



THE DIOCESE OF YORK

DIOCESAN ADVISORY COMMITTEE
FOR THE CARE OF CHURCHES

A meeting of the Committee was held at 1.30pm on Tuesday 4th June 2024 at the Diocese of York, Amy Johnson Way, Clifton Moor, York YO30 4XT.

Catherine Copp
Secretary

3. Archdeaconry applications

3.1 York

[York Saint Helen Stonegate with Saint Martin Coney Street]

A. York Saint Martin Coney Street Grade II* DAC 22/04/3/2/K

Petition: Confirmatory petition to recover the 'Little Admiral' figure to Cumbria Clock's workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30th September 2021)

INITIAL ADVICE Deferred

B. Market Weighton All Saints Grade I DAC 23/06/3/3/Q

Petition: To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass

INITIAL ADVICE: Deferred

C. Nether Poppleton Saint Everilda Grade II DAC 23/07/3/2/O

Petition: Retrospectively to permanently lay down three unsafe memorials in the churchyard

This petition would be progressed under the Delegated Authority Policy dated 6th October 2021.

INITIAL ADVICE: Deferred

D. Thorp Arch All Saints Grade II DAC 23/07/3/2/R

Petition: To alter the Swell department of the pipe organ (Binns, Fitton & Haley 1948) through the addition of a Fifteenth rank of pipes

INITIAL ADVICE: Deferred

E. York Saint Lawrence Grade II DAC 23/09/3/1/AA

Petition: To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells

This petition would be progressed under the Delegated Authority Policy dated 6th October 2021.

The Bells and Clocks Adviser had arranged to meet the PCC and Cumbria Clocks on site to discuss the way forward.

INITIAL ADVICE: Deferred

F. Bilbrough Saint James Grade II DAC 23/10/3/3/O
Petition: To 1. remove the chamber organ and two pews from the west end, and 2. carry out external repairs

INITIAL ADVICE: Deferred

G. Upper Poppleton All Saints Grade II DAC 23/10/3/3/S
Petition: In the churchyard to permanently lay down 9 unsafe memorials

This petition would be progressed under the Delegated Authority Policy dated 6th October 2021.

INITIAL ADVICE: Deferred

H. Hovingham All Saints Grade II* DAC 24/01/3/1/P
Petition: To refurbish the bells

This petition would be progressed under the Delegated Authority Policy dated 6th October 2021.

INITIAL ADVICE: Deferred

I. South Milford Saint Mary Grade II DAC 24/04/3/2/M
Petition: To place a brushed stainless steel laser cut stylised cross, and a 6” x 4” plaque in memory of Mary Jones (1926-2023), on the timber infill of the North Porch arch opening

INITIAL ADVICE: Deferred

J. York Saint Clement Grade II DAC 24/04/3/2/N
Petition: In the churchyard to fell a cypress tree

This petition was progressed on 13th May 2024 under the Delegated Authority Policy dated 6th October 2021.

FINAL ADVICE: Recommended

PROVISO: The DAC would strongly encourage the planting of a replacement tree within the churchyard. This should be of native species and of a size suitable to the location.

--- **New petitions** -----

K. Church Fenton Saint Mary Grade I DAC 24/06/3/1/K
Petition: To remove, re-lead where necessary and reinstall with EPG the East window, carry out minor repairs to window nII, and remove, re-lead and reinstall with stainless steel window guards window nIII

FINAL ADVICE: Recommended

L. Huggate Saint Mary Grade I DAC 24/06/3/1/L
Petition: To 1. install foul drainage in the churchyard to serve the church building, and 2. permit the PCC to enter into Deeds of Easement with two adjoining landowners enabling a connection to the main sewer system

FINAL ADVICE: Recommended

PROVISO: Any excavation within the churchyard must be subject to an archaeological watching brief.

3.2 Cleveland

A. Brompton Saint Thomas Grade I DAC 23/06/3/1/H
Petition: To re-order the interior by 1. introducing a new oak glazed door to the south entrance, 2. removing the existing pews and pew platforms from the Nave and North Aisle, laying a new stone floor with underfloor heating and introducing moveable stacking pews into the Nave and stackable chairs into the North Aisle to create a children’s area, 3. repositioning the Anglo-Scandinavian hogsback gravestones and stone cross fragments at the west end of the Nave and introducing heritage display cabinets, 4. introducing a kitchen, mobile servery, accessible WC and chair storage cabinets in the north west corner 5. repositioning the font minus its plinth and introducing a moveable lectern, 6. installing a new lighting system, 7. introducing low level finned radiators to the Chancel and Sanctuary area, 8. installing a projector and projector screen, and 9. dismantling, cleaning, overhauling and reinstating the pipe organ (Harrison and Harrison)

INITIAL ADVICE: Deferred

B. Aislaby Saint Margaret Grade II DAC 24/01/3/2/F
Petition: To 1. clean the glass and refurbish all of the plain glazed and stained glass windows, and 2. replace external glazing (where existing) with ventilated polycarbonate sheet

INITIAL ADVICE: Deferred

C. South Bank Saint John Grade II DAC 24/01/3/2/M
Petition: To install three cameras to enable the live-streaming of services

This petition would be progressed under the Delegated Authority Policy dated 6th October 2021.

INITIAL ADVICE: Deferred

D. Lythe Saint Oswald Grade I DAC 24/03/3/1/H
Petition: To carry out minor repairs to plain glazing (early C 20)

WITHDRAWN

E. Redcar Saint Peter Grade II DAC 24/03/3/1/J
Petition: To introduce floodlighting to the Tower

The parish had been unable to progress this application at present but had confirmed that they were still planning to continue with it.

INITIAL ADVICE: Deferred

F. Grosmont Saint Matthew Grade II DAC 24/04/3/3/G
Petition: To replace the existing oil fired heating system with 8 electric infra-red heating chandeliers

INITIAL ADVICE: Deferred

G. South Kilvington Saint Wilfrid Grade II* DAC 24/04/3/3/I
Petition: To replace the existing gas fired boiler with a new 42 kW Worcester Greenstar condensing gas boiler

This petition was progressed on 22nd May 2024 under the Delegated Authority Policy dated 6th October 2021.

FINAL ADVICE: Recommended

H. Sowerby Saint Oswald Grade II* DAC 24/04/3/3/K
Petition: Confirmatory petition to lay a gas pipe in the churchyard (Interim Faculty dated 8th December 2023)

This petition was progressed on 20th May 2024 under the Delegated Authority Policy dated 6th October 2021.

FINAL ADVICE: Recommended

--- **New petitions** -----

I. Hawnby All Saints Grade II* DAC 24/06/3/2/I
Petition: To box in the electrics meter with a hinged, oak cabinet

FINAL ADVICE: Recommended

PROVISOS:
1. To comply with the IET Wiring Regulations 18th Edition the cabinet must remain unlocked to allow permanent access to the incoming electricity supply for emergency isolation.
2. The cabinet should be painted to match the adjacent walls.

J. North Ormesby Holy Trinity Grade II DAC 24/06/3/2/J
Petition: In the north east corner of the churchyard to the rear of the Trinity Centre to install fencing around the Community Garden

FINAL ADVICE: Recommended
PROVISO: Subject to the fencing type being approved by the Church Buildings Adviser.

K. Pickering Saint Peter and Saint Paul Grade I DAC 24/06/3/2/K
Petition: To make permanent the removal of the north and south side aisle pews (TMRO licence dated 25th September 2023)

FINAL ADVICE: Recommended

L. Nunnington All Saints Grade I DAC 24/06/3/2/L
Petition: To replace one broken quarry in the Vestry window and to replace with clear, kiln distorted float glass quarries the frosted glass of four windows in the Nave

INITIAL ADVICE: Deferred

M. Sessay Saint Cuthbert Grade II* DAC 24/06/3/2/M
Petition: To 1. carry out stonework repairs, including replacement of all mullions, to five windows, and 2. remove, repair, re-lead and reinstate three windows and make and install new leaded light glazed panels in distorted clear sheet glass into the repaired masonry of the South Porch: East and West windows

INITIAL ADVICE: Deferred

N. South Otterington Saint Andrew Grade II DAC 24/06/3/2/N
Petition: In the churchyard in the area set aside for the burial of cremated remains 1. retrospectively to vary the Churchyard Memorial Regulations 2018 to permit the past erection of upright memorials and horizontal memorials not flush with the ground, 2. to vary the Churchyard Memorial Rules 2018 to permit the future erection of upright memorials where spaces remain, and 3. to extend the area set aside in which extended area memorials will be in accordance with the Churchyard Memorial Regulations 2018

FINAL ADVICE: Recommended

O. Whitby Saint Mary Grade I DAC 24/06/3/2/O
Petition: Confirmatory petition to remove and lower to the ground the two 5ft cast iron skeleton dials of the tower clock (William Potts of Leeds, 1898) and store them safely within the church pending assessment for any future restoration or replacement (Interim Faculty dated 9th November 2023)

FINAL ADVICE: Recommended
PROVISO: Within 24 months of a faculty being granted the parish must submit to the DAC a proposal for the restoration or replacement (or otherwise) of the cast iron skeleton clock dials

P. Whitby Saint Mary Grade I DAC 24/06/3/2/P
Petition: Confirmatory petition to take down the whole, or parts, of three unsafe wall memorials (Interim Faculty dated 11th March 2024)

FINAL ADVICE: Recommended
PROVISO: Within 24 months of a faculty being granted the parish must submit to the DAC a proposal for the restoration or replacement (or otherwise) of the three memorials

Q. Yarm Saint Mary Magdalene Grade II* DAC 24/06/3/2/Q
Petition: To remove seven pews from the south aisle, permanently disposing of four and relocating three to a position against the south aisle wall

INITIAL ADVICE: Deferred

3.3 East Riding

A. Howden Saint Peter (Howden Minster) Grade I DAC 23/06/3/2/E
Petition: To permanently remove and dispose of a fallen and damaged wall memorial to James Camp (died 1886) and Elizabeth Camp (died 1919)

INITIAL ADVICE: Deferred

B. Drypool Saint Columba Unlisted DAC 23/09/3/3/G
Petition: To 1. replace the felt covering of the north aisle flat roof with fibreglass, and 2. carry out repairs to the ceiling plaster of the north aisle

This petition would be progressed under the Delegated Authority Policy dated 6th October 2021.

INITIAL ADVICE: Deferred

C. Sutton Saint James Grade I DAC 23/12/3/1/J
Petition: To 1. carry out repairs and replacements to the stonework of the West window including the replacement of the sill and all mullions, and 2. remove, re-shape, renew the perimeter lead, and reinstall the stained glass, introducing wire mesh guards

INITIAL ADVICE: Deferred

D. Bempton Saint Michael Grade II* DAC 24/03/3/2/G
Petition: To 1. reduce the floor level in the Porch and introduce a threshold drain, 2. replace the inner lobby doors with new part glazed hardwood doors, and 3. relay churchyard path to form 1 in 15 gradient ramped access

INITIAL ADVICE: Deferred

E. North Cave All Saints Grade I DAC 24/03/3/2/H
Petition: To augment the existing peal of six bells to a peal of eight, and expand the bellframe and the Ellacombe chimes accordingly, together with ancillary construction and electrical work

INITIAL ADVICE: Deferred

F. Langtoft Saint Peter Grade I DAC 24/03/3/2/M
Petition: To take down two bells (J Conyers, 1620 and 1953 re-cast), carry out repairs to both, and re-hang for swing chiming

This petition was progressed on 2nd May 2024 under the Delegated Authority Policy dated 6th October 2021.

FINAL ADVICE: Recommended
PROVISO: After completion, the Petitioners shall invite the DAC's Bells Adviser to inspect and prepare a written report for the DAC

G. Aldbrough Saint Bartholomew Grade II* DAC 24/04/3/1/I
Petition: In the churchyard to 1. install a lift at the lych gate steps, and 2. replace the existing gravel path with a paved path

The church architect would visit the church to discuss this proposal with the PCC.

INITIAL ADVICE: Deferred

H. Hunmanby All Saints Grade II* DAC 24/04/3/1/L
Petition: To install a 3 train AW11 autowinding system to the Tower clock (Harrison, 1858)

This petition would be progressed under the Delegated Authority Policy dated 6th October 2021.

INITIAL ADVICE: Deferred

--- New petitions -----

I. Beverley Saint Mary Grade I DAC 24/06/3/3/I
Petition: In the churchyard to carry out landscaping works between the church and the church hall including construction of new pathways to form a transition entrance into the adjacent Memorial Gardens

FINAL ADVICE: Recommended

J. Bridlington Priory (Saint Mary) Grade I DAC 24/06/3/3/J
Petition: To remove, repair, re-lead if necessary and reinstall various loose panels from the West window

FINAL ADVICE: Recommended

K. Hotham Saint Oswald Grade II* DAC 24/06/3/3/K
Petition: To 1. install an accessible WC cubicle in the north west corner of the Tower base, 2. relocate the font in the Tower base, with plinth removed, 3. install a kitchenette beneath the north side Squire's Pew, 4. relocate the small font from beneath the Squire's Pew, 5. install an accessibility ramp from the Nave to the Tower floor, 6. install an accessibility ramp to the South Porch, modify the South Door and create level access into the church, and 7. install water supply from existing adjacent mains and foul water return to existing adjacent mains drain in Main Street, Hotham.

FINAL ADVICE: Recommended

L. Elloughton Saint Mary Grade II* DAC 24/06/3/3/L
Petition: To replace the flat roof of the Vestry with fibreglass covering

FINAL ADVICE: Recommended

M. North Cave All Saints Grade I DAC 24/06/3/3/M
Petition: To replace the lighting in the porch, nave, aisles, transept and chancel

FINAL ADVICE: Recommended

N. North Frodingham Saint Elgin Grade II* DAC 24/06/3/3/N
Petition: Retrospective application to remove the gravel path leading from the churchyard gate to the South Porch and re-lay with paving slabs with gravel edging

FINAL ADVICE: No Objection

O. North Hull Saint Michael and All Angels Grade II DAC 24/06/3/3/O
Petition: To install motion sensitive solar powered security lights to the church building and church hall

FINAL ADVICE: Recommended

P. South Cave All Saints Grade II* DAC 24/06/3/3/P
Petition: To 1. replace two existing projector screens with TV monitors one mounted on the wall adjacent to the Chancel arch (75") and one on a mobile stand in the North aisle (65"), and 2. replace the existing loudspeakers with five new ones in the same locations

FINAL ADVICE: Recommended

4. Private Petitions

5 List A & B Items to Report

List A

- a. **Dunnington Saint Nicholas (Y)** – (A5-4) dispose of large ebonised plant stand
- b. **Wistow Saint Mary** – (A5-4) introduction of CD/media player with storage case

List B

- a. **Boston Spa Saint Mary** – (B1-6) repair and replacement of roof flashings where slipped or missing
- b. **Brough All Saints** – (AMO) in the churchyard to set up a community garden with raised beds
- c. **East Ayton Saint John the Baptist** – (B7-3) remove branch from tree, affecting phone wire
- d. **Heworth Holy Trinity** – (B4-3) repair violin pedals on pipe organ
- e. **Hull Saint Cuthbert** – (B1-8) replacing outdoor floodlights with downlighters
- f. **Kilburn Saint Mary** – (B1-8) replace existing halogen light fittings with fittings suitable for LEDs and add two further lights
- g. **Kirkby in Cleveland Saint Augustine** – (B1-1) repairs to Nave roof slates, repairs to flagpole
- h. **Ottringham with Sunk Island Saint Wilfrid** – (B7-2) felling of a dead tree in the churchyard
- i. **Rufforth All Saints** – (B1-1) repointing tower parapets and spire
- j. **Ugglebarnby All Saints** – (B6-1) introduction of memorial bench into churchyard
- k. **West Acklam Saint Mary** – (B1-1) minor repointing of stonework and brush down plaster internally
- l. **York Saint Lawrence** – (AMO) in the churchyard, install temporary sculpture commemorating Mary Tuke
- m. **Brafferton Saint Peter** – (B1-1) minor localised patching to roof lead
- n. **Kirkby Wharfe Saint John the Baptist** – (B1-1) external repointing, minor stonework repairs and replacement, internal plastering
- o. **Middlesbrough the Ascension** – (AMO) felling three trees at risk of causing damage to church
- p. **Sproxtton St Chad** – (B1-12) replacement lock to main door
- q. **Terrington All Saints** – (B1-1) repairs to window stonework and ironmongery
- r. **Scarborough Saint Luke** - (B7-3) crown reduction of churchyard trees

6. Secretary's Notes

- a. **Annual Report 2023** – this had been circulated to members before the meeting and was approved unamended.
- b. **AMO amended – the Additional Matters Order No.1 of 2023 had been amended** to include the setting aside of an area for the burial of cremated remains in consecrated area of a civic cemetery.
- c. **AMO re scaffolding in churchyards** – draft for approval.
- d. **Appointment of Vice Chair**
- e. **Church of England (Miscellaneous Provisions) Measure 2024** – in force 17th May 2024. The Secretary explained that (1) the duty under Section 35 of the EJCCM 2018 had been extended to read: “A person carrying out functions of care and conservation under this Measure, or under any other enactment or any rule of law relating to churches, must have regard to – (a) the role of a church as a local centre of worship and mission, and (b) the importance of environmental protection” and (2) that the DAC constitution would need to be amended because the requirement for one DAC member to be appointed after consulting local authorities was to be removed, a requirement for one DAC member to be appointed who has knowledge of environmental matters was to be added, and there would be a further requirement for the DAC to include at least one member with personal knowledge and experience of issues that need to be addressed when considering how to secure accessibility for disabled people to buildings and facilities. The steps required to comply with the constitutional changes need not, but may, be taken before the date when the next new appointments were due to be made (i.e. end 2027 for Jan 2028).

7. Grants

- a. **Grosmont Saint Matthew** – a grant was awarded by the CBC towards the cost of a glazing conservation report by Barley Studio
- b. **Slingsby All Saints** – a grant was awarded by the CBC towards the conservation of the clock (1838, James Harrison) by Cumbria Clocks

8. Architects

Changes of Quinquennial Inspectors

- a. **Acaster Malbis Holy Trinity (I)**
- b. **Drypool Saint Columba (U)**
- c. **Eastmoors Saint Mary Magdalene (II*)**
- d. **Hull Saint Martin (U)**
- e. **Middlesbrough Saint Martin of Tours (U)**
- f. **North Grimston Saint Nicholas (I)**
- g. **Rievaulx Saint Mary (II)**

- h. Broomfleet St Mary's (II)**
- i. Goodmanham All Saints (I)**
- j. Helmsley All Saints (II)**
- k. Londesborough All Saints (I)**
- l. Market Weighton All Saints (I)**
- m. Sancton All Saints (II*)**
- n. Shiptonthorpe All Saints (I)**
- o. Acomb Holy Redeemer (II)**
- p. Great Habton St Chad (U)**

9. Reports

1. Bells and Clock reports

- a. Burton Pidsea Saint Peter** – completion report
- b. Market Weighton All Saints**
- c. Owthorne Saint Matthew** – completion report
- d. Thornton Dale All Saints** – clock and bells

2. Electrical and lighting reports

- a. Kirkleatham Saint Cuthbert** – lighting
- b. North Cave All Saints** - lighting

3. Heating reports

- a. Cottingham Saint Mary**

4. Organ reports

5. Church Buildings Adviser's reports

Written reports:-

Verbal reports –

- a. Middlesbrough Saint Oswald**
- b. Pickering Saint Peter and Saint Paul**
- c. Micklefield Saint Mary**
- d. York Saint Barnabas**

10 Any Other Business

11 Next Meetings –

Wednesday 10 th July	- by Zoom
Tuesday 17 th September	- at office
Tuesday 29 th October	- by Zoom
Tuesday 10 th December	- at office

DAC: Minutes: 2406