



THE DIOCESE OF YORK

DIOCESAN ADVISORY COMMITTEE
FOR THE CARE OF CHURCHES

A meeting of the Committee was held via video link at 2pm on Tuesday 24th October 2023.

Catherine Copp
Secretary

3. Archdeaconry applications

3.1 Cleveland

A. Middlesbrough Saint Oswald Unlisted DAC 22/11/3/1/B
Petition: To establish the boundaries between the Church grounds and the Vicarage grounds.

INITIAL ADVICE: Deferred

B. Pickering Saint Peter and Saint Paul Grade I DAC 23/01/3/1/D
Petition: To introduce two cameras into the church to enable live streaming of services

WITHDRAWN

C. Sleights Saint John Grade II DAC 23/05/3/2/F
Petition: To carry out repairs to the West Window (the WWI “Commemoration” window by Wippell & Co, c.1920)

FINAL ADVICE: Recommended

D. South Thornaby Saint Peter ad Vincula and Saint Mary Magdalene Grade II* DAC 23/05/3/2/G
Petition: To affix to the wall above the altar an icon 1.7m wide x 1m high to the Virgin Mary with Jesus, Saint Peter and Saint Mary Magdalene

INITIAL ADVICE: Deferred

E. Brompton Saint Thomas Grade I DAC 23/06/3/1/H
Petition: To re-order the interior by 1. introducing a new oak glazed door to the south entrance, 2. removing the existing pews and pew platforms from the Nave and North Aisle, laying a new stone floor with underfloor heating and introducing moveable stacking pews into the Nave and stackable chairs into the North Aisle to create a children’s area, 3. repositioning the Anglo-Scandinavian hogsback gravestones and stone cross fragments at the west end of the Nave and introducing heritage display cabinets, 4. introducing a kitchen, mobile servery, accessible WC and chair storage cabinets in the north west corner 5. repositioning the font minus its plinth and introducing a moveable lectern, 6. installing a new lighting system, 7. introducing low level finned radiators to the Chancel and Sanctuary area, 8. installing a projector and projector screen, and 9. dismantling, cleaning, overhauling and reinstating the pipe organ (Harrison and Harrison)

INITIAL ADVICE: Deferred

F. Linthorpe Saint Barnabas Grade II DAC 23/07/3/3/H
Petition: To replace the existing gas boiler with a new wall-mounted combi-boiler in a new location, remove a window to install a horizontal flue system, and install two fan convector radiators in the Choir Room

INITIAL ADVICE: Deferred

G. Levisham Saint John the Baptist Unlisted DAC 23/09/3/2/G
Petition: To permanently transfer to the Keltek Trust for disposal two bells (from the redundant church of Levisham Saint Mary)
INITIAL ADVICE: Deferred

H. Marton-in-Cleveland Saint Cuthbert Grade II* DAC 23/09/3/2/I
Petition: To replace roof flashings in terne-coated stainless steel
WITHDRAWN

I. Moorsholm Saint Mary Unlisted DAC 23/09/3/2/J
Petition: To replace the existing oil-fired boiler with a new Mistral condensing oil-fired boiler
FINAL ADVICE: Recommended

--- New petitions -----

J. Thirsk Saint Mary Grade I DAC 23/10/3/1/J
Petition: To install emergency lighting at five locations within the building
FINAL ADVICE: Recommended

3.2 East Riding

A. Bransholme Saint John the Evangelist Unlisted DAC 22/07/3/1/G
Petition: To carry out a complete re-ordering of the church building and grounds to include 1. landscaping of the grounds, re-ordering of the car park (including transferring land from Vicarage grounds to church grounds) and redefining the church entrance, 2. re-ordering of the entrance and welcome area (including replacing existing kitchen with a coffee bar and installing new individual WC cubicles), 3. reconfiguring the worship sanctuary area, 4. installing additional windows, 5. installing new heating system, 6. upgrading electrical system and lighting, and installing an AV system, 7. installing a catering kitchen, 8. creating additional storage space, and 9. reconfiguring and adding to meeting rooms.
INITIAL ADVICE: Deferred

B. Kirkburn Saint Mary Grade I DAC 22/11/3/2/H
Petition: To introduce an automatic winding mechanism to the Tower clock (Potts, 1923) and re-gild clock hands.
FINAL ADVICE: Recommended
PROVISOS:
1. The equipment supplier should confirm in writing to the parish that the new equipment is PAT-compliant at the time of connection and should offer a risk-based frequency of future PAT inspection as required by the IET Code of Practice for In-Service Testing of Electrical Equipment, 5th edition 2020, to be recorded in the church's PAT Register.
2. An accredited electrician should confirm that the wiring between the system source (13A socket or connection box) and the new apparatus satisfies the Wiring Regulations, Regulation 521.10.202, particularly concerning the prevention of premature collapse of cables in the event of a fire and that there is adequate segregation of circuits generally, and accessible local isolation.
3. If in the course of this project any additional work is found to be necessary then the DAC Clocks Adviser should be consulted and the additional work agreed, in writing, before commencement of the same. 4. All work (including any additional work) should be included in the contractors' report of work carried out and lodged by the Applicant with the Practical Completion Certificate at conclusion of the project.

C. Howden Saint Peter (Howden Minster) Grade I DAC 23/06/3/2/E
Petition: To permanently remove and dispose of a fallen and damaged wall memorial to James Camp (died 1886) and Elizabeth Camp (died 1919)
INITIAL ADVICE: Deferred

D. Bewholme Saint John Unlisted DAC 23/09/3/3/D
Petition: In the churchyard to introduce three lighting bollards to the churchyard path
FINAL ADVICE: Recommended

E. Drypool Saint Columba Unlisted DAC 23/09/3/3/G
Petition: To 1. replace the felt covering of the north aisle flat roof with fibreglass, and 2. carry out repairs to the ceiling plaster of the north aisle
INITIAL ADVICE: Deferred

F. Sewerby Saint John the Evangelist Grade II* DAC 23/09/3/3/I
Petition: In the closed churchyard to repair and re-fix 16 unsafe headstones
INITIAL ADVICE: Deferred

--- New petitions -----

G. Bridlington Priory (Saint Mary) Grade I DAC 23/10/3/2/G
Petition: To replace the two existing gas fired boilers with two new gas fired boilers in the same location
INITIAL ADVICE: Deferred

[Hackness Saint Peter]
H. Harwood Dale Saint Margaret Unlisted DAC 23/10/3/2/H
Petition: In the churchyard to widen the gate opening in the northern boundary wall to enable machinery to access the church for maintenance
FINAL ADVICE: Recommended

I. Sproatley Saint Swithin Grade II DAC 23/10/3/2/I
Petition: To carry out masonry and brickwork repairs and repointing across the church building including the insertion of Helibars and Cem Ties where necessary and the underpinning of the North Porch
FINAL ADVICE: Recommended

J. Swine Saint Mary Grade I DAC 23/10/3/2/J
Petition: To replace a failed timber clock face with a new aluminium clock dial and to restore and overhaul the dial motion works and bevels
INITIAL ADVICE: Deferred

K. Withernsea Saint Nicholas (closed) Grade II* DAC 23/10/3/2/K
Petition: In the closed churchyard to stabilise an unsafe memorial
INITIAL ADVICE: Deferred

3.3 York

[York Saint Helen Stonegate with Saint Martin Coney Street]
A. York Saint Martin Coney Street Grade II* DAC 22/04/3/2/K
Petition: Confirmatory petition to recover the 'Little Admiral' figure to Cumbria Clock's workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30th September 2021)
INITIAL ADVICE: Deferred

B. Market Weighton All Saints Grade I DAC 23/06/3/3/Q
Petition: To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass
INITIAL ADVICE: Deferred

C. Nether Poppleton Saint Everilda Grade II DAC 23/07/3/2/O
Petition: Retrospectively to permanently lay down three unsafe memorials in the churchyard
INITIAL ADVICE: Deferred

D. Thorp Arch All Saints Grade II DAC 23/07/3/2/R
Petition: To alter the Swell department of the pipe organ (Binns, Fitton & Haley 1948) through the addition of a Fifteenth rank of pipes
INITIAL ADVICE: Deferred

E. York Saint Michael le Belfrey Grade I DAC 23/07/3/2/U
Petition: To introduce a stained glass window on the theme of Pentecost (Helen Whittaker) into plain glazed window nIV in the North Aisle
INITIAL ADVICE: Deferred

F. Aberford Saint Ricarius Grade II DAC 23/09/3/1/L
Petition: To replace the existing boiler oil-fired boiler with a new floor standing oil-fired boiler
FINAL ADVICE: Recommended

G. Brayton Saint Wilfrid Grade I DAC 23/09/3/1/M
Petition: To replace the existing sound system and introduce AV equipment for live-streaming services, including 2 TV screens on mobile stands, 2 x cameras
INITIAL ADVICE: Deferred

H. Church Fenton Saint Mary Grade I DAC 23/09/3/1/N
Petition: To 1. carry out repointing and stonework repairs and replacement in multiple locations, 2. underpin the Porch, 3. overhaul the rainwater goods, and 4. improve access to the Tower
INITIAL ADVICE: Deferred

[Huntington All Saints]

I. New Earswick Saint Andrew Unlisted DAC 23/09/3/1/R
Petition: To permanently remove and dispose of the pipe organ (possibly Hall & Broadfield, Hull)
INITIAL ADVICE: Deferred

J. Stillington Saint Nicholas Grade II* DAC 23/09/3/1/V
Petition: Retrospective petition to introduce additional steel beams in the Tower to support the bellframe
INITIAL ADVICE: Deferred

K. Stillington Saint Nicholas Grade II* DAC 23/09/3/1/W
Petition: To refurbish the bells and bellframe
INITIAL ADVICE: Deferred

L. Weaverthorpe Saint Andrew Grade I DAC 23/09/3/1/X
Petition: In the churchyard to introduce a self-composting WC in a timber shed
INITIAL ADVICE: Deferred

M. Welburn Saint John Grade II DAC 23/09/3/1/Y
Petition: To remove, re-build and reinstate the pipe organ (Henry Willis, 1870, Grade II*)
INITIAL ADVICE: Deferred

N. York Saint Lawrence Grade II DAC 23/09/3/1/AA
Petition: To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells
INITIAL ADVICE: Deferred

--- New petitions -----

O. Bilbrough Saint James Grade II DAC 23/10/3/3/O
Petition: To 1. remove the chamber organ and two pews from the west end, and 2. carry out external repairs
INITIAL ADVICE: Deferred

P. Crambe Saint Michael Grade I DAC 23/10/3/3/P
Petition: In the churchyard to install a French Drain to the north and south elevations of the Nave and install soakaways where necessary
FINAL ADVICE: Recommended

Q. Micklefield Saint Mary Unlisted DAC 23/10/3/3/Q
Petition: To 1. install in the Choir Vestry an accessible WC facility and a server, relocating the gas boiler and constructing a new internal wall and doorway, and 2. installing a drain through the churchyard
FINAL ADVICE: Recommended

R. Pocklington All Saints Grade I DAC 23/10/3/3/R
Petition: To introduce into the church an engraved bronze and gilded ciborium
INITIAL ADVICE: Deferred

S. Upper Poppleton All Saints Grade II DAC 23/10/3/3/S
Petition: In the churchyard to permanently lay down 9 unsafe memorials
INITIAL ADVICE: Deferred

T. York Saint Lawrence Grade II DAC 23/10/3/3/T
Petition: To authorise the incumbent and PCC to enter into reciprocal license agreements with the Dorothy and Ellen Wilson Almshouse Charity to allow almshouse residents vehicular access over the church driveway to the Charity allotment land and to allow use of said allotment land for overflow car parking for hall and church users
FINAL ADVICE: Recommended

U. York Saint Michael le Belfrey Grade I DAC 23/10/3/3/U
Petition: To deposit on loan items of plate in the York Minster Treasury
FINAL ADVICE: Recommended

V. York Saint Olave Grade I DAC 23/10/3/3/V
Petition: To replace a broken quarry in the window of The Presentation by Whitefriars in 1936 in the Chapel of the Transfiguration
FINAL ADVICE: Recommended

4. Private Petitions

5 List A & B Items to Report

List A

- a. **Eastfield Holy Trinity** – (A1.1) To replace a fire exit door beyond repair
- b. **Redcar Saint Peter** – (A7.2) To reset/replace flagstones at front and sides of church building
- c. **West Acklam Saint Mary** – (A1.1) Re-fix loose slates, reseal gutter and repoint small area of bellcote
- d. **Wilberfoss Saint John the Baptist** – (A1.6) To provide covers for radiator and heating pipework

List B

- a. **Barmby Moor Saint Catherine** – (B6.1) Installation of a bench near cremated remains area
- b. **Barmston All Saints** – (AMO) Remove 4 small areas of plaster for investigative purposes
- c. **Blacktoft Holy Trinity** – (B1.1) To plaster over a hole in the wall left by a fallen plaque
- d. **Bridlington Emmanuel** – (B6.7) In church garden to replace gravel path with paving slabs
- e. **Bridlington Emmanuel** – (B1.10) Installation of CCTV
- f. **Brompton Saint Thomas** – (B6.2) Repair to churchyard walls
- g. **Church Fenton Saint Mary** – (AMO) Shallow investigation holes re Porch movement
- h. **Crambe Saint Michael** – (B1.1) Repointing of Chancel stonework fractures and renew Chancel rainwater goods
- i. **Filey Saint John** – (B1.1) External stonework repointing and internal replastering
- j. **Fylingdales Saint Stephen** – (AMO) Installation of a shelf and wiring to support contactless giving device
- k. **Goodmanham All Saints** – (B7.2) Removal of two dead cherry trees
- l. **Great Givendale Saint Ethelburga** – (B6.1) New bench in churchyard
- m. **Helmsley All Saints** – (AMO) Two trial pits in the churchyard to investigate movement at adjacent property (Black Swan pub)
- n. **Hull Minster** - (B3.1) Alterations to striking trains to prevent striking at night
- o. **Huntington All Saints** – (B6.1) Installation of a memorial bench in churchyard
- p. **Ingleby Arncliffe All Saints** – (B1.13) Install a sound reinforcement and loop system
- q. **Langtoft Saint Peter** – (B7.1) Plant a tree in the graveyard
- r. **Marton-in-Cleveland Saint Cuthbert** – (B1.1) Replacement of lead flashings
- s. **Newland Saint John** – (B1-6) replacement of flat roof covering (GRP for felt)
- t. **Riccall Saint Mary** – (B7.3) Crown reduction of overhanging yew trees in churchyard
- u. **Rowley Saint Peter** – (B4.5) Replacement of carpet with new of different colour
- v. **Scarborough Saint Mary** – (B6.2) Rebuild church wall

- w. **Selby Saint James** - (B6-6) To install a bike stand in the car park outside the church hall
- x. **Warthill Saint Mary** – (B1.8) Installation of 4 spotlights at west end of nave
- y. **West Acklam Saint Mary** – (B7.1) Plant a tree in the churchyard in memory of all babies that died in infancy
- z. **Whitby Saint Hilda** – (B1.13) upgrade existing sound system
- aa. **Yarm Saint Mary Magdalene** – (B1.17) Reordering of church servery from 2014 faculty
- bb. **Yarm Saint Mary Magdalene** – (B1.12) installation of new lock to side chapel door

6. Secretary's Notes

- a. **Risk Register**
- b. **Delegated Authority Policy**
- c. **Effectiveness review**
- d. **Quinquennial Inspection fees**
- e. **RAAC**
- f. **Local authorities funding of church works**
- g. **Chancellor's annual meeting**

7. Grants

- a. **York Saint Michael le Belfrey**

8. Architects

Changes of Quinquennial Inspectors

- a. **East Rounton Saint Lawrence (II)**
- b. **Great Driffield All Saints (I)**
- c. **West Rounton Saint Oswald (II*)**

9. Reports

1. Bells and Clock reports

- a. **Levisham Saint John the Baptist**
- b. **North Thornaby Saint Paul**

2. Electrical and lighting reports

3. Heating reports

- a. **Anlaby Saint Peter**

4. Organ reports

- a. **East Cottingwith Saint Mary – American organ.**

5. Church Buildings Adviser's reports

Written reports:-

Verbal reports –

- a. **Scarborough St Luke**

10 Any Other Business

- a. It was reported that the diocese's application to the commissioners for a Small Repairs Grant (part of the triennium funding) had been successful.
- b. The diocese's application for a new CBSO post had also been recommended

11 Next Meetings –

- Tuesday 5th Dec - at office (buffet)
- Tuesday 30th Jan 2024 - by Zoom
- Tuesday 12th March - at office

DAC: Minutes: 2310