

THE DIOCESE OF YORK

DIOCESAN ADVISORY COMMITTEE
FOR THE CARE OF CHURCHES

A meeting of the committee was held via video link at 2pm on Thursday 20th January 2022.

Catherine Copp
Secretary

1. Archdeaconry applications

3.1 York

- A. Acomb Saint Stephen** Grade II DAC 21/07/3/3/D
Petition: In the churchyard to set aside a new area for cremated remains without individual memorial plaques and to erect within it a large single monument upon which individual inscriptions may be mounted
INITIAL ADVICE: Deferred
- B. Bilton Saint Helen** Grade I DAC 21/09/3/2/G
Petition: To introduce 60 upholstered wooden chairs for additional seating at the west end of the Nave
INITIAL ADVICE: Deferred
- C. Slingsby All Saints** Grade II* DAC 21/09/3/2/H
Petition: To make adjustments to the pedal board of the pipe organ (Harrison, 1871)
INITIAL ADVICE: Deferred
- [West Buckrose]
D. Settrington All Saints Grade II* DAC 21/09/3/2/N
Petition: To 1. replace the decayed timber tower roof ridge beam with a new steel ridge beam and carry out repairs and repointing to the tower roof ridge tiles, and 2. carry out repair to the stonework and glazing of the East Window
INITIAL ADVICE: Deferred
- E. Bossall Saint Botolph** Grade I DAC 21/12/3/2/G
Petition: To carry out repairs to the pipe organ (Harrison & Harrison, 1906) following damage caused by timber infestation
FINAL ADVICE: Recommended
- F. Bossall Saint Botolph** Grade I DAC 21/12/3/2/H
Petition: To 1. install a new cast iron system of eaves gutters and downpipes, and 2. carry out minor stonework and roof repairs
INITIAL ADVICE: Deferred
- G. Heslington Saint Paul** Grade II DAC 21/12/3/2/L
Petition: To install 2 x 3kw radiant infrared wall mounted heating panels in the Chapel
FINAL ADVICE: Recommended
PROVISO: Any cabling should be secured with fire-clips.

--- New petitions -----

- H. Acomb Saint Stephen** Grade II DAC 22/01/3/1/H
Petition: In the churchyard to 1. retrospectively permit the reinstatement of one memorial (Goodhall), 2. reinstate two memorials (Ellis, Stuart), 3. permanently lay down one memorial (Bellerby), 3. retrospectively

introduce a memorial, outside the Churchyard Memorial Regulations, to Florence Ada Maddison, and 4. plant a Mountain Ash tree to commemorate the Queen's Platinum Jubilee in 2022

FINAL ADVICE: Recommended

PROVISO: If the memorial to the Bellerby family cannot be reinstated, then its base should be removed and the inscribed headstone laid flat below the turf

I. Huntington All Saints

Grade II*

DAC 22/01/3/1/I

Petition: In the churchyard to introduce a memorial for babies lost before or during childbirth

FINAL ADVICE: Recommended

PROVISO: The parish agrees the wording recommended by the Committee

J. Monk Fryston Saint Wilfrid

Grade I

DAC 22/01/3/1/J

Petition: Confirmatory petition to take down and remove for inspection an unsafe limestone wall monument to Revd William Strode (d. 1716) and his wife Elizabeth (d. 1715) (Interim Faculty dated 8th October 2021) and to repair and reinstate the same

FINAL ADVICE: Recommended

K. Sherburn in Elmet All Saints

Grade I

DAC 22/01/3/1/K

Petition: To take down, repair and reinstate on the Tower roof the copper weathervane (1719)

FINAL ADVICE: Recommended

3.2 Cleveland

--- New petitions -----

A. Lastingham Saint Mary

Grade I

DAC 22/01/3/2/A

Petition: To introduce into the church a rotating hexagonal table-top leaflet stand in oak

INITIAL ADVICE Deferred

B. Lythe Saint Oswald

Grade I

DAC 22/01/3/2/B

Petition: To re-order the building by 1. introducing kitchenette facilities and a disabled accessible WC into the Choir Vestry, and 2. creating a new Choir Vestry with storage space behind the organ

FINAL ADVICE: Recommended

PROVISO: Any/all excavations must be subject to a fully specified archaeological watching brief, with a contingency to cover the possibility of finding significant archaeology

3.3 East Riding

A. Scarborough Saint Mary

Grade I

DAC 21/09/3/1/F

Petition: To remove, overhaul and replace all the bell fittings and to fit new galvanised steel cross braces to the shared pit end of the 8th and 9th bells

FINAL ADVICE: Recommended

PROVISOS: Subject to receipt of the following: details of the paint to be used for the bell frame; a design for the new pit end

B. Leven Holy Trinity

Grade II

DAC 21/10/3/3/C

Petition: To carry out a full electric upgrade of the church tower clock including two train auto-winding and installation of a pendulum regulator

INITIAL ADVICE: Deferred

C. Scarborough Saint Mary

Grade I

DAC 21/10/3/3/D

Petition: On the pyramidal Tower roof to 1. remove, restore and refit the weathervane, 2. relay and where necessary replace the roof slates, and 3. replace the gutters with TCSS and form two spitter chutes in the parapet wall

INITIAL ADVICE: Deferred

D. Filey St Oswald Grade I DAC 21/11/3/2/F
Petition: To 1. permanently remove and dispose of the pews in the North and South Transepts, 2. replace with fin radiators the fan and panel radiators in the North and South Transepts, 3. construct storage cupboards and a desk in the North Transept, and 4. carry out associated minor electrical works
INITIAL ADVICE: Deferred

E. Newbald Saint Nicholas Grade I DAC 21/11/3/2/G
Petition: To mount Telecoms transmitting equipment on the Tower roof and an electronics cabinet in the Ringing Chamber and to enter into a Wayleave Agreement for the same
INITIAL ADVICE: Deferred

F. Atwick Saint Lawrence Unlisted DAC 21/12/3/1/H
Petition: In the churchyard to lay down permanently 9 memorials and 1 table top tomb
INITIAL ADVICE: Deferred

G. Newbald Saint Nicholas Grade I DAC 21/12/3/1/J
Petition: At the west end to 1. remove 3 pews on the north side, making good the floor with new stone slabs to create a cafe style seating area, 2. install a mobile servery counter with storage, 3. install a sink and cupboards in the meeting room, and 4. re-arrange the existing heating pipes and radiator, together with all associated electrical, plumbing and drainage works
INITIAL ADVICE: Deferred

H. Newport Saint Stephen Grade II DAC 21/12/3/1/K
Petition: In the churchyard to introduce a memorial for babies lost before or during childbirth
FINAL ADVICE: Not recommended

--- New petitions -----

I. Howden Saint Peter (Howden Minster) Grade I DAC 22/01/3/3/
Petition: To add a further carved and gilded inscription to the doors on the east side of the South Transept in memory of members of the Wigglesworth family
FINAL ADVICE: Recommended

[Beverley Minster]
J. Woodmansey Saint Peter Unlisted DAC 22/01/3/3/J
Petition: To carry out conservation works to three stained glass windows: the East Window, eI, (Milner, 1897), the West window, wI, (Kempe, 1897) and window nIV (unknown, 1909)
INITIAL ADVICE: Deferred

4. Private Petitions

5 List A & B Items to Report

List A

- a. South Otterington Saint Andrew – (A8-1) pruning of churchyard trees
- b. Thirsk Saint Mary – (A1-6) improvements to lighting in bell and ringing changers
- c. Thirsk Saint Mary – (A1-9) replacement roof alarm system

List B

- a. Acomb Saint Stephen – (B6-7) resurfacing gravel path with new gravel
- b. Anlaby Saint Peter – (B7-2) felling a diseased Cypress tree
- c. Beverley Minster – (B2-2) replacement of 3rd bell pad
- d. Husthwaite Saint Nicholas – (B7-2) felling storm damaged Cedar tree
- e. Kirkleatham Saint Cuthbert – (B1-1) replace small glass pane in mausoleum window
- f. Liverton Saint Michael - (B7-2) fell Ash tree suffering from die-back
- g. Riccall Saint Mary – (B1-1) patch repairs to timber floor (dry rot)
- h. Sowerby Saint Oswald – (B7-3) reshaping of blue cedar tree following storm damage
- i. York All Saints Pavement – (B4-7) introduction of a Book of Remembrance
- j. Boynton Saint Andrew – (B6-2) rebuild churchyard brick wall

- k. **Newby Saint Mark** – (B1-13) addition of two speakers to existing sound system
- l. **Pickering Saint Peter and Saint Paul** – (B7-3) crown reduce Sweet Chestnut tree
- m. **Seamer in Cleveland Saint Martin** – (B6-8) replace damaged handrail to churchyard steps
- n. **Wistow All Saints** – (B1-1) replace, and extend, rope handrail in Tower
- o. **Wistow All Saints** – (B1-1) minor repairs to Tower roof slates
- p. **Wistow All Saints** – (B1-3) repaint hazard stripes on heating pipe across porch floor
- q. **Bossall Saint Botolph** – (B1-1) repair woodworm infested flooring in pew area

6 Secretary's Notes

7 Grants

- a. **Slingsby All Saints**
- b. **Thirkleby All Saints**

8. Architects

Changes of Quinquennial Inspectors

- a. **Ingleby Greenhow Saint Andrew (I)** – L Priestman to replace P Pace. Approved
- b. **North Otterington St Michael (II)** – A Stephens to replace A Boyce. Approved
- c. **South Otterington St Andrew (II)** – A Stephens to replace A Boyce. Approved
- d. **Thornton le Street St Leonard (II*)** – A Stephens to replace A Boyce. Approved

9 Reports

1. Bells and Clock reports

- a. **Hovingham All Saints** – Completion, installation of clock auto winders and regulator

2. Electrical and lighting reports

- a. **Dringhouses Saint Edward the Confessor**
- b. **Hull Saint Cuthbert**

3. Heating reports

- a. **Aberford Saint Ricarius**
- b. **Brandsby All Saints**

4. Organ reports

5. Church Buildings Adviser's reports

Written reports:-

- a. **Hackness Saint Peter**

Verbal reports –

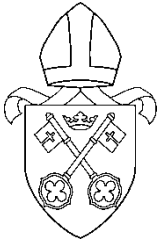
- b. **Bempton Saint Michael**
- c. **Scalby Saint Laurence**
- d. **Thorngumbald Saint Mary**

10 Any Other Business

11 Next Meetings –

Wednesday 2nd March
Tuesday 5th April
Tuesday 17th May

DAC: Minutes:2201



THE DIOCESE OF YORK

DIOCESAN ADVISORY COMMITTEE FOR THE CARE OF CHURCHES

A meeting of the Committee was held via video link at 2pm on Wednesday 2nd March 2022.

Catherine Copp
Secretary

3 Archdeaconry applications

3.1 Cleveland

A. Lastingham Saint Mary Grade I DAC 22/01/3/2/A

Petition: To introduce into the church a rotating hexagonal table-top leaflet stand in oak

INITIAL ADVICE Deferred

--- New petitions -----

B. Carlin How Saint Helen Unlisted DAC 22/03/3/1/B

Petition: To permanently remove twelve pews from the west end of the Nave, six from each side, to create an open space for community use (TMRO Licence dated 23rd February 2021)

FINAL ADVICE Recommended

PROVISO: No carpet is to be laid in the created open space without permission first being sought

C. Harome Saint Saviour Grade II DAC 22/03/3/1/C

Petition: In the churchyard to introduce 1. three ground-mounted floodlights to illuminate the west end of the building and 2. a defibrillator attached to the churchyard wall, together with all associated electrical works

FINAL ADVICE Recommended

PROVISO:
1. The floodlight lamps must be warm white, max 3000k
2. The parish should consider the addition of an external electric socket at the east end of the south side of the building

D. South Otterington Saint Andrew Grade II DAC 22/03/3/1/D

Petition: In the churchyard to fell a number of trees

INITIAL ADVICE Deferred

**E. South Thornaby Saint Peter ad Vincula
and Saint Mary Magdalene**

Grade II* DAC 22/03/3/1/E

Petition: Retrospectively, to permanently remove the 1970s pine altar rail

FINAL ADVICE Recommended

F. Sowerby Saint Oswald Grade II* DAC 22/03/3/1/F

Petition: Retrospectively, in the churchyard to affix to the outside of the western boundary wall a stone plaque commemorating the Platinum Jubilee of Queen Elizabeth II

FINAL ADVICE Recommended

G. Skipton on Swale Saint John

Grade II

DAC 22/03/3/1/G

Petition: To permanently remove and transfer to Baldersby Saint James a Bishop's Chair by "Mousey" Thompson (WWII memorial gift of RCAF Bomber Squadrons 424 and 433)

FINAL ADVICE Recommended

H. Baldersby Saint James

Grade I

DAC 22/03/3/1/H

Petition: To introduce into the church from Skipton on Swale Saint John a Bishop's Chair by "Mousey" Thompson (WWII memorial gift of RCAF Bomber Squadrons 424 and 433)

FINAL ADVICE Recommended

PROVISO: The parish should notify the RCAF of the relocation of the chair

3.2 East Riding

A. Leven Holy Trinity

Grade II

DAC 21/10/3/3/C

Petition: To carry out a full electric upgrade of the church tower clock including two train auto-winding and installation of a pendulum regulator

INITIAL ADVICE: Deferred

B. Scarborough Saint Mary

Grade I

DAC 21/10/3/3/D

Petition: On the pyramidal Tower roof to 1. remove, restore and refit the weathervane, 2. relay and where necessary replace the roof slates, and 3. replace the gutters with TCSS and form two spitter chutes in the parapet wall

INITIAL ADVICE: Deferred

C. Filey St Oswald

Grade I

DAC 21/11/3/2/F

Petition: To 1. permanently remove and dispose of the pews in the North and South Transepts, 2. replace with fin radiators the fan and panel radiators in the North and South Transepts, 3. construct storage cupboards and a desk in the North Transept, and 4. carry out associated minor electrical works

INITIAL ADVICE: Deferred

D. Newbald Saint Nicholas

Grade I

DAC 21/11/3/2/G

Petition: To mount Telecoms transmitting equipment on the Tower roof and an electronics cabinet in the Ringing Chamber and to enter into a Wayleave Agreement for the same

INITIAL ADVICE: Deferred

E. Atwick Saint Lawrence

Unlisted

DAC 21/12/3/1/H

Petition: In the churchyard to lay down permanently 9 memorials and 1 table top tomb

INITIAL ADVICE: Deferred

F. Newbald Saint Nicholas

Grade I

DAC 21/12/3/1/J

Petition: At the west end to 1. remove 3 pews on the north side, making good the floor with new stone slabs to create a cafe style seating area, 2. install a mobile servery counter with storage, 3. install a sink and cupboards in the meeting room, and 4. re-arrange the existing heating pipes and radiator, together with all associated electrical, plumbing and drainage works

INITIAL ADVICE: Deferred

[Beverley Minster]

G. Woodmansey Saint Peter

Unlisted

DAC 22/01/3/3/J

Petition: To carry out conservation works to three stained glass windows: the East Window, eI, (Milner, 1897), the West window, wI (Kempe, 1897) and window nIV (unknown, 1909)

INITIAL ADVICE: Deferred

--- New petitions -----

H. Beverley Saint Mary Grade I DAC 22/03/3/2/H
Petition: In the Crypt to 1. remove a sink and associated pipework, and 2. introduce a partition to create a storage area
FINAL ADVICE Recommended

I. Blacktoft Holy Trinity Grade II DAC 22/03/3/2/I
Petition: To 1. retrospectively clean, consolidate and reassemble a fallen marble memorial plaque (Ann Ward d. 1870 and Revd Edward Ward d. 1878), and 2. mount and display the plaque horizontally
INITIAL ADVICE: Deferred

J. Brough All Saints Unlisted DAC 22/03/3/2/J
Petition: In the churchyard to carry out an archaeological excavation
FINAL ADVICE Recommended
PROVISO: Subject to the Archaeology Advisers being satisfied with the details of the proposal

K. Hackness Saint Peter Grade I DAC 22/03/3/2/K
Petition: In the churchyard to set aside an area for the burials of cremated remains
INITIAL ADVICE: Deferred

L. Hull Saint Mary Lowgate Grade I DAC 22/03/3/2/L
Petition: To introduce into the church 30 free-standing wooden (Abbey) chairs and 4 folding tables
FINAL ADVICE Recommended

M. Scarborough Saint Saviour Unlisted DAC 22/03/3/2/M
Petition: To 1. block the existing main entrance at the north-west corner and create a new canopied entrance in the West wall, 2. create a new lobby with wide internal staircase, wheelchair lift and glazed timber doors into the 3. introduce windows in the South wall, 4. introduce kitchen and WC facilities, and 5. remove three rows of pews and introduce a part glazed, oak-framed partition across the west end of the Nave to create a community room, and 5. relocate the entrance gates, re-work the existing railings and create a stone paved forecourt at the west entrance
FINAL ADVICE Recommended

N. Sproatley Saint Swithin Grade II DAC 22/03/3/2/N
Petition: Confirmatory petition to carry out drainage repairs, investigations and repointing at the west and east sides of the Porch (Interim Faculty dated 4th November 2021)
FINAL ADVICE Recommended

O. Withernsea Saint Nicholas (closed) Grade II* DAC 22/03/3/2/O
Petition: In the churchyard to carry out repairs to the existing storm water drainage system on the north and south sides of the church, and to reinstate the connection to the mains system at the southeast corner
FINAL ADVICE Recommended

P. Cottingham Saint Mary Grade I DAC 22/03/3/2/P
Petition: To temporarily remove and store on the church roof five loose merlons (Interim Faculty dated 7th January 2022)
FINAL ADVICE Recommended

3.3 York

A. Acomb Saint Stephen Grade II DAC 21/07/3/3/D
Petition: In the churchyard to set aside a new area for cremated remains without individual memorial plaques and to erect within it a large single monument upon which individual inscriptions may be mounted
INITIAL ADVICE: Deferred

B. Bilton Saint Helen Grade I DAC 21/09/3/2/G
Petition: To 1. retrospectively introduce 47 upholstered wooden chairs, 10 in the Lady Chapel and 37 for additional seating at the west end of the Nave, and 2. remove and dispose of 2 freestanding pews
FINAL ADVICE: Recommended

C. Slingsby All Saints Grade II* DAC 21/09/3/2/H
Petition: To make adjustments to the pedal board of the pipe organ (Harrison, 1871)
INITIAL ADVICE: Deferred

[West Buckrose]

D. Settrington All Saints Grade II* DAC 21/09/3/2/N
Petition: To 1. replace the decayed timber tower roof ridge beam with a new steel ridge beam and carry out repairs and repointing to the tower roof ridge tiles, and 2. carry out repair to the stonework and glazing of the East Window
INITIAL ADVICE: Deferred

E. Bossall Saint Botolph Grade I DAC 21/12/3/2/H
Petition: To 1. install a new cast iron system of eaves gutters and downpipes, and 2. carry out minor stonework and roof repairs
INITIAL ADVICE Deferred

--- New petitions -----

F. Newton-on-Ouse All Saints Grade II DAC 22/03/3/3/F
Petition: To introduce into the church sixteen framed 'Stations of the Cross' illustrations (formerly displayed at the Saint Paulinus Chapel at R.A.F. Linton on Ouse)
FINAL ADVICE Recommended

G. Osbaldwick Saint Thomas Grade II DAC 22/03/3/3/G
Petition: In the churchyard to replace a wall-mounted light with a lamppost adjacent to the path
INITIAL ADVICE Deferred

H. Rufforth All Saints Grade II DAC 22/03/3/3/H
Petition: To fit a pine door to the Vestry to match existing panelling
FINAL ADVICE Recommended

I. Shiptonthorpe All Saints Grade I DAC 22/03/3/3/I
Petition: In the closed churchyard to set aside an additional area for the burials of cremated remains
FINAL ADVICE Recommended

J. Wistow All Saints Grade I DAC 22/03/3/3/J
Petition: In the churchyard to set aside an area for the burials of cremated remains
INITIAL ADVICE Deferred

K. York Saint Hilda Unlisted DAC 22/03/3/3/K
Petition: To permanently dispose of a wooden lectern (gift of Alderman and Mrs H Rhodes Brown) and a wooden kneeling desk (given in memory of Sgt. Raymond William Preston, d. 1943)
FINAL ADVICE Recommended

L. Boston Spa Saint Mary Grade II DAC 22/03/3/3/L
Petition: To isolate, remove, repair and reinstall the quarter motor on the Church clock
INITIAL ADVICE Deferred

M. Slingsby All Saints Grade II* DAC 22/03/3/3/M
Petition: To remove, conserve, incorporate in brass frames and reinstate the West window (Clayton and Bell) and to install protective glazing
FINAL ADVICE Recommended
PROVISOS:
1. That glass fibre brushes are NOT used at all in cleaning the glass.
2. That all cleaning, whether sift brushes or wet cleaning with cotton swabs, be carefully monitored (binocular microscope), as this is a window with significant paint frailty and loss.
3. Any restoration of missing detail is kept to a minimum and is NOT through back-plating, as this of necessity interferes with the original next, which they intend to retain.
4. That any restoration of missing detail be applied to the external surface ONLY, and only as long as there is no original back-painting and that external glass surfaces are uncorroded.

5. That the exterior glazing introduced in the EPG system is kept simple (ie their option 2), which will also keep cost to a minimum.

5. Private Petitions

5 List A & B Items to Report

List A

- a. **Elloughton Saint Mary** – (A1-13) replace damaged flagpole on bell tower roof
- b. **Elloughton Saint Mary** – (A7-6) like for like replacement of churchyard noticeboard
- c. **Filey Saint Oswald** – (A1-6) fit a new power socket on the bell floor
- d. **Hull, Lowgate Saint Mary** – (A7-2) footpath re-paving works under the Tower
- e. **Hunmanby All Saints** – (A1-20) replace existing analogue amplifier for sound system, like for like
- f. **Hunmanby All Saints** – (A6-2) – installation of drop-down projector screen in Church Hall
- g. **Sandsend Saint Mary** – (A1-1) replace porch light
- h. **South Thornaby Saint Mark** – (A1-6) fit smart controls for heating in church and Lady Chapel
- i. **Sowerby Saint Oswald** – (A5-4) trial use of portable TV screen
- j. **Hutton Cranswick Saint Peter** – (A1-14) introduction of a roller blind to a ringing chamber window
- k. **Newbald Saint Nicholas** – (A1-8-2) lopping of Beech tree

List B

- a. **Anlaby Saint Mark** – (B7-2) fell a diseased Rowan tree
- b. **Brantingham All Saints** – (B1-1) repointing and minor stonework repairs
- c. **Brough All Saints** – (B6-4) erect a new noticeboard in the churchyard
- d. **Burton Pidsea Saint Peter** – (B1-1) replace guttering to nave north side, like for like
- e. **Copmanthorpe Saint Giles** – (B6-4) erect a new noticeboard in the churchyard
- f. **Escrick Saint Helen** – (B7-1) plant a Copper Beech tree for the Queen's Platinum Jubilee
- g. **Holmpton Saint Nicholas** – (B6-1) introduce a bench into the churchyard
- h. **Kirkby in Cleveland Saint Augustine** – (B7-3/B1-19) installation of owl box in churchyard
- i. **North Ormesby Holy Trinity** – (B1-1) minor roof repairs as per QI report
- j. **South Otterington Saint Andrew** – (B7-1) plant a Eucryphia Intermedia tree for the Queen's Platinum Jubilee
- k. **Thorganby Saint Helen** – (B1-3) repaint the Porch door
- l. **Whitby Saint Mary** – (B6-2) repairs to churchyard wall
- m. **Yearsley Holy Trinity** – (B6-4) introduction of churchyard noticeboard
- n. **Bagby Saint Mary** – (B1-3) interior redecoration
- o. **Beverley Saint Mary** – (B2-2) maintenance works to bells
- p. **Dunnington Saint Nicholas (Y)** – (B1-19) installation of bird boxes
- q. **Kirk Ella Saint Andrew** – (B1-7) introduction of rope handrail to Tower stairwell
- r. **Rillington Saint Andrew** – (B7-1) plant Oak tree and hedging for Queen's Platinum Jubilee
- s. **South Thornaby Saint Mark** – (B1-8) extension of existing lighting system into Lady Chapel
- t. **Sutton on Derwent Saint Michael** – (B1-1) repairs to rainwater goods and minor stonework repairs
- u. **Yapham Saint Martin** – (B7-2) fell a dangerous conifer and other tree works
- v. **Yearsley Holy Trinity** – (B7-1) planting two replacement Yew trees
- w. **York Saint Olave** – (B7-2) fell a diseased Weeping Ash tree

6. Secretary's Notes

7. Grants

- a. **Skirlaugh Saint Augustine**

9. Architects

Changes of Quinquennial Inspectors

- a. **Dunnington Saint Nicholas (ER) (U)** - A Boyce to replace P Pace. Approved
- b. **Middlesbrough Saint John the Evangelist (II*)** – R Blenkharn to replace A Boyce. Approved
- c. **Whitby Saint Mary (I)** – A Stephens to replace S Calvert. Approved
- d. **Whitby Saint John (II)** – A Stephens to replace S Calvert. Approved

- e. **Whitby Saint Hilda (II*)** – A Stephens to replace S Calvert. Approved

9 Reports

6. **Bells and Clock reports**

7. **Electrical and lighting reports**

8. **Heating reports**

- a. **Cropton Saint Gregory**
- b. **Fulford Saint Oswald**
- c. **Hackness Saint Peter**
- d. **Newland Saint John**

9. **Organ reports**

10. **Church Buildings Adviser's reports**

Written reports:-

Verbal reports –

- a. **Brafferton Saint Peter**
- b. **Huggate Saint Mary**

10 **Any Other Business**

11 **Next Meetings –**

Tuesday 5th April
Tuesday 17th May
Thursday 23rd June

DAC: Minutes: 2203



THE DIOCESE OF YORK

DIOCESAN ADVISORY COMMITTEE FOR THE CARE OF CHURCHES

A meeting of the Committee was held via video link at 2pm on Tuesday 5th April 2022.

**Catherine Copp
Secretary**

3. **Archdeaconry applications**

3.1 **East Riding**

A. Leven Holy Trinity

Grade II

DAC 21/10/3/3/C

Petition: To carry out a full electric upgrade of the church tower clock including two train auto-winding and installation of a pendulum regulator

INITIAL ADVICE: Deferred

B. Scarborough Saint Mary Grade I DAC 21/10/3/3/D
Petition: On the pyramidal Tower roof to 1. remove, restore and refit the weathervane, 2. relay and where necessary replace the roof slates, and 3. replace the gutters with TCSS and form two spitter chutes in the parapet wall
INITIAL ADVICE: Deferred

C. Filey St Oswald Grade I DAC 21/11/3/2/F
Petition: To 1. permanently remove and dispose of the pews in the North and South Transepts, 2. replace with fin radiators the fan and panel radiators in the North and South Transepts, 3. construct storage cupboards and a desk in the North Transept, and 4. carry out associated minor electrical works
INITIAL ADVICE: Deferred

D. Newbald Saint Nicholas Grade I DAC 21/11/3/2/G
Petition: To mount Telecoms transmitting equipment on the Tower roof and an electronics cabinet in the Ringing Chamber and to enter into a Wayleave Agreement for the same
INITIAL ADVICE: Deferred

E. Atwick Saint Lawrence Unlisted DAC 21/12/3/1/H
Petition: In the churchyard to lay down permanently 9 memorials and 1 table top tomb
INITIAL ADVICE: Deferred

F. Newbald Saint Nicholas Grade I DAC 21/12/3/1/J
Petition: At the west end to 1. remove 3 pews on the north side, making good the floor with new stone slabs to create a cafe style seating area, 2. install a mobile servery counter with storage, 3. install a sink and cupboards in the meeting room, and 4. re-arrange the existing heating pipes and radiator, together with all associated electrical, plumbing and drainage works
INITIAL ADVICE: Deferred

[Beverley Minster]
G. Woodmansey Saint Peter Unlisted DAC 22/01/3/3/J
Petition: To carry out conservation works to three stained glass windows: the East Window, eI, (Milner, 1897), the West window, wI (Kempe, 1897) and window nIV (unknown, 1909)
INITIAL ADVICE: Deferred

H. Blacktoft Holy Trinity Grade II DAC 22/03/3/2/I
Petition: To 1. retrospectively clean, consolidate and reassemble a fallen marble memorial plaque (Ann Ward d. 1870 and Revd Edward Ward d. 1878), and 2. mount and display the plaque horizontally
INITIAL ADVICE: Deferred

I. Hackness Saint Peter Grade I DAC 22/03/3/2/K
Petition: In the churchyard to set aside an area for the burials of cremated remains
INITIAL ADVICE: Deferred

--- New petitions -----

J. Ganton Saint Nicholas Grade II* DAC 22/04/3/1/J
Petition: To replace the automatic winding system of the Tower clock (Potts of Leeds, 1897)
INITIAL ADVICE: Deferred

K. Newbald Saint Nicholas Grade I DAC 22/04/3/1/K
Petition: In the closed churchyard to carry out remedial works to 7 memorials and to permanently lay down 16 memorials
FINAL ADVICE: Recommended

L. Welton Saint Helen Grade II* DAC 22/04/3/1/L
Petition: In the churchyard to introduce a bench fixed to an area of flagstones 2.0m x 2.4m laid to match the existing flagstone path

INITIAL ADVICE: Deferred

3.2 York

A. Acomb Saint Stephen Grade II DAC 21/07/3/3/D

Petition: In the churchyard to set aside a new area for cremated remains without individual memorial plaques and to erect within it a large single monument upon which individual inscriptions may be mounted

FINAL ADVICE: Recommended

B. Slingsby All Saints Grade II* DAC 21/09/3/2/H

Petition: To make adjustments to the pedal board of the pipe organ (Harrison, 1871)

INITIAL ADVICE: Deferred

[West Buckrose]

C. Settrington All Saints Grade II* DAC 21/09/3/2/N

Petition: To 1. replace the decayed timber tower roof ridge beam with a new-timber ridge beam and carry out repairs and repointing to the tower roof ridge tiles, and 2. carry out repair to the stonework and glazing of the East Window

FINAL ADVICE: Recommended

PROVISIO: Cleaning of the window should be limited to cleaning with soft bristle brushes and, if necessary, no more than a swabbing with a 50/50 mix of ethanol and de-ionised water – i.e. no other solvents or detergents and certainly no rinsing

D. Bossall Saint Botolph Grade I DAC 21/12/3/2/H

Petition: To 1. install a new cast iron system of eaves gutters and downpipes, and 2. carry out minor stonework and roof repairs

INITIAL ADVICE Deferred

E. Osbaldwick Saint Thomas Grade II DAC 22/03/3/3/G

Petition: In the churchyard to replace a wall-mounted light with a lamppost adjacent to the path

INITIAL ADVICE Deferred

F. Wistow All Saints Grade I DAC 22/03/3/3/J

Petition: In the churchyard to set aside an area for the burials of cremated remains

FINAL ADVICE Recommended

G. Boston Spa Saint Mary Grade II DAC 22/03/3/3/L

Petition: To isolate, remove, repair and reinstall the quarter motor on the Church clock

FINAL ADVICE Recommended

PROVISOS:

1. All electrical work must be carried out by an electrician holding the current appropriate professional accreditation (at present NICEIC, NAPIT or ECA all to Full Competence) who should check the wiring from the mains connection to the entire clock installation, especially for safe cable support.
2. The motor installers should be asked to supply a risk-based assessment of the routine PAT-testing frequency to record in the church Log Book.

--- New petitions -----

H. Acomb Saint Stephen Grade II DAC 22/04/3/2/H

Petition: To replace the existing roof coverings of the North and South Transepts with new insulated roof decks covered in zinc and to replace the slate roof of the Vestry, together with associated works, repointing and minor stonework repairs and replacements

INITIAL ADVICE Deferred

I. Norton Saint Peter Grade II DAC 22/04/3/2/I

Petition: To replace the existing projector and wall-mounted screen with a new projector and motorised double-drop screen

FINAL ADVICE Recommended

PROVISOS:

1. All electrical work must be carried out by an electrician holding appropriate professional accreditation (at present NICEIC, NAPIT or ECA all to Full Competence) who should check the compliance with current IET Wiring Regulations of (a) the mains circuit, and (b)

the wiring from the mains connection to the installation, including other wiring, especially for safe cable support.

2. The equipment installers should be asked to supply a risk-based assessment of the routine PAT-testing frequency to record in the church Log Book.

J. South Milford Saint Mary Grade II DAC 22/04/3/2/J
Advice Item: To install a programmable bell sound system with two external speakers

[York Saint Helen Stonegate with Saint Martin Coney Street]

K. York Saint Martin Coney Street Grade II* DAC 22/04/3/2/K

Petition: Confirmatory petition to recover the ‘Little Admiral’ figure to Cumbria Clock’s workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30th September 2021)

INITIAL ADVICE Deferred

3.3 Cleveland

A. Lastingham Saint Mary Grade I DAC 22/01/3/2/A

Petition: To introduce into the church a rotating hexagonal table-top leaflet stand in oak

INITIAL ADVICE Deferred

B. South Otterington Saint Andrew Grade II DAC 22/03/3/1/D

Petition: In the churchyard to fell a number of trees

FINAL ADVICE Recommended

PROVISOS: 1. The root systems of the Cherry and Sycamore should be killed off rather than removed (to avoid the risk of causing heave and destabilising the adjacent wall further). 2. The PCC should consider the planting of replacement trees (of native species) either in the churchyard or, of there is insufficient space, elsewhere in the parish

--- New petitions -----

C. Appleton-le-Moors Christ Church Grade I DAC 22/04/3/3/C

Petition: To 1. carry out repairs to the Tower clock (Boxell of Brighton, 1870) and install an automatic regulator, and 2. install six new adjustable Ellacombe chiming hammers to replace existing

FINAL ADVICE Recommended

PROVISO: All electrical work must be carried out by an electrician holding the current appropriate professional accreditation (at present NICEIC, NAPIT or ECA all to Full Competence).

D. Guisborough Saint Nicholas Grade II* DAC 22/04/3/3/D

Petition: To permanently remove and dispose of 43 pews, making good the flooring, and replace them with 350 stacking wooden (Jacob) chairs

INITIAL ADVICE Deferred

E. South Thornaby Saint Mark the Evangelist Unlisted DAC 22/04/3/3/E

Petition: To refurbish the kitchen, WC facilities and lobby area

FINAL ADVICE Recommended

F. South Thornaby Saint Peter ad Vincula and Saint Mary Magdalene Grade II* DAC 22/04/3/3/F

Petition: To replace like for like four lights

FINAL ADVICE Recommended

6. Private Petitions

5 List A & B Items to Report

List A

- l. Yarm Saint Mary Magdalene – (A3-4) remove corrosion and repaint ironwork in the belfry as per QIR
- m. Yarm Saint Mary Magdalene – (A1-1) replace timber wedge in belfry as per QIR

- n. **Yarm Saint Mary Magdalene** – (A1-3) replace cracked glass in tower window with matching glass as per QIR
- o. **Yarm Saint Mary Magdalene** – (A1-1) re-secure earth wire as per QIR
- p. **Yarm Saint Mary Magdalene** – (A1-1) replace corroded gas boiler flue guards as per QIR
- q. **Yarm Saint Mary Magdalene** – (A1-1) replace cracked cast iron downpipe with similar and repaint to match existing
- r. **Yarm Saint Mary Magdalene** – (A1-6) replace earth wire in choir vestry to comply with electrical regulations
- s. **Yarm Saint Mary Magdalene** – (A8-3) removal of tree branches after storm
- t. **Yarm Saint Mary Magdalene** – (A1-4) repair wire mesh window guard
- u. **York Saint Helen** – (A1-11) work to an existing lightning conductor
- v. **York Saint Martin** – (A1-11) work to an existing lightning conductor
- w. **Sowerby Saint Oswald** – (A5-4) replace sound mixing desk
- x. **Stillington Saint Nicholas** – (A1-13) moving flagpole on Tower

List B

- x. **Bossall Saint Botolph** – (B1-4) treatment of timber against beetle activity
- y. **Cayton Saint John the Baptist** – (B6-4) introduction of churchyard noticeboard
- z. **North Otterington Saint Michael and All Angels** – (B7-1) plant a Magnolia tree for Queen's Platinum Jubilee
- aa. **Sand Hutton Saint Mary** – (B7-2) felling a dead Leylandi tree
- bb. **Seamer Saint Martin (ER)** – (B1-1) repointing and minor stonework repairs/replacement to South Porch
- cc. **South Otterington Saint Andrew** – (B7-1) plant Eucryphia Intermedia tree for Queen's Platinum Jubilee
- dd. **South Thornaby Saint Peter ad Vincula and Saint Mary Magdalene** – (B1-1) internal repointing and stonework repairs to east wall
- ee. **Thornton le Street Saint Leonard** – (B7-1) plant weeping Cherry tree for Queen's Platinum Jubilee
- ff. **Wharram Saint Mary** – (B7-1) plant Crab Apple tree for Queen's Platinum Jubilee
- gg. **Yarm Saint Mary Magdalene** – (B1-4) treatment of timber against beetle, pews
- hh. **Yarm Saint Mary Magdalene** – (B1-4) treatment of timber against beetle, Tower and roof space
- ii. **Yarm Saint Mary Magdalene** – (B1-1) repointing and replacement of flashings
- jj. **Yarm Saint Mary Magdalene** – (B1-1) repair gutter linings and supporting timbers
- kk. **Yarm Saint Mary Magdalene** – (B1-1) replace small cracked window glass in Tower
- ll. **Yarm Saint Mary Magdalene** – (B1-7) installation of safety rail to Tower window
- mm. **Beverley Minster** - (B1-1) replace bottom step and repair paving outside North Transept
- nn. **Huntington All Saints** – (B7-1) plant Rowan tree as memorial
- oo. **Norton Saint Peter** – (B4-6) treatment of timber against beetle, window frame
- pp. **Nunthorpe Saint Mary the Virgin** – (B7-1) plant Rowan or Cherry tree for Queen's Platinum Jubilee
- qq. **Skelton in Cleveland All Saints** – (B1-1) repair to fallen pinnacle and stonework repointing
- rr. **East Ayton Saint John the Baptist** – (B6-1) install bench in churchyard in memory of late Deacon Judith Dean
- ss. **East Ayton Saint John the Baptist** – (B7-1) planting Cherry and Hawthorn trees, and a tree for Queen's Platinum Jubilee
- tt. **Norton Saint Peter** – (B6-4) replace churchyard noticeboard

8. Secretary's Notes

9. Grants

- a. **Coatham Christ Church**
- b. **Selby Abbey**
- c. **Hull Minster**

10. Architects

Changes of Quinquennial Inspectors

- a. **Boltby Holy Trinity (U)** – A Stephens to replace A Boyce. Approved
- b. **Eston Christ Church (II)** – I Hayton to replace J Steel. Approved
- c. **Felixkirk Saint Felix (II*)** – A Stephens to replace A Boyce. Approved
- d. **Normanby Saint George (U)** – I Hayton to replace J Steel. Approved

9. Reports

11. Bells and Clock reports

- a. Great Driffield All Saints - clock
- b. Thwing All Saints – clock, completion
- c. Aberford Saint Ricarius – bells and clock

12. Electrical and lighting reports

13. Heating reports

- a. Hull Saint Alban
- b. Norton Saint Peter
- c. Redcar Saint Peter

14. Organ reports

15. Church Buildings Adviser's reports

Written reports:-

Verbal reports –

- a. York Saint Michael le Belfrey
- b. Cottingham Saint Mary
- c. Kilburn Saint Mary

10 Any Other Business

11 Next Meetings –

Tuesday 17th May
Thursday 23rd June
(TBC) September

DAC: Minutes: 2204



THE DIOCESE OF YORK

DIOCESAN ADVISORY COMMITTEE
FOR THE CARE OF CHURCHES

A meeting of the Committee was held via video link at 2pm on Tuesday 17th May 2022.

Catherine Copp
Secretary

4. Archdeaconry applications

3.1 York

A. Slingsby All Saints Grade II* DAC 21/09/3/2/H

Petition: To make adjustments to the pedal board of the pipe organ (Harrison, 1871)

INITIAL ADVICE: Deferred

B. Bossall Saint Botolph Grade I DAC 21/12/3/2/H

Petition: To 1. install a new cast iron system of eaves gutters and downpipes, and 2. carry out minor stonework and roof repairs

INITIAL ADVICE Deferred

C. Osbaldwick Saint Thomas Grade II DAC 22/03/3/3/G

Petition: In the churchyard to replace a wall-mounted light with a lamppost adjacent to the path

INITIAL ADVICE Deferred

D. Acomb Saint Stephen Grade II DAC 22/04/3/2/H

Petition: To replace the existing roof coverings of the North and South Transepts with new insulated roof decks covered in zinc and to replace the slate roof of the Vestry, together with associated works, repointing and minor stonework repairs and replacements

FINAL ADVICE Recommended

[York Saint Helen Stonegate with Saint Martin Coney Street]

E. York Saint Martin Coney Street Grade II* DAC 22/04/3/2/K

Petition: Confirmatory petition to recover the ‘Little Admiral’ figure to Cumbria Clock’s workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30th September 2021)

INITIAL ADVICE Deferred

--- New petitions -----

[Bolton Percy with Colton]

F. Colton Saint Paul Unlisted DAC 22/05/3/1/F

Petition: To carry out in phases 1. a complete rewire including the installation of 2 metal clad distribution boards with surge and RCD protection, new heater control and lighting switching, 10 switched fuse spurs to 10 heating positions, 6 double socket outlets, and 5 LED lamps to the existing pendant lights, and 2. the installation of BN Thermic N3 Series heaters

FINAL ADVICE Recommended

[Selby Abbey]

G. Selby Saint Mary & Saint Germain Grade I DAC 22/05/3/1/G

Petition: To introduce into the plain glazed window at the westernmost end of the North Nave Aisle a new stained glass window by Helen Whittaker on the theme of *The Agony in the Garden of Gethemane*

FINAL ADVICE Recommended

H. Slingsby All Saints Grade II* DAC 22/05/3/1/H

Petition: To 1. install wireless broadband equipment into the church comprising a receiving antenna and a mini transmitter on the church Tower, and 2. install a live-streaming camera at the west end of the Nave and an external loudspeaker point in the South Porch together with all associated cabling

FINAL ADVICE Recommended

PROVISOS:

I. Sutton upon Derwent Saint Michael Grade I DAC 22/05/3/1/I

Petition: In the churchyard to reinstate a tarmacadam pathway from the entrance gate to the South Porch

FINAL ADVICE Recommended

J. Sutton upon Derwent Saint Michael Grade I DAC 22/05/3/1/J

Petition: Confirmatory petition, in the churchyard to excavate the drains by hand and replace the existing damaged pipework with modern equivalents (Interim Faculty dated 28th April 2022)

INITIAL ADVICE: Deferred

K. Upper Helmsley Saint Peter Unlisted DAC 22/05/3/1/K
Petition: To 1. permanently remove 6 pews and relocate 4 pews, install vinyl floor covering, install an electrical supply and a kitchenette with water tanks and 2. in the churchyard introduce a portable or composting WC facility, all to create a Messy Church Community Resource Hub (Phase 2, of 2)
INITIAL ADVICE: Deferred

L. York Saint Paul Grade II DAC 22/05/3/1/L
Petition: To permit a wedding reception to be held in the church on 20th December 2022
FINAL ADVICE Recommended

[Scampston with Wintringham]
M. Wintringham Saint Peter (CCT) Grade I DAC 22/05/3/1/M
Petition: In the churchyard extension to set aside an area for the burial of cremated remains
FINAL ADVICE: Recommended

3.2 Cleveland

A. Lastingham Saint Mary Grade I DAC 22/01/3/2/A
Petition: To introduce into the church a rotating hexagonal leaflet stand in oak
FINAL ADVICE: Recommended

B. Guisborough Saint Nicholas Grade II* DAC 22/04/3/3/D
Petition: To permanently remove and dispose of 43 pews, making good the flooring, and replace them with 350 stacking wooden (Jacob) chairs
FINAL ADVICE: Recommended

--- New petitions -----

C. Bagby Saint Mary Grade II DAC 22/05/3/2/C
Petition: To remove, repair and reinstate 8 plain glazed window lights
FINAL ADVICE: Recommended

D. Bagby Saint Mary Grade II DAC 22/05/3/2/D
Petition: To replace the existing tin fish weathervane with a steel cockerel weathervane
INITIAL ADVICE: Deferred

E. Helmsley All Saints Grade II* DAC 22/05/3/2/E
Petition: To 1. remove from the Chancel south wall a Royal British Legion flag and a regimental flag and their mounts, all installed without permission, 2. return the regimental flag to its former position on the Chancel north wall, directly behind the arch, and 3. mount one Royal British Legion branch flag and one Royal British Legion Women's section flag on the Chancel north wall above the War Memorial
FINAL ADVICE: Recommended

F. Leake Saint Mary Grade I DAC 22/05/3/2/F
Advice Item: To 1. carry out repairs to the North Aisle roof, refurbish rainwater goods, and repoint stonework to the North Aisle, South Clerestory and South Chancel; 2. carry out churchyard improvement works; 3. extend the existing under-pew heating; 4. introduce a new lighting scheme; 5. introduce noticeboards, leaflet stands, storage benches and 40 stacking chairs on a trolley, and remove two pews at the west end of the Nave, all to create a Welcome area, and 6. remove the freestanding pews from the Chancel and introduce carpeting and 10 upholstered oak chairs to create a small meeting/worship area together with all associated minor works

G. Whorlton, Holy Cross Swainby Grade II DAC 22/05/3/2/G
Petition: To introduce a brass memorial plaque to Revd Linda Mary Shipp (Vicar of the Benefice of Whorlton with Carlton and Faceby, 2005-2017)
FINAL ADVICE: Recommended

H. Yarm Saint Mary Magdalene Grade II* DAC 22/05/3/2/H
Petition: To construct a 28 metre long timber walkway in the loft space

FINAL ADVICE: Recommended

I. Yarm Saint Mary Magdalene Grade II* DAC 22/05/3/2/H
Petition: To replace the existing 3 external security lights and junction boxes with 3 x 50W and 1 x 30W LED floodlight units and 1 x low light activated sensor
INITIAL ADVICE: Deferred

3.3 East Riding

A. Leven Holy Trinity Grade II DAC 21/10/3/3/C
Petition: To carry out a full electric upgrade of the church tower clock including two train auto-winding and installation of a pendulum regulator
INITIAL ADVICE: Deferred

B. Scarborough Saint Mary Grade I DAC 21/10/3/3/D
Petition: On the pyramidal Tower roof to 1. remove, restore and refit the weathervane, 2. relay and where necessary replace the roof slates, and 3. replace the gutters with TCSS and form two spitter chutes in the parapet wall
INITIAL ADVICE: Deferred

C. Filey St Oswald Grade I DAC 21/11/3/2/F
Petition: To 1. permanently remove and dispose of the pews in the North and South Transepts, 2. replace with fin radiators the fan and panel radiators in the North and South Transepts, 3. construct storage cupboards and a desk in the North Transept, and 4. carry out associated minor electrical works
FINAL ADVICE: Recommended

D. Newbald Saint Nicholas Grade I DAC 21/11/3/2/G
Petition: To mount Telecoms transmitting equipment on the Tower roof and an electronics cabinet in the Ringing Chamber and to enter into a Wayleave Agreement for the same
INITIAL ADVICE: Deferred

E. Atwick Saint Lawrence Unlisted DAC 21/12/3/1/H
Petition: In the churchyard to lay down permanently 9 memorials and 1 table top tomb
INITIAL ADVICE: Deferred

F. Newbald Saint Nicholas Grade I DAC 21/12/3/1/J
Petition: At the west end to 1. remove 3 pews on the north side, making good the floor with new stone slabs to create a cafe style seating area, 2. install a mobile servery counter with storage, 3. install a sink and cupboards in the meeting room, and 4. re-arrange the existing heating pipes and radiator, together with all associated electrical, plumbing and drainage works
INITIAL ADVICE: Deferred

[Beverley Minster]

G. Woodmansey Saint Peter Unlisted DAC 22/01/3/3/J
Petition: To carry out conservation works to three stained glass windows: the East Window, eI, (Milner, 1897), the West window, wI (Kempe, 1897) and window nIV (unknown, 1909)
INITIAL ADVICE: Deferred

H. Blacktoft Holy Trinity Grade II DAC 22/03/3/2/I
Petition: To 1. retrospectively clean, consolidate and reassemble a fallen marble memorial plaque (Ann Ward d. 1870 and Revd Edward Ward d. 1878), and 2. mount and display the plaque horizontally
FINAL ADVICE: Recommended

I. Hackness Saint Peter Grade I DAC 22/03/3/2/K
Petition: In the churchyard to set aside an area for the burials of cremated remains
INITIAL ADVICE: Deferred

J. Ganton Saint Nicholas Grade II* DAC 22/04/3/1/J
Petition: To replace the automatic winding system of the Tower clock (Potts of Leeds, 1897)
FINAL ADVICE: Recommended
PROVISOS:

K. Welton Saint Helen Grade II* DAC 22/04/3/1/L
Petition: In the churchyard to introduce a bench fixed to an area of flagstones 2.0m x 2.4m laid to match the existing flagstone path
FINAL ADVICE: Recommended

--- New petitions -----

L. Hackness Saint Peter Grade I DAC 22/03/3/3/L
Petition: To introduce into a plain glazed window in the Chancel south wall a stained glass panel to commemorate the Queen's Platinum Jubilee
FINAL ADVICE: Recommended

M. Hull Minster (Holy Trinity) Grade I DAC 22/05/3/3/M
Petition: In the Broadley Chapel to 1. install an oak engineered floor above the existing tiled floor, 2. replaster where necessary and redecorate the walls and ceiling, 3. re-make the existing timber & glass door and clean and repair external windows and internal glazing panels, 4. remodel and make removable the altar rail, 5. re-lamp with LED lamps the existing pendant lights, install additional small spotlights, install 2 x 3kw fan convector Dimplex wall-mounted heaters under the south windows and replace the existing cast iron column radiator with a new aluminium column radiator, together with all associated electrical works, and 6. install in the north opening between the South Choir Aisle and the Broadley Chapel the medieval stain glass formerly located in the Vicars Vestry
FINAL ADVICE: Recommended

N. Kirk Ella Saint Andrew Grade I DAC 22/05/3/3/N
Petition: To 1. remove the partition and kitchen fittings and introduce a glazed bi-fold door in the north west corner to form a crèche/meeting room, and 2. introduce oak kitchen units with granite worktops and a canopied diagonal counter in the south west corner and 3. install glazed outward-opening doors to the South Porch
INITIAL ADVICE: Deferred

O. Newby Saint Mark Unlisted DAC 22/05/3/3/O
Petition: To 1. retrospectively remove the polycarbonate sheet window guards, and 2. introduce black powder-coated stainless steel wire guards to two stained glass windows on the East and North sides of the building
FINAL ADVICE: Recommended
PROVISOS:

7. Private Petitions

5 List A & B Items to Report

List A

- a. **Catton All Saints** – (A1-17) installation of heated bat boxes
- b. **Catton All Saints** – (A1-6) addition of two DSSOs in the tower by Yorvik Electrical
- c. **Sandsend Saint Mary** – (A5-4) disposal of hymn books
- d. **Sutton on Derwent Saint Michael** - A7-2) repairs to churchyard path, like for like
- e. **Sutton on Derwent Saint Michael** – (A7-4 or A7-5) maintenance of churchyard metal gate

List B

- a. **Bagby Saint Mary** – (B1-1) waterproofing perimeter wall tops, and roof repairs
- b. **Bishop Wilton Saint Edith** – (B7-3) works to three Yew trees
- c. **Brandsby All Saints** – (B7-1) plant a Silver Birch tree for Queen's Platinum Jubilee
- d. **Cottingham Saint Mary** – (B1-7) installation of emergency lighting in Tower
- e. **Dringhouses Saint Edward the Confessor** – (B7-1) plant a Rowan tree for Queen's Platinum Jubilee
- f. **Helmsley All Saints** – (B1-9) installation of lightning conductor
- g. **Marton in Cleveland Saint Cuthbert** – (B1-1) replace boiler room door, like for like
- h. **Newby Saint Mark** – (B1-3) external redecoration of window frames and doors
- i. **Pocklington All Saints** – (B4-2) replacement of an electronic organ
- j. **Roos All Saints** – (B1-3) internal redecoration

- k. **Sutton on Derwent Saint Michael** – (B6-2) take down and rebuild collapsed section of low brick churchyard wall
- l. **West Acklam Saint Mary** – (B7-3) works to three trees
- m. **Wharram Saint Mary** – (B7-1) planting two fruit trees in churchyard
- n. **Wressle Saint John of Beverley** – (B7-2) to fell two diseased trees
- o. **Acomb Holy Redeemer** – (B5-1) introduction of a defibrillator
- p. **Kilham All Saints** – (B7-1) plant an Apple tree for Queen’s Platinum Jubilee
- q. **Micklefield Saint Mary the Virgin** – (B6-8) regrade churchyard path and install handrail
- r. **Newland Saint John** – (B6-4) alteration of a churchyard noticeboard
- s. **Skipsea All Saints** – (B1-1) repointing and minor stonework repairs as per QI report

10. Secretary’s Notes

- a. **Annual Report 2021** –
- b. **CBC “net zero guidance” for amended FJR**s
- c. **Church of England webinars**
- d. **DAC guides and policies**
<https://dioceseofyork.org.uk/uploads/attachment/5624/dac-guide-benches.pdf>
<https://dioceseofyork.org.uk/uploads/attachment/5617/dac-guide-floodlighting.pdf>
<https://dioceseofyork.org.uk/uploads/attachment/4757/dac-guide-noticeboards.pdf>
<https://dioceseofyork.org.uk/uploads/attachment/5632/dac-guide-sound-amplification.pdf>
<https://dioceseofyork.org.uk/uploads/attachment/5625/dac-guide-trees.pdf>
- e. **Church Buildings Council**

11. Grants

11. Architects

Changes of Quinquennial Inspectors

9. Reports

16. Bells and Clock reports

- a. **Nunnington All Saints** – bells, completion report
- b. **Watton Saint Mary** – tubular bells, completion report

17. Electrical and lighting reports

18. Heating reports

- a. **Linthorpe Saint Barnabas**

19. Organ reports

20. Church Buildings Adviser’s reports

Written reports:-

Verbal reports –

- a. **Bagby Saint Mary**
- b. **York Saint Olave**
- c. **Birkin Saint Mary**
- d. **Carlton Husthwaite Saint Mary**
- e. **Upper Helmsley Saint Peter**

10 Any Other Business

11 Next Meetings –

Thursday 23rd June
Tuesday 26th July
(TBC) September

DAC: Minutes: 2205



THE DIOCESE OF YORK

DIOCESAN ADVISORY COMMITTEE FOR THE CARE OF CHURCHES

A meeting of the Committee was held via video link at 2pm on Thursday 23rd June 2022.

Catherine Copp
Secretary

3. Archdeaconry applications

3.1 Cleveland

A. Bagby Saint Mary Grade II DAC 22/05/3/2/D

Petition: To replace the existing tin fish weathervane with a steel cockerel weathervane

FINAL ADVICE: Recommended

B. Yarm Saint Mary Magdalene Grade II* DAC 22/05/3/2/H

Petition: To replace the existing 3 external security lights and junction boxes with 5 x 5W spotlight units

FINAL ADVICE: Recommended

--- New petitions -----

C. Kilburn Saint Mary Grade II* DAC 22/06/3/1/C

Petition: To mount a contactless giving device to the wall adjacent to the entrance door

FINAL ADVICE: Recommended

D. Leake Saint Mary Grade I DAC 22/06/3/1/D

Petition: To 1. carry out repairs to the North Aisle roof, refurbish rainwater goods, and repoint stonework to the North Aisle, South Clerestory and South Chancel; 2. carry out churchyard improvement works; 3. extend the existing under-pew heating; 4. introduce a new lighting scheme; 5. introduce noticeboards, leaflet stands, storage benches and 40 stacking chairs on a trolley, and remove two pews at the west end of the Nave, all to create a Welcome area, and 6. remove the freestanding pews from the Chancel and introduce 10 oak chairs to create a small meeting/worship area together with all associated minor works

FINAL ADVICE: Recommended

E. North Ormesby Holy Trinity Grade II DAC 22/06/3/1/E

Petition: 1. Retrospectively to create a community vegetable garden to the north east of the church building, and 2. to replace the existing poly tunnel with a larger one including a path within for wheelchair access, reconfigure the 6 raised beds with sleepers, create a wheelchair accessible path, and introduce a large green steel shed to go alongside the existing one for storage and security of garden equipment

FINAL ADVICE: Recommended

F. South Thornaby Saint Peter ad Vincula and Saint Mary Magdalene Grade II* DAC 22/06/3/1/F

Petition: In the churchyard to fell a tree at the south east corner of the church

FINAL ADVICE: Recommended
PROVISO:

3.2 East Riding

A. Leven Holy Trinity Grade II DAC 21/10/3/3/C
Petition: To carry out a full electric upgrade of the church tower clock including two train auto-winding and installation of a pendulum regulator
INITIAL ADVICE: Deferred

B. Scarborough Saint Mary Grade I DAC 21/10/3/3/D
Petition: On the pyramidal Tower roof to 1. remove, restore and refit the weathervane, 2. relay and where necessary replace the roof slates, and 3. replace the gutters with TCSS and form two spitter chutes in the parapet wall
INITIAL ADVICE: Deferred

C. Newbald Saint Nicholas Grade I DAC 21/11/3/2/G
Petition: To mount Telecoms transmitting equipment on the Tower roof and an electronics cabinet in the Ringing Chamber and to enter into a Wayleave Agreement for the same
INITIAL ADVICE: Deferred

D. Atwick Saint Lawrence Unlisted DAC 21/12/3/1/H
Petition: In the churchyard to lay down permanently 9 memorials and 1 table top tomb
INITIAL ADVICE: Deferred

E. Newbald Saint Nicholas Grade I DAC 21/12/3/1/J
Petition: At the west end to 1. remove 3 pews on the north side, making good the floor with new stone slabs to create a cafe style seating area, 2. install a mobile servery counter with storage, 3. install a sink and cupboards in the meeting room, and 4. re-arrange the existing heating pipes and radiator, together with all associated electrical, plumbing and drainage works
FINAL ADVICE: Recommended
PROVISO:

[Beverley Minster]
F. Woodmansey Saint Peter Unlisted DAC 22/01/3/3/J
Petition: To carry out conservation works to three stained glass windows: the East Window, eI, (Milner, 1897), the West window, wI (Kempe, 1897) and window nIV (unknown, 1909)
FINAL ADVICE: Recommended

G. Hackness Saint Peter Grade I DAC 22/03/3/2/K
Petition: In the churchyard to set aside an area for the burials of cremated remains
INITIAL ADVICE: Deferred

H. Kirk Ella Saint Andrew Grade I DAC 22/05/3/3/N
Petition: To 1. remove the partition and kitchen fittings and introduce a glazed bi-fold door in the north west corner to form a crèche/meeting room, and 2. introduce oak kitchen units with granite worktops and a canopied diagonal counter in the south west corner and 3. install glazed outward-opening doors to the South Porch
INITIAL ADVICE: Deferred

--- New petitions -----

I. Cherry Burton Saint Michael & All Angels Grade II DAC 22/06/3/2/I
Petition: To enhance the existing sound system by the addition of a double drop-down screen fitted above the Chancel arch, a digital laser projector and a digital HD camera mounted above the tower vestry, an LED screen in the north west corner of the Chancel, a desktop cabinet, and a digital stage box in the south east corner of the nave, together with all associated cabling
FINAL ADVICE: Recommended
PROVISOS:

[Sutton Saint Michael]

J. Longhill Saint Margaret

Unlisted

DAC 22/06/3/2/J

Petition: To permit the PCC to grant a lease of the St Margaret's Welcome Centre to the Trustees of the Longhill Community Centre Trust

FINAL ADVICE: Recommended

K. Newland Saint John

Grade II

DAC 22/06/3/2/K

Petition: To 1. partially section off the kitchen with a fire rated partition to create a boiler room, and 2. install a hydrogen ready gas fired boiler with associated pipework and heat emitters (13 x fan convector heaters and 2 x radiators) to serve the main body of the church

FINAL ADVICE: Recommended

PROVISO: The convector heaters should have an isolator switch for the fans

3.3 York

A. Slingsby All Saints

Grade II*

DAC 21/09/3/2/H

Petition: To make adjustments to the pedal board of the pipe organ (Harrison, 1871)

INITIAL ADVICE: Deferred

B. Bossall Saint Botolph

Grade I

DAC 21/12/3/2/H

Petition: To 1. install a new cast iron system of eaves gutters and downpipes, and 2. carry out minor stonework and roof repairs

INITIAL ADVICE Deferred

C. Osbaldwick Saint Thomas

Grade II

DAC 22/03/3/3/G

Petition: In the churchyard to replace a wall-mounted light with a lamppost adjacent to the path

INITIAL ADVICE Deferred

[York Saint Helen Stonegate with Saint Martin Coney Street]

D. York Saint Martin Coney Street

Grade II*

DAC 22/04/3/2/K

Petition: Confirmatory petition to recover the 'Little Admiral' figure to Cumbria Clock's workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30th September 2021)

INITIAL ADVICE Deferred

E. Sutton upon Derwent Saint Michael

Grade I

DAC 22/05/3/1/J

Petition: Confirmatory petition, in the churchyard to excavate the drains by hand and replace the existing damaged pipework with modern equivalents (Interim Faculty dated 28th April 2022)

FINAL ADVICE: Recommended

F. Upper Helmsley Saint Peter

Unlisted

DAC 22/05/3/1/K

Petition: To 1. permanently remove 6 pews and relocate 4 pews, install vinyl floor covering, install an electrical supply and a kitchenette with water tanks and 2. in the churchyard introduce a portable or composting WC facility, all to create a Messy Church Community Resource Hub (Phase 2, of 2)

WITHDRAWN

--- New petitions -----

G. Acaster Malbis Holy Trinity

Grade I

DAC 22/06/3/3/G

Petition: To replace a plain rose window with a new stained glass window

FINAL ADVICE: Recommended

PROVISO: The Victorian foliate quarries should be retained after removal for re-use elsewhere

H. Ane Saint Mary

Grade I

DAC 22/06/3/3/H

Petition: To 1. replace the existing electric convection heaters with under pew heaters in the Nave, Lady Chapel and choir stalls, and Dimplex wall heaters and FIR wall heaters at various other locations, 2. replace the existing interior porch structure with a half glazed porch, 3. permanently remove the stone plinth from beneath the font, and 4. upgrade the existing electrical system

FINAL ADVICE: Recommended

PROVISO:

I. Long Marston All Saints Grade I DAC 22/06/3/3/I
Petition: In the churchyard against the south wall to introduce a timber storage shed 10ft x 6ft on a concrete slab base

FINAL ADVICE: Recommended

PROVISO:

J. Skelton Saint Giles Grade I DAC 22/06/3/3/J
Petition: To clean, refurbish the ventilators, and carry out repairs to the stained glass windows

INITIAL ADVICE: Deferred

K. Stillingfleet Saint Helen Grade I DAC 22/06/3/3/K
Petition: In the churchyard to permanently lay down one memorial

INITIAL ADVICE: Deferred

L. Sutton upon Derwent Saint Michael Grade I DAC 22/06/3/3/L
Petition: In the churchyard to 1. fell 17 trees, planting replacement trees and a yew hedge, 2. permanently remove the Victorian ironwork boundary fence, 3. create a new vehicular access with black metal gates, 4. lift, level and replace the memorial plaques in the cremated remains area, and 5. bring in soil to level uneven ground surface

FINAL ADVICE: Recommended

M. Wigginton Saint Nicholas Unlisted DAC 22/06/3/3/M
Petition: To replace the lighting (switches, light fittings and bulbs) in the Nave and Chancel with an energy-saving led system

FINAL ADVICE: Recommended

PROVISO:

N. York Saint Lawrence Grade II DAC 22/06/3/3/N
Petition: To 1. fell a sycamore tree, and 2. construct a new ramped accessway to the main entrance with York stone paving and oak lighting bollards

FINAL ADVICE: Recommended

PROVISO:

O. York St Thomas with Saint Maurice Grade II DAC 22/06/3/3/O
Petition: To 1. make permanent the removal of all Nave pews (TMRO dated 13th January 2021), and 2. replace them with 120 stacking wooden 'Jacob' chairs (Alpha Furniture) and dollies

FINAL ADVICE: Recommended

PROVISO:

8. Private Petitions

5 List A & B Items to Report

List A

- a. **Cawood All Saints** – (A1-1) repairs to (lean-to) boiler house roof
- b. **Filey Saint Oswald** – (A1-6) fit new 13A socket on West Room wall
- c. **Newton Kyme Saint Andrew** – (A7-2) relevel existing pathway between churchyard gates and porch
- a. **Redcar Saint Peter** – (A5-4) installation of card reader system
- b. **Redcar Saint Peter** – (A7-6) updating noticeboard

List B

- a. **Askham Bryan Saint Nicholas** - (B7-1) plant a tree for the Queen's Platinum Jubilee
- b. **Copmanthorpe Saint Giles** – (B7-1) plant a tree for the Queen's Platinum Jubilee
- c. **Drax Saint Peter and Saint Paul** – (B7-1) plant a tree for the Queen's Platinum Jubilee
- d. **Full Sutton Saint Mary** – (B1-1) remove loose ceiling plaster and inspect ceiling
- e. **Great Ayton Christ Church** – (B7-1) plant 3 trees for the Queen's Platinum Jubilee
- f. **Guisborough Saint Nicholas** – (B1-1) exterior masonry repairs and repointing to west elevation

- g. **Huggate Saint Mary** – (B1-1) repointing and roofing repairs
- h. **Long Marston All Saints** – (B1-1) improvements to RWG and installation of secret gutter
- i. **Middlesbrough Saint Chad** – (B1-7) introduction of safety rail to organ loft
- j. **Monk Fryston Saint Wilfrid** – (B1-7) replace electrical distribution board
- k. **New Earswick Saint Andrew** – (B7-1) plant a tree for the Queen’s Platinum Jubilee
- l. **Newton Kyme Saint Andrew** – (B1-1) replace cast iron downpipe like for like
- m. **Newton Kyme Saint Andrew** – (B1-3) internal redecoration
- n. **North Cave All Saints** – (B7-1) plant a tree for the Queen’s Platinum Jubilee
- o. **Over Silton Saint Mary** – (B1-3) repaint and refurbish external vestry door
- p. **Pickering Saint Peter and Saint Paul** – (B1-12) installation of new locks
- q. **Thorp Arch All Saints** – (B1-3) interior re-decoration
- r. **Wigginton Saint Nicholas** – (B1-1) exterior masonry repairs and repointing
- s. **Yapham Saint Martin** – (B7-2) fell a dangerous tree
- t. **York Saint Lawrence** – (B6-1) replace stolen churchyard bench
- u. **Thorp Arch All Saints** – (B1-1) removal of render in bell chamber to investigate condition of stonework
- v. **Welbury Saint Leonard** – (B6-2) rebuild collapsing retaining wall in the churchyard
- w. **Skidby Saint Michael** – B7(2) – fell the remaining section of storm damaged tree
- x. **Farlington Saint Leonard** – (B7-2) fell three dead/dying trees
- y. **Salton Saint John of Beverley** – (B1-1) repairs to rotten timbers of Porch

12. Secretary’s Notes

- a. **Additional Matters Orders/Delegated Authority**
- b. **Revd M Pollard resignation**
- c. **Acomb Saint Aidan**
- d. **Burstwick All Saints**

13. Grants

- a. **Bubwith All Saints**
- b. **Winestead Saint Germain**

12. Architects

Changes of Quinquennial Inspectors

- a. **Edstone Saint Michael (II*)** – G Saxton to replace P Pace. Approved
- b. **Thwing All Saints (I)** – G Saxton to replace P Pace. Approved
- c. **Dalton Saint John the Evangelist (II*)** – I Hayton to replace S Rowe. Approved

9. Reports

21. Bells and Clock reports

- a. **Stillington Saint Nicholas** – bells and clock

22. Electrical and lighting reports

- a. **Kirkbymoorside All Saints**

23. Heating reports

- a. **Drax Saint Peter and Saint Paul**
- b. **Middlesbrough Saint Chad**
- c. **Middlesbrough Saint Oswald**
- d. **Stockton on the Forest Holy Trinity**

24. Organ reports

25. Church Buildings Adviser’s reports

Written reports:-

Verbal reports –

- a. **Bransholme Saint John the Evangelist**
- b. **Kilnwick All Saints**

- c. **New Malton Saint Michael**
- d. **Stokesley Saint Peter and Saint Paul**

10 Any Other Business

- a. **Stillington Saint Nicholas**
- b. **Vacant committee posts**

11 Next Meetings –

The Secretary advised that the July meeting would be held in the Diocesan Office, and the September meeting might be held elsewhere, for example at Beverley Saint Mary (to be confirmed).

Tuesday 26th July
Thursday 29th September
Tuesday 1st November

DAC: Minutes: 2206



THE DIOCESE OF YORK

**DIOCESAN ADVISORY COMMITTEE
FOR THE CARE OF CHURCHES**

A meeting of the Committee was held at 2pm on Tuesday 26th July 2022 at the Diocese of York, Amy Johnson Way, Clifton Moor, York YO30 4XT

**Catherine Copp
Secretary**

3. Archdeaconry applications

3.1 East Riding

A. Leven Holy Trinity

Grade II

DAC 21/10/3/3/C

Petition: To carry out a full electric upgrade of the church tower clock including two train auto-winding and installation of a pendulum regulator

INITIAL ADVICE: Deferred

B. Scarborough Saint Mary

Grade I

DAC 21/10/3/3/D

Petition: On the pyramidal Tower roof to 1. remove, restore and refit the weathervane, 2. relay and where necessary replace the roof slates, and 3. replace the gutters with TCSS and form two spitter chutes in the parapet wall

INITIAL ADVICE: Deferred

C. Newbald Saint Nicholas Grade I DAC 21/11/3/2/G

Petition: To mount Telecoms transmitting equipment on the Tower roof and an electronics cabinet in the Ringing Chamber and to enter into a Wayleave Agreement for the same

INITIAL ADVICE: Deferred

D. Atwick Saint Lawrence Unlisted DAC 21/12/3/1/H

Petition: In the churchyard to lay down permanently 9 memorials and 1 table top tomb

INITIAL ADVICE: Deferred

E. Hackness Saint Peter Grade I DAC 22/03/3/2/K

Petition: In the churchyard to set aside an area for the burials of cremated remains

FINAL ADVICE: Recommended

PROVISO: The boundaries of the area to be set aside shall be marked by some markers of a permanent nature in the ground, such as stones at the corners of the area”.

F. Kirk Ella Saint Andrew Grade I DAC 22/05/3/3/N

Petition: To 1. remove the partition and kitchen fittings and introduce a glazed bi-fold door in the north west corner to form a crèche/meeting room, and 2. introduce oak kitchen units with granite worktops and a canopied diagonal counter in the south west corner and 3. install glazed outward opening doors to the South Porch

FINAL ADVICE: Recommended

--- New petitions -----

G. Bransholme Saint John the Evangelist Unlisted DAC 22/07/3/1/G

Petition: To carry out a complete re-ordering of the church building and grounds to include 1. landscaping of the grounds, re-ordering of the car park (including transferring land from Vicarage grounds to church grounds) and redefining the church entrance, 2. re-ordering of the entrance and welcome area (including replacing existing kitchen with a coffee bar and installing new individual WC cubicles), 3. reconfiguring the worship sanctuary area, 4. installing additional windows, 5. installing new heating system, 6. upgrading electrical system and lighting, and installing an AV system, 7. installing a catering kitchen, 8. creating additional storage space, and 9. reconfiguring and adding to meeting rooms.

INITIAL ADVICE: Deferred

J. Ganton Saint Nicholas Grade II* DAC 22/07/3/1/H

Petition: To introduce on the left hand side of the Sanctuary, above the altar rail, a memorial plaque to the Wrigley family to commemorate the restoration of the Tower Clock for the Queen’s Platinum Jubilee

FINAL ADVICE: Recommended

K. Hull Saint Mary Lowgate Grade I DAC 22/07/3/1/K

Petition: In the churchyard to re-instate underground stormwater drainage from the south side of the Vestry through the east boundary to the main drain in Church Alley, install two new rainwater gullies below the existing downpipes, and remove the redundant below ground water tank on the south side of the vestry.

FINAL ADVICE: Recommended

L. Hunmanby All Saints Grade II* DAC 22/07/3/1/L

Petition: In the churchyard to fell two conifers at the entrance and carry out other tree works

FINAL ADVICE: Recommended

PROVISO:

M. Newby Saint Mark Unlisted DAC 22/07/3/1/M

Petition: To construct a small extension at the south west corner of the building to accommodate a wheelchair accessible WC

FINAL ADVICE: Recommended

3.2 York

A. Slingsby All Saints Grade II* DAC 21/09/3/2/H
Petition: To make adjustments to the pedal board of the pipe organ (Harrison, 1871)
INITIAL ADVICE: Deferred

B. Bossall Saint Botolph Grade I DAC 21/12/3/2/H
Petition: To 1. remove the existing brick drainage channel and replace with new French drain detail, 2. carry out minor stonework and roof repairs and 3. refurbish 3 window louvre vents
FINAL ADVICE: Recommended

C. Osbaldwick Saint Thomas Grade II DAC 22/03/3/3/G
Petition: In the churchyard to replace a wall-mounted light with a lamppost adjacent to the path
INITIAL ADVICE Deferred

[York Saint Helen Stonegate with Saint Martin Coney Street]
D. York Saint Martin Coney Street Grade II* DAC 22/04/3/2/K
Petition: Confirmatory petition to recover the 'Little Admiral' figure to Cumbria Clock's workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30th September 2021)
INITIAL ADVICE Deferred

E. Skelton Saint Giles Grade I DAC 22/06/3/3/J
Petition: To clean, refurbish the ventilators, and carry out repairs to the stained glass windows
INITIAL ADVICE: Deferred

F. Stillingfleet Saint Helen Grade I DAC 22/06/3/3/K
Petition: In the churchyard to permanently lay down one memorial
FINAL ADVICE: Recommended
PROVISO:

--- New petitions -----

G. Acomb Saint Stephen Grade II DAC 22/07/3/2/G
Petition: To 1. replace the existing sound system, and 2. install a new projection system
INITIAL ADVICE: Deferred

H. Dunnington Saint Nicholas Grade II* DAC 22/07/3/2/H
Petition: To re-roof the Tower room replacing the existing stone slates with new natural slates
FINAL ADVICE: Recommended

I. Fulford Saint Oswald Grade II DAC 22/07/3/2/I
Petition: To repair, restore and re-gild the Processional Cross
FINAL ADVICE: Recommended

J. Saxton All Saints Grade I DAC 22/07/3/2/J
Petition: To permit the installation of a replacement canopy on the side of the school building which forms part of the churchyard boundary
FINAL ADVICE: Recommended

K. Wheldrake Saint Helen Grade I DAC 22/07/3/2/K
Petition: To install an AV system for livestreaming services including two cameras on sill of west window and a 21" monitor on portable stand
INITIAL ADVICE: Deferred

York Saint Michael-le-Belfrey
L. York Saint Cuthbert Peasholme Green Grade I DAC 22/07/3/2/L
Petition: In the churchyard to carry out temporary repairs to the boundary wall in accordance with the proposal by Mason Clark Associates dated 11 November 2021 (Interim Faculty dated 24th February 2022)
FINAL ADVICE: Recommended

[Marston Moor]
M. Askham Richard Saint Mary Grade II* DAC 22/07/3/2/M
Petition: To permanently remove and dispose of three pews from the rear of the Nave

FINAL ADVICE: Recommended

3.3 Cleveland

--- New petitions -----

A. Aislaby Saint Margaret Grade II DAC 22/07/3/3/A

Petition: In the churchyard to affix to the lych gate post an ECO Church award plaque

FINAL ADVICE: Recommended

B. Stokesley Saint Peter and Saint Paul Grade II DAC 22/07/3/3/B

Petition: To attach castors to 16 freestanding pews

FINAL ADVICE: Recommended

C. Kirk Levington Saint Martin Grade II* DAC 22/07/3/3/C

Petition: To remove the existing wall heaters and install 3 Dimplex heaters, 2 Helios IR heaters and 48 under pew heaters together with all associated electrical works

INITIAL ADVICE: Deferred

D. Ingleby Barwick Saint Francis of Assisi Unlisted DAC 22/07/3/3/D

Petition: To remove and dispose of the existing damaged font and introduce in its place the font from Hemlington St Timothy (closed church, for demolition)

FINAL ADVICE: Recommended

PROVISO: The location of the font is to be agreed with the Church Buildings Adviser

4. Private Petitions

A. Beverley Saint Mary Grade I DAC 22/07/4/A

Petition: In the church cemetery (Molescroft Road) to erect a Portland stone memorial to Private L Scrivener (died 26th June 1916)

FINAL ADVICE: Recommended

5 List A & B Items to Report

List A

- a. **Fylingdales Saint Stephen** - (A2-2) routine tuning of organ
- b. **Fylingdales Saint Stephen** - (A8-2) removing branches from a tree which has become dangerous
- c. **Hinderwell Saint Hilda** - (A1-1) repair of small area of plaster
- d. **Fylingdales Saint Stephen** - (A3-2) repair to electronic bell hammer
- e. **South Otterington St Andrew** - (A8-1) removal of small self-seeded elder trees
- f. **South Otterington St Andrew** - (A8-2) lopping of broken yew tree branches
- g. **West Rounton Saint Oswald** - (A3-3) replacement bells ropes & wire for chiming on two external bells

List B

- a. **Bridlington Priory (Saint Mary)** - (B1-1) repair of pinnacle
- b. **Bubwith All Saints** - (B2-6) installation of electric silent ringing device for the training of ringers.
- c. **Drax Saint Peter and Saint Paul** - (B7-1) plant a cherry tree for Queen's Platinum Jubilee
- d. **Haxby Saint Mary** - (B6-1) introduction of memorial bench into churchyard
- e. **Kirkbymoorside All Saints** - (B1-1) repointing and minor fabric repairs
- f. **Newton under Roseberry Saint Oswald** - (B7-1) plant 3 silver birch trees for Queen's Platinum Jubilee
- g. **Skidby Saint Michael** - (B6-2) repair/rebuild of churchyard wall section
- h. **Sutton on Derwent Saint Michael** - (B1-1) repointing of drain connections to building
- i. **Thorpe Willoughby Saint Francis of Assisi** - (B6-4) introduction of noticeboard in churchyard
- j. **Whitby Saint Mary** - (B6-1) introduction of bench in churchyard

6. Secretary's Notes

- a. **Committee membership:**

b. **Additional Matters Orders:**

c. **Online Faculty System**

7. Grants

a. **Bishop Wilton Saint Edith**

8. Architects

Changes of Quinquennial Inspectors

- a. **Hinderwell Saint Hilda (II)** – I Hayton to replace J Steel. Approved
- b. **Holme on Spalding Moor All Saints (I)** – A Wiles to replace J Steel. Approved
- c. **Roos All Saints (I)** – K Simmons to replace A Boyce. Approved
- d. **Roxby Saint Nicholas (II)** – I Hayton to replace J Steel. Approved
- e. **Staithe Saint Peter (II)** – I Hayton to replace J Steel. Approved
- f. **Stockton on the Forest Holy Trinity (U)** – G Holland to replace A Boyce. Approved
- g. **Middlesbrough Saint Chad (U)** – J Holden to replace D Beaumont. Approved
- h. **Middlesbrough Saint Oswald (U)** – J Holden to replace D Beaumont. Approved
- i. **Bubwith All Saints (I)** – A Stephens to replace S Calvert. Approved

9. Reports

1. Bells and Clock reports

- a. **Drax Saint Peter and Saint Paul**
- b. **Sherriff Hutton Saint Helen and the Holy Cross**

2. Electrical and lighting reports

3. Heating reports

- a. **Micklefield Saint Mary**

4. Organ reports

- a. **Over Silton Saint Mary – American Organ**

5. Church Buildings Adviser's reports

Written reports:-

Verbal reports –

- a. **Skirpenbeck Saint Mary – re-ordering.**

10 Any Other Business

- a. **Hull Minster**
- b. **Yorkshire Historic Churches Trust**
- c. **York Saint Michael le Belfrey**
- d. **September**

11 Next Meetings –

Thursday 29th September (HULL MINSTER)

Tuesday 1st November

Tuesday 6th December



THE DIOCESE OF YORK

DIOCESAN ADVISORY COMMITTEE
FOR THE CARE OF CHURCHES

A meeting of the Committee was held via video link at 2pm on Thursday 29th September 2022.

Catherine Copp
Secretary

3. Archdeaconry applications

3.1 York

A. Slingsby All Saints Grade II* DAC 21/09/3/2/H

Petition: To make adjustments to the pedal board of the pipe organ (Harrison, 1871)

INITIAL ADVICE: Deferred

B. Osbaldwick Saint Thomas Grade II DAC 22/03/3/3/G

Petition: In the churchyard to replace a wall-mounted light with a lamppost adjacent to the path

INITIAL ADVICE Deferred

[York Saint Helen Stonegate with Saint Martin Coney Street]

C. York Saint Martin Coney Street Grade II* DAC 22/04/3/2/K

Petition: Confirmatory petition to recover the 'Little Admiral' figure to Cumbria Clock's workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30th September 2021)

INITIAL ADVICE Deferred

D. Skelton Saint Giles Grade I DAC 22/06/3/3/J

Petition: To clean, refurbish the ventilators, and carry out repairs to the stained glass windows

FINAL ADVICE: Recommended

E. Acomb Saint Stephen Grade II DAC 22/07/3/2/G

Petition: To 1. replace the existing sound system, and 2. install a new projection system

FINAL ADVICE: Recommended

F. Wheldrake Saint Helen Grade I DAC 22/07/3/2/K

Petition: To install an AV system for livestreaming services including two cameras on sill of west window and a 21" monitor on portable stand

FINAL ADVICE: Recommended

PROVISOS:

--- New petitions -----

G. Bubwith All Saints Grade I DAC 22/09/3/1/G

Petition: To install automatic winding units and an automatic regulator to the Tower clock (J G F Newey, 1910) and carry out associated electrical works

FINAL ADVICE: Recommended

PROVISOS:

H. Church Fenton Saint Mary Grade I DAC 22/09/3/1/H

Petition: To replace the existing AV system with a new system to include sound reinforcement, a removable electronically operated projector screen cassette on the tower pillar behind the pulpit and a permanent

projector on a cantilevered bracket on the opposite tower pillar, a 55" TV on a mobile stand, and a comms rack in the boiler room with all associated cabling and electrical work

INITIAL ADVICE: Deferred

I. Harswell Saint Peter

Unlisted

DAC 22/09/3/1/I

Petition: To carry out repairs to the floor of the Vestry (Interim Faculty dated 20th June 2022)

FINAL ADVICE: Recommended

J. Kirkby Wharfe Saint John the Baptist

Grade II*

DAC 22/09/3/1/J

Petition: To continue the existing established practice by 1. setting aside an additional area for the interment of cremated remains in the detached churchyard and permitting the use of upright stones only of native limestones, sandstones and slates and of restricted dimensions (width: 18"-20" height: 20"-24" depth: maximum of 2" or metric equivalents), and 2. to continue the same practice in the churchyard, with the same restrictions.

FINAL ADVICE: No Objection

K. Micklefield Saint Mary

Unlisted

DAC 22/09/3/1/K

Petition: To install on the north wall of the Chancel a brass memorial plaque on an oak pattress 20cm x 15 cm in memory of Alec Walton (1933-2018)

FINAL ADVICE: Recommended

L. Stillington Saint Nicholas

Grade II*

DAC 22/09/3/1/L

Petition: To lay up the standard of the Royal British Legion Stillington branch on the south wall of the Chancel, together with the branch plaque

INITIAL ADVICE: Deferred

M. York Saint Michael le Belfrey

Grade I

DAC 22/09/3/1/M

Petition: To carry out an extensive repair and re-ordering scheme to include: 1. inserting two new entrance doors at the West end, 2. removing the existing Narthex screen and creating a new Narthex with a Servery and two wheelchair accessible WC cubicles, 3. removing the existing Gallery and staircases and replacing with a new Gallery with lift access, 4. creating a flexible meeting space, 5. removing all Nave and Aisle pews and replacing with stackable seating, 6. replacing the existing floor with limestone flags, relocating ledgers and installing underfloor heating, 7. installing a hydraulic full immersion and wheelchair accessible baptism pool, 8. relocating wall memorials, 9. conserving the stained glass windows and introducing EPG, 10. installing air source heat pumps, 11. replacing internal lighting, 12. upgrading the AV system, 13. introducing a modular stage, 13. inserting an exit door at the East end, 14. introducing Vestry, meeting room, kitchenette and WC facilities in 12 Minster Yard, 14. recovering the roof, and 15. carrying out external works and introducing floodlighting,

INITIAL ADVICE: Deferred

N. Heworth Holy Trinity

Grade II

DAC 22/09/3/1/N

Petition: To install audio-visual equipment comprising a semi-permanent projector attached to iron bars in the nave roof, and two small screens affixed to the front pews, together with associated minor electrical works

INITIAL ADVICE: Deferred

O. Yapham Saint Martin

Grade II*

DAC 22/09/3/1/O

Petition: To remove into temporary protective storage the stained glass of the East Window (Shrigley and Hunt) (Interim Faculty dated 26th May 2022)

FINAL ADVICE: Recommended

3.2 Cleveland

A. Kirk Levington Saint Martin

Grade II*

DAC 22/07/3/3/C

Petition: To remove the existing wall heaters and install 3 Dimplex heaters, 2 Helios IR heaters and 48 under pew heaters together with all associated electrical works

FINAL ADVICE: Recommended

--- New petitions -----

B. South Thornaby Saint Mark the Evangelist

Unlisted

DAC 22/09/3/2/B

Petition: To replace the existing wooden framed windows with new powder coated aluminium double glazed windows in the same colour and design

FINAL ADVICE: Recommended

3.3 East Riding

A. Leven Holy Trinity

Grade II

DAC 21/10/3/3/C

Petition: To carry out a full electric upgrade of the church tower clock including two train auto-winding and installation of a pendulum regulator

INITIAL ADVICE: Deferred

B. Scarborough Saint Mary

Grade I

DAC 21/10/3/3/D

Petition: On the pyramidal Tower roof to 1. remove, restore and refit the weathervane, 2. relay and where necessary replace the roof slates, and 3. replace the gutters with TCSS and form two spitter chutes in the parapet wall

FINAL ADVICE: Recommended

PROVISOS:

C. Newbald Saint Nicholas

Grade I

DAC 21/11/3/2/G

Petition: To mount Telecoms transmitting equipment on the Tower roof and an electronics cabinet in the Ringing Chamber and to enter into a Wayleave Agreement for the same, and to install a lightning conductor

FINAL ADVICE: Recommended

PROVISO:

D. Atwick Saint Lawrence

Unlisted

DAC 21/12/3/1/H

Petition: In the churchyard to lay down permanently 9 memorials and 1 table top tomb

FINAL ADVICE: Recommended

E. Bransholme Saint John the Evangelist

Unlisted

DAC 22/07/3/1/G

Petition: To carry out a complete re-ordering of the church building and grounds to include 1. landscaping of the grounds, re-ordering of the car park (including transferring land from Vicarage grounds to church grounds) and redefining the church entrance, 2. re-ordering of the entrance and welcome area (including replacing existing kitchen with a coffee bar and installing new individual WC cubicles), 3. reconfiguring the worship sanctuary area, 4. installing additional windows, 5. installing new heating system, 6. upgrading electrical system and lighting, and installing an AV system, 7. installing a catering kitchen, 8. creating additional storage space, and 9. reconfiguring and adding to meeting rooms.

INITIAL ADVICE: Deferred

--- New petitions -----

F. Bridlington Priory (Saint Mary)

Grade I

DAC 22/09/3/3/F

Petition: To remove the hands and dial motion works of the three Tower clock dials, refurbish and regild the clock hands and clean and service the dial motion works, and refit and reinstall the same.

FINAL ADVICE: Recommended

PROVISO:

G. Carnaby Saint John the Baptist

Grade II*

DAC 22/09/3/3/G

Petition: To 1. overhaul and modify the storm water drainage system including gutters, downpipes and in-ground drainage, and 2. introduce a new drain and soak away on the north side of the nave.

FINAL ADVICE: Recommended

H. Cloughton Saint Mary

Grade II

DAC 22/09/3/3/H

Petition: In the churchyard to introduce a glass mosaic plaque (Cloughton History Group) 1.5 x 2.5m set on a concrete plinth with brick border

FINAL ADVICE: Recommended

PROVISO: The parish should ensure that when installed the mosaic should be properly sealed to prevent water ingress along the top edge.

I. Kirk Ella Saint Andrew

Grade I

DAC 22/05/3/3/I

Advice Item: To 1. introduce a kitchenette and mobile servery counter at the west end of the North Aisle and 2. install glazed outward-opening doors to the South Porch

FINAL ADVICE: Recommended

J. Little Drifffield Saint Mary Grade II* DAC 22/09/3/3/J
Petition: In the churchyard to excavate a trench and lay a water pipe
FINAL ADVICE: Recommended
PROVISO:

K. Hedon Saint Augustine Grade I DAC 22/09/3/3/K
Petition: To introduce heaters beneath the pews in the Chancel
INITIAL ADVICE: Deferred

5. Private Petitions

5 List A & B Items to Report

List A

- a. **Drax Saint Peter and Saint Paul** – (A1-11) repair of lightning conductor
- b. **Hull Saint Mary Lowgate** – (A5-4) introduction of contactless payment device
- c. **Lythe Saint Oswald** – (A7-5) like for like replacement of three sets of churchyard gates
- d. **Yarm Saint Mary** – (A7-1) introduction of water butts in churchyard
- e. **York Saint Denys** – (A2-2) minor revision to pipe organ's wind system

List B

- a. **Burstock All Saints** – (B7-3) tree works in closed churchyard
- b. **Great Ayton Christ Church** (B1-3) repaint exterior doors like for like
- c. **Guisborough Saint Nicholas** – (B1-13) alteration of existing sound reinforcement system
- d. **Haxby Saint Mary** – (B1-11) installation of WiFi fire alarms
- e. **Hessle All Saints** – (B1-1) minor replastering
- f. **Hornsea Saint Nicholas** – (B7-2) fell a dead tree in closed churchyard
- g. **Huntington All Saints** – (B7-1) plant three trees for the Queen's Platinum Jubilee
- h. **Ingleby Barwick Saint Francis** - (B6-4) replacement of churchyard notice board
- i. **Kilham All Saints** – (B7-3) tree works by ERYC
- j. **Lockington Saint Mary** – (B7-2) felling diseased horse chestnut, and other tree works
- k. **Lythe Saint Oswald** – (B1-1) like for like repair to downpipe on Tower
- l. **Lythe Saint Oswald** – (B6-3) like for like replacement of gates to lych gate
- m. **Marton in Cleveland Saint Cuthbert** – (B6-3) repair of lych gate
- n. **Marton in Cleveland Saint Cuthbert** – (B7-2) fell diseased cherry tree
- o. **Millington Saint Margaret** – (B1-1) replace 6 timber wall panels in nave
- p. **Newby Saint Mark** – (B1-11A) installation of equipment cabinet on existing cabinet plinth within internal equipment room
- q. **Northallerton All Saints** – (B4-9) introduction of fixed noticeboard in porch
- r. **Sand Hutton Saint Mary** – (B7-1) plant a tree for the Queen's Platinum Jubilee
- s. **Scarborough Saint James w Holy Trinity** (B1-3) redecorate exterior doors
- t. **Settrington All Saints** – (B7-1) plant a tree (field maple)
- u. **Warthill Saint Mary** – (B6-1) introduction of bench in churchyard
- v. **Welton Saint Helen** – (B1-1) replace 5 coping stones on north transept roof
- w. **Wigginton Saint Nicholas** – (B6-4) noticeboard in churchyard for CMRs
- x. **York Saint Lawrence** – (B1-3) interior redecoration
- y. **Anlaby Saint Peter** – (B7-3) works to trees
- z. **Brayton Saint Wilfrid** – (B1-1) lifting flagstones and repairs to heating pipes beneath
- aa. **Scalby Saint Lawrence** - (B7-2) fell a dangerous tree
- bb. **Sproxtton Saint Chad** – (B6-1) introduction of bench in churchyard
- cc. **Slingsby All Saints** – (B6-4) replacement of churchyard noticeboard
- dd. **Nether Poppleton Saint Everilda** – (B6-2) rebuild section of churchyard wall
- ee. **Leven Holy Trinity** – (B7-2) felling of diseased lime tree
- ff. **Cawood All Saints** – (B7-3) works to churchyard yew trees
- gg. **Sowerby Saint Oswald** – (B1-11A) – installation of WiFi transmitter on Tower
- hh. **Scarborough Saint James w Holy Trinity** – (B7-3) works to trees

8. Secretary's Notes

- d. John Arthur – CBC Bells Adviser.
- e. Committee membership update.
- f. Delegated Authority Policy
- g. Risk Register – this also required annual
- h. Thorntree Community Hub (Middlesbrough Saint Thomas)

Grants

- a. Fangfoss Saint Martin
- ## **9. Architects**

Changes of Quinquennial Inspectors

- a. Ampleforth Saint Hilda (II) – A Wiles to replace A Boyce. Approved
- b. Baldersby Saint James (I) – I Hayton to replace S Rowe. Approved

9. Reports

6. Bells and Clock reports

- a. Burstwick All Saints
- b. Burton Pidsea Saint Peter
- c. Nether Siltan All Saints (interim)
- d. North Otterington Saint Michael
- e. Raskelf Saint Mary

7. Electrical and lighting reports

8. Heating reports

- a. Eston Christ Church
- b. Kirklevington Saint Martin and Saint Hilary
- c. New Malton Saint Michael
- d. Skirpenbeck Saint Mary

9. Organ reports

10. Church Buildings Adviser's reports

Written reports:-

- a. Wawne Saint Peter

Verbal reports –

- a. Sowerby St Oswald
- b. Beverley St Mary

10 Any Other Business

It was suggested that in 2023 meetings should be alternated between virtual and in person meetings to minimise travelling.

11 Next Meetings –

Wednesday 12th October (extraordinary)
Tuesday 1st November
Tuesday 6th December

A. Leven Holy Trinity

Grade II

DAC 21/10/3/3/C

Petition: To carry out a full electric upgrade of the church tower clock including two train auto-winding and installation of a pendulum regulator

FINAL ADVICE: Recommended

PROVISOS:

1. To minimise noise the stainless steel framework for mounting the winders on should not be mounted directly on the floor but independent of it.
2. The following parts should be retained: the winding handle, all pulleys and weights (but weight lines may be disposed of).
3. Should any additional work be found to be necessary this must be agreed with the DAC before such work commences.
4. On completion of the work a copy of the completion report must be submitted to the DAC.
5. The parish should seek written confirmation of any guarantees for the work and materials supplied.
6. In addition to the electrical sockets already provided for, the parish are advised to request that a spare socket be provided for tools and cleaning equipment.
7. All electrical work must be carried out by an electrician holding appropriate professional accreditation (at present NICEIC, NAPIT or ECA all to Full Competence) who should check the compliance with current IET Wiring Regulations of (a) the mains circuit supplying the outlet to the installation, and (b) the wiring from the mains connection to the entire clock installation, including other wiring, especially for safe cable support.
8. The equipment installers should be asked to supply a risk-based assessment of the routine PAT-testing frequency to record in the church Log Book.

B. Bransholme Saint John the Evangelist

Unlisted

DAC 22/07/3/1/G

Petition: To carry out a complete re-ordering of the church building and grounds to include 1. landscaping of the grounds, re-ordering of the car park (including transferring land from Vicarage grounds to church grounds) and redefining the church entrance, 2. re-ordering of the entrance and welcome area (including replacing existing kitchen with a coffee bar and installing new individual WC cubicles), 3. reconfiguring the worship sanctuary area, 4. installing additional windows, 5. installing new heating system, 6. upgrading electrical system and lighting, and installing an AV system, 7. installing a catering kitchen, 8. creating additional storage space, and 9. reconfiguring and adding to meeting rooms.

INITIAL ADVICE: Deferred

C. Hedon Saint Augustine

Grade I

DAC 22/09/3/3/K

Petition: To introduce heaters beneath the pews in the Chancel

FINAL ADVICE: Recommended

PROVISOS:

1. The equipment supplier should confirm in writing to the parish that the new equipment is PAT-compliant at the time of connection and should offer a risk-based frequency of future PAT inspection as required by the IET Code of Practice for In-Service Testing of Electrical Equipment, 5th edition 2020, to be recorded in the church's PAT Register.
2. An accredited electrician should confirm that the wiring between the system source (13A socket or connection box) and the new apparatus satisfies the Wiring Regulations, Regulation 521.10.202, particularly concerning the prevention of premature collapse of cables in the event of a fire and that there is adequate segregation of circuits generally, and accessible local isolation.

--- New petitions -----

D. Beverley Minster Saint John and Saint Martin Grade I

DAC 22/11/3/2/D

Petition: To restore the bell clappers

INITIAL ADVICE: Deferred

E. Beverley Saint Mary

Grade I

DAC 22/11/3/2/E

Petition: To install a smart screen and projector in the crossing east of the Nave

FINAL ADVICE: Recommended

F. Beverley Saint Mary

Grade I

DAC 22/11/3/2/F

Advice Item: At the West entrance to create a glazed entrance vestibule

G. Great Driffield All Saints Grade I DAC 22/11/3/2/G
Petition: To install a pendulum arrest regulator to the Tower clock
INITIAL ADVICE: Deferred

H. Kirkburn Saint Mary Grade I DAC 22/11/3/2/H
Petition: To introduce an automatic winding mechanism to the Tower clock (Potts, 1923)
INITIAL ADVICE: Deferred

I. Nafferton All Saints Grade I DAC 22/11/3/2/I
Petition: In the closed churchyard to carry out repairs and improvements to the paths
FINAL ADVICE: Recommended

J. Owthorne Saint Matthew Grade II DAC 22/11/3/2/J
Petition: To permanently remove and dispose of all bar five of the nave pews (TMRO Licence dated 6th January 2022)
INITIAL ADVICE: Deferred

K. Scarborough Saint Saviour Unlisted DAC 22/03/3/2/M
Petition: To permanently remove and dispose of the pine wood Lady Chapel altar and its associated plaster crucifix and candlesticks
INITIAL ADVICE: Deferred

L. Scarborough Saint Leonard Grade I DAC 22/11/3/2/L
Petition: In the churchyard to fell two large fir trees
INITIAL ADVICE: Deferred

3.3 York

A. Slingsby All Saints Grade II* DAC 21/09/3/2/H
Petition: To make adjustments to the pedal board of the pipe organ (Harrison, 1871)
INITIAL ADVICE: Deferred

B. Osbaldwick Saint Thomas Grade II DAC 22/03/3/3/G
Petition: In the churchyard to replace a wall-mounted light with a lamppost adjacent to the path
INITIAL ADVICE: Deferred

[York Saint Helen Stonegate with Saint Martin Coney Street]

C. York Saint Martin Coney Street Grade II* DAC 22/04/3/2/K
Petition: Confirmatory petition to recover the ‘Little Admiral’ figure to Cumbria Clock’s workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30th September 2021)
INITIAL ADVICE: Deferred

D. Church Fenton Saint Mary Grade I DAC 22/09/3/1/H
Petition: To replace the existing AV system with a new system to include sound reinforcement, a removable electronically operated projector screen cassette on the tower pillar behind the pulpit and a permanent projector on a cantilevered bracket on the opposite tower pillar, a 55” TV on a mobile stand, and a comms rack in the boiler room with all associated cabling and electrical work

FINAL ADVICE: Recommended

PROVISOS:

1. That the supplier confirms that the new equipment is PAT-compliant at the time of connection
2. That the supplier offers a risk-based frequency of future PAT inspection to guide the churchwardens when employing their PAT-testing electrician.
3. That an accredited electrician confirms that the wiring between the system source (13A socket or connection box) and the new apparatus satisfies the Wiring Regulations, Regulation 521.10.202 applies, particularly concerning the prevention of premature collapse of cables (mains or signal) in the event of a fire.

E. Stillington Saint Nicholas Grade II* DAC 22/09/3/1/L

Petition: To lay up the standard of the Royal British Legion Stillington branch on the south wall of the Chancel, together with the branch plaque

INITIAL ADVICE: Deferred

F. York Saint Michael le Belfrey

Grade I

DAC 22/09/3/1/M

Petition: To carry out an extensive repair and re-ordering scheme to include: 1. inserting two new entrance doors at the West end, 2. removing the existing Narthex screen and creating a new Narthex with a Servery and two wheelchair accessible WC cubicles, 3. removing the existing Gallery and staircases and replacing with a new Gallery with lift access, 4. creating a flexible meeting space, 5. removing all Nave and Aisle pews and replacing with stackable seating, 6. replacing the existing floor with limestone flags, relocating ledgers and installing underfloor heating, 7. installing a hydraulic full immersion and wheelchair accessible baptism pool, 8. relocating wall memorials, 9. conserving the stained glass windows and introducing EPG, 10. installing air source heat pumps, 11. replacing internal lighting, 12. upgrading the AV system, 13. introducing a modular stage, 13. inserting an exit door at the East end, 14. introducing Vestry, meeting room, kitchenette and WC facilities in 12 Minster Yard, 14. recovering the roof, and 15. carrying out external works and introducing floodlighting

FINAL ADVICE:

Recommended

PROVISOS:

1. All specifications for roof repairs must be seen and agreed with the DAC Advising Architects or specialist Advisers at the point of production.
2. The specifications showing final materials for the external glazing works must be seen and agreed by the DAC Stained Glass Adviser.
3. The specifications for the masonry repairs should be sent to the DAC Advising Architects for inspection.
4. Should any of the conservation work proposed as part of the Faculty application be removed at a future date, the whole proposal must be reconsidered because the balance between conservation and intervention/impact on significance may differ. This would be a matter for the Chancellor who might refer to the Committee.
5. All specifications and works to the bell installation must be agreed with the DAC Bells Adviser before contracts are signed. (Project architects to provide the relevant information to the DAC Bells Adviser prior to tender issue).
6. The project architects are to confirm the stone type for external paving and that any problems presented by the choice of stone can be managed appropriately.
7. The project architects are to confirm the gap between the timber seat and the stone plinth of the external bench seating.
8. The parish must give consideration to what potential there might be for soft planted areas to be included in the external landscaping.
9. The external lighting scheme is to be agreed following a demonstration of the proposed scheme on-site.
10. The colour of the ceiling acoustic panels is to be confirmed.
11. The design, location and configuration of the lighting and sound systems must be agreed by the sub-Committee and the DAC Advising Architects.
12. The thickness of the new stone flooring is to be confirmed and any calculations to reach the decision detailed and submitted to the DAC Advising Architects for inspection and approval.
13. Details of the new incoming electrical main serving the church and No. 12 Minster Yard are to be provided to the DAC Electrics Adviser for inspection and approval.
14. Underfloor Heating: Each zone of the underfloor heating should be laid in one continuous length of pipework without any buried joints. In the event of any damage or accidents with the pipework before the screed is laid, the whole zone must be replaced. Prior to covering the coils, they should be pressure tested to at least twice the working head for a period of two hours and a signed and independently witnessed Test Certificate issued. Should a pipe be damaged after the screed is laid, a drawing must be provided to the Committee, the project architects, parish and the Diocesan Registry showing the location of the joint.
15. Boilers: The drawings indicated that a gas boiler was to be used for the radiators which would form the supplementary heating. If more than one boiler was used (modular boilers) they should be fitted with a cascade control system and automatic change-over switch. (The DAC Heating Adviser noted that installers often treated modular boiler installations as a single boiler, so they would all operate "on or off" together. A cascade control system would use only the boiler power necessary, so less gas would be used, there would be a stand-by

capacity in the event of one boiler failing, and the life of the boilers would be extended by varying the boiler).

16. Temperatures: The heating specification should state the temperatures to be achieved in the various areas, against an outside temperature.

17. When drawings of plant rooms and specifications became available, they must be submitted to the DAC Heating Adviser for inspection and approval.

18. A Written Scheme of Investigation must be produced in consultation with the DAC Archaeology Advisers.

19. The location of the children's pews is to be agreed with the Committee and a loan agreement is to be provided.

20. The Committee would need to see the design details of the moveable font to be placed on top of the immersion pool.

21. The Committee would need to see the design of all other furniture which should form a whole ensemble rather than individual and unrelated items. This should include any lecterns, ambo, altar etc.

22. The wording on the immersion font should be a recognisable biblical text preferably using something associated with Christian Baptism. This text should be agreed with the Archdeacon of York.

23. The thickness of the flooring on the font and in general is to be confirmed and agreed with the Committee.

24. The parish are to confirm how the new stone floor will be cleaned.

25. The recommendation to the Chancellor that a faculty be issued only includes those items described and noted in the plans submitted. Any additional items such as additional screens, noticeboards, leaflet stands, interpretation boards etc. later deemed to be required would be the subject of a further faculty petition.

26. The parish must seek their church architect's confirmation that he has no concerns about the conservation work proposed or any implications the proposed scheme might have for future building maintenance practicalities.

G. Heworth Holy Trinity

Grade II

DAC 22/09/3/1/N

Petition: To install audio-visual equipment comprising a semi-permanent projector attached to iron bars in the nave roof, and two small screens affixed to the front pews, together with associated minor electrical works

FINAL ADVICE: Recommended

PROVISOS:

1. That the supplier confirms that the new equipment is PAT-compliant at the time of connection
2. That the supplier offers a risk-based frequency of future PAT inspection to guide the churchwardens when employing their PAT-testing electrician.
3. That an accredited electrician confirms that the wiring between the system source (13A socket or connection box) and the new apparatus satisfies the Wiring Regulations, Regulation 521.10.202 applies, particularly concerning the prevention of premature collapse of cables (mains or signal) in the event of a fire.

--- New petitions -----

H. Brafferton Saint Peter

Grade II*

DAC 22/11/3/3/H

Petition: in the churchyard to fell a self-seeded sycamore tree

INITIAL ADVICE: Deferred

I. Tadcaster Saint Mary

Grade II*

DAC 22/11/3/3/I

Petition: To replace with oak louvres the decaying concrete louvres of the belfry

INITIAL ADVICE: Deferred

J. Weaverthorpe Saint Andrew

Grade I

DAC 22/11/3/3/J

Petition: In the churchyard to introduce a self-composting WC in an existing shed

FINAL ADVICE: Recommended

PROVISOS:

1. Any/all excavations must be subject to an archaeological watching brief.
2. All electrical work must be carried out by an electrician holding the current appropriate professional accreditation (at present *NICEIC*, *NAPIT* or *ECA* all to Full Competence).
3. Details of the exterior light fittings are to be supplied for the approval of the DAC Lighting Adviser

K. York Saint Barnabas Unlisted DAC 22/11/3/3/K
Petition: To permanently remove the pews and replace them with stackable metal framed upholstered chairs
FINAL ADVICE: Recommended

L. York Saint Clement Grade II DAC 22/11/3/3/L
Petition: In the churchyard to lay a new water supply pipe and to reroute the connection into the building
INITIAL ADVICE: Deferred

6. Private Petitions

5 List A & B Items to Report

List A

- a. **Bossall Saint Botolph** – (A1-1) repairs to window ventilation
- b. **Cottingham Saint Mary** – (A1-20) minor adaptations to existing sound reinforcement system
- c. **Goathland Saint Mary** – (A1-6) replacement of electrical consumer unit
- d. **Wistow All Saints** – (A5-4) introduce freestanding bookcase by Robert ‘Mouseman’ Thompson
- e. **Raskelf Saint Mary** – (A7-5) disassemble and reassemble churchyard gates using existing wood

List B

- a. **Brafferton Saint Peter** – (B1-1) exploratory removal of area of defective plaster in Nave
- b. **Goathland Saint Mary** – (B1-16) removal of asbestos from electrics cupboard
- c. **Great Driffield All Saints** – (B6-1) introduction of bench in churchyard
- d. **Kirkbymoorside All Saints** – (B1-3) redecoration of Nave
- e. **Kirkdale Saint Gregory** – (B1-1) repairs to RWGs, slipped roof slates, repointing
- f. **Kirkleatham Saint Cuthbert** – (B6-1) introduction of bench in churchyard
- g. **Middlesbrough Saint Chad** – (B1-1) replace flashing with material (used elsewhere in building)
- h. **Middlesbrough Saint Chad** – (B1-16) removal of asbestos from electrics cupboard
- i. **Millington Saint Margaret** – (B1-1) minor stonework repairs behind nave panelling
- j. **Sigglesthorpe Saint Lawrence** – (B1-1) repairs to roof slates
- k. **Sutton on the Forest All Hallows** – (B1-13) introduce sound reinforcement system
- l. **Walkington All Hallows** – (B6-2) rebuild damaged brick churchyard gate pier
- m. **Wawne Saint Peter** – (B1-1) replace two sides of Tower louvres
- n. **Appleton le Moors Christ Church** – (B1-13) introduction of sound reinforcement and loop system
- o. **Cottingham Saint Mary** – (B1-1) repointing, and reinstatement of merlons (taken down under faculty)
- p. **Drax Saint Peter & Saint Paul** – (B7-2) fell a dangerous tree
- q. **Filey Saint Oswald** – (B4-3) like for like repairs to pipe organ
- r. **Hull, Lowgate Saint Mary** – (B7-3) works to three Plane trees
- s. **Kirkby in Cleveland Saint Augustine** – (B6-8) introduction of handrail to churchyard steps
- t. **Lastingham Saint Mary** – (B1-1) replacing flashing, repointing, re-fixing slates
- u. **Micklefield Saint Mary** – (B6-1) introduction of bench in churchyard
- v. **Newbald Saint Nicholas** – (B7-3) raise canopy of Copper Beech tree
- w. **Strensall Saint Mary** – (B7-1) plant a Crab Apple tree for the Queen’s Platinum Jubilee
- x. **Scalby Saint Laurence** – (B7-1) plant a Beech tree for the Queen’s Platinum Jubilee
- y. **New Earswick Saint Andrew** – (B6-6) introduction of cycle rack (wall mounts x 3)
- z. **Bossall Saint Botolph** – (B1-1) repairing window openers/mesh vents

9. Secretary’s Notes

- i. Risk Register
- j. Expenses claims

10. Grants

10. Architects

Changes of Quinquennial Inspectors

- a. **Brafferton Saint Peter (II*)** – T Crooks to replace R Crooks (dec’d). Approved
- b. **Reighton Saint Peter (II*)** – J Holden to replace M Mackie. Approved
- c. **Speeton Saint Leonard (II*)** – J Holden to replace M Mackie. Approved

- d. **Thormanby Saint Mary Magdalene (II*)** - T Crooks to replace P Pace. Approved

9. Reports

11. Bells and Clock reports

- a. **Holme upon Spalding Moor All Saints** - bells
- b. **Sessay Saint Cuthbert** – bells

12. Electrical and lighting reports

13. Heating reports

- a. **York Saint Helen Stonegate**

14. Organ reports

15. Church Buildings Adviser's reports

Written reports:-

Verbal reports –

10 Any Other Business

11 Next Meetings –

Tuesday 6th December – at office (1pm lunch)
Tuesday 24th January 2023 – by Zoom
Tuesday 28th February – at office
Tuesday 4th April – by Zoom
Tuesday 9th May – at office
Tuesday 13th June – by Zoom
Tuesday 18th July – at office

DAC: Minutes: 2211



THE DIOCESE OF YORK

DIOCESAN ADVISORY COMMITTEE FOR THE CARE OF CHURCHES

A meeting of the Committee was held at 2pm on Tuesday 6th December 2022 at the Diocese of York, Amy Johnson Way, Clifton Moor, York YO30 4XT.

**Catherine Copp
Secretary**

3. Archdeaconry applications

3.1 East Riding

A. Bransholme Saint John the Evangelist Unlisted DAC 22/07/3/1/G

Petition: To carry out a complete re-ordering of the church building and grounds to include 1. landscaping of the grounds, re-ordering of the car park (including transferring land from Vicarage grounds to church grounds) and redefining the church entrance, 2. re-ordering of the entrance and welcome area (including replacing existing kitchen with a coffee bar and installing new individual WC cubicles), 3. reconfiguring the worship sanctuary area, 4. installing additional windows, 5. installing new heating system, 6. upgrading electrical system and lighting, and installing an AV system, 7. installing a catering kitchen, 8. creating additional storage space, and 9. reconfiguring and adding to meeting rooms.

INITIAL ADVICE: Deferred

B. Beverley Minster Saint John and Saint Martin Grade I DAC 22/11/3/2/D

Petition: To restore the bell clappers

WITHDRAWN

C. Great Driffield All Saints Grade I DAC 22/11/3/2/G

Petition: To install a pendulum arrest regulator to the Tower clock

INITIAL ADVICE: Deferred

PROVISOS:

1. The equipment supplier should confirm in writing to the parish that the new equipment is PAT-compliant at the time of connection and should offer a risk-based frequency of future PAT inspection as required by the IET Code of Practice for In-Service Testing of Electrical Equipment, 5th edition 2020, to be recorded in the church's PAT Register.
2. An accredited electrician should confirm that the wiring between the system source (13A socket or connection box) and the new apparatus satisfies the Wiring Regulations, Regulation 521.10.202, particularly concerning the prevention of premature collapse of cables in the event of a fire and that there is adequate segregation of circuits generally, and accessible local isolation.

D. Kirkburn Saint Mary Grade I DAC 22/11/3/2/H

Petition: To introduce an automatic winding mechanism to the Tower clock (Potts, 1923)

INITIAL ADVICE: Deferred

PROVISOS:

1. The equipment supplier should confirm in writing to the parish that the new equipment is PAT-compliant at the time of connection and should offer a risk-based frequency of future PAT inspection as required by the IET Code of Practice for In-Service Testing of Electrical Equipment, 5th edition 2020, to be recorded in the church's PAT Register.
2. An accredited electrician should confirm that the wiring between the system source (13A socket or connection box) and the new apparatus satisfies the Wiring Regulations, Regulation 521.10.202, particularly concerning the prevention of premature collapse of cables in the event of a fire and that there is adequate segregation of circuits generally, and accessible local isolation.

E. Owthorne Saint Matthew Grade II DAC 22/11/3/2/J

Petition: To permanently remove and dispose of all bar four of the nave pews (TMRO Licence dated 6th January 2022) and retrospectively to introduce 60 upholstered chairs

FINAL ADVICE: Recommended

F. Scarborough Saint Saviour Unlisted DAC 22/03/3/2/M

Petition: To permanently remove and dispose of the pine wood Lady Chapel altar and its associated crucifix and candlesticks

FINAL ADVICE: Recommended

G. Scarborough Saint Leonard Grade I DAC 22/11/3/2/L

Petition: In the churchyard to fell two large fir trees

FINAL ADVICE: Recommended

PROVISO:

Consideration should be given to replacement of the felled trees. Replacement planting should be of native species suitable to the location. If there is insufficient suitable space within the churchyard then the replacement planting may take place elsewhere within the parish. If replacement planting cannot be undertaken within the churchyard or within the

parish, then a contribution should be made to the Woodland Trust for planting to take place elsewhere.

--- **New petitions** -----

H. Catwick Saint Michael Grade II* DAC 22/12/3/1/H
Petition: To remove and reinstate the stained glass panels within the centre light of the South Transept window (? Clayton and Bell)
INITIAL ADVICE: Deferred

I. Hull Saint Mary Lowgate Grade I DAC 22/12/3/1/I
Petition: To re-locate the wall monument to Joseph Pease and others (c. 1840) from the east wall of the Outer South Aisle to the South Outer Aisle's south wall adjacent to the south door
FINAL ADVICE: Recommended

J. Welton Saint Helen Grade II* DAC 22/12/3/1/J
Petition: In the churchyard on the south western boundary to introduce a chestnut paling fence to include a 900mm wide timber field gate for boundary maintenance access
FINAL ADVICE: Recommended

K. Kilnwick All Saints Grade II* DAC 22/12/3/1/K
Petition: To 1. replace the existing timber ladders in the Tower with two new treated timber ladders and small intermediate platforms, 2. carry out repairs to floor boarding and joists, and 3. install a rope handrail to the spiral staircase
FINAL ADVICE: Recommended
PROVISOS:

1. The ladder from the intermediate chamber to the underside of the bell frame just stops above the bottom timber (with grab handles above).
2. The rising ladder has a fixed base (small platform) where the current upward ladder rests being outside of the bell frame. Sat correctly with its feet on a level surface.
3. This ladder then goes up to the hatchway in the roof; if it needs to turn then a platform should be installed.
4. On all platforms there should be “kick” boards and either handrails or grab rails.

L. Rudston All Saints Grade I DAC 22/12/3/1/L
Petition: In the churchyard permanently to lay flat an upright memorial to Annabel Celia Dorothy Sykes (1953-2012)
INITIAL ADVICE: Deferred

3.2 York

A. Slingsby All Saints Grade II* DAC 21/09/3/2/H
Petition: To make adjustments to the pedal board of the pipe organ (Harrison, 1871)
INITIAL ADVICE: Deferred

B. Osbaldwick Saint Thomas Grade II DAC 22/03/3/3/G
Petition: In the churchyard to replace a wall-mounted light with a lamppost adjacent to the path
INITIAL ADVICE: Deferred

[York Saint Helen Stonegate with Saint Martin Coney Street]
C. York Saint Martin Coney Street Grade II* DAC 22/04/3/2/K
Petition: Confirmatory petition to recover the ‘Little Admiral’ figure to Cumbria Clock’s workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30th September 2021)
INITIAL ADVICE: Deferred

D. Stillington Saint Nicholas Grade II* DAC 22/09/3/1/L
Petition: To lay up the standard of the Royal British Legion Stillington branch on the wall above the War Memorial, together with the branch plaque

FINAL ADVICE: Recommended

E. Brafferton Saint Peter Grade II* DAC 22/11/3/3/H
Petition: in the churchyard to fell a self-seeded sycamore tree

FINAL ADVICE: Recommended

F. Tadcaster Saint Mary Grade II* DAC 22/11/3/3/I
Petition: Retrospectively to replace with oak louvres the decaying concrete louvres of the belfry and to carry out associated masonry repairs and repointing

INITIAL ADVICE: Deferred

G. York Saint Clement Grade II DAC 22/11/3/3/L
Petition: In the churchyard to lay a new water supply pipe and to reroute the connection into the building

FINAL ADVICE: Recommended

--- New petitions -----

H. Acomb Moor James the Deacon Unlisted DAC 22/12/3/2/H
Petition: To introduce into the Sanctuary a new black painted iron votive candle stand (replacing an existing candle stand) and an existing statue of the Virgin Mary (relocated from the rear of the church)

FINAL ADVICE: Recommended

I. Skipwith Saint Helen Grade I DAC 22/12/3/2/I
Petition: To 1. permanently remove and dispose of by sale 13 pews comprising 6 from the South Aisle (presently in storage, TMRO dated 17th February 2022), 4 originally from the North Aisle but presently freestanding against the North wall, 2 from towards the rear of the Nave (one from either side), and 1 freestanding in the Chancel, and 2. replace them with 40 stackable wooden chairs

FINAL ADVICE: Recommended

J. Wistow All Saints Grade I DAC 22/12/3/2/J
Petition: In the churchyard retrospectively to set aside areas for the burials of cremated remains

INITIAL ADVICE: Deferred

[York Saint Helen Stonegate with Saint Martin Coney Street]
K. York Saint Helen Stonegate Grade II * DAC 22/12/3/2/K

Petition: To replace the existing gas fired boiler with a hydrogen compatible gas fired boiler

FINAL ADVICE: Recommended

L. York Saint Lawrence Grade II DAC 22/12/3/2/L
Petition: To introduce into the church to the east of the choir stalls a freestanding chamber organ by Henk & Niels Klop of Garderen, Netherlands

FINAL ADVICE: Recommended

M. York Saint Olave Grade I DAC 22/12/3/2/M
Petition: To carry out repointing and minor stonework repairs, refurbish the rainwater goods, introduce a fixed skylight and insulation to the roof and secondary glazing to the interior of the St Giles Room

INITIAL ADVICE: Deferred

[Selby Abbey]
N. Selby Saint Mary & Saint Germain Grade I DAC 22/12/3/2/N

Petition: To shelter-coat the masonry of the West Door arch

INITIAL ADVICE: Deferred

3.3 Cleveland

C. Fylingdales Saint Stephen Grade II* DAC 22/11/3/1/A
Petition: Retrospectively, to consolidate and make safe seven memorial stones in the churchyard

FINAL ADVICE: Recommended

PROVISO: The base of the memorial to Captain Anthony Dallas (d.31.10.1988) and Patricia Ann Dallas (d. 26.01.1990) should be lifted and re-bedded flat and the upright put level

D. Middlesbrough Saint Oswald Unlisted DAC 22/11/3/1/B
Petition: To establish the boundaries between the Church grounds and the Vicarage grounds.
INITIAL ADVICE: Deferred

--- New petitions -----

E. Ruswarp Saint Bartholomew (Closed church) Unlisted DAC 22/12/3/3/C
Petition: In the churchyard to 1. replace the existing single phase electricity supply with a new three phase supply, and 2. cap off the existing water supply and install separate water supplies
FINAL ADVICE: Recommended

D. Yarm Saint Mary Magdalene Grade II* DAC 22/12/3/3/D
Petition: In the churchyard to fell three declining trees (Cypress, Yew, Redwood)
INITIAL ADVICE: Deferred

E. Baldersby Saint James Grade I DAC 22/12/3/3/E
Petition: To replace the existing 5 radiators with 5 Copperad convector heaters and add 1 extra radiator
INITIAL ADVICE: Deferred

7. Private Petitions

5 List A & B Items to Report

List A

- a. **Bridlington Emmanuel** – (A1-21) introduction of a defibrillator in a church which is not a listed building
- b. **Nether Poppleton Saint Everilda** – (A7-3) solar lights installation to church path
- c. **Selby Abbey (Saint Mary & Saint Germain)** – (A1-1) temporary repair to Vestry roof mastic asphalt
- d. **Wressle Saint John of Beverley** – (A8-2) lopping/topping dying tree

List B

- a. **Bridlington Emmanuel** – (B1-11) install alarm cord kit for Disabled WC
- b. **Carlton Saint Mary** – (B1-1) refurbish rainwater goods
- c. **Hull Lowgate Saint Mary** – (B7-3) further works to three Plane trees
- d. **Hutton Cranswick Saint Peter** – (B6-4) replacement of existing churchyard noticeboard
- e. **Hutton Cranswick Saint Peter** – (B7-3) tree works
- f. **Liverton Saint Michael** – (B7-2) felling 1 Beech and 1 Pine tree plus other tree works
- g. **Nafferton All Saints** – (B7-3) tree works
- h. **Raskelf Saint Mary** – (B6-3) repair of lychgates
- i. **Sigglesthorpe Saint Lawrence** – (B7-1) plant a Hawthorn tree in churchyard
- j. **South Otterington Saint Andrew** – (B6-1) introduction of bench in churchyard
- k. **Yarm Saint Mary Magdalene** – (B7-2) felling dead Fir tree
- l. **Yarm Saint Mary Magdalene** – (B7-3) works to trees
- m. **Eston Christ Church** – (B6-4) alteration of existing noticeboard
- n. **Sancton All Saints** – (B7-3) works to trees

11. Secretary's Notes

- a. **Committee membership**

12. Grants

11. Architects

Changes of Quinquennial Inspectors

- a. **Ottringham Saint Wilfrid (I)** – A Stephens to replace P Pace. Approved
- b. **Burton Fleming Saint Cuthbert (II*)** – K Simmons to replace A Pert. Approved
- c. **Fordon Saint James (II*)** – K Simmons to replace A Pert. Approved

9. Reports

16. Bells and Clock reports

- a. **Atwick Saint Lawrence**
- b. **Beverley Minster**
- c. **Skipsea All Saints**

17. Electrical and lighting reports

18. Heating reports

- a. **Bilton Grange Saint Philip**
- b. **Moorsholm Saint Mary**
- c. **Wawne Saint Peter**
- d. **Acomb Holy Redeemer**

19. Organ reports

20. Church Buildings Adviser’s reports

Written reports:-

Verbal reports –

- a. **York Saint Thomas**

10 Any Other Business

11 Next Meetings –

Tuesday 24th January 2023 – by Zoom
 Tuesday 28th February – at office
 Tuesday 4th April – by Zoom
 Tuesday 9th May – at office
 Tuesday 13th June – by Zoom
 Tuesday 18th July – at office

DAC: Minutes: 2212