[Name of academy]

DRAFT Local Governing Body composition

*(part of [name of Trust])*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Type of local governor** | **Appointed/selected by** | **No.** | **Specific requirements** | **Removal** | **Term of office** |
| Foundation local governors | Trust Board with the prior written consent of the Diocesan Board of Education. *Foundation appointments must be made in line with the Diocesan Board of Education’s foundation appointment processes.* | [x] | The Incumbent (ex officio), being the Principal Officiating Minister of the parish in which the school is situated.In the event the Incumbent is unable or unwilling to act as a foundation local governor, or has been removed, or where there is a vacancy in the office of the Incumbent, a temporary ex officio foundation local governor shall be appointed in conjunction with the Archdeacon of [xx].  | Trust Board following discussion with the Diocesan Board of Education.Either of the Diocesan Board of Education and the Archdeacon of [xx] is entitled to request removal. | 4 years (ex officio)/Up to 4 years (temporary ex officio)[[1]](#footnote-1) |
| [x] | Appointed following consultation with the Parochial Church Council of the parish in which the school is situated. | Trust Board following discussion with the Diocesan Board of Education.The Diocesan Board of Education is entitled to request removal. | 4 years |
| [Headteacher][Principal] of the Academy | N/A – ex officio appointment | [x] | N/A – ex officio appointment. | Trust Board. | N/A – ex officio appointment |
| Staff local governors | Elected by staff | [x] | Must be a member of staff of the academy. | Trust Board. | 4 years |
| Parent local governors | Elected by parents of registered pupils or appointed by the Trust Board (in specific circumstances) | [x] | [As set out in the Trust’s Articles of Association][Trust to set out specific requirements if preferred.] | Trust Board. | 4 years |
| [Trust appointed] [Co-opted] local governors | [Trust Board][Local Governing Body][with the approval of the Trust Board]]. | [x] | Appointment for specific skills. | [Either of Local Governing Body or] Trust Board. | 4 years |
| *TOTAL* | [x] | *All LGB members will, as a condition of their appointment, be required to give an ethos undertaking in the form agreed with the Diocesan Board of Education.* |

**Notes to aid completion**

Trusts must establish local governance in the form of a Local Governing Body (**LGB**) for each Church of England school, in order to preserve the historic connection between the church and Church academy. The Diocesan Board of Education (**DBE)** will need to approve the composition of the LGB prior to conversion and in the event that any subsequent changes are proposed following conversion.

**LGB composition**

Trusts are responsible for ensuring that the composition meets the requirements set out in their Articles of Association and other governing documentation.

On each LGB, there must be a foundation presence which reflects the status of the former school and the position on conversion.

**Majority Foundation Local Governance**

In respect of any Church academy that:

was a Voluntary Aided (**VA**) school immediately prior to conversion to academy status;

was a Voluntary Controlled (**VC**) school or a Foundation church school immediately before conversion to academy status, but adopted the VA school equivalent clauses in its Supplemental Funding Agreement on or after conversion to academy status; or

is a Church academy which did not have a predecessor school, but which adopted the VA school equivalent clauses in its Supplemental Funding Agreement

the LGB shall have such number of foundation local governors as is required to outnumber all other local governors by two.

**Minority Foundation Local Governance**

Subject to the above, in respect of a Church academy that had previously been a VC school, or a Foundation church school, the LGB shall have not less than two and no more than 25% of its members appointed as foundation local governors.

**Joint LGBs**

If the intention is that there will be a LGB over more than one school, this will need express approval of the DBE, which will require that the foundation local governor presence for any Church school who will be overseen by the LGB is not watered down. Accordingly, where the joint LGB includes any Church academy falling under the heading “Majority Foundation Local Governance,” the requirements as set out for that school will apply: otherwise the requirements under the “Minority Foundation Local Governance” heading will apply.

1. The term of office of a temporary ex officio will end in the event a new principal officiating minister is appointed/an existing principal officiating minister takes on the role. [↑](#footnote-ref-1)