



THE DIOCESE OF YORK

DIOCESAN ADVISORY COMMITTEE
FOR THE CARE OF CHURCHES

A meeting of the Committee was held via video link at 2pm on Tuesday 12th September 2023.

Catherine Copp
Secretary

3. Archdeaconry applications

3.1 York

[York Saint Helen Stonegate with Saint Martin Coney Street]

A. York Saint Martin Coney Street Grade II* DAC 22/04/3/2/K

Petition: Confirmatory petition to recover the ‘Little Admiral’ figure to Cumbria Clock’s workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30th September 2021)

INITIAL ADVICE Deferred

B. Market Weighton All Saints Grade I DAC 23/06/3/3/Q

Petition: To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass

INITIAL ADVICE: Deferred

C. Acomb Saint Stephen Grade II DAC 23/06/3/3/V

Petition: To replace various internal lights with new LED light fittings of different styles

FINAL ADVICE: Recommended

D. Acomb Saint Stephen Grade II DAC 23/06/3/3/W

Petition: To replace various external lights to the church building, lych gate and churchyard path with new LED light fittings

FINAL ADVICE: Recommended

E. Acomb Saint Stephen Grade II DAC 23/06/3/3/X

Petition: In the churchyard permanently to lay down a dangerous headstone (George Ellis, mathematician died 1838)

FINAL ADVICE: Recommended

PROVISOS: The memorial and its inscription must be fully recorded before being laid face down on the top of the grave and below the turf so as not to present a tripping hazard.

F. Heslington Saint Paul Grade II DAC 23/07/3/2/N

Petition: To 1. bring from the churchyard into a temporary position in the church building a Victorian font basin (Interim Faculty dated 18th October 2022), and 2. conserve and display the said font basin on a modern plinth in a permanent position in the church

FINAL ADVICE: Recommended

G. Nether Poppleton Saint Everilda Grade II DAC 23/07/3/2/O

Petition: Retrospectively to permanently lay down three unsafe memorials in the churchyard

INITIAL ADVICE: Deferred

H. Saxton All Saints Grade I DAC 23/07/3/2/P
Petition: To remove four sets of clock hands and dial works, overhaul, balance and reinstate the dial works, and re-gild and reinstate the clock hands
FINAL ADVICE: Recommended
PROVISOS: 1. Whilst access is available it would be advisable to repaint the skeleton dials and check the mounting fixings and the PCC should give consideration to this.
2. If in the course of this project any additional work is found to be necessary then the DAC Clocks Adviser should be consulted and the additional work agreed, in writing, before commencement of the same. All work together with any additional work should be included in the contractors' report of work carried out.

I. Thorganby Saint Helen Grade I DAC 23/07/3/2/Q
Petition: In the churchyard to lift, level and reinstate upon a bed of gravel with paver edging the memorial plaques marking burials of cremated remains
FINAL ADVICE: Recommended

J. Thorp Arch All Saints Grade II DAC 23/07/3/2/R
Petition: To alter the Swell department of the pipe organ (Binns, Fitton & Haley 1948) through the addition of a Fifteenth rank of pipes
INITIAL ADVICE: Deferred

K. York Saint Michael le Belfrey Grade I DAC 23/07/3/2/U
Petition: To introduce a stained glass window on the theme of Pentecost (Helen Whittaker) into plain glazed window in the North Aisle
INITIAL ADVICE: Deferred

--- New petitions -----

L. Aberford Saint Ricarius Grade II DAC 23/09/3/1/L
Petition: To replace the existing boiler oil-fired boiler with a new floor standing oil-fired boiler
INITIAL ADVICE: Deferred

M. Brayton Saint Wilfrid Grade I DAC 23/09/3/1/M
Petition: To replace the existing sound system and introduce AV equipment for live-streaming services, including 2 x 65" TV screens, 2 x cameras
INITIAL ADVICE: Deferred

N. Church Fenton Saint Mary Grade I DAC 23/09/3/1/N
Petition: To 1. carry out repointing and stonework repairs and replacement in multiple locations, 2. underpin the Porch, 3. overhaul the rainwater goods, and 4. improve access to the Tower
INITIAL ADVICE: Deferred

O. Easingwold Saint John & All Saints Grade II* DAC 23/09/3/1/O
Petition: To carry out repairs to the Vestry diamond leaded window
FINAL ADVICE: Recommended

P. Fulford Saint Oswald Grade II DAC 23/09/3/1/P
Petition: In the churchyard to repair, restore and modify the iron railings and stone plinth of the west boundary wall
FINAL ADVICE: Recommended

Q. Fulford Saint Oswald Grade II DAC 23/09/3/1/Q
Petition: In the churchyard to remodel the Church Hall emergency exit ramp, exit doors and the main entrance access
FINAL ADVICE: Recommended

[Huntington All Saints]
R. New Earswick Saint Andrew Unlisted DAC 23/09/3/1/R
Petition: To permanently remove and dispose of the pipe organ (possibly Hall & Broadfield, Hull)
INITIAL ADVICE: Deferred

- S. Pocklington All Saints** Grade I DAC 23/09/3/1/S
Petition: In the churchyard to replace a section of rainwater gully and drainage at the west end of the church and install an additional manhole
FINAL ADVICE: Recommended
- T. Riccall Saint Mary** Grade I DAC 23/09/3/1/T
Petition: To 1. replace the Chancel roof including the creation of secret gutters and installation of new cast iron rainwater goods, 2. lift, repair where necessary and reset any damaged marble slabs to the Chancel floor, and 3. carry out internal repointing to the Chancel and Sanctuary
FINAL ADVICE: Recommended
- U. Stillingfleet Saint Helen** Grade I DAC 23/09/3/1/U
Petition: To 1. remove the clay tiles from the north aisle roof and replace with terne-coated stainless steel, 2. remove the delaminating clay tiles from the north nave roof and replace with matching tiles, 3. affix copper sheet over the chancel roof ridge tiles and copper strip under the clay tiles on the vestry roof north facing slope, and 4. carry out localised repairs or replacements to areas of the roof and abutments as identified in the QI report.
FINAL ADVICE: Recommended
- V. Stillington Saint Nicholas** Grade II* DAC 23/09/3/1/V
Petition: Retrospective petition to introduce additional steel beams in the Tower to support the bellframe
INITIAL ADVICE: Deferred
- W. Stillington Saint Nicholas** Grade II* DAC 23/09/3/1/W
Petition: To refurbish the bells and bellframe
INITIAL ADVICE: Deferred
- X. Weaverthorpe Saint Andrew** Grade I DAC 23/09/3/1/X
Petition: In the churchyard to introduce a self-composting WC in a timber shed
INITIAL ADVICE: Deferred
- Y. Welburn Saint John** Grade II DAC 23/09/3/1/Y
Petition: To remove, re-build and reinstate the pipe organ (Henry Willis, 1870, Grade II*)
INITIAL ADVICE: Deferred
- Z. York Saint Lawrence** Grade II DAC 23/09/3/1/Z
Petition: To remove, clean, repair, re-lead and reinstate the WWI memorial stained glass window in the south transept window (Joan Fulleylove 1929)
FINAL ADVICE: Recommended
- AA. York Saint Lawrence** Grade II DAC 23/09/3/1/AA
Petition: To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells
INITIAL ADVICE: Deferred
- BB. York Saint Luke the Evangelist** Unlisted DAC 23/09/3/1/BB
Petition: In the churchyard to install new ornamental galvanized black metal double entrance gates at the south west corner of the building
FINAL ADVICE: Recommended
- CC. York Saint Luke the Evangelist** Unlisted DAC 23/09/3/1/CC
Petition: To introduce black painted steel handrails to the steps from the two side chapels into the Chancel
FINAL ADVICE: Recommended

3.2 Cleveland

- A. Middlesbrough Saint Oswald** Unlisted DAC 22/11/3/1/B
Petition: To establish the boundaries between the Church grounds and the Vicarage grounds.
INITIAL ADVICE: Deferred

B. Pickering Saint Peter and Saint Paul Grade I DAC 23/01/3/1/D
Petition: To introduce two cameras into the church to enable live streaming of services
INITIAL ADVICE: Deferred

C. Sleights Saint John Grade II DAC 23/05/3/2/F
Petition: To remove, clean, re-lead and reinstate with non-ferrous internal support bars the stained glass of the West Window (the WWI “Commemoration” window by Wippell & Co, c.1920)
INITIAL ADVICE: Deferred

D. South Thornaby Saint Peter ad Vincula and Saint Mary Magdalene Grade II* DAC 23/05/3/2/G
Petition: To affix to the wall above the altar an icon 1.7m wide x 1m high to the Virgin Mary with Jesus, Saint Peter and Saint Mary Magdalene
INITIAL ADVICE: Deferred

E. Brompton Saint Thomas Grade I DAC 23/06/3/1/H
Petition: To re-order the interior by 1. introducing a new oak glazed door to the south entrance, 2. removing the existing pews and pew platforms from the Nave and North Aisle, laying a new stone floor with underfloor heating and introducing moveable stacking pews into the Nave and stackable chairs into the North Aisle to create a children’s area, 3. repositioning the Anglo-Scandinavian hogsback gravestones and stone cross fragments at the west end of the Nave and introducing heritage display cabinets, 4. introducing a kitchen, mobile servery, accessible WC and chair storage cabinets in the north west corner 5. repositioning the font minus its plinth and introducing a moveable lectern, 6. installing a new lighting system, 7. introducing low level finned radiators to the Chancel and Sanctuary area, 8. installing a projector and projector screen, and 9. dismantling, cleaning, overhauling and reinstating the pipe organ (Harrison and Harrison)
INITIAL ADVICE: Deferred

F. Linthorpe Saint Barnabas Grade II DAC 23/07/3/3/H
Petition: To replace the existing gas boiler with a new wall-mounted combi-boiler in a new location, remove a window to install a horizontal flue system, and install two fan convector radiators in the Choir Room
INITIAL ADVICE: Deferred

--- New petitions -----

G. Levisham Saint John the Baptist Unlisted DAC 23/09/3/2/G
Petition: To permanently transfer to the Keltek Trust for disposal two bells (from the redundant church of Levisham Saint Mary)
INITIAL ADVICE: Deferred

H. Lythe Saint Oswald Grade I DAC 23/09/3/2/H
Petition: To introduce 3 phase electrics and a new electric heating system, shortening some aisle pews to accommodate new radiators
FINAL ADVICE: Recommended
PROVISO: Subject to the Electrics Adviser being satisfied with the specification for the electrical system works

I. Marton-in-Cleveland Saint Cuthbert Grade II* DAC 23/09/3/2/I
Petition: To replace roof flashings in terne-coated stainless steel
INITIAL ADVICE: Deferred

J. Moorsholm Saint Mary Unlisted DAC 23/09/3/2/J
Petition: To replace the existing oil-fired boiler with a new Mistral condensing oil-fired boiler
INITIAL ADVICE: Deferred

K. Sowerby Saint Oswald Grade II* DAC 23/09/3/2/K
Petition: To introduce 1 moveable and 4 fixed TV screens for projection purposes
FINAL ADVICE: Recommended

[Whitby with Ruswarp]

L. Whitby Saint Mary

Grade I

DAC 23/09/3/3/L

Petition: To replace the tiled roof and carry out repointing and stonework repairs and replacements to the Chancel

FINAL ADVICE: Recommended

3.3 East Riding

A. Bransholme Saint John the Evangelist

Unlisted

DAC 22/07/3/1/G

Petition: To carry out a complete re-ordering of the church building and grounds to include 1. landscaping of the grounds, re-ordering of the car park (including transferring land from Vicarage grounds to church grounds) and redefining the church entrance, 2. re-ordering of the entrance and welcome area (including replacing existing kitchen with a coffee bar and installing new individual WC cubicles), 3. reconfiguring the worship sanctuary area, 4. installing additional windows, 5. installing new heating system, 6. upgrading electrical system and lighting, and installing an AV system, 7. installing a catering kitchen, 8. creating additional storage space, and 9. reconfiguring and adding to meeting rooms.

INITIAL ADVICE: Deferred

B. Kirkburn Saint Mary

Grade I

DAC 22/11/3/2/H

Petition: To introduce an automatic winding mechanism to the Tower clock (Potts, 1923) and re-gild clock hands

INITIAL ADVICE: Deferred

PROVISOS:

1. The equipment supplier should confirm in writing to the parish that the new equipment is PAT-compliant at the time of connection and should offer a risk-based frequency of future PAT inspection as required by the IET Code of Practice for In-Service Testing of Electrical Equipment, 5th edition 2020, to be recorded in the church's PAT Register.

2. An accredited electrician should confirm that the wiring between the system source (13A socket or connection box) and the new apparatus satisfies the Wiring Regulations, Regulation 521.10.202, particularly concerning the prevention of premature collapse of cables in the event of a fire and that there is adequate segregation of circuits generally, and accessible local isolation.

C. Howden Saint Peter (Howden Minster)

Grade I

DAC 23/06/3/2/E

Petition: To permanently remove and dispose of a fallen and damaged wall memorial to James Camp (died 1886) and Elizabeth Camp (died 1919)

INITIAL ADVICE: Deferred

--- New petitions -----

D. Bewholme Saint John

Unlisted

DAC 23/09/3/3/D

Petition: In the churchyard to introduce three lighting bollards to the churchyard path

INITIAL ADVICE: Deferred

E. Bransholme Saint John the Evangelist

Unlisted

DAC 23/09/3/3/E

Petition: To upgrade the electrical supply to 3 phase and install 8 x BN Thermic Infrared Halogen Heaters

FINAL ADVICE: Recommended

F. Catwick Saint Michael

Grade II*

DAC 23/09/3/3/F

Petition: To permanently remove and dispose of by sale or gift the late Victorian harmonium

FINAL ADVICE: Recommended

G. Drypool Saint Columba

Unlisted

DAC 23/09/3/3/G

Petition: To 1. replace the felt covering of the north aisle flat roof with fibreglass, and 2. carry out repairs to the ceiling plaster of the north aisle

INITIAL ADVICE: Deferred

H. Hedon Saint Augustine

Grade I

DAC 23/09/3/3/H

Petition: To make permanent the removal of a C20 timber screen separating the south transept from the crossing (TMRO licence dated 19th August 2021)

FINAL ADVICE: Recommended

I. Sewerby Saint John the Evangelist Grade II* DAC 23/09/3/3/I
Petition: In the closed churchyard to repair and re-fix 16 unsafe headstones
INITIAL ADVICE: Deferred

J. Watton Saint Mary Grade I DAC 23/09/3/3/J
Petition: To re-order the vestry to include ramped access and a disabled accessible WC with trench-arch drainage.
FINAL ADVICE: Recommended

4. Private Petitions

A. Crathorne All Saints Grade II* DAC 23/09/4/A
Petition: To permit the erection of an upright memorial above the burial of cremated remains (outside the Churchyard Memorial Regulations)
FINAL ADVICE: Recommended

5 List A & B Items to Report

List A

- a. **Bridlington Priory** – (A8-1) lop branches of small tree
- b. **Drax Saint Peter and Saint Paul** – (A7-6) replacement of churchyard noticeboard
- c. **Eston Christ Church** – (A6-1) church hall repairs and maintenance and replacement kitchen
- d. **Redcar Saint Peter** – (A7-2) replace and level flag stones in church yard
- e. **Sproatley Saint Swithin** – (A8-2) lopping dangerous tree branches
- f. **Wighill All Saints** – (A2-2) tuning of organ

List B

- a. **Beeford Saint Leonard** – (B7-2) fell dangerous sycamore tree
- b. **Beeford Saint Leonard** – (B7-3) remove overhanging branch from ash tree
- c. **Bishop Burton All Saints** – (B6-1) introduction of bench in churchyard
- d. **Bugthorpe Saint Andrew** – (B6-1) introduction of bench in churchyard
- e. **Crathorne All Saints** – (AMO) fell Holly tree causing damage
- f. **Fylingdales Saint Stephen** – (B1-1) repairs to part of the sanctuary tiled floor
- g. **Fylingdales Saint Stephen** – (B7-3) reducing tree suffering from ash die back
- h. **Goathland Saint Mary** – (B6-2) rebuild churchyard gate piers and repair metal gates
- i. **Lastingham Saint Mary** – (B1-1) consolidate, make good open joint in base of North Nave Aisle buttress
- j. **Leake Saint Mary** – (B6-2) repairs to churchyard boundary wall
- k. **Northallerton All Saints** – (B7-3) crown reduce Copper Beech tree
- l. **North Otterington Saint Michael & All Angels** – (B6-2) repair churchyard wall
- m. **Romanby Saint James** – (AMO) fixings for banner on churchyard wall
- n. **Rowley Saint Peter** – (B7-1) plant flowering cherry tree in churchyard
- o. **Scalby Saint Laurence** – (B7-2) fell two diseased Elm trees
- p. **South Otterington Saint Andrew** – (AMO) percolations tests in advance of trench arch drainage system
- q. **Sowerby Saint Oswald** – (AMO) area for burial of cremated remains
- r. **Sowerby Saint Oswald** – (B6-1) introduction of bench in churchyard
- s. **Sowerby Saint Oswald** – (B7-1) plant Crab apple tree
- t. **Wawne Saint Peter** – (B1-9) installation of second lightning conductor
- u. **Winestead Saint Germain** – (B1-10) installation of roof and internal CCTV alarm system
- v. **Wistow All Saints** – (B6-2) repair churchyard wall
- w. **Wistow All Saints** – (B6-2) handrail to boiler house steps
- x. **Yarm Saint Mary** – (B6-1) replacement of churchyard bench
- y. **Bishophill Junior Saint Mary** – (B1-1) repairs to church and Tower roof
- z. **Bishophill Junior Saint Mary** – (B1-3) internal redecoration
- aa. **Bubwith All Saints** – (B7-2) fell 1 x diseased Ash and 2 x Silver Birch trees, plus other tree works
- bb. **Edstone Saint Michael** – (B1-1) repairs to roof, gullies etc
- cc. **Fylingdales Saint Stephen** – (B7-2) fell diseased Rowan tree
- dd. **Hambleton Saint Mary** – (B7-2) fell 1 x Beech tree and 1 x Cherry
- ee. **Osbalwick Saint Thomas** – (B7-2) fell dying Cherry tree

6. Secretary's Notes

- a. Terms of Reference
- b. Effectiveness
- c. QI fees
- d. Delegated Authority Policy

7. Grants

8. Architects

Changes of Quinquennial Inspectors

- a. **Bilsdale Midcable Saint John the Evangelist (II)**
- b. **Cold Kirby Saint Michael (U)**
- c. **Hawnby All Saints (II*)**
- d. **Kildale Saint Cuthbert (II)**
- e. **Kirkby-in-Cleveland Saint Augustine (II*)**
- f. **Kirkleatham Saint Hilda**
- g. **Old Byland All Saints (I)**
- h. **Scawton.Saint Mary (I)**
- i. **Newland Saint John (II)**

9. Reports

1. Bells and Clock reports

- a. **Lockton Saint Giles**
- b. **Saxton All Saints – bells and clock**
- c. **North Cave All Saints – bells and clock**
- d. **South Cave All Saints**

2. Electrical and lighting reports

3. Heating reports

- a. **Bolton Percy All Saints**
- b. **Bransholme Saint John – further report**
- c. **Bridlington Priory**
- d. **Stonegrave Holy Trinity**

4. Organ reports

5. Church Buildings Adviser's reports

Written reports:-

Verbal reports –

- a. **Sutton in Holderness Saint Michael & All Angels**
- b. **Hull Saint Martin**
- c. **Cottingham Saint Mary**

10 Any Other Business

11 Next Meetings –

Tuesday 24 th Oct	- by Zoom
Tuesday 5 th Dec	- at office (buffet)
Tuesday 30 th Jan 2024	- by Zoom

DAC: Minutes: 2309