



THE DIOCESE OF YORK

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DIOCESAN ADVISORY COMMITTEE  
FOR THE CARE OF CHURCHES

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A meeting of the Committee was held via video link at 2pm on Tuesday 29<sup>th</sup> October 2024.

Catherine Copp  
Secretary

3. Archdeaconry applications

3.1 York

[York Saint Helen Stonegate with Saint Martin Coney Street]

A. York Saint Martin Coney Street

Grade II\*

DAC 22/04/3/2/K

**Petition: Confirmatory petition to recover the 'Little Admiral' figure to Cumbria Clock's workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30<sup>th</sup> September 2021)**

INITIAL ADVICE

Deferred

B. Market Weighton All Saints

Grade I

DAC 23/06/3/3/Q

**Petition: To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass**

INITIAL ADVICE:

Deferred

C. Nether Poppleton Saint Everilda

Grade II

DAC 23/07/3/2/O

**Petition: Retrospectively to permanently lay down three unsafe memorials in the churchyard**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE:

Deferred

D. York Saint Lawrence

Grade II

DAC 23/09/3/1/AA

**Petition: To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE:

Deferred

E. Bilbrough Saint James

Grade II

DAC 23/10/3/3/O

**Petition: To 1. remove the chamber organ and two pews from the west end, and 2. carry out external repairs**

INITIAL ADVICE:

Deferred

F. Upper Poppleton All Saints

Grade II

DAC 23/10/3/3/S

**Petition: In the churchyard to permanently lay down 9 unsafe memorials**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE:

Deferred

**G. Hovingham All Saints** Grade II\* DAC 24/01/3/1/P  
**Petition: To refurbish the bells**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**H. South Milford Saint Mary** Grade II DAC 24/04/3/2/M  
**Petition: To place a brushed stainless steel laser cut stylised cross, and a 6” x 4” plaque in memory of Mary Jones (1926-2023), on the timber infill of the North Porch arch opening**

INITIAL ADVICE: Deferred

**I. Market Weighton All Saints** Grade I DAC 29/04/3/2/J  
**Petition: To 1. remove the canons from the crowns of the bells, 2. replace the wooden headstocks with new cast iron hollow-section headstocks, 3. anneal, twist and rebush the existing clappers in the largest six bells, 4. replace the SG clappers in bells #1 and #2 with suitable second hand wrought iron clappers, 5. realign the bell wheels to suit the new headstocks and fit two new traditional hardwood wheels for bells #1 and #2, and 6. cast a new service bell to be hung above the peal on existing wooden beams, with dedication inscription**

INITIAL ADVICE: Deferred

**J. Shiptonthorpe All Saints** Grade I DAC 24/09/3/2/K; OFS 2024-101265  
**Petition: In the churchyard to carry out remedial works to eight unsafe memorials**

This petition was progressed on 27<sup>th</sup> September 2024 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended

--- New petitions -----

**K. Bishop Wilton Saint Edith** Grade 1 DAC 24/10/3/1/K; OFS 2024-102606  
**Petition: To repair a small piece of Victorian stained glass in the West Window (Clayton and Bell, 1864)**

FINAL ADVICE: Recommended

**L. Elvington Holy Trinity** Grade II DAC 24/10/3/1/L; OFS 2024-103632  
**Petition: To remove and dispose of by sale two catafalques**

FINAL ADVICE: Recommended

**M. Kirby Underdale All Saints** Grade I DAC 24/10/3/1/M  
**Petition: To strip and clean the clock mechanism (GJF Newey, 1897) and install two automatic winding units and automatic regulation**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**N. Micklefield Saint Mary** Unlisted DAC 24/10/3/1/N  
**Petition: Confirmatory petition to replace the existing gas boiler with a new Vaillant Ecotec Plus 840 combination boiler (Interim Faculty dated 2<sup>nd</sup> July 2024)**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**O. Settrington All Saints** Grade II\* DAC 24/10/3/1/O; OFS 2024-099590  
**Petition: In the churchyard to 1. install a composting WC in the north-west corner and 2. extend the existing gravel path to the West door providing access**

FINAL ADVICE: Recommended

**P. Thorganby Saint Helen** Grade I DAC 24/10/3/1/P; OFS 2024-103403  
**Petition: To shorten one pew in the north aisle to provide space for wheelchair and disabled access**

FINAL ADVICE: Recommended

**Q. Thorganby Saint Helen** Grade I DAC 24/10/3/1/Q  
**Petition: To introduce an accessible composting WC in the churchyard**

INITIAL ADVICE: Deferred

**R. Warthill Saint Mary** Unlisted DAC 24/10/3/1/R  
**Petition: In the churchyard to fell a badly sited whitebeam tree**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**S. Pocklington All Saints** Grade I DAC 24/10/3/1/S; OFS 2024-104005  
**Petition: To apply reflective paint strips to the churchyard steps**

FINAL ADVICE: Recommended

### 3.2 Cleveland

**A. Brompton Saint Thomas** Grade I DAC 23/06/3/1/H  
**Petition: To re-order the interior by 1. introducing a new oak glazed door to the south entrance, 2. removing the existing pews and pew platforms from the Nave and North Aisle, laying a new stone floor with underfloor heating and introducing moveable stacking pews into the Nave and stackable chairs into the North Aisle to create a children's area, 3. repositioning the Anglo-Scandinavian hogsback gravestones and stone cross fragments at the west end of the Nave and introducing heritage display cabinets, 4. introducing a kitchen, mobile servery, accessible WC and chair storage cabinets in the north west corner 5. repositioning the font minus its plinth and introducing a moveable lectern, 6. installing a new lighting system, 7. introducing low level finned radiators to the Chancel and Sanctuary area, 8. installing a projector and projector screen, and 9. dismantling, cleaning, overhauling and reinstating the pipe organ (Harrison and Harrison)**

INITIAL ADVICE: Deferred

**B. South Bank Saint John** Grade II DAC 24/01/3/2/M  
**Petition: To install three cameras to enable the live-streaming of services**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**C. Redcar Saint Peter** Grade II DAC 24/03/3/1/J  
**Petition: To introduce floodlighting to the Tower**

INITIAL ADVICE: Deferred

**D. Grosmont Saint Matthew** Grade II DAC 24/04/3/3/G  
**Petition: To replace the existing oil fired heating system with 8 electric infra-red heating chandeliers**

INITIAL ADVICE: Deferred

**E. Sessay Saint Cuthbert** Grade II\* DAC 24/06/3/2/M  
**Petition: To 1. carry out stonework repairs, including replacement of all mullions, to five windows, and 2. remove, repair, re-lead and reinstate three windows and make and install new leaded light glazed panels in distorted clear sheet glass into the repaired masonry of the South Porch: East and West windows**

INITIAL ADVICE: Deferred

**F. Yarm Saint Mary Magdalene** Grade II\* DAC 24/06/3/2/Q  
**Petition: To remove seven pews from the south aisle, permanently disposing of four and relocating three to a position against the south aisle wall**

INITIAL ADVICE: Deferred

**G. Brotton Parva Saint Margaret of Antioch** Grade II DAC 24/09/3/3/G; OFS 2024-102584  
**Petition: In the churchyard to lay a new water supply pipe to the church building to replace the existing lead pipe**

This petition was progressed on 27<sup>th</sup> September 2024 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended

**Eston w Normanby**  
**H. Normanby Saint George** Unlisted DAC 24/09/3/3/L; OFS 2024-100646  
**Petition: Retrospectively to replace the existing part glazed brown aluminium main entrance doors with part glazed rosewood UPVC French doors**

FINAL ADVICE: Not Recommended

--- New petitions -----

**I. Kirk Levington Saint Martin** Grade II\* DAC 24/10/3/2/I  
**Petition: To replace the existing Johannus Opus-270 church organ with a new Viscount Ensign 42-FV 2 manual organ, replace the existing speakers and introduce two additional speakers**

INITIAL ADVICE: Deferred

**J. Middlesbrough Saint Martin of Tours** Unlisted DAC 24/10/3/2/J; OFS 2024-100501  
**Petition: To erect metal security fencing, matching that previously erected, following demolition of the Church Hall**

FINAL ADVICE: Recommended

**K. Nunnington All Saints** Grade I DAC 24/10/3/2/K; OFS 2024-103966  
**Petition: To carry out repairs to the Monument to the 1st Viscount Preston (d.1695)**

FINAL ADVICE: Recommended

**L. Snainton Saint Stephen** Grade II DAC 24/10/3/2/L  
**Petition: To carry out repairs to the lych gate (Grade II, 1845, incorporating 12<sup>th</sup> century arch)**

INITIAL ADVICE: Deferred

### 3.3 East Riding

**A. Drypool Saint Columba** Unlisted DAC 23/09/3/3/G  
**Petition: To 1. replace the felt covering of the north aisle flat roof with fibreglass, and 2. carry out repairs to the ceiling plaster of the north aisle**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**B. Sutton Saint James** Grade I DAC 23/12/3/1/J  
**Petition: To 1. carry out repairs and replacements to the stonework of the West window including the replacement of the sill and all mullions, and 2. remove, re-shape, renew the perimeter lead, and reinstall the stained glass, introducing wire mesh guards**

INITIAL ADVICE: Deferred

**C. Aldbrough Saint Bartholomew** Grade II\* DAC 24/04/3/1/I  
**Petition: In the churchyard to 1. install a lift at the lych gate steps, and 2. replace the existing gravel path with a paved path**

INITIAL ADVICE: Deferred

**D. Hull Minster (Most Holy & Undivided Trinity)** Grade I DAC 24/09/3/1/I  
**Petition: In the churchyard to the north of the West entrance to install 2 x 75" external digital signage screens**

INITIAL ADVICE: Deferred

**E. Hull Saint Mary Lowgate** Grade I DAC 24/09/3/1/J; OFS 2024-101273  
**Petition: To reinstate the oak screen, previously removed from the old pipe organ, around the organ in its current position against the South side of the chancel screen**

FINAL ADVICE: Recommended

**F. Seamer Saint Martin** Grade I DAC 24/09/3/1/K; OFS 2024-101009  
**Petition: To carry out improvements to the electrical system**

This petition was progressed on 26<sup>th</sup> September 2024 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended

--- New petitions -----

**G. Beverley Saint Mary** Grade I DAC 24/10/3/3/G  
**Petition: Confirmatory petition to replace the existing gas boiler with two 150kw Ideal Evomax gas fired condensing boilers (Interim Faculty dated 3<sup>rd</sup> October 2024)**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**H. Hornsea Saint Nicholas** Grade I DAC 24/10/3/3/H  
**Petition: To remove, refurbish and repaint the three 6' skeleton clock dials and hands and reinstate with new stainless steel fixings and to overhaul the clock dial works (GJF Newey, 1921)**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**I. Hull Saint Mary Lowgate** Grade I DAC 24/10/3/3/I; OFS 2024-104195  
**Petition: To introduce two purpose built cupboards at the west end of the South Inner and Outer Aisles**

FINAL ADVICE: Recommended

**J. Scarborough Saint Mary** Grade I DAC 24/10/3/3/J  
**Petition: Confirmatory petition to replace the existing gas boiler with two 150kw Ideal Evomax gas fired condensing boilers (Interim Faculty dated 18<sup>th</sup> October 2024)**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**K. Speeton Saint Leonard** Grade II\* DAC 24/10/3/3/K; OFS 2024-101441  
**Petition: To replace the ferrous frames of three windows with new steel frames, re-leading the panels where necessary, and carrying out associated repointing**

FINAL ADVICE: Recommended  
PROVISO: The panels should only be re-leded where necessary

**L. Sutton Saint James** Grade I DAC 24/10/3/3/L  
**Petition: To remove, repair and reinstate the movement and pulleys of the Tower clock (Barnard Cooke of York, 1876) and refit two new steel weight cables.**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**M. Wansford Saint Mary** Grade II\* DAC 24/10/3/3/M; OFS 2024-104380  
**Petition: To carry out repairs to the lych gate (Grade II) following storm damage**

This was a straightforward proposal and could be recommended.

FINAL ADVICE: Recommended

**N. Langtoft Saint Peter** Grade I DAC 24/10/3/3/N  
**Petition: To 1. replace the existing oil boiler with a new oil boiler in the same location, and 2. renew the electrical supply for heating and lighting in basement.**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

#### **4. Private Petitions**

**A. Marton in Cleveland Saint Cuthbert** Grade II\* DAC 24/09/4/A  
**Petition: In the churchyard to introduce a memorial (to Keith Schellenberg, died 2019) outside the Churchyard Memorial Regulations 2018**

INITIAL ADVICE: Deferred

**B. Scalby Saint Laurence** Grade II\* DAC 20/05/3/3/K  
**Petition: In the closed churchyard to inter ashes into an existing grave (Edna and Francis Bell Garvey) and add an inscription to the existing memorial**

The Committee was happy to recommend this.

FINAL ADVICE: Recommended

#### **5 List A & B Items to Report**

##### **List A**

- a. Filey Saint Oswald – (A1-1) minor repairs to roof flashing and slipped slates after storm
- b. Pickering Saint Peter & Saint Paul – (A5-3) disposal of 127 red kneelers surplus to requirement
- c. Pickering Saint Peter and Saint Paul – (A5-3) disposal of kneelers
- d. Selby Abbey – (A1-6) repairs to external floodlighting and cable connections
- e. South Thornaby Saint Peter ad Vincula – (A1-3) like for like repair to window glass
- f. Filey Saint Oswald – (A7-2) repair to footpath
- g. Hawsker cum Stainsacre All Saints – (A1-1) fill in a crack in church entrance and emulsion
- h. Hawsker cum Stainsacre All Saints – (A7-6) update churchyard noticeboard
- i. Selby Abbey – (A7-4) repaint churchyard railings
- j. Sleights Saint John – (A7-2) re-gravel churchyard path
- k. Sleights Saint John – (A7-6) replace churchyard noticeboard

- l. **Sleights Saint John** – (A8-2) removal of dead branches from trees
- m. **Ugglebarnby All Saints** – (A7-6) update churchyard noticeboard

#### List B

- a. **Aberford Saint Ricarius** – (B6-2) rebuild section of churchyard wall, west side
- b. **Aislaby Saint Margaret** – (AMO) install Portrait of the King
- c. **Cawood All Saints** – (B6-1) introduction of two benches into churchyard
- d. **Coatham Christ Church** – (B1-1) repair and replacement of slipped tiles
- e. **Coneythorpe Chapel** – (B1-1) roof patch repairs and plaster ceiling repairs
- f. **Drax Saint Peter and Saint Paul** – (B1-11A) introduction of equipment for receiving wireless broadband
- g. **Garton on the Wolds Saint Michael and All Angels** – (B1-11A) introduction of equipment for receiving wireless broadband
- h. **Hull Saint Thomas** – (B1-15) fix TV screen to wall
- i. **Hull The Ascension** – (B1-1) localised repointing and roof repairs
- j. **Kirkleatham Saint Cuthbert** – (B7-3) tree works in churchyard
- k. **Middlesbrough Saint Oswald** – (B1-11) installation of fire alarm system
- l. **Nafferton All Saints** – (B1-1) minor repairs to roof slates and rainwater goods
- m. **North Ferriby All Saints** – (B1-11A) installation of equipment for receiving wireless broadband services.
- n. **North Ormesby Holy Trinity** – (B1-1) temporary stabilising repair work to cracked column at east end
- o. **North Ormesby Holy Trinity** – (B1-8) replace defective light above tower door with LED fitting
- p. **Nunnington All Saints** – (B7-2) fell a dying holly tree
- q. **Ravenscar Saint Hilda** – (B1-1) install steel tie bar in chancel arch masonry
- r. **Seaton Ross Saint Edmund** – (B1-1) plasterwork repairs
- s. **South Milford Saint Mary the Virgin** – (B6-1) introduction of bench in churchyard
- t. **Thirkleby All Saints** – (AMO) assessment of stonework to determine viability or restoration and reordering
- u. **Thorpe Willoughby St Francis of Assisi** – (B1-3) redecorating interior walls and skirting boards as at present
- v. **York All Saints Pavement (Saint Crux)** – (B1-1) repointing
- w. **York All Saints Pavement (Saint Crux)** – (B1-3) paint rainwater goods and plaster/redecorate WC
- x. **York All Saints Pavement (Saint Crux)** – (B6-2) repoint churchyard boundary walls
- y. **York All Saints Pavement (Saint Crux)** – (AMO) removal of peach tree
- z. **York All Saints Pavement** – (B1-3) paint window ironwork
- aa. **Cottingham Saint Mary** – (B6-4) replacement churchyard noticeboard
- bb. **Kirkbymoorside All Saints** – (B1-10) installation of CCTV for security purposes
- cc. **Norton Saint Peter** – (B7-2) fell two dangerous trees
- dd. **Sleights Saint John** – (B6-1) remove broken bench from churchyard
- ee. **Stonegrave Holy Trinity** – (B1-11A) installation of equipment for receiving wireless broadband services (retrospective)
- ff. **York All Saints Pavement** – (B1-6) localised repairs to nave roof

## 6. Secretary's Notes

- a. **Risk** – review;
- b. **General faculty process re deposit of plate at York Minster**
- c. **Kilnwick Percy Saint Helen** –
- d. **Cliffe Saint Andrew** – disposal of contents of church. The Committee were content for the Church Furnishings Officer to accept items into the diocesan store or dispose of items as he saw fit; none were of any significance.
- e. **Delegated Authority Policy** – this had been reviewed and no amendments were considered necessary.
- f. **Terms of Reference** – these had been reviewed and only minor amendments had been proposed to reflect changes in legislation
- g. **New Online Faculty System**

## 7. Grants

- a. **South Otterington Saint Andrew** – a grant awarded by the Disability Project Parish Grant Scheme towards the 'Access for All Project'
- b. **York Saint Lawrence** – a grant awarded by the CBC towards the conservation of window sV (WWI memorial window by Joan Fulleylove, 1929) by Barley Studio in accordance with their report of August 2020 and quotation of April 2023

## **8. Architects**

### **Changes of Quinquennial Inspectors**

## **9. Reports**

### **1. Bells and Clock reports**

- a. Scarborough Saint Mary – bells, completion report**
- b. Scarborough Saint Mary – clock face, completion report**
- c. Seamer Saint Martin (ER) – bells**

### **2. Electrical and lighting reports**

### **3. Heating reports**

- a. Cowesby Saint Michael and All Angels**

### **4. Organ reports**

### **5. Church Buildings Adviser's reports**

**Written reports:-**

**Verbal reports –**

## **10 Any Other Business**

## **11 Next Meetings –**

Tuesday 10<sup>th</sup> December - at office  
Tuesday 28<sup>th</sup> January 2025 – by Zoom  
**Thursday** 13<sup>th</sup> March – at office  
**Thursday** 1<sup>st</sup> May – by Zoom  
Tuesday 17<sup>th</sup> June – in office

DAC: Minutes: 2410