematician died 1838)

INITIAL ADVICE: Deferred

--- New petitions -----

N. Heslington Saint Paul Grade II DAC 23/07/3/2/N
Petition: To 1. bring from the churchyard into a temporary position in the church building a Victorian font basin (Interim Faculty dated 18th October 2022), and 2. conserve and display the said font basin on a modern plinth in a permanent position in the church

INITIAL ADVICE: Deferred

O. Nether Poppleton Saint Everilda Grade II DAC 23/07/3/2/O
Petition: Retrospectively to permanently lay down three unsafe memorials in the churchyard

INITIAL ADVICE: Deferred

P. Saxton All Saints Grade I DAC 23/07/3/2/P
Petition: To remove four sets of clock hands and dial works, overhaul, balance and reinstate the dial works, and re-gild and reinstate the clock hands

INITIAL ADVICE: Deferred

Q. Thorganby Saint Helen Grade I DAC 23/07/3/2/Q
Petition: In the churchyard to lift, level and reinstate upon a bed of gravel with paver edging the memorial plaques marking burials of cremated remains

INITIAL ADVICE: Deferred

R. Thorp Arch All Saints Grade II DAC 23/07/3/2/R
Petition: To alter the Swell department of the pipe organ (Binns, Fitton & Haley 1948) through the addition of a Fifteenth rank of pipes
INITIAL ADVICE: Deferred

S. Wigginton Saint Nicholas Unlisted DAC 23/07/3/2/S
Petition: To replace the lighting (switches, light fittings and bulbs) in the Nave and Chancel with an energy-saving led system
FINAL ADVICE: Recommended
PROVISO: Subject to the Lighting and Electrics Adviser's approval

T. York Saint Michael le Belfrey Grade I DAC 23/07/3/2/T
Petition: To carry out repairs to 8 items of historic communion plate
FINAL ADVICE: Recommended

U. York Saint Michael le Belfrey Grade I DAC 23/07/3/2/U
Petition: To introduce a stained glass window on the theme of Pentecost (Helen Whittaker) into plain glazed window nIV in the North Aisle
INITIAL ADVICE: Deferred

3.3 Cleveland

A. Middlesbrough Saint Oswald Unlisted DAC 22/11/3/1/B
Petition: To establish the boundaries between the Church grounds and the Vicarage grounds.
INITIAL ADVICE: Deferred

B. Pickering Saint Peter and Saint Paul Grade I DAC 23/01/3/1/D
Petition: To introduce two cameras into the church to enable live streaming of services
INITIAL ADVICE: Deferred

C. Sleights Saint John Grade II DAC 23/05/3/2/F
Petition: To remove, clean, re-lead and reinstate with non-ferrous internal support bars the stained glass of the West Window (the WWI "Commemoration" window by Wippell & Co, c.1920)
INITIAL ADVICE: Deferred

D. South Thornaby Saint Peter ad Vincula and Saint Mary Magdalene Grade II* DAC 23/05/3/2/G
Petition: To affix to the wall above the altar an icon 1.7m wide x 1m high to the Virgin Mary with Jesus, Saint Peter and Saint Mary Magdalene
INITIAL ADVICE: Deferred

E. Brompton Saint Thomas Grade I DAC 23/06/3/1/H
Petition: To re-order the interior by 1. introducing a new oak glazed door to the south entrance, 2. removing the existing pews and pew platforms from the Nave and North Aisle, laying a new stone floor with underfloor heating and introducing moveable stacking pews into the Nave and stackable chairs into the North Aisle to create a children's area, 3. repositioning the Anglo-Scandinavian hogsback gravestones and stone cross fragments at the west end of the Nave and introducing heritage display cabinets, 4. introducing a kitchen, mobile server, accessible WC and chair storage cabinets in the north west corner 5. repositioning the font minus its plinth and introducing a moveable lectern, 6. installing a new lighting system, 7. introducing low level finned radiators to the Chancel and Sanctuary area, 8. installing a projector and projector screen, and 9. dismantling, cleaning, overhauling and reinstating the pipe organ (Harrison and Harrison)
INITIAL ADVICE: Deferred

--- New petitions -----

F. East Harlsey Saint Oswald Grade II* DAC 23/07/3/3/F
Petition: To affix a brass plaque to the nave south wall in memory of Peter Alec Cooper (1944-2022) churchwarden for 40 years
FINAL ADVICE: Recommended

G. Kirkleatham Saint Cuthbert

Grade I

DAC 23/07/3/3/G

Petition: In the open churchyard to fell two trees

FINAL ADVICE: Recommended

PROVISO: Consideration should be given to the replacement of the felled trees. Replacement planting should be of native species suitable to the location. If there is insufficient suitable space within the churchyard then the replacement planting may take place elsewhere within the parish. If replacement planting cannot be undertaken within the churchyard or within the parish, then a contribution should be made to the Woodland Trust for planting to take place elsewhere

H. Linthorpe Saint Barnabas

Grade II

DAC 23/07/3/3/H

Petition: To replace the existing gas boiler with a new wall-mounted combi-boiler in a new location, remove a window to install a horizontal flue system, and install two fan convector radiators in the Choir Room

INITIAL ADVICE: Deferred

I. Marske in Cleveland Saint Mark

Grade II

DAC 23/07/3/3/I

Petition: To permit the Incumbent and PCC to enter into a renewal of the existing licence in relation to the installed telecommunications infrastructure

FINAL ADVICE: Recommended

J. Middlesbrough Saint Martin of Tours

Unlisted

DAC 23/07/3/3/J

Petition: To permit the Incumbent and PCC to enter into a renewal of the existing licence in relation to the installed telecommunications infrastructure

FINAL ADVICE: Recommended

K. Ormesby Saint Cuthbert

Grade II

DAC 23/07/3/3/K

Petition: To replace the existing curtained storage area in the North Aisle with timber storage cupboards

FINAL ADVICE: Recommended

L. Osmotherley Saint Peter

Grade II*

DAC 23/07/3/3/L

Advice Item: To 1. augment the bells to a ring of 6, and 2. replace the kitchen in the Tower area and introduce a ringing platform above

[Lythe with Sandsend]

M. Sandsend Saint Mary

Unlisted

DAC 23/07/3/3/M

FINAL ADVICE: Recommended

N. Kilburn Saint Mary

Grade II*

DAC 23/07/3/3/N

Advice Item: To 1. replace the existing oil tank, boiler house and heating system with floor-mounted under-pew electric heaters throughout, 2. modify the Tower area to improve bell ringing access, improve circulation space and facilitate the introduction of a kitchenette and servery, and 3. in the churchyard to lay a new pathway around the west end of the church leading to a timber and slate hut housing a disabled accessible composting WC facility

4. Private Petitions

5 List A & B Items to Report

List A

- a. **Hustwaite Saint Nicholas** – (A2-1) introduce a portable electronic organ
- b. **North Ormesby Holy Trinity** – (A1-6) repair to Trinity Centre immersion heater
- c. **West Acklam Saint Mary** – (A1-6) renew a radiator within the choir vestry
- d. **Wigginton Saint Nicholas** – (A7-2) relay existing churchyard path paving slabs
- e. **Yarm Saint Mary Magdalene** – (A1-15) introduce 3 additional fire extinguishers
- f. **Rudby in Cleveland All Saints** – (A1-13) removal of unsafe flagpole

List B

- a. **Easingwold Saint John** (B6-2) – re-fix dislodged mounting block in churchyard wall
- b. **Fylingdales Saint Stephen** – (B7-2) felling remains of dangerous tree

- c. **Hessle All Saints** – (B1-8) replacement of internal lighting with LEDs
- d. **Rudston All Saints** – (B1-11A) install BT phone line to enable receipt of broadband services
- e. **West Acklam Saint Mary** – (B1-8) replace light fitting in boilerhouse
- f. **Wighill All Saints** – (B7-2) fell two dead trees
- g. **Yarm Saint Mary Magdalene** – (B1-1) repairs to Vestry gutter
- h. **Great Givendale Saint Ethelburga** – (B6-1) introduction of churchyard bench
- i. **Kirkby-in-Cleveland Saint Augustine** – (AMO) three small noticeboards re churchyard regulations
- j. **Northallerton All Saints** – (B7-3) crown reduce copper beech tree
- k. **Ormesby Saint Cuthbert** – (B1-7) installation of tower safety lighting (with conditions)
- l. **South Milford Saint Mary** – (B7-2) fell a dead tree
- m. **Stokesley Saint Peter & Saint Paul** – (B1-13) upgrade and extension to existing sound system
- n. **Yarm Saint Mary Magdalene** – (B1-11A) installation of overhead phone line for broadband provision
- o. **York All Saints Pavement** – (B1-8) replace Vestry lights with LEDs

6. Secretary's Notes

- a. **Committee appointment** –Diocesan Synod representative
- b. **Memorial plaques in churches** – the Chancellor had issued supplementary guidance
- c. **Faculty Jurisdiction (Amendment) Rules 2023** - Faculty Jurisdiction (Amendment) Rules 2023 and Explanatory Note
- d. **New LPWGS online application** - Listed Places of Worship Grant Scheme
- e. **New HE crime prevention advice** - New crime prevention advice
- f. **Appointment of Deputy Chancellor** – the Archbishop had endorsed the Chancellor's nomination
- g. **Licencing the De Grey Rooms for public worship**

7. Grants

- a. **Huggate Saint Mary** - a grant of £227,473 had been awarded by the NHLF
- b. **Selby Abbey** – a grant of £150,000 had been awarded by the NHLF

8. Architects

Changes of Quinquennial Inspectors

- a. **Grindale Saint Nicholas** (U)
- b. **Skelton in Cleveland All Saints** (II*)
- c. **South Cave All Saints** (II*)
- d. **Crambe Saint Michael** (I)
- e. **Myton on Swale Saint Mary** (II*)

9. Reports

1. Bells and Clock reports

- a. **Burnby Saint Giles** – bells
- b. **Ormesby Saint Cuthbert** - bells

2. Electrical and lighting reports

3. Heating reports

- a. **Elvington Holy Trinity**

4. Organ reports

5. Church Buildings Adviser's reports

Verbal reports –

- a. **Hotham Saint Oswald** – Church Building's Advisor and two of the committee's Advising Architects had met with the church architect on site to look at the options for ramped access into the church and within the

church to any interior WC facility. If the parish wanted to pursue this then they would need to carry out a proper options appraisal.

10 Any Other Business

- a. The Vice Chair commended the Bells Adviser on his excellent reports
- b. The Archdeacon wished to record her thanks for an excellent Northern DACs conference at Hull Minster

11 Next Meetings –

Tuesday 12 th Sept	- by Zoom
Tuesday 24 th Oct	- by Zoom
Tuesday 5 th Dec	- at office (buffet)

DAC: Minutes: 2307