

THE DIOCESE OF YORK

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DIOCESAN ADVISORY COMMITTEE  
FOR THE CARE OF CHURCHES

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A meeting of the Committee was held via video link at 2pm on Tuesday 30<sup>th</sup> January 2024.

3. Archdeaconry applications

3.1 York

[York Saint Helen Stonegate with Saint Martin Coney Street]

A. York Saint Martin Coney Street Grade II\* DAC 22/04/3/2/K

**Petition:** Confirmatory petition to recover the 'Little Admiral' figure to Cumbria Clock's workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30<sup>th</sup> September 2021)

INITIAL ADVICE: Deferred

B. Market Weighton All Saints Grade I DAC 23/06/3/3/Q

**Petition:** To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass

INITIAL ADVICE: Deferred

C. Nether Poppleton Saint Everilda Grade II DAC 23/07/3/2/O

**Petition:** Retrospectively to permanently lay down three unsafe memorials in the churchyard  
This petition would be progressed under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.

INITIAL ADVICE: Deferred

D. Thorp Arch All Saints Grade II DAC 23/07/3/2/R

**Petition:** To alter the Swell department of the pipe organ (Binns, Fitton & Haley 1948) through the addition of a Fifteenth rank of pipes

INITIAL ADVICE: Deferred

E. York Saint Michael le Belfrey Grade I DAC 23/07/3/2/U

**Petition:** To introduce a stained glass window on the theme of Pentecost (Helen Whittaker) into the plain glazed West window

FINAL ADVICE: Recommended

PROVISO: The stained glass artist must ensure that the memorial to Peter Gibson to be included in the window design is clearly visible from the interior

F. Stillington Saint Nicholas Grade II\* DAC 23/09/3/1/V

**Petition:** Retrospective petition to introduce additional steel beams in the Tower to support the bellframe

FINAL ADVICE: Recommended

G. Stillington Saint Nicholas Grade II\* DAC 23/09/3/1/W

**Petition:** To refurbish the bells and bellframe

This petition would be progressed under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.

INITIAL ADVICE: Deferred

H. Weaverthorpe Saint Andrew Grade I DAC 23/09/3/1/X

**Petition:** In the churchyard to introduce a self-composting WC in a timber shed

INITIAL ADVICE: Deferred

**I. York Saint Lawrence** Grade II DAC 23/09/3/1/AA  
**Petition: To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells**  
This petition would be progressed under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.  
INITIAL ADVICE: Deferred

**J. Bilbrough Saint James** Grade II DAC 23/10/3/3/O  
**Petition: To 1. remove the chamber organ and two pews from the west end, and 2. carry out external repairs**  
INITIAL ADVICE: Deferred

**K. Pocklington All Saints** Grade I DAC 23/10/3/3/R  
**Petition: To introduce into the church an engraved bronze and gilded ciborium**  
WITHDRAWN

**L. Upper Poppleton All Saints** Grade II DAC 23/10/3/3/S  
**Petition: In the churchyard to permanently lay down 9 unsafe memorials**  
This petition would be progressed under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.  
INITIAL ADVICE: Deferred

**M. York Saint Barnabas** Unlisted DAC 23/12/3/2/U  
**Petition: In the churchyard retrospectively to remove the concrete margin around the building and replace with a lined trench filled with pea gravel**  
this concrete margin around the building.  
FINAL ADVICE: Recommended

**N. York Saint Denys** Grade I DAC 23/12/3/2/V  
**Petition: In the churchyard to temporarily erect security fencing inside the west boundary wall during construction works on adjacent land (Interim Faculty dated 6<sup>th</sup> September 2023)**  
WITHDRAWN

--- New petitions -----

**O. Bulmer Saint Martin** Grade I DAC 24/01/3/1/O  
**Petition: To carry out repointing and stonework repairs and replacement to the Tower**  
FINAL ADVICE: Recommended

**P. Hovingham All Saints** Grade II\* DAC 24/01/3/1/P  
**Petition: To refurbish the bells**  
This petition would be progressed under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.  
INITIAL ADVICE: Deferred

**Q. Huggate Saint Mary** Grade I DAC 24/01/3/1/Q  
**Petition: To 1. introduce a kitchenette and mobile servery at the east end of the south aisle, 2. install a water supply and waste water pipe, 3. install an accessible WC facility in the Vestry, 4. introduce cupboard doors at the west end of the south aisle, 5. replace the temporary font cover with a new cover bearing memorial inscriptions, 6. update the electrical wiring system, 7. refurbish the chandelier lighting, and 8. introduce 3 x Herschel Halo infra-red chandelier heaters into the Nave (re-ordering Phase 2 of 2)**  
INITIAL ADVICE: Deferred

**R. Shiptonthorpe All Saints** Grade I DAC 24/01/3/1/R  
**Petition: To introduce a black metal handrail to the steps to the Old Organ Chamber**  
FINAL ADVICE: Recommended  
PROVISOS:  
1. Fixings must be non-corroding and into mortar joints, not stonework  
2. Any black paint applied must be satin, not gloss  
3. The parish should be made aware of the requirement for a handrail to extend 300mm beyond the top and bottom of a flight of steps

**S. Shiptonthorpe All Saints** Grade I DAC 24/01/3/1/S  
**Petition: To apply a sacrificial sheltercoating of a lime/casein/stonedust mix to the Norman relief carving of a Bishop above the outer porch doors**  
FINAL ADVICE: Recommended

**T. Upper Helmsley Saint Peter** Unlisted DAC 24/01/3/1/T  
**Petition: To make permanent the removal of 4 pews from the west end to create space for community use (TMRO license dated 31<sup>st</sup> May 2022)**  
FINAL ADVICE: Recommended

**U. Terrington All Saints** Grade I DAC 20/01/3/3/J  
**Petition: Confirmatory petition to replace a leaking tap and water pipe in the churchyard and to stabilise the War Memorial (Interim Faculty dated 16<sup>th</sup> March 2023)**  
FINAL ADVICE: Recommended

### 3.2 Cleveland

**A. Middlesbrough Saint Oswald** Unlisted DAC 22/11/3/1/B  
**Petition: To establish the boundaries between the Church grounds and the Vicarage grounds.**  
The Secretary could not withdraw this petition unilaterally but would remove it from the agenda.  
INITIAL ADVICE: Deferred

**B. Brompton Saint Thomas** Grade I DAC 23/06/3/1/H  
**Petition: To re-order the interior by 1. introducing a new oak glazed door to the south entrance, 2. removing the existing pews and pew platforms from the Nave and North Aisle, laying a new stone floor with underfloor heating and introducing moveable stacking pews into the Nave and stackable chairs into the North Aisle to create a children's area, 3. repositioning the Anglo-Scandinavian hogsback gravestones and stone cross fragments at the west end of the Nave and introducing heritage display cabinets, 4. introducing a kitchen, mobile servery, accessible WC and chair storage cabinets in the north west corner 5. repositioning the font minus its plinth and introducing a moveable lectern, 6. installing a new lighting system, 7. introducing low level finned radiators to the Chancel and Sanctuary area, 8. installing a projector and projector screen, and 9. dismantling, cleaning, overhauling and reinstating the pipe organ (Harrison and Harrison)**  
INITIAL ADVICE: Deferred

**C. Linthorpe Saint Barnabas** Grade II DAC 23/07/3/3/H  
**Petition: To replace the existing gas boiler with a new wall-mounted combi-boiler in a new location, remove a window to install a horizontal flue system, and install two fan convector radiators in the Choir Room**  
INITIAL ADVICE: Deferred

**D. Helmsley All Saints** Grade II\* DAC 23/12/3/3/H  
**Petition: To 1. convert the nave brass chandelier (1770s) and its 20 candle holders to accommodate electrical candle lights and to install electrical wiring to the same, and 2. replace the counter-weighted chain with a fixed chain,**  
INITIAL ADVICE: Deferred

**E. Kirk Levington Saint Martin** Grade II\* DAC 23/12/3/3/I  
**Petition: To 1. make the two westernmost nave pews west-facing, 2. move the font to be central with the west window, 3. remove cupboards and replace with mobile book unit, and 4. in the Chancel permanently remove two sets of oak Choir pews and their platforms and replace with stacking chairs**  
FINAL ADVICE: Recommended  
PROVISO: The font relocation must be undertaken by an appropriately experienced stonemason

--- New petitions -----

**F. Aislaby Saint Margaret** Grade II DAC 24/01/3/2/F  
**Petition: To 1. clean the glass and refurbish all of the plain glazed and stained glass windows, and 2. replace external glazing (where existing) with ventilated polycarbonate sheet**  
INITIAL ADVICE: Deferred

**G. Baldersby Saint James** Grade I DAC 24/01/3/2/G  
**Petition: To replace the existing oil boiler with two new oil fired boilers in the same location (Interim Faculty 21<sup>st</sup> December 2023)**  
INITIAL ADVICE: Deferred

**H. Cowesby Saint Michael & All Angels** Grade II DAC 24/01/3/2/H  
**Petition: To carry out repairs to the roof coverings, stonework, rainwater goods and glazing of the Tower, Nave, Chancel, Vestry and Boiler Room together with associated internal ceiling repairs and redecoration after damage and water ingress caused by a falling tree**  
FINAL ADVICE: Recommended

**I. Easington All Saints** Grade II DAC 24/01/3/2/I  
**Petition: To install a rope handrail to the spiral stone staircase to the bell chamber**  
WITHDRAWN

**J. Fylingdales Saint Stephen** Grade II\* DAC 24/01/3/2/J  
**Petition: To make permanent the retention of a Nave altar in addition to the High Altar (TMRO license dated 8<sup>th</sup> March 2023)**  
FINAL ADVICE: Recommended

**K. Nunthorpe Saint Mary the Virgin** Grade II DAC 24/01/3/2/K  
**Petition: To replace the existing gas boiler with a new gas fired combi boiler in the same location**  
This petition was progressed on 31<sup>st</sup> January 2024 under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.  
FINAL ADVICE: Recommended

**L. Seamer-in-Cleveland Saint Martin** Grade II DAC 24/01/3/2/L  
**Petition: In the churchyard to replace the existing oil tank with a new oil tank and base and to construct a small single block wall to the boiler house wall between the tank and the oil boiler outlet flue.**  
FINAL ADVICE: Recommended

**M. South Bank Saint John** Grade II DAC 24/01/3/2/M  
**Petition: To install three cameras to enable the live-streaming of services**  
This petition would be progressed under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.  
INITIAL ADVICE: Deferred

**N. South Otterington Saint Andrew** Grade II DAC 24/01/3/2/N  
**Petition: To 1. install drainage and water connections into the church, 2. relay existing stone paving to churchyard path, 3. create new raised platform at south entrance with low level retaining wall and new stone paving, 4. raise floor level in the South Porch to match interior floor levels, 5. remove two Yew trees, introduce steps and lay new gravel finish to path leading to the Vicarage (Phase 1), 6. remove the pews and lower the pew platform at the west end of the South Aisle, 7. partition the Vestry to create an accessible WC facility, 8. introduce a kitchenette at the west end of the South Aisle and matching storage cupboards at the west end of the North Aisle, and 9. replace the existing plastic stacking chairs with modern stacking chairs (Phase 2)**  
INITIAL ADVICE: Deferred

### 3.3 East Riding

**A. Bransholme Saint John the Evangelist** Unlisted DAC 22/07/3/1/G  
**Petition: To carry out a complete re-ordering of the church building and grounds to include 1. landscaping of the grounds, re-ordering of the car park (including transferring land from Vicarage grounds to church grounds) and redefining the church entrance, 2. re-ordering of the entrance and welcome area (including replacing existing kitchen with a coffee bar and installing new individual WC cubicles), 3. reconfiguring the worship sanctuary area, 4. installing additional windows, 5. installing new heating system, 6. upgrading electrical system and lighting, and installing an AV system, 7. installing a catering kitchen, 8. creating additional storage space, and 9. reconfiguring and adding to meeting rooms.**  
INITIAL ADVICE: Deferred

**B. Howden Saint Peter (Howden Minster)** Grade I DAC 23/06/3/2/E  
**Petition: To permanently remove and dispose of a fallen and damaged wall memorial to James Camp (died 1886) and Elizabeth Camp (died 1919)**  
INITIAL ADVICE: Deferred

**C. Drypool Saint Columba** Unlisted DAC 23/09/3/3/G  
**Petition: To 1. replace the felt covering of the north aisle flat roof with fibreglass, and 2. carry out repairs to the ceiling plaster of the north aisle**  
This petition would be progressed under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.  
INITIAL ADVICE: Deferred

**D. Sutton Saint James** Grade I DAC 23/12/3/1/J  
**Petition: To 1. carry out repairs and replacements to the stonework of the West window including the replacement of the sill and all mullions, and 2. remove, re-shape, renew the perimeter lead, and reinstall the stained glass, introducing wire mesh guards**  
INITIAL ADVICE: Deferred

--- New petitions -----

**E. Beverley Minster Saint John and Saint Martin** Grade I DAC 24/01/3/3/E  
**Petition: To 1. repair the bell frame, 2. refurbish the headstock and fittings and fit a new stay to the 7<sup>th</sup> bell, 3. replace bearings where necessary, 4. replace existing pulley units, and 5. re-sole and re-shroud the wheel units**  
This petition would be progressed under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.  
INITIAL ADVICE: Deferred

**F. Beverley Minster Saint John and Saint Martin** Grade I DAC 24/01/3/3/F  
**Petition: To introduce into the roof space a freestanding carved wood grotesque to mark the retirement of John Phillips after many years' service as a Welcomer**  
FINAL ADVICE: Recommended

**G. Cottingham Saint Mary** Grade I DAC 24/01/3/3/G  
**Petition: To remove, repair and reinstate a stained glass window (George Pace, 1969) from the South Aisle**  
FINAL ADVICE: Recommended

**H. Leconfield Saint Catherine** Grade I DAC 24/01/3/3/H  
**Petition: To carry out repointing and stonework repairs and to insert stainless steel Helibars to stabilize the south west corner of the building**  
Subject to the specification and drawings being reviewed by an Advising Architect, this petition could be recommended.  
FINAL ADVICE: Recommended

**I. Kingston upon Hull Saint Alban** Grade II DAC 24/01/3/3/I  
**Petition: To remove and dispose of two priest's stalls and all other chairs and replace them with 120 oak stacking (Abbey) chairs by Trinity Church Furniture**  
FINAL ADVICE: Recommended

**J. Hessle All Saints** Grade I DAC 24/01/3/3/J  
**Petition: To 1. carry out minor stonework repairs and repointing to the Spire, and 2. carry out stonework repairs, replace the lead gutters and flashings, refurbish the belfry louvres, replace the downpipes and rainwater chutes, and replace the lightning conductor to the Tower together with minor associated internal stonework and timber repairs**  
FINAL ADVICE: Recommended  
PROVISO: Once the extent of the clock works are known, the further advice of the DAC Bells and Clocks Adviser should be sought before such works commence

#### 4. Private Petitions

#### 5 List A & B Items to Report

##### List A

- a. Cowesby Saint Michael – (A7-8) removal of oil tank

##### List B

- a. **Bilton in Ainsty Saint Helen** – (B1-1) removal of loose render inside Chancel
- b. **Bishop Burton All Saints** – (B7-3) works to trees
- c. **East Ayton Saint John the Baptist** – (AMO) remove render on tower to assess damage to stonework
- d. **East Gilling Holy Cross** – (AMO) fix contactless payment equipment to wall
- e. **Ellerker Saint Anne** – (B7-2) remove dangerous Spruce tree to ground level
- f. **Escrick Saint Helen** – (B1-1) re-route an existing cast iron rainwater pipe externally
- g. **Escrick Saint Helen** – (AMO) investigate condition of soakaway
- h. **Healaugh Saint John the Baptist** – (B6-1) introduction of bench into churchyard
- i. **Humbleton Saint Peter** – (B6-1) introduction of bench in churchyard
- j. **Kilham All Saints** – (B7-3) pollarding of horse chestnut tree
- k. **Newbald Saint Nicholas** – (B6-1) introduction of bench into churchyard
- l. **New Earswick Saint Andrew** – (B4-12) disposal of redundant altar frontals and pulpit falls
- m. **Newland Saint John** (B1-6) like for like replacement of slate roofing to south nave
- n. **North Ormesby Holy Trinity** – (B1-8) replace several light fittings with fittings suitable for LEDs
- o. **Scarborough Saint Saviour** – (B4-11) works of repair to altar frontals and falls
- p. **Southcoates Saint Aidan** – (B1-10) installation of CCTV system
- q. **Strensall Saint Mary the Virgin** – (B7-2) fell a dangerous pine tree, plus other works
- r. **Whitby Saint Hilda** (B1-19) introduction of swift boxes to bell tower
- s. **Yapham Saint Martin** – (B7-1) plant a tree to mark the Coronation
- t. **Woodmansey Saint Peter** – (B1-12) replace lock to Vestry door
- u. **York Saint Chad** – (B1-12) replace lock with exit push bar

## 6. Secretary's Notes

- a. **Additional Matters Order No. 1 of 2023** – the proposed amendment, to include in the AMO permission to set aside an area for cremated remains in a civic cemetery, was agreed
- b. **Declarations of Interest** – the Secretary reminded committee members and advisers to return their completed forms
- c. **York Saint Michael le Belfrey** – the Secretary advised the committee of the forthcoming open evening on 21<sup>st</sup> Feb 2024, which would be the last chance to see the building before construction work commenced
- d. **CBSO post** – New Funding and Community Engagement Advisor for the diocese has been appointed
- e. **MRIG** – all necessary paperwork – eligibility and assessment criteria and application forms – for the Minor Repairs and Improvements Grant would be made available on the diocesan website in the very near future.

## 7. Grants

- a. **York Saint Michael le Belfrey** - a grant has been awarded by the CBC towards the cost of a conservation report on the Squire memorial by Graciella Ainsworth Ltd
- b. **Hawby All Saints** - a grant has been awarded by the CBC towards the cost of a conservation report on 19th-20th century stained glass and plain glazing by the York Glaziers Trust

## 8. Architects

### Changes of Quinquennial Inspectors

- a. **Hemingbrough Saint Mary (I)**
- b. **South Bank Saint John (II)**

## 9. Reports

### 1. Bells and Clock reports

- a. **Filey Saint Oswald** – bells and clock

### 2. Electrical and lighting reports

### 3. Heating reports

- a. **Grosmont Saint Matthew**
- b. **Scarborough Saint Mary**

4. **Organ reports**

5. **Church Buildings Adviser’s reports**

**Written reports:-**

**Verbal reports –**

- a. CBO reported that a heating firm was attempting to colour match their wall mounted infra-red heaters to the surrounding stonework. If that could be achieved it would enable more churches to install such heaters without adversely impacting on the building interior and that, coupled with switching to a green energy supplier, could help them to meet their net zero carbon target.
- b. **Beverley Saint Mary** – at the site visit on 17<sup>th</sup> January the land to the north of the church was also discussed. The parish hoped to create a level access from the church hall into the church (through the door next to which the organ was sited at present) and also to connect the churchyard with the adjacent memorial garden (owned by Beverley Town Council). The boundary wall between those two parcels of land, on the east side of the church, appeared to be constructed of Flemish bricks but was in fact was a mixture of materials and appeared to be largely of Victorian date. The ‘doorway’ in the wall might have been a folly, or part of a building moved from elsewhere, but its significance (if any) was unclear. It could be retained if the remainder of the wall could be lowered. CBO had reminded the parish about their obligations regarding the pipe organ; Christ Church Dublin had expressed an interest in the pipe work but wanted to hear it pre-purchase and that would entail the parish spending a considerable sum to make those organ pipes playable.
- c. **Nether Poppleton Saint Everilda** – the church was located beyond the furthest reach of the village’s fibre optic cable and so satellite broadband was the only option. A site visit had clarified where the satellite dish could be positioned so as to have the least impact on the building. It would be coloured to match the roof slate.
- d. **West Acklam Saint Mary** – they had sold their church hall and wished to re-order the church interior, removing the pews from the north aisle. CBO had suggested that they swap those pews with those in the current nave so that the decorative Victorian pews would be kept and the 1950s pews be disposed of. They also wished to make a disabled access into the Porch, which at present was entered from the west rather than straight on from the south; the Porch would be remodelled to provide an entrance on the south side to facilitate access and also provide a clear view into the body of the church. WC facilities would also be made more accessible than at present.

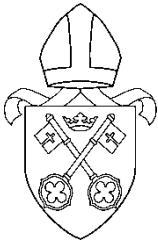
**10 Any Other Business**

- a. **Chairs** – CBO requested that a discussion be tabled for a future meeting to consider the DAC’s position regarding the introduction of upholstered chairs into Grade II listed churches. The committee was aware that a more nuanced and pragmatic approach might be helpful to those churches where insufficient funds were available to purchase chairs of the quality usually required by the DAC and that inability to acquire appropriate seating was a stumbling block to missional and community activities. A decision tree might be helpful to ensure that the DAC’s commitment to good quality seating was not compromised. The Secretary would also enquire of the DAC Officers’ Google Group how other DACs were approaching this problem.

**11 Next Meetings –**

Tuesday 12 <sup>th</sup> March	– at office
<b>Wednesday 24<sup>th</sup> April</b>	– by Zoom
Tuesday 4 <sup>th</sup> June	– at office

DAC: Minutes: 2401



THE DIOCESE OF YORK

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DIOCESAN ADVISORY COMMITTEE  
FOR THE CARE OF CHURCHES

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A meeting of the Committee was held at 2pm on Tuesday 12<sup>th</sup> March 2024 at the Diocese of York, Amy Johnson Way, Clifton Moor, York YO30 4XT.

Catherine Copp  
Secretary

3. Archdeaconry applications

3.1 Cleveland

A. Brompton Saint Thomas

Grade I

DAC 23/06/3/1/H

**Petition:** To re-order the interior by 1. introducing a new oak glazed door to the south entrance, 2. removing the existing pews and pew platforms from the Nave and North Aisle, laying a new stone floor with underfloor heating and introducing moveable stacking pews into the Nave and stackable chairs into the North Aisle to create a children's area, 3. repositioning the Anglo-Scandinavian hogsback gravestones and stone cross fragments at the west end of the Nave and introducing heritage display cabinets, 4. introducing a kitchen, mobile servery, accessible WC and chair storage cabinets in the north west corner 5. repositioning the font minus its plinth and introducing a moveable lectern, 6. installing a new lighting system, 7. introducing low level finned radiators to the Chancel and Sanctuary area, 8. installing a projector and projector screen, and 9. dismantling, cleaning, overhauling and reinstating the pipe organ (Harrison and Harrison)

INITIAL ADVICE: Deferred

B. Linthorpe Saint Barnabas

Grade II

DAC 23/07/3/3/H

**Petition:** To replace the existing gas boiler with a new wall-mounted combi-boiler in a new location, remove a window to install a horizontal flue system, and install two fan convector radiators in the Choir Room

INITIAL ADVICE: Deferred

C. Helmsley All Saints

Grade II\*

DAC 23/12/3/3/H

**Petition:** To 1. convert the nave brass chandelier (1770s) and its 20 candle holders to accommodate electrical candle lights and to install electrical wiring to the same, and 2. replace the counter-weighted chain with a fixed chain,

WITHDRAWN

D. Aislaby Saint Margaret

Grade II

DAC 24/01/3/2/F

**Petition:** To 1. clean the glass and refurbish all of the plain glazed and stained glass windows, and 2. replace external glazing (where existing) with ventilated polycarbonate sheet

INITIAL ADVICE: Deferred

E. Baldersby Saint James

Grade I

DAC 24/01/3/2/G

**Petition:** Confirmatory petition to replace the existing oil boiler with two new oil fired boilers in the same location (Interim Faculty 21<sup>st</sup> December 2023)

FINAL ADVICE: Recommended



**F. South Bank Saint John** Grade II DAC 24/01/3/2/M  
**Petition: To install three cameras to enable the live-streaming of services**

INITIAL ADVICE: Deferred

**G. South Otterington Saint Andrew** Grade II DAC 24/01/3/2/N  
**Petition: To 1. install drainage and water connections into the church, 2. relay existing stone paving to churchyard path and re-set external steps to Chancel door, 3. create new raised platform at south entrance with low level retaining wall and new stone paving, 4. raise floor level in the South Porch to match interior floor levels, 5. ~~remove two Yew trees~~, introduce steps and lay new gravel finish to path leading to the Vicarage (Phase 1 of 2), 6. remove the pews and lower the pew platform at the west end of the South Aisle, 7. partition the Vestry to create an accessible WC facility, 8. introduce a kitchenette at the west end of the South Aisle and matching storage cupboards at the west end of the North Aisle, and ~~9. replace the existing plastic stacking chairs with modern stacking chairs~~ (Phase 2 of 2)**

FINAL ADVICE: Recommended

--- New petitions -----

**H. Lythe Saint Oswald** Grade I DAC 24/03/3/1/H  
**Petition: To carry out minor repairs to plain glazing (early C 20)**

INITIAL ADVICE: Deferred

**I. Pickering Saint Peter and Saint Paul** Grade I DAC 24/03/3/1/I  
**Petition: To fit retractable castors to the nave pews**

FINAL ADVICE: Recommended

**J. Redcar Saint Peter** Grade II DAC 24/03/3/1/J  
**Petition: To introduce floodlighting to the Tower**

INITIAL ADVICE: Deferred

**K. Ugthorpe Christ Church** Unlisted DAC 24/03/3/1/K  
**Petition: To permanently remove and dispose of a redundant American Organ (Mason & Hamlin, Boston c. 1890)**

FINAL ADVICE: Recommended

PROVISO: On removal the destination of the instrument must be agreed with the DAC's American Organ Adviser

### 3.2 East Riding

**A. Bransholme Saint John the Evangelist** Unlisted DAC 22/07/3/1/G  
**Petition: To carry out a complete re-ordering of the church building and grounds to include 1. landscaping of the grounds, re-ordering of the car park (including transferring land from Vicarage grounds to church grounds) and redefining the church entrance, 2. re-ordering of the entrance and welcome area (including replacing existing kitchen with a coffee bar and installing new individual WC cubicles), 3. reconfiguring the worship sanctuary area, 4. installing additional windows, 5. installing new heating system, 6. upgrading electrical system and lighting, and installing an AV system, 7. installing a catering kitchen, 8. creating additional storage space, and 9. reconfiguring and adding to meeting rooms.**

INITIAL ADVICE: Deferred

**B. Howden Saint Peter (Howden Minster)** Grade I DAC 23/06/3/2/E  
**Petition: To permanently remove and dispose of a fallen and damaged wall memorial to James Camp (died 1886) and Elizabeth Camp (died 1919)**

INITIAL ADVICE: Deferred

**C. Drypool Saint Columba** Unlisted DAC 23/09/3/3/G  
**Petition: To 1. replace the felt covering of the north aisle flat roof with fibreglass, and 2. carry out repairs to the ceiling plaster of the north aisle**

INITIAL ADVICE: Deferred

**D. Sutton Saint James** Grade I DAC 23/12/3/1/J  
**Petition: To 1. carry out repairs and replacements to the stonework of the West window including the replacement of the sill and all mullions, and 2. remove, re-shape, renew the perimeter lead, and reinstall the stained glass, introducing wire mesh guards**

INITIAL ADVICE: Deferred

**E. Beverley Minster Saint John and Saint Martin** Grade I DAC 24/01/3/3/E  
**Petition: To 1. repair the bell frame, 2. refurbish the headstock and fittings and fit a new stay to the 7<sup>th</sup> bell, 3. replace bearings where necessary, 4. replace existing pulley units, and 5. re-sole and re-shroud the wheel units**

FINAL ADVICE: Recommended

PROVISO: Upon completion a full list of all work carried out should be provided to the DAC's Bells Adviser and DAC Secretary and a copy placed with the church log book. That list should include any works carried out by the Minster team (such as the cleaning and repainting of the bell frame and the opening out of the girder end, corrosion treatment and budding back into the wall) as well as by the appointed bellhangers

--- New petitions -----

**F. Anlaby Saint Peter** Unlisted DAC 24/03/3/2/F  
**Petition: To replace the existing gas boiler with a new hydrogen-ready gas boiler**

INITIAL ADVICE: Deferred

**G. Bempton Saint Michael** Grade II\* DAC 24/03/3/2/G  
**Petition: To 1. reduce the floor level in the Porch and introduce a threshold drain, 2. replace the inner lobby doors with new part glazed hardwood doors, and 3. relay churchyard path to form 1 in 15 gradient ramped access**

INITIAL ADVICE: Deferred

**H. North Cave All Saints** Grade I DAC 24/03/3/2/H  
**Petition: To augment the existing peal of six bells to a peal of eight, and expand the bellframe and the Ellacombe chimes accordingly, together with ancillary construction and electrical work**

INITIAL ADVICE: Deferred

**I. North Hull Saint Michael and All Angels** Grade II DAC 24/03/3/2/I  
**Petition: Retrospectively to introduce protective polycarbonate sheeting to the exterior of the church windows**

FINAL ADVICE: No Objection

**J. North Hull Saint Michael and All Angels** Unlisted DAC 24/03/3/2/J  
**Petition: To introduce protective polycarbonate sheeting to the exterior of the church hall windows**

FINAL ADVICE: No Objection

**K. Skirlaugh Saint Augustine** Grade I DAC 24/03/3/2/K  
**Petition: To install solar PV panels on the south side of the nave roof**

FINAL ADVICE: Recommended

**L. Ulrome Saint Andrew** Grade II DAC 24/03/3/2/L  
**Petition: To install 6 x Warm4less electric wall heaters**

FINAL ADVICE: Recommended

**M. Langtoft Saint Peter** Grade I DAC 24/03/3/2/M  
**Petition: To take down two bells (J Conyers, 1620 and 1953 re-cast), carry out repairs to both, and re-hang for swing chiming**

INITIAL ADVICE: Deferred

### 3.3 York

[York Saint Helen Stonegate with Saint Martin Coney Street]

**A. York Saint Martin Coney Street** Grade II\* DAC 22/04/3/2/K

**Petition: Confirmatory petition to recover the ‘Little Admiral’ figure to Cumbria Clock’s workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30<sup>th</sup> September 2021)**

INITIAL ADVICE Deferred

**B. Market Weighton All Saints** Grade I DAC 23/06/3/3/Q  
**Petition: To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass**

INITIAL ADVICE: Deferred

**C. Nether Poppleton Saint Everilda** Grade II DAC 23/07/3/2/O  
**Petition: Retrospectively to permanently lay down three unsafe memorials in the churchyard.**

INITIAL ADVICE: Deferred

**D. Thorp Arch All Saints** Grade II DAC 23/07/3/2/R  
**Petition: To alter the Swell department of the pipe organ (Binns, Fitton & Haley 1948) through the addition of a Fifteenth rank of pipes**

INITIAL ADVICE: Deferred

**E. Stillington Saint Nicholas** Grade II\* DAC 23/09/3/1/W  
**Petition: To refurbish the bells and bellframe**

FINAL ADVICE: Recommended

PROVISOS:

1. There should be no variation to the recommended works without further consultation with the DAC Bells and Clocks Adviser
2. All clock related works (however minor), including any steps taken to protect the clock during the bell works, must be specified and agreed with the DAC Bells and Clocks Adviser prior to commencement
3. After the work has been completed the Petitioners shall invite the DAC Bells and Clocks Adviser to inspect and to prepare a written report for the DAC before the contractor is discharged

**F. Weaverthorpe Saint Andrew** Grade I DAC 23/09/3/1/X  
**Petition: In the churchyard to introduce a ~~self-composting WC in a timber shed~~ temporary WC facility (Portaloo)**

FINAL ADVICE: Recommended

PROVISO: The temporary WC facility should be replaced with a permanent, accessible facility within 24 months

**G. York Saint Lawrence** Grade II DAC 23/09/3/1/AA  
**Petition: To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells**

INITIAL ADVICE: Deferred

**H. Bilbrough Saint James** Grade II DAC 23/10/3/3/O  
**Petition: To 1. remove the chamber organ and two pews from the west end, and 2. carry out external repairs**

INITIAL ADVICE: Deferred

**I. Upper Poppleton All Saints** Grade II DAC 23/10/3/3/S  
**Petition: In the churchyard to permanently lay down 9 unsafe memorials**

INITIAL ADVICE: Deferred

**J. Hovingham All Saints** Grade II\* DAC 24/01/3/1/P  
**Petition: To refurbish the bells**

INITIAL ADVICE: Deferred

**K. Huggate Saint Mary** Grade I DAC 24/01/3/1/Q  
**Petition: To 1. introduce a kitchenette and mobile servery at the east end of the south aisle, 2. install a water supply and waste water pipe, 3. install an accessible WC facility in the Vestry, 4. introduce cupboard doors at the west end of the south aisle, 5. replace the temporary font cover with a new cover bearing memorial inscriptions, 6. update the electrical wiring system, 7. refurbish the chandelier lighting, and 8. introduce 3 x Herschel Halo infra-red chandelier heaters into the Nave (re-ordering Phase 2 of 2)**

FINAL ADVICE: Recommended

--- New petitions -----

**L. York Saint Michael le Belfrey** Grade I DAC 24/03/3/3/L  
**Petition: To introduce four new pieces of church plate (two chalices and two patens) to match as closely as possible an existing set of two chalices and two patens**

FINAL ADVICE: Recommended

**M. Dunnington Saint Nicholas** Grade II\* DAC 24/03/3/3/M  
**Petition: Retrospectively to permit the introduction of various memorials for the burial of cremated remains to the east and north of the church (including desktop memorial plaques, inscribed memorial vases, and plaques attached to the churchyard wall) all of which were outside the Churchyard Memorial Regulations and thereafter to ensure that all future such memorials comply with the Regulations**

FINAL ADVICE: No Objection

**N. Wighill All Saints** Grade I DAC 24/03/3/3/N  
**Petition: Confirmatory petition to replace the existing oil boiler with a new Grant Vortex oil fired boiler (Interim Faculty dated 13<sup>th</sup> February 2024)**

INITIAL ADVICE: Deferred

## 5. Private Petitions

### 5 List A & B Items to Report

#### List A

- a. **Gilling East Holy Cross** – (A1-6) additional power point
- b. **Thorganby Saint Helen** – (A2-1) disposal of portable electronic organ
- c. **Fylingdales Saint Stephen** – (A1-6) repair to seal of waste water tank in churchyard

## List B

- a. **Ampleforth Saint Hilda** – (B7-2) fell dead spruce tree
- b. **Catton All Saints** – (B6-2) rebuild section of churchyard wall
- c. **Cowesby Saint Michael** – (B1-16) removal of asbestos
- d. **Easington All Saints** – (B1-7) installation of rope handrail to tower staircase
- e. **Eastrington Saint Michael** – (1-12) installation of new locks to main church door
- f. **Elloughton Saint Mary** – (B1-8) addition to exterior lighting
- g. **Grosmont Saint Matthew** – (B1-1) repairs to loose roof slates
- h. **Hessle All Saints** – (B1-13) replacement of sound and loop system
- i. **Hull Lowgate Saint Mary** – (B1-1) repairs to downpipe
- j. **Huntington All Saints** – (B6-1) introduction of bench into churchyard
- k. **Hutton Cranswick Saint Peter** – (B1-11A) installation on tower of equipment for wireless broadband
- l. **Kirkby in Cleveland Saint Augustine** – (B7-2) fell damaged and diseased tree
- m. **Leake Saint Mary** – (B1-8) replace exterior floodlights' fittings with fittings suitable for low-energy lamps
- n. **Middlesbrough Saint Oswald** – (B1-18) revert window partition to original doorway
- o. **Nunburnholme Saint James** – (AMO) investigative work in churchyard re drainage system
- p. **Pocklington All Saints** – (B1-10) installation of CCTV
- q. **Pocklington All Saints** – (B1-11) installation of fire alarm system in tower
- r. **Sleights Saint John the Evangelist** – (B6-1) introduction of bench into churchyard
- s. **Southcoates Saint Aidan** – (B1-3) internal redecoration of side room
- t. **Tadcaster Saint Mary** – (B6-1) introduction of three benches into churchyard
- u. **Ugthorpe Christ Church** – (AMO) setting aside an area for cremated remains
- v. **Withernsea Saint Matthew** – (B1-3) internal redecoration of temporary west wall to enable projection
- w. **Beverley Saint Nicholas** – (B1-1) repointing tower stonework tracery
- x. **Brantingham All Saints** – (B1-12) installation of lock to Vestry door
- y. **Brayton Saint Wilfrid** – (B1-1) stone repair to doorway
- z. **Hornsea Saint Nicholas** – (B1-1) repointing and minor stonework repairs to tower pinnacles
- aa. **Kirk Levington Saint Martin** – (B6-1) introduction of bench into churchyard
- bb. **North Hull Saint Michael & All Angels** – (B1-3) interior redecorating (retrospective)
- cc. **Stainton in Cleveland Saint Peter & Saint Paul** – (B7-2) felling of dangerous tree

## 8. Secretary's Notes

- a. **DAC Vice Chair** – vacancy. The Secretary reminded the committee that expressions of interest were still sought for this position.
- b. **Withernsea/Owthorne Saint Matthew**. The Secretary reported that although the parish name was Withernsea with Owthorne, the former parish church of Withernsea Saint Nicholas having been closed and transferred to the care of the CCT, the church of Owthorne Saint Matthew was now the parish church. As everyone locally referred to the church as Withernsea Saint Matthew, the PCC had formally requested that it now be known as such. The Secretary had amended the CHR to show the church as Withernsea Saint Matthew and added a brief explanation for the name change. The HE list would bring up the church entry whether a search was made under Withernsea or Owthorne. In Pevsner the church appeared under the entry for Withernsea anyway.
- c. **Dunphy Heating**. The Heating Adviser reported that he had had the opportunity of seeing a recently installed Dunphy system locally, as a result of which he offered the following comments for consideration by the DAC. Firstly, that the surface temperature of the radiators was at least that of a central heating radiator and children were being warned in the service not to touch the radiators. As there were no statutory requirements relating to such low surface temperature systems in churches, the DAC might wish to draw that to the attention of parishes when installing such systems. Secondly, that there was a considerable amount of cabling necessary on these systems and he had noticed that the installers had used very basic galvanised steel trunking to contain the cables at low level. Perhaps a recommendation for some better enclosure system might be appropriate. The Secretary would seek the advice of the Electricians Advisers on that last point.
- d. **DAC meetings**.

## 9. Grants

## 9. Architects

### Changes of Quinquennial Inspectors

- a. Ellerburn Saint Hilda (II\*) –
- b. Normanby Saint Andrew (II\*) –
- c. Ulrome Saint Andrew (II) –
- d. Wilton Saint Cuthbert (II\*) –
- e. Wilton Saint George (II) –
- f. Brookfield Saint Margaret (U) -

## 9. Reports

- 6. Bells and Clock reports
- 7. Electrical and lighting reports
- 8. Heating reports
- 9. Organ reports
- 10. Church Buildings Adviser's reports

Written reports:-

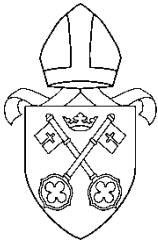
Verbal reports –

## 10 Any Other Business

## 11 Next Meetings –

<b>Wednesday</b> 24 <sup>th</sup> April	– by Zoom
Tuesday 4 <sup>th</sup> June	- at office
<b>Wednesday</b> 10 <sup>th</sup> July	- by Zoom

DAC: Minutes: 2403



THE DIOCESE OF YORK

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DIOCESAN ADVISORY COMMITTEE  
FOR THE CARE OF CHURCHES

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A meeting of the Committee was held via video link at 2pm on Wednesday 24<sup>th</sup> April 2024.

Catherine Copp  
Secretary

3. Archdeaconry applications

3.1 East Riding

A. Bransholme Saint John the Evangelist                      Unlisted                      DAC 22/07/3/1/G

**Petition: To carry out a complete re-ordering of the church building and grounds to include 1. landscaping of the grounds, re-ordering of the car park (including transferring land from Vicarage grounds to church grounds) and redefining the church entrance, 2. re-ordering of the entrance and welcome area (including replacing existing kitchen with a coffee bar and installing new individual WC cubicles), 3. reconfiguring the worship sanctuary area, 4. installing additional windows, 5. installing new heating system, 6. upgrading electrical system and lighting, and installing an AV system, 7. installing a catering kitchen, 8. creating additional storage space, and 9. reconfiguring and adding to meeting rooms.**

FINAL ADVICE:                      Recommended

PROVISOS:

1. Prior to the commencement of any building works a Specification, Schedule of Works and drawings relating to the church and churchyard shall be submitted to the DAC for consideration
2. Prior to the installation of a new heating system a full specification shall be submitted to the DAC for consideration by its Heating Advisers
3. Prior to the introduction of a new lighting scheme, full details including specification, proposed layout and light levels shall be submitted to the DAC for consideration by its Lighting Advisers
4. Prior to the commencement of any electrical upgrade works a full specification shall be submitted to the DAC for consideration by its Electricians Advisers
5. Prior to the introduction of a new AV system, full details including specification and proposed layout shall be submitted to the DAC for consideration
6. Prior to the introduction of any stained glass, details of its proposed design and location shall be submitted to the DAC for consideration by its Stained Glass Adviser
7. Any replacement chairs to be introduced are to be agreed with the Church Buildings Adviser
8. Consideration must be given to the provision of cycle storage facilities

B. Howden Saint Peter (Howden Minster)                      Grade I                      DAC 23/06/3/2/E

**Petition: To permanently remove and dispose of a fallen and damaged wall memorial to James Camp (died 1886) and Elizabeth Camp (died 1919)**

INITIAL ADVICE:                      Deferred

C. Drypool Saint Columba                      Unlisted                      DAC 23/09/3/3/G

**Petition: To 1. replace the felt covering of the north aisle flat roof with fibreglass, and 2. carry out repairs to the ceiling plaster of the north aisle**

INITIAL ADVICE:                      Deferred

**D. Sutton Saint James**

Grade I

DAC 23/12/3/1/J

**Petition: To 1. carry out repairs and replacements to the stonework of the West window including the replacement of the sill and all mullions, and 2. remove, re-shape, renew the perimeter lead, and reinstall the stained glass, introducing wire mesh guards**

INITIAL ADVICE: Deferred

**E. Anlaby Saint Peter**

Unlisted

DAC 24/03/3/2/F

**Petition: To replace the existing gas boiler with a new hydrogen-ready gas boiler**

FINAL ADVICE: Recommended

PROVISOS:

1. The new installation should include a plate heat exchanger, selected to meet the duty of the boiler and the pressure drop across the system and pump duty.
2. Care should be taken when flushing out the old system.
3. The boiler pipework should be identified with colour coded bands to current CIBSE requirements

**F. Bempton Saint Michael**

Grade II\*

DAC 24/03/3/2/G

**Petition: To 1. reduce the floor level in the Porch and introduce a threshold drain, 2. replace the inner lobby doors with new part glazed hardwood doors, and 3. relay churchyard path to form 1 in 15 gradient ramped access**

INITIAL ADVICE: Deferred

**G. North Cave All Saints**

Grade I

DAC 24/03/3/2/H

**Petition: To augment the existing peal of six bells to a peal of eight, and expand the bellframe and the Ellacombe chimes accordingly, together with ancillary construction and electrical work**

INITIAL ADVICE: Deferred

**H. Langtoft Saint Peter**

Grade I

DAC 24/03/3/2/M

**Petition: To take down two bells (J Conyers, 1620 and 1953 re-cast), carry out repairs to both, and re-hang for swing chiming**

INITIAL ADVICE: Deferred

--- New petitions -----

**I. Aldbrough Saint Bartholomew**

Grade II\*

DAC 24/04/3/1/I

**Petition: In the churchyard to 1. install a lift at the lych gate steps, and 2. replace the existing gravel path with a paved path**

INITIAL ADVICE: Deferred

**[Marfleet Saint Giles]**

**J. Bilton Grange Saint Philip**

Unlisted

DAC 24/04/3/1/J

**Petition: To 1. erect a single storey extension to the south side of the building to form a multi-purpose hall, 2. erect a single storey extension to the east side to form a store, 3. install solar panels to the roof, 4. install a new heating system with air source heat pump, 5. rearrange and upgrade the existing kitchen and WC facilities, 6. upgrade the lighting, 7. install a new AV system, and 8. carry out landscaping works including the creation of a courtyard garden, ramped access from the car park (to be resurfaced) and remodelled north west entrance, together with all associated minor works**

FINAL ADVICE: Recommended

PROVISOS:

1. Prior to the commencement of any building works a Specification, Schedule of Works and drawings relating to the church and churchyard shall be submitted to the DAC for consideration
2. Prior to the installation of a new heating system a full specification shall be submitted to the DAC for consideration by its Heating Advisers



3. Prior to the introduction of a new lighting scheme, full details including specification, proposed layout and light levels shall be submitted to the DAC for consideration by its Lighting Advisers
4. Consideration must be given to the provision of cycle storage facilities

**K. Bridlington Priory (Saint Mary)** Grade I DAC 24/04/3/1/K  
**Petition: Confirmatory petition to carry out repairs to the upper tracery panels of the clerestory windows (Interim Faculty dated 13<sup>th</sup> February 2024)**

FINAL ADVICE: Recommended

**L. Hunmanby All Saints** Grade II\* DAC 24/04/3/1/L  
**Petition: To install a 3 train AW11 autowinding system to the Tower clock (Harrison, 1858)**

INITIAL ADVICE: Deferred

**M. Bridlington Quay Christ Church** Grade II DAC 24/04/3/1/M  
**Petition: To permit the Incumbent and the PCC to enter into a licence granting to IntoUni vehicular access to the Key Centre Annex over the land coloured brown on the plan attached to, and as set out in clause 48 of, the draft lease to be made between (1) The York Diocesan Board of Finance Limited and the Parochial Church Council of the Parish of Bridlington Quay (2) IntoUni, and (3) The Incumbent and Churchwardens of the Parish of Bridlington Quay Christ Church**

FINAL ADVICE: Recommended

### 3.2 York

[York Saint Helen Stonegate with Saint Martin Coney Street]

**A. York Saint Martin Coney Street** Grade II\* DAC 22/04/3/2/K  
**Petition: Confirmatory petition to recover the 'Little Admiral' figure to Cumbria Clock's workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30<sup>th</sup> September 2021)**

INITIAL ADVICE: Deferred

**B. Market Weighton All Saints** Grade I DAC 23/06/3/3/Q  
**Petition: To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass**

INITIAL ADVICE: Deferred

**C. Nether Poppleton Saint Everilda** Grade II DAC 23/07/3/2/O  
**Petition: Retrospectively to permanently lay down three unsafe memorials in the churchyard**

INITIAL ADVICE: Deferred

**D. Thorp Arch All Saints** Grade II DAC 23/07/3/2/R  
**Petition: To alter the Swell department of the pipe organ (Binns, Fitton & Haley 1948) through the addition of a Fifteenth rank of pipes**

INITIAL ADVICE: Deferred

**E. York Saint Lawrence** Grade II DAC 23/09/3/1/AA  
**Petition: To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells**

INITIAL ADVICE: Deferred

**F. Bilbrough Saint James** Grade II DAC 23/10/3/3/O  
**Petition: To 1. remove the chamber organ and two pews from the west end, and 2. carry out external repairs**

INITIAL ADVICE: Deferred

**G. Upper Poppleton All Saints** Grade II DAC 23/10/3/3/S  
**Petition: In the churchyard to permanently lay down 9 unsafe memorials**

INITIAL ADVICE: Deferred

**H. Hovingham All Saints** Grade II\* DAC 24/01/3/1/P  
**Petition: To refurbish the bells**

INITIAL ADVICE: Deferred

**I. Wighill All Saints** Grade I DAC 24/03/3/3/N  
**Petition: Confirmatory petition to replace the existing oil boiler with a new Grant Vortex oil fired boiler (Interim Faculty dated 13<sup>th</sup> February 2024)**

FINAL ADVICE: Recommended

--- New petitions -----

**J. Fulford Saint Oswald** Grade II DAC 24/04/3/2/J  
**Petition: At the West end of the building to 1. replace the existing internal porch with an enlarged and draught proof, internal glazed porch, 2. install an accessible WC facility to be accessed from the South Aisle through the Tower base, 3. install a low level, covered and lockable, fixed tea point/kitchenette with an enclosed matching mobile servery**

FINAL ADVICE: Recommended

[Huntington All Saints]  
**K. New Earswick Saint Andrew** Unlisted DAC 24/04/3/2/K  
**Petition: To permanently remove and dispose of surplus vestry items including 5 chasubles, a baptism scoop, communion ware and a processional cross**

FINAL ADVICE: Recommended

[Selby Abbey]  
**L. Selby Saint Mary & Saint Germain** Grade I DAC 24/04/3/2/L  
**Petition: To the North Transept, to 1. renew the west parapet asphalt gutter with lead, 2. carry out masonry and glazing repairs to the north and west faces, 3. redecorate the dry riser pipework, 4. carry out masonry repairs to the interior of the NW turret stair, and 5. improve the roof access hatch**

FINAL ADVICE: Recommended

**M. South Milford Saint Mary** Grade II DAC 24/04/3/2/M  
**Petition: To place a brushed stainless steel laser cut stylised cross, and a 6” x 4” plaque in memory of Mary Jones (1926-2023), on the timber infill of the North Porch arch opening**

INITIAL ADVICE: Deferred

**N. York Saint Clement** Grade II DAC 24/04/3/2/N  
**Petition: In the churchyard to fell a cypress tree**

INITIAL ADVICE: Deferred

**O. York Saint Lawrence** Grade II DAC 24/04/3/2/O  
**Petition: To introduce into the Lady Chapel a small brass Sanctus bell, previously removed from the church of Dringhouses Saint Edward the Confessor**

FINAL ADVICE: Recommended

### 3.3 Cleveland

**A. Brompton Saint Thomas** Grade I DAC 23/06/3/1/H

**Petition:** To re-order the interior by 1. introducing a new oak glazed door to the south entrance, 2. removing the existing pews and pew platforms from the Nave and North Aisle, laying a new stone floor with underfloor heating and introducing moveable stacking pews into the Nave and stackable chairs into the North Aisle to create a children's area, 3. repositioning the Anglo-Scandinavian hogsback gravestones and stone cross fragments at the west end of the Nave and introducing heritage display cabinets, 4. introducing a kitchen, mobile servery, accessible WC and chair storage cabinets in the north west corner 5. repositioning the font minus its plinth and introducing a moveable lectern, 6. installing a new lighting system, 7. introducing low level finned radiators to the Chancel and Sanctuary area, 8. installing a projector and projector screen, and 9. dismantling, cleaning, overhauling and reinstating the pipe organ (Harrison and Harrison)

INITIAL ADVICE: Deferred

**B. Linthorpe Saint Barnabas** Grade II DAC 23/07/3/3/H

**Petition:** To replace the existing gas boiler with a new wall-mounted combi-boiler in a new location, remove a window to install a horizontal flue system, and install two fan convector radiators in the Choir Room

WITHDRAWN

**C. Aislaby Saint Margaret** Grade II DAC 24/01/3/2/F

**Petition:** To 1. clean the glass and refurbish all of the plain glazed and stained glass windows, and 2. replace external glazing (where existing) with ventilated polycarbonate sheet

INITIAL ADVICE: Deferred

**D. South Bank Saint John** Grade II DAC 24/01/3/2/M

**Petition:** To install three cameras to enable the live-streaming of services

INITIAL ADVICE: Deferred

**E. Lythe Saint Oswald** Grade I DAC 24/03/3/1/H

**Petition:** To carry out minor repairs to plain glazing (early C 20)

INITIAL ADVICE: Deferred

**F. Redcar Saint Peter** Grade II DAC 24/03/3/1/J

**Petition:** To introduce floodlighting to the Tower

INITIAL ADVICE: Deferred

--- New petitions -----

**G. Grosmont Saint Matthew** Grade II DAC 24/04/3/3/G

**Petition:** To replace the existing oil fired heating system with 8 electric infra-red heating chandeliers

INITIAL ADVICE: Deferred

[Northallerton All Saints]

**H. Romanby Saint James** Grade II DAC 24/04/3/3/H

**Petition:** To remove and permanently dispose of all the Victorian pews and replace with stacking beech wood chairs

FINAL ADVICE: Recommended

PROVSO: The new chairs are to be approved by the Church Buildings Adviser

**I. South Kilvington Saint Wilfrid** Grade II\* DAC 24/04/3/3/I

**Petition:** To replace the existing gas fired boiler with a new 35/40KW condensing gas boiler

INITIAL ADVICE: Deferred

**J. South Otterington Saint Andrew**

Grade II

DAC 24/04/3/3/J

**Petition: Confirmatory petition, in the churchyard to fell five trees (T4, T5, T10, T17 and T18) (Interim Faculty dated 27th February 2024)**

FINAL ADVICE:

Recommended

PROVISOS:

1. The position as regards to any need for LPA approval shall be checked, and any necessary consents obtained, prior to commencement of works
2. The PCC shall give consideration to (and develop plans in consultation with the DAC's Environmental Advisor) the planting of replacement trees, preferably native species that will contribute to the biodiversity of the churchyard, in suitable locations.

**K. Sowerby Saint Oswald**

Grade II\*

DAC 24/04/3/3/K

**Petition: Confirmatory petition to lay a gas pipe in the churchyard (Interim Faculty dated 8<sup>th</sup> December 2023)**

INITIAL ADVICE:

Deferred

## 6. Private Petitions

### 5 List A & B Items to Report

#### List A

- a. **Appleton le Moors Christ Church** – (A1-1) re-fix louvres in Tower
- b. **Beverley Minster** – (A1-11) work to existing lightning conductor
- c. **New Earswick Saint Andrew** – (A5-4) dispose of two surplus lectern Bibles
- d. **Thirsk Saint Mary** – (A2-2) dismantle part of organ to facilitate asbestos removal, clean and tune
- e. **Wigginton Saint Nicholas** – (A5-6) introduction of small piece of carpet
- f. **Sheriff Hutton Saint Helen and Holy Cross** – (A1-1) repair water leak

#### List B

- a. **Aberford Saint Ricarius** – (B7-2) fell a diseased weeping ash tree
- b. **Amotherby Saint Helen** – (B1-3) extension of internal decoration
- c. **Amotherby Saint Helen** - (B1-19) introduction of swift boxes
- d. **Baldersby Saint James** - (B6-5) introduction of defibrillator at lych gate
- e. **Beverley Saint Nicholas** – (B1-1) securing slate louvres to belfry
- f. **Bridlington Saint Mary (Priory)** – (B2-2) minor works to bells
- g. **Carlton Husthwaite Saint Mary** – (B1-12) installation of new 5 lever mortice lock to church door
- h. **Dunnington Saint Nicholas (Y)** – (AMO) post box in Tower Room porch
- i. **Easington All Saints (Cleveland)** – (B1-1) replace some slipped/broken roof slates
- j. **Garton on the Wolds Saint Michael & All Angels** – (B1-1) repairs to pinnacles
- k. **Hull Saint Alban** – (B1-14) installation of defibrillator
- l. **Market Weighton All Saints** – (B7-2) felling of two dead/diseased trees (Cherry/Ash)
- m. **Scarborough Saint Luke** - (B7-2) felling four trees in churchyard
- n. **Seamer in Cleveland Saint Martin** – (B6-1) replacement of bench in churchyard
- o. **Seamer in Cleveland Saint Martin** – (B7-3) tree works
- p. **Skirlaugh Saint Augustine** – (B1-6) replace area of nave TCSS roof covering, like for like
- q. **South Cave All Saints** – (B1-1) urgent stonework repairs to stabilise NE corner of tower parapet
- r. **Sowerby Saint Oswald** – (B6-1) introduction of bench into churchyard
- s. **Stokesley Saint Peter and Saint Paul** – (B7-3) tree works
- t. **Thirsk Saint Mary** – (B1-16) removal of asbestos from heating pipe behind organ
- u. **West Acklam Saint Mary** – (B1-1) repair to cracked gable cross
- v. **Whorlton Holy Cross Old Church** – (B1-1) repointing cracks to east wall interior and exterior
- w. **Yarm Saint Mary** – (B1-1) relining of parapet box gutter
- x. **Liverton Saint Michael** – (B6-2) rebuild 11m of dry stone wall to churchyard
- y. **Mappleton All Saints** – (B1-1) repairs to slipped/broken roof tiles
- z. **North Ferriby All Saints** – (B6-1) introduction of bench in churchyard

## 10. Secretary's Notes

- e. **DAC Vice Chair** – the Revd David Biggs had kindly volunteered to take up this role. The Secretary asked that all committee members indicate their recommendation of his appointment (or otherwise) by email to her after the meeting, whereupon she would seek the Archbishop’s approval.
- f. **Annual Report 2023**
- g. **Rosehill Furnishings Ltd** – the Secretary advised the committee that this company had gone into administration in February 2024.
- h. **Upholstered chairs in Grade II churches** – discussion
- i. **Energy Footprint Tool** – members agreed that completion of this should be a pre-requisite for any new heating applications. The Sustainability Adviser supported this approach. A note would be circulated to all Quinquennial Inspectors asking them to include this in their QIs so that it was regularly brought to parishes’ attention.
- j. **Brett Martin RWG** – policy review.
- k. **York Saint Thomas** – to license the Door 48 Youth and Community Centre (84 Lowther Street, York) for public worship whilst works were being carried out in the church. The committee had no observations to make.

## 11. Grants

- a. **Hawaby All Saints** – a grant towards a conservation report on 19th-20th century stained glass and plain glazing

## 10. Architects

### Changes of Quinquennial Inspectors

- a. **Edstone Saint Michael (II\*)** – Approved
- b. **Gate Helmsley Saint Mary (II\*)** – Approved
- c. **Hutton Buscel Saint Matthew (I)** - Approved
- d. **Sessay Saint Cuthbert (II\*)** –Approved
- e. **Middlesbrough Saint Columba (II\*)** –Approved

## 9. Reports

### 11. Bells and Clock reports

- a. **Normanby Saint Andrew**

### 12. Electrical and lighting reports

### 13. Heating reports

- a. **Hemingbrough Saint Mary**
- b. **Marfleet Saint Hilda**
- c. **Marton Saint Mary**
- d. **Middleton Saint Andrew (CL)**

### 14. Organ reports

### 15. Church Buildings Adviser’s reports

#### Written reports:-

#### Verbal reports –

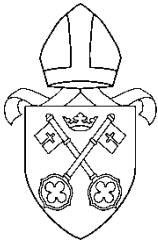
- a. **Acaster Malbis Holy Trinity**
- b. **Thorganby Saint Helen**
- c. **York All Saints North Street**

**10 Any Other Business**

**11 Next Meetings –**

- 1.30pm** Tuesday 4<sup>th</sup> June - at office
- Wednesday** 10<sup>th</sup> July - by Zoom
- Tuesday 17<sup>th</sup> September - at office
- Tuesday 29<sup>th</sup> October - by Zoom
- Tuesday 10<sup>th</sup> December - at office

DAC: Minutes: 2404



THE DIOCESE OF YORK

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DIOCESAN ADVISORY COMMITTEE  
FOR THE CARE OF CHURCHES

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A meeting of the Committee was held at 1.30pm on Tuesday 4<sup>th</sup> June 2024 at the Diocese of York, Amy Johnson Way, Clifton Moor, York YO30 4XT.

Catherine Copp  
Secretary

3. Archdeaconry applications

3.1 York

[York Saint Helen Stonegate with Saint Martin Coney Street]

A. York Saint Martin Coney Street                      Grade II\*                      DAC 22/04/3/2/K

**Petition: Confirmatory petition to recover the ‘Little Admiral’ figure to Cumbria Clock’s workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30<sup>th</sup> September 2021)**

INITIAL ADVICE                      Deferred

B. Market Weighton All Saints                      Grade I                      DAC 23/06/3/3/Q

**Petition: To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass**

INITIAL ADVICE:                      Deferred

C. Nether Poppleton Saint Everilda                      Grade II                      DAC 23/07/3/2/O

**Petition: Retrospectively to permanently lay down three unsafe memorials in the churchyard**

This petition would be progressed under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.

INITIAL ADVICE:                      Deferred

D. Thorp Arch All Saints                      Grade II                      DAC 23/07/3/2/R

**Petition: To alter the Swell department of the pipe organ (Binns, Fitton & Haley 1948) through the addition of a Fifteenth rank of pipes**

INITIAL ADVICE:                      Deferred

E. York Saint Lawrence                      Grade II                      DAC 23/09/3/1/AA

**Petition: To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells**

This petition would be progressed under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.

The Bells and Clocks Adviser had arranged to meet the PCC and Cumbria Clocks on site to discuss the way forward.

INITIAL ADVICE:                      Deferred

**F. Bilbrough Saint James** Grade II DAC 23/10/3/3/O  
**Petition: To 1. remove the chamber organ and two pews from the west end, and 2. carry out external repairs**

INITIAL ADVICE: Deferred

**G. Upper Poppleton All Saints** Grade II DAC 23/10/3/3/S  
**Petition: In the churchyard to permanently lay down 9 unsafe memorials**

This petition would be progressed under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.

INITIAL ADVICE: Deferred

**H. Hovingham All Saints** Grade II\* DAC 24/01/3/1/P  
**Petition: To refurbish the bells**

This petition would be progressed under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.

INITIAL ADVICE: Deferred

**I. South Milford Saint Mary** Grade II DAC 24/04/3/2/M  
**Petition: To place a brushed stainless steel laser cut stylised cross, and a 6” x 4” plaque in memory of Mary Jones (1926-2023), on the timber infill of the North Porch arch opening**

INITIAL ADVICE: Deferred

**J. York Saint Clement** Grade II DAC 24/04/3/2/N  
**Petition: In the churchyard to fell a cypress tree**

This petition was progressed on 13<sup>th</sup> May 2024 under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.

FINAL ADVICE: Recommended

PROVISO: The DAC would strongly encourage the planting of a replacement tree within the churchyard. This should be of native species and of a size suitable to the location.

--- New petitions -----

**K. Church Fenton Saint Mary** Grade I DAC 24/06/3/1/K  
**Petition: To remove, re-lead where necessary and reinstall with EPG the East window, carry out minor repairs to window nII, and remove, re-lead and reinstall with stainless steel window guards window nIII**

FINAL ADVICE: Recommended

**L. Huggate Saint Mary** Grade I DAC 24/06/3/1/L  
**Petition: To 1. install foul drainage in the churchyard to serve the church building, and 2. permit the PCC to enter into Deeds of Easement with two adjoining landowners enabling a connection to the main sewer system**

FINAL ADVICE: Recommended

PROVISO: Any excavation within the churchyard must be subject to an archaeological watching brief.

### 3.2 Cleveland

**A. Brompton Saint Thomas** Grade I DAC 23/06/3/1/H  
**Petition: To re-order the interior by 1. introducing a new oak glazed door to the south entrance, 2. removing the existing pews and pew platforms from the Nave and North Aisle, laying a new stone floor with underfloor heating and introducing moveable stacking pews into the Nave and stackable chairs into the North Aisle to create a children’s area, 3. repositioning the Anglo-Scandinavian hogsback gravestones and stone cross fragments at the west end of the Nave and introducing heritage display cabinets, 4. introducing a kitchen, mobile servery, accessible WC and chair storage cabinets in the north west corner 5. repositioning the font minus its plinth and introducing a moveable lectern, 6. installing a new lighting system, 7. introducing low level finned radiators to the Chancel and Sanctuary area, 8. installing a projector and projector screen, and 9. dismantling, cleaning, overhauling and reinstating the pipe organ (Harrison and Harrison)**



INITIAL ADVICE: Deferred

**B. Aislaby Saint Margaret** Grade II DAC 24/01/3/2/F  
**Petition: To 1. clean the glass and refurbish all of the plain glazed and stained glass windows, and 2. replace external glazing (where existing) with ventilated polycarbonate sheet**

INITIAL ADVICE: Deferred

**C. South Bank Saint John** Grade II DAC 24/01/3/2/M  
**Petition: To install three cameras to enable the live-streaming of services**

This petition would be progressed under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.

INITIAL ADVICE: Deferred

**D. Lythe Saint Oswald** Grade I DAC 24/03/3/1/H  
**Petition: To carry out minor repairs to plain glazing (early C 20)**

WITHDRAWN

**E. Redcar Saint Peter** Grade II DAC 24/03/3/1/J  
**Petition: To introduce floodlighting to the Tower**

The parish had been unable to progress this application at present but had confirmed that they were still planning to continue with it.

INITIAL ADVICE: Deferred

**F. Grosmont Saint Matthew** Grade II DAC 24/04/3/3/G  
**Petition: To replace the existing oil fired heating system with 8 electric infra-red heating chandeliers**

INITIAL ADVICE: Deferred

**G. South Kilvington Saint Wilfrid** Grade II\* DAC 24/04/3/3/I  
**Petition: To replace the existing gas fired boiler with a new 42 kW Worcester Greenstar condensing gas boiler**

This petition was progressed on 22<sup>nd</sup> May 2024 under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.

FINAL ADVICE: Recommended

**H. Sowerby Saint Oswald** Grade II\* DAC 24/04/3/3/K  
**Petition: Confirmatory petition to lay a gas pipe in the churchyard (Interim Faculty dated 8<sup>th</sup> December 2023)**

This petition was progressed on 20<sup>th</sup> May 2024 under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.

FINAL ADVICE: Recommended

--- **New petitions** -----

**I. Hawnby All Saints** Grade II\* DAC 24/06/3/2/I  
**Petition: To box in the electrics meter with a hinged, oak cabinet**

FINAL ADVICE: Recommended

PROVISOS:  
1. To comply with the IET Wiring Regulations 18<sup>th</sup> Edition the cabinet must remain unlocked to allow permanent access to the incoming electricity supply for emergency isolation.  
2. The cabinet should be painted to match the adjacent walls.

**J. North Ormesby Holy Trinity** Grade II DAC 24/06/3/2/J  
**Petition: In the north east corner of the churchyard to the rear of the Trinity Centre to install fencing around the Community Garden**

FINAL ADVICE: Recommended  
PROVISO: Subject to the fencing type being approved by the Church Buildings Adviser.

**K. Pickering Saint Peter and Saint Paul** Grade I DAC 24/06/3/2/K  
**Petition: To make permanent the removal of the north and south side aisle pews (TMRO licence dated 25<sup>th</sup> September 2023)**

FINAL ADVICE: Recommended

**L. Nunnington All Saints** Grade I DAC 24/06/3/2/L  
**Petition: To replace one broken quarry in the Vestry window and to replace with clear, kiln distorted float glass quarries the frosted glass of four windows in the Nave**

INITIAL ADVICE: Deferred

**M. Sessay Saint Cuthbert** Grade II\* DAC 24/06/3/2/M  
**Petition: To 1. carry out stonework repairs, including replacement of all mullions, to five windows, and 2. remove, repair, re-lead and reinstate three windows and make and install new leaded light glazed panels in distorted clear sheet glass into the repaired masonry of the South Porch: East and West windows**

INITIAL ADVICE: Deferred

**N. South Otterington Saint Andrew** Grade II DAC 24/06/3/2/N  
**Petition: In the churchyard in the area set aside for the burial of cremated remains 1. retrospectively to vary the Churchyard Memorial Regulations 2018 to permit the past erection of upright memorials and horizontal memorials not flush with the ground, 2. to vary the Churchyard Memorial Rules 2018 to permit the future erection of upright memorials where spaces remain, and 3. to extend the area set aside in which extended area memorials will be in accordance with the Churchyard Memorial Regulations 2018**

FINAL ADVICE: Recommended

**O. Whitby Saint Mary** Grade I DAC 24/06/3/2/O  
**Petition: Confirmatory petition to remove and lower to the ground the two 5ft cast iron skeleton dials of the tower clock (William Potts of Leeds, 1898) and store them safely within the church pending assessment for any future restoration or replacement (Interim Faculty dated 9<sup>th</sup> November 2023)**

FINAL ADVICE: Recommended  
PROVISO: Within 24 months of a faculty being granted the parish must submit to the DAC a proposal for the restoration or replacement (or otherwise) of the cast iron skeleton clock dials

**P. Whitby Saint Mary** Grade I DAC 24/06/3/2/P  
**Petition: Confirmatory petition to take down the whole, or parts, of three unsafe wall memorials (Interim Faculty dated 11<sup>th</sup> March 2024)**

FINAL ADVICE: Recommended  
PROVISO: Within 24 months of a faculty being granted the parish must submit to the DAC a proposal for the restoration or replacement (or otherwise) of the three memorials

**Q. Yarm Saint Mary Magdalene** Grade II\* DAC 24/06/3/2/Q  
**Petition: To remove seven pews from the south aisle, permanently disposing of four and relocating three to a position against the south aisle wall**

INITIAL ADVICE: Deferred

### 3.3 East Riding

**A. Howden Saint Peter (Howden Minster)** Grade I DAC 23/06/3/2/E  
**Petition: To permanently remove and dispose of a fallen and damaged wall memorial to James Camp (died 1886) and Elizabeth Camp (died 1919)**

INITIAL ADVICE: Deferred

**B. Drypool Saint Columba** Unlisted DAC 23/09/3/3/G  
**Petition: To 1. replace the felt covering of the north aisle flat roof with fibreglass, and 2. carry out repairs to the ceiling plaster of the north aisle**

This petition would be progressed under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.

INITIAL ADVICE: Deferred

**C. Sutton Saint James** Grade I DAC 23/12/3/1/J  
**Petition: To 1. carry out repairs and replacements to the stonework of the West window including the replacement of the sill and all mullions, and 2. remove, re-shape, renew the perimeter lead, and reinstall the stained glass, introducing wire mesh guards**

INITIAL ADVICE: Deferred

**D. Bempton Saint Michael** Grade II\* DAC 24/03/3/2/G  
**Petition: To 1. reduce the floor level in the Porch and introduce a threshold drain, 2. replace the inner lobby doors with new part glazed hardwood doors, and 3. relay churchyard path to form 1 in 15 gradient ramped access**

INITIAL ADVICE: Deferred

**E. North Cave All Saints** Grade I DAC 24/03/3/2/H  
**Petition: To augment the existing peal of six bells to a peal of eight, and expand the bellframe and the Ellacombe chimes accordingly, together with ancillary construction and electrical work**

INITIAL ADVICE: Deferred

**F. Langtoft Saint Peter** Grade I DAC 24/03/3/2/M  
**Petition: To take down two bells (J Conyers, 1620 and 1953 re-cast), carry out repairs to both, and re-hang for swing chiming**

This petition was progressed on 2<sup>nd</sup> May 2024 under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.

FINAL ADVICE: Recommended  
PROVISO: After completion, the Petitioners shall invite the DAC's Bells Adviser to inspect and prepare a written report for the DAC

**G. Aldbrough Saint Bartholomew** Grade II\* DAC 24/04/3/1/I  
**Petition: In the churchyard to 1. install a lift at the lych gate steps, and 2. replace the existing gravel path with a paved path**

The church architect would visit the church to discuss this proposal with the PCC.

INITIAL ADVICE: Deferred

**H. Hunmanby All Saints** Grade II\* DAC 24/04/3/1/L  
**Petition: To install a 3 train AW11 autowinding system to the Tower clock (Harrison, 1858)**

This petition would be progressed under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.

INITIAL ADVICE: Deferred

--- New petitions -----

**I. Beverley Saint Mary** Grade I DAC 24/06/3/3/I  
**Petition: In the churchyard to carry out landscaping works between the church and the church hall including construction of new pathways to form a transition entrance into the adjacent Memorial Gardens**

FINAL ADVICE: Recommended

**J. Bridlington Priory (Saint Mary)** Grade I DAC 24/06/3/3/J  
**Petition: To remove, repair, re-lead if necessary and reinstall various loose panels from the West window**

FINAL ADVICE: Recommended

**K. Hotham Saint Oswald** Grade II\* DAC 24/06/3/3/K  
**Petition: To 1. install an accessible WC cubicle in the north west corner of the Tower base, 2. relocate the font in the Tower base, with plinth removed, 3. install a kitchenette beneath the north side Squire's Pew, 4. relocate the small font from beneath the Squire's Pew, 5. install an accessibility ramp from the Nave to the Tower floor, 6. install an accessibility ramp to the South Porch, modify the South Door and create level access into the church, and 7. install water supply from existing adjacent mains and foul water return to existing adjacent mains drain in Main Street, Hotham.**

FINAL ADVICE: Recommended

**L. Elloughton Saint Mary** Grade II\* DAC 24/06/3/3/L  
**Petition: To replace the flat roof of the Vestry with fibreglass covering**

FINAL ADVICE: Recommended

**M. North Cave All Saints** Grade I DAC 24/06/3/3/M  
**Petition: To replace the lighting in the porch, nave, aisles, transept and chancel**

FINAL ADVICE: Recommended

**N. North Frodingham Saint Elgin** Grade II\* DAC 24/06/3/3/N  
**Petition: Retrospective application to remove the gravel path leading from the churchyard gate to the South Porch and re-lay with paving slabs with gravel edging**

FINAL ADVICE: No Objection

**O. North Hull Saint Michael and All Angels** Grade II DAC 24/06/3/3/O  
**Petition: To install motion sensitive solar powered security lights to the church building and church hall**

FINAL ADVICE: Recommended

**P. South Cave All Saints** Grade II\* DAC 24/06/3/3/P  
**Petition: To 1. replace two existing projector screens with TV monitors one mounted on the wall adjacent to the Chancel arch (75") and one on a mobile stand in the North aisle (65"), and 2. replace the existing loudspeakers with five new ones in the same locations**

FINAL ADVICE: Recommended

## 7. Private Petitions

### 5 List A & B Items to Report

#### List A

- a. **Dunnington Saint Nicholas (Y)** – (A5-4) dispose of large ebonised plant stand
- b. **Wistow Saint Mary** – (A5-4) introduction of CD/media player with storage case

#### List B

- a. **Boston Spa Saint Mary** – (B1-6) repair and replacement of roof flashings where slipped or missing
- b. **Brough All Saints** – (AMO) in the churchyard to set up a community garden with raised beds
- c. **East Ayton Saint John the Baptist** – (B7-3) remove branch from tree, affecting phone wire
- d. **Heworth Holy Trinity** – (B4-3) repair violin pedals on pipe organ
- e. **Hull Saint Cuthbert** – (B1-8) replacing outdoor floodlights with downlighters
- f. **Kilburn Saint Mary** – (B1-8) replace existing halogen light fittings with fittings suitable for LEDs and add two further lights
- g. **Kirkby in Cleveland Saint Augustine** – (B1-1) repairs to Nave roof slates, repairs to flagpole
- h. **Ottringham with Sunk Island Saint Wilfrid** – (B7-2) felling of a dead tree in the churchyard
- i. **Rufforth All Saints** – (B1-1) repointing tower parapets and spire
- j. **Ugglebarnby All Saints** – (B6-1) introduction of memorial bench into churchyard
- k. **West Acklam Saint Mary** – (B1-1) minor repointing of stonework and brush down plaster internally
- l. **York Saint Lawrence** – (AMO) in the churchyard, install temporary sculpture commemorating Mary Tuke
- m. **Brafferton Saint Peter** – (B1-1) minor localised patching to roof lead
- n. **Kirkby Wharfe Saint John the Baptist** – (B1-1) external repointing, minor stonework repairs and replacement, internal plastering
- o. **Middlesbrough the Ascension** – (AMO) felling three trees at risk of causing damage to church
- p. **Sproxtton St Chad** – (B1-12) replacement lock to main door
- q. **Terrington All Saints** – (B1-1) repairs to window stonework and ironmongery
- r. **Scarborough Saint Luke** - (B7-3) crown reduction of churchyard trees

## 12. Secretary's Notes

- a. **Annual Report 2023** – this had been circulated to members before the meeting and was approved unamended.
- b. **AMO amended – the Additional Matters Order No.1 of 2023 had been amended** to include the setting aside of an area for the burial of cremated remains in consecrated area of a civic cemetery.
- c. **AMO re scaffolding in churchyards** – draft for approval.
- d. **Appointment of Vice Chair**
- e. **Church of England (Miscellaneous Provisions) Measure 2024** – in force 17<sup>th</sup> May 2024. The Secretary explained that (1) the duty under Section 35 of the EJCCM 2018 had been extended to read: “A person carrying out functions of care and conservation under this Measure, or under any other enactment or any rule of law relating to churches, must have regard to – (a) the role of a church as a local centre of worship and mission, and (b) the importance of environmental protection” and (2) that the DAC constitution would need to be amended because the requirement for one DAC member to be appointed after consulting local authorities was to be removed, a requirement for one DAC member to be appointed who has knowledge of environmental matters was to be added, and there would be a further requirement for the DAC to include at least one member with personal knowledge and experience of issues that need to be addressed when considering how to secure accessibility for disabled people to buildings and facilities. The steps required to comply with the constitutional changes need not, but may, be taken before the date when the next new appointments were due to be made (i.e. end 2027 for Jan 2028).

## 13. Grants

- a. **Grosmont Saint Matthew** – a grant was awarded by the CBC towards the cost of a glazing conservation report by Barley Studio
- b. **Slingsby All Saints** – a grant was awarded by the CBC towards the conservation of the clock (1838, James Harrison) by Cumbria Clocks

## 11. Architects

### Changes of Quinquennial Inspectors

- a. **Acaster Malbis Holy Trinity (I)**
- b. **Drypool Saint Columba (U)**
- c. **Eastmoors Saint Mary Magdalene (II\*)**
- d. **Hull Saint Martin (U)**
- e. **Middlesbrough Saint Martin of Tours (U)**
- f. **North Grimston Saint Nicholas (I)**
- g. **Rievaulx Saint Mary (II)**

- h. **Broomfleet St Mary's (II)**
- i. **Goodmanham All Saints (I)**
- j. **Helmsley All Saints (II)**
- k. **Londesborough All Saints (I)**
- l. **Market Weighton All Saints (I)**
- m. **Sancton All Saints (II\*)**
- n. **Shiptonthorpe All Saints (I)**
- o. **Acomb Holy Redeemer (II)**
- p. **Great Habton St Chad (U)**

## **9. Reports**

### **16. Bells and Clock reports**

- a. **Burton Pidsea Saint Peter** – completion report
- b. **Market Weighton All Saints**
- c. **Owthorne Saint Matthew** – completion report
- d. **Thornton Dale All Saints** – clock and bells

### **17. Electrical and lighting reports**

- a. **Kirkleatham Saint Cuthbert** – lighting
- b. **North Cave All Saints** - lighting

### **18. Heating reports**

- a. **Cottingham Saint Mary**

### **19. Organ reports**

### **20. Church Buildings Adviser's reports**

**Written reports:-**

**Verbal reports –**

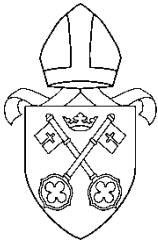
- a. **Middlesbrough Saint Oswald**
- b. **Pickering Saint Peter and Saint Paul**
- c. **Micklefield Saint Mary**
- d. **York Saint Barnabas**

## **10 Any Other Business**

## **11 Next Meetings –**

<b>Wednesday</b> 10 <sup>th</sup> July	- by Zoom
Tuesday 17 <sup>th</sup> September	- at office
Tuesday 29 <sup>th</sup> October	- by Zoom
Tuesday 10 <sup>th</sup> December	- at office

DAC: Minutes: 2406



## THE DIOCESE OF YORK

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# DIOCESAN ADVISORY COMMITTEE FOR THE CARE OF CHURCHES

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A meeting of the Committee was held via video link at 2pm on Wednesday 10<sup>th</sup> July 2024.

**Catherine Copp**  
Secretary

<b>Prayers</b>	The Archdeacon of York
<b>Apologies</b>	The Revds Canon D Black, Dr G Drewery, S Grant, Dr J Zarek; Messrs P Abramson, D Sherriff; Dr J Grenville
<b>Present</b>	The Archdeacon of Cleveland, the Acting Archdeacon of the East Riding, the Archdeacon of York; the Revds D Biggs (Vice Chair), Canon P Bristow, A Carter, D Haddon-Reece, Canon C Pinchbeck, Canon J Weetman (Chair); Messrs J Arthur, A Boyce, R Carr-Archer, K Halliday, I Hayton, Prof H Mytum, S Ramsdale, Dr R Wools; Mesdames C Copp (Secretary), L Mayes, A Stephens
<b>In Attendance</b>	Ms L Connacher (Registrar)

### Induction Session

The Secretary began the meeting with an induction session reminding members and advisers of their roles and responsibilities with the DAC under the headings of: Who we are; What we do; How we do it. The session covered the constitution of the DAC, the newly expanded general duty under Section 35 of the EJCCM 2018, how the DAC fulfilled its statutory function under Section 37, Conflicts of Interest, the role of DAC Advisers and the question of Liability of DAC Members.

### Declarations of interest

- a. **Aislaby Saint Margaret** (DAC 24/01/3/2/F) – I Hayton declared an interest as church architect
- b. **Brantingham All Saints** (DAC 24/07/3/2/H) – A Boyce declared an interest as church architect
- c. **Brough All Saints** (DAC 24/07/3/2/I) - A Boyce declared an interest as church architect and I Hayton declared an interest as former project architect
- d. **Ottringham Saint Wilfrid** (DAC 24/07/3/2/J) – A Stephens declared an interest as church architect
- e. **Selby Saint Mary & Saint Germain (Selby Abbey)** (DAC 24/04/3/2/L) - Canon J Weetman declared an interest as incumbent
- f. **Tickton Saint Paul** (DAC 24/07/3/2/K) – A Boyce declared an interest as church architect

**1 Minutes of the last meeting** – these were approved and would be signed as correct

### 2 Matters Arising

- a. **Bridlington Priory (Saint Mary)** (DAC 24/06/3/3/J) – amended citation to recommended petition: To carry out minor repairs to the loose head panels of lights within the lower tier of the West window as per Option 1 of the Quotation from Martin Johnson & Co (York) Ltd dated 22nd April 2024. PROVISIO: At the earliest opportunity, and before any further work to the west window is contemplated, the PCC should commission a detailed condition survey for this window (and possibly other windows too) to inform a proper strategy going forward.

### 3. Archdeaconry applications

#### 3.1 Cleveland

##### A. Brompton Saint Thomas

Grade I

DAC 23/06/3/1/H

**Petition: To re-order the interior by 1. introducing a new oak glazed door to the south entrance, 2. removing the existing pews and pew platforms from the Nave and North Aisle, laying a new stone floor with underfloor heating and introducing moveable stacking pews into the Nave and stackable chairs into the North Aisle to create a children's area, 3. repositioning the Anglo-Scandinavian hogsback gravestones and stone cross fragments at the west end of the Nave and introducing heritage display cabinets, 4. introducing a kitchen, mobile servery, accessible WC and chair storage cabinets in the north west corner 5. repositioning the font minus its plinth and introducing a moveable lectern, 6. installing a new lighting system, 7. introducing low level finned radiators to the Chancel and Sanctuary area, 8. installing a projector and projector screen, and 9. dismantling, cleaning, overhauling and reinstating the pipe organ (Harrison and Harrison)**

A Boyce

tbc

£tbc

The appearance will change

INITIAL ADVICE:

Deferred

##### C. Aislaby Saint Margaret

Grade II

DAC 24/01/3/2/F

**Petition: To 1. clean the glass and refurbish all of the plain glazed and stained glass windows, and 2. remove the existing external glazing to windows sIII, sIV, sV, sVI and sVII**

I Hayton

Martin Johnson & Co

£11,531

The appearance will change

In view of the DAC's comments and those of the church architect and the glazier, the PCC had agreed not to use polycarbonate sheeting and in addition they now wished to remove the current external glazing from 5 windows to enable them to be seen from the churchyard instead and to resolve the problem of inadequate ventilation. There were no security or vandalism issues here so wire mesh protection was felt to be unnecessary. On receipt of an amended quotation from Martin Johnson, excluding polycarbonate sheeting but including removal of the existing external glazing and providing for making good to mortar this petition could be recommended and moved forward between meetings.

FINAL ADVICE:

Recommended

##### C. South Bank Saint John

Grade II

DAC 24/01/3/2/M

**Petition: To install three cameras to enable the live-streaming of services**

TBA

tbc

£3,500

The appearance will change

This petition would be progressed under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.

INITIAL ADVICE:

Deferred

##### D. Redcar Saint Peter

Grade II

DAC 24/03/3/1/J

**Petition: To introduce floodlighting to the Tower**

K Simmons

tbc

£2,000

The appearance will change

INITIAL ADVICE:

Deferred

##### E. Grosmont Saint Matthew

Grade II

DAC 24/04/3/3/G

**Petition: To replace the existing oil fired heating system with 8 electric infra-red heating chandeliers**

A Boyce

tbc

c£50,000

The appearance will change

INITIAL ADVICE:

Deferred

##### F. Nunnington All Saints

Grade I

DAC 24/06/3/2/L

**Petition: To replace one broken quarry in the Vestry window and to replace with clear, kiln distorted float glass quarries the frosted glass of four windows in the Nave**

D Sherriff

Martin Johnson & Co

£13,640

The appearance will change

Both the church architect and the Committee had recommended that the new windows should include at least two ventilators, but the parish had pushed back hard against this on the grounds that no reason had been offered for the inclusion of ventilators, that in the last 40 years they had not known the existing ventilators to have been open, and



that they assumed ventilators were included in the 1884 restoration when the heating was by a solid fuel (probably coal) burner with a chimney going vertically through the roof; they would prefer not to have to pay for something that had no purpose. It was clear that the parish had not grasped the fact that ventilators were provided for the benefit of the building, not the people in it. As regards the new window quarries, the church architect had noted that a photograph of the church dated 1883 clearly showed rectangular quarries, and his suggestion of reverting to this original design had been welcomed by the parish. The glazier had confirmed that supplying rectangular quarries rather than diamond would reduce the overall costs. The Stained Glass Adviser had indicated to the Secretary that although rectangular quarries were actually less stable than diamond quarries, the case for changing back to rectangular was based on the earlier character and appearance of the windows in question and so she would not object. However, as regards the parish's suggestion that having the very top diamond shaped glass in sky blue stained glass would add to the attraction of the windows, neither the Stained Glass Adviser nor the Committee could see any good reason for such a change and if the parish sought to add it to this application then they would object to it. Having advised the parish that ventilators should be included, if the parish chose to exclude them then the Committee would not oppose this application for the lack of them. Subject to receipt of an amended quotation from the glazier this application could be recommended and moved forward between meetings.

FINAL ADVICE: Recommended

<b>G. Sessay Saint Cuthbert</b>	Grade II*	DAC 24/06/3/2/M
<b>Petition: To 1. carry out stonework repairs, including replacement of all mullions, to five windows, and 2. remove, repair, re-lead and reinstate three windows and make and install new leaded light glazed panels in distorted clear sheet glass into the repaired masonry of the South Porch: East and West windows</b>		
A Boyce	Matthias Garn Barley Studio	£32,000 The appearance will not change

A full glazing condition report had been requested by the Committee and this was still awaited.

INITIAL ADVICE: Deferred

<b>H. Yarm Saint Mary Magdalene</b>	Grade II*	DAC 24/06/3/2/Q
<b>Petition: To remove seven pews from the south aisle, permanently disposing of four and relocating three to a position against the south aisle wall</b>		
J Barnes	Dan Cox	£850 The appearance will change

As advised, the parish would be removing these pews under a TMRO licence so that the benefits of their removal could be established before this faculty petition was pursued.

INITIAL ADVICE: Deferred

--- New petitions -----

<b>[Thornton Dale with Ellerburn and Wilton]</b>		
<b>I. Ellerburn Saint Hilda</b>	Grade II*	DAC 24/07/3/1/I
<b>Petition: In the churchyard to take down the existing stone wall on the north west boundary and to construct a new stone boundary wall further to the north and west to enclose the churchyard extension</b>		
K Simmons	tbc	£12,000 The appearance will change

The churchyard was full so there was a need to extend it into the adjacent field, previously reserved for this purpose by the Diocese. The existing graveyard, whilst not having gravestones throughout, had been a burial ground for over 1200 years and every interment found evidence of previous occupation. The unoccupied area at the west of the existing churchyard had rock close to the surface and was unsuitable for burials, as was the wooded north corner of the churchyard. The existing boundary wall, marked A-C on the plans, had collapsed in places; the stone from that collapsed wall would be re-used in the construction of the new boundary wall (plus additional stone from the Thornton Dale Estate). The planning application for this proposal had been approved by the NYMNP. The Committee agreed that the proposed new boundary would be aesthetically pleasing. The prime objective was to enable burials to continue at Ellerburn and this churchyard extension would allow burials for the foreseeable future. There was no mention of the inclusion of the Levisham Anglo Saxon stone fragments, but in any event that would require a separate faculty.

FINAL ADVICE: Recommended

[Thornton Dale with Ellerburn and Wilton]

**J. Ellerburn Saint Hilda**

Grade II\*

DAC 24/07/3/1/J

**Petition: To replace the West window with rectangular glazing quarries in reamy glass with rectangular border to match the existing East window and to introduce a brass plaque marking its installation**

K Simmons

Andrew Brepri

£4,200

The appearance will change

All the glazing in the church used rectangular quarries, with the exception of this West window, which used cathedral glass diamond quarries. This application was to replace the West window with rectangular glazing quarries in reamy glass, with a rectangular border, to mimic the existing East window. The church architect was happy with this proposal; he saw no need for any stone replacement though some repointing was likely for which he had specified the lime mortar. The Stained Glass Adviser repeated her comments regarding the relative stability of diamond versus rectangular quarries but noted that the case for consistency across the church had been demonstrated. The only outstanding details were those relating to the brass plaque, but subject to their receipt this petition could be recommended. [It was subsequently established that the parish would not be introducing any benefactor's plaque].

FINAL ADVICE: Recommended

**K. Kirk Levington Saint Martin**

Grade II\*

DAC 24/07/3/1/K

**Petition: In the south-west corner of the Nave to 1. reposition the electrical distribution board and switches and enclose the same in an oak cupboard, 2. re-locate a small brass memorial plaque, 3. affix a new noticeboard, and 4. install a small oak shelf for a contactless payment unit**

J Niven

A Turner Electrical  
Dan Cox

£1,000

The appearance will change

This proposal would tidy up the wiring and improve the look of the south-west corner of the church. The Electrics Adviser was pleased to note the appointment of an accredited and exceptionally good electrical contractor.

FINAL ADVICE: Recommended

### 3.2 East Riding

**A. Howden Saint Peter (Howden Minster)**

Grade I

DAC 23/06/3/2/E

**Petition: To permanently remove and dispose of a fallen and damaged wall memorial to James Camp (died 1886) and Elizabeth Camp (died 1919)**

D Sherriff

Dream Heritage CIC

£20

The appearance will change

INITIAL ADVICE: Deferred

**B. Drypool Saint Columba**

Unlisted

DAC 23/09/3/3/G

**Petition: To 1. replace the felt covering of the north aisle flat roof with fibreglass, and 2. carry out repairs to the ceiling plaster of the north aisle**

J Hobson

Brian Fell

c.£20,000

The appearance will change

This petition would be progressed under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.

INITIAL ADVICE: Deferred

**C. Sutton Saint James**

Grade I

DAC 23/12/3/1/J

**Petition: To 1. carry out repairs and replacements to the stonework of the West window including the replacement of the sill and all mullions, and 2. remove, re-shape, renew the perimeter lead, and reinstall the stained glass, introducing wire mesh guards**

J Hobson

M Garn

c.£99,600

The appearance will change

INITIAL ADVICE: Deferred

**D. Bempton Saint Michael**

Grade II\*

DAC 24/03/3/2/G

**Petition: To 1. reduce the floor level in the Porch and introduce a threshold drain, 2. replace the inner lobby doors with new part glazed hardwood doors, 3. relay churchyard path to form 1 in 15 gradient ramped access, and 4. shorten two gravestones to widen a path on the north side of the church.**

R Blenkarn

Repair & Restoration

c.£40,000

The appearance will change

The steel gates and the timber outer doors would need to be extended to compensate for the reduction in the level of the Porch floor. No contractor's quotation was available yet. An Advising Architect noted that if the threshold was to be dropped by nearly 300mm, more of the chamfered reveals of the door opening would be exposed; did the parish know whether those chamfers continued or whether, once the threshold was removed, brick (for example) would be exposed. The Architect recommended that the parish investigate this further. The Archaeological Adviser also advised that an AWB might be necessary due to the ground reduction and the possibility of exposing footings. Subject to these issues being raised and clarified with the church architect this petition could be recommended and moved forward between meetings.

FINAL ADVICE: Recommended

**E. North Cave All Saints** Grade I DAC 24/03/3/2/H  
**Petition: To augment the existing peal of six bells to a peal of eight, and expand the bellframe and the Ellacombe chimes accordingly, together with ancillary construction and electrical work**  
 A Stephens Whites of Appleton c.£56,000 The appearance will not change

INITIAL ADVICE: Deferred

**F. Aldbrough Saint Bartholomew** Grade II\* DAC 24/04/3/1/I  
**Petition: In the churchyard to 1. install a lift at the lych gate steps, and 2. replace the existing gravel path with a paved path**  
 D Sherriff Ultra Lift Services c£30,000 The appearance will change

INITIAL ADVICE: Deferred

**G. Hunmanby All Saints** Grade II\* DAC 24/04/3/1/L  
**Petition: To install a 3 train AW11 autowinding system to the Tower clock (Harrison, 1858)**  
 A Boyce Smith of Derby £14,308 The appearance will not change

This petition was progressed on 9<sup>th</sup> June 2024 under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.

FINAL ADVICE: Recommended

PROVISOS: All electrical work must be carried out by an electrician holding the current appropriate professional accreditation (at present NICEIC, NAPIT or ECA all to Full Competence).

--- **New petitions** -----

**H. Brantingham All Saints** Grade II\* DAC 24/07/3/2/H  
**Petition: To 1. remove, repair, re-lead where necessary and reinstate windows nIV, nV and nVI, 2. carry out stonework repairs and replacement where necessary to the three north elevation window surrounds, 3. de-scale and repaint the south transept gable wall, re-setting the copings, and 4. redecorate the organ chamber**  
 A Boyce Pinnacle £66,530 The appearance will not change  
 Lincolnshire Stained Glass

The Committee noted the tender report supplied on behalf of the parish. There appeared to be marked differences between the quotations referred to; it was agreed that the Secretary would request copies of the other lower quotations for comparison. Were the quotations supplied last year still valid? Could any economies be made? At least one contractor had not been able to tender – could they do so now? There was no PCC resolution to confirm the appointed contractors. Subject to that clarification this application could be recommended and moved forward between meetings.

FINAL ADVICE: Recommended

**I. Brough All Saints** Unlisted DAC 24/07/3/2/I  
**Petition: Retrospective application to replace the existing 4 x high level spotlights in the Nave ceiling with 2 x twin spotlights affixed to the Narthex, to replace the light in the north porch entrance, and to install a further downlight to the Vestry ceiling**  
 A Boyce JG Fire Protection & Training £1,210 The appearance will change

The replacement emergency lights had been installed following recommendations of a Fire Safety inspection. The existing lights were no longer functioning and had proved impossible to repair due to their position on such a high ceiling. Ecclesiastical Insurance required the lights to be replaced because the church was hired out to other

organisations on a regular basis. Unfortunately, the parish had neither sought the DAC's advice nor their architect's advice, nor had they sought faculty permission beforehand, and most regrettably the twin spotlights had been affixed in a very prominent and visible location on the top of the very attractive narthex (designed by I Hayton, and installed only in 2019). K Halliday had visited the church recently and thought that the lights did not look as bad on site as they did in the photographs shown to the Committee. Nevertheless, it was agreed by members and advisers alike that there were a number of much better alternatives (including fixing lights to the side walls at lower level, fixing the lights behind the top of the narthex so that only the spotlights were above it etc) which would have been far less intrusive. Moreover, the position of the two lights was not optimal from an emergency lighting point of view. With lights fixed at the back of the church facing directly eastwards there was a risk of the lights shining into the faces of those trying to exit the building and dazzling them i.e. the last thing you would want in an emergency. Another good reason for fixing the lights to the side walls where they could shine diagonally across the path of people exiting the building. It was agreed that a Lighting Adviser (T Mitchell) should be asked to visit the church to advise the parish where the lights should be moved to so as to be effective (and that would also improve the aesthetics).

INITIAL ADVICE: Deferred

<b>J. Ottringham Saint Wilfrid</b>	Grade I	DAC 24/07/3/2/J
<b>Petition: To take down and rebuild the roof of the South Porch and install new timber double door sets</b>		
A Stephens	tbc	c.£10,000
		The appearance will not change

The South Porch pan tile roof had partially collapsed because the timber support structure had failed, so it was no longer secured to the main church structure. The proposal was to remove and reconstruct the roof and the top of the porch walls (which were brick built up on top of a rubble wall). As the drawing provided was confusing, the church architect confirmed that the build up would be felt, battens, tiles as usual. Another Advising Architect noted that the roof had a low pitch and would be susceptible to wind driven rain going underneath (which was probably why the structure failed originally). The church architect confirmed that failure was also likely to be due, in part, to the absence of any tie. A truss with a tie would be inserted to provide more stability and the architect would check whether sarking should be introduced underneath. K Halliday advised that this church was being added to the HAR.

FINAL ADVICE: Recommended

<b>Beverley Minster Saint John and Saint Martin</b>		
<b>K. Tickton Saint Paul</b>	Unlisted	DAC 24/07/3/2/K
<b>Petition: To replace the existing gas boiler with a new 35kw hydrogen-ready gas boiler</b>		
A Boyce	Heat at Home Ltd	£4,860
		The appearance will not change

The Sustainability Adviser and K Halliday both observed it was now generally accepted that the move to hydrogen was unlikely to be made and therefore "hydrogen ready" boilers would be of less benefit to the drive to net zero carbon than had previously been thought. The church was presently without heating; their boiler had broken down in 2022 and although spare parts were not available their heating engineer had managed to repair the boiler and keep it going for a while longer. Would electric radiant panel heaters be a better option? The church architect advised that the church had not long ago added an extension with new radiators and pipe work, so the parish would be unlikely to want to switch heating to an electrical supply after such an expense. It was a warm and well-used church. The parish had considered the net zero guidance. This petition could be progressed under the Delegated Authority Policy dated 6<sup>th</sup> October 2021 and would therefore be referred to a Heating Adviser for comment and recommendation. The Secretary would check whether the parish had completed their EFT.

INITIAL ADVICE: Deferred

<b>[Beverley Minster]</b>		
<b>L. Woodmansey Saint Peter</b>	Unlisted	DAC 24/07/3/2/L
<b>Petition: To 1. introduce an accessible WC cubicle and a kitchenette facility at the west end of the North Aisle together with all associated drainage and electrical works, 2. take out the east window of the Porch and construct a new door opening with stone Gothic Arch lintel, and 3. in the churchyard install a steel access ramp with handrail to the new Porch door</b>		
J Hobson	tbc	c.£44,000
		The appearance will change

Inside the building the parish wished to install WC and kitchenette facilities in the north west corner where there was already an old robing area curtained off, with no pews in it. However, the new WC cubicle would extend further east than the curtained area and it was unclear how many pews would need to be removed because this was not shown on plans supplied; the specification simply stated "move existing Pews to the area where the new WC is to be constructed".

The number of pews to be removed should be clarified. How would the existing window be treated? It appeared that some of it would be obscured by the new WC cubicle but the exact relationship between the two was not detailed. What was the design for the outside of the cubicle, the cladding etc? Outside, the east window of the Porch would be removed and replaced with a door to give level access into the building. Would the existing south door be locked or would both doors be in use at the same time? There was insufficient detail given of the new Porch door; the existing window had chamfered stone reveals, so the new doorway would need some details (more than just “stone Gothic arch lintel”). The eaves were not very tall – would there be sufficient headroom? Could the pathway and the ground level around the Porch be raised so as to provide level access? No, because there was insufficient run-up to the front door for an acceptable degree of slope. However, the path on the east side of the porch (if moved a bit further south) could be sloped up to a raised area around the south doors of the Porch to accommodate wheelchair access, leaving the window in place and using the south doors as access for everyone, and providing steps on the south side of the platform for those approaching the church along the footpath; that would save a lot of money.

INITIAL ADVICE: Deferred

### 3.3 York

[York Saint Helen Stonegate with Saint Martin Coney Street]

**A. York Saint Martin Coney Street** Grade II\* DAC 22/04/3/2/K  
**Petition: Confirmatory petition to recover the ‘Little Admiral’ figure to Cumbria Clock’s workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30<sup>th</sup> September 2021)**

D Sherriff Cumbria Clocks £10,346 The appearance will not change

INITIAL ADVICE Deferred

**B. Market Weighton All Saints** Grade I DAC 23/06/3/3/Q  
**Petition: To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass**

C Cotton Pinnacle Conservation £44,414 The appearance will not change  
 Martin Johnson

INITIAL ADVICE: Deferred

**C. Nether Poppleton Saint Everilda** Grade II DAC 23/07/3/2/O  
**Petition: Retrospectively to permanently lay down three unsafe memorials in the churchyard**  
 G Saxton n/a £nil The appearance will change

This petition would be progressed under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.

INITIAL ADVICE: Deferred

**D. Thorp Arch All Saints** Grade II DAC 23/07/3/2/R  
**Petition: To alter the Swell department of the pipe organ (Binns, Fitton & Haley 1948) through the addition of a Fifteenth rank of pipes**

S Calvert Peter Wood £3,000 The appearance will not change

The church organist had given a presentation to demonstrate to the PCC and congregation the current shortcomings of the organ and to give, from the congregation's perspective, an indication of how the proposed changes would be of benefit in services. The congregation were unanimous in their support of pursuing the scheme once the need had been demonstrated. The organist had offered to make a similar presentation to an Organs Advisor as the need was far more apparent from the nave than from the organ bench itself.

INITIAL ADVICE: Deferred

**E. York Saint Lawrence** Grade II DAC 23/09/3/1/AA  
**Petition: To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells**  
 A Boyce Cumbria Clock Co c.£18,000 The appearance will not change

This petition would be progressed under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.

A meeting on site between the Bells Adviser and parish representatives would take place in August.

INITIAL ADVICE: Deferred

<b>F. Bilbrough Saint James</b>	Grade II	DAC 23/10/3/3/O	
<b>Petition: To 1. remove the chamber organ and two pews from the west end, and 2. carry out external repairs</b>			
A Stephens	RCS	£23,710	The appearance will change
	Principal Pipe Organs	£200	

INITIAL ADVICE: Deferred

<b>G. Upper Poppleton All Saints</b>	Grade II	DAC 23/10/3/3/S	
<b>Petition: In the churchyard to permanently lay down 9 unsafe memorials</b>			
G Saxton	n/a	£nil	The appearance will change

This petition would be progressed under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.

INITIAL ADVICE: Deferred

<b>H. Hovingham All Saints</b>	Grade II*	DAC 24/01/3/1/P	
<b>Petition: To refurbish the bells</b>			
C Cotton	Matthew Higby	£38,000	The appearance will not change

This petition would be progressed under the Delegated Authority Policy dated 6<sup>th</sup> October 2021.

INITIAL ADVICE: Deferred

<b>I. South Milford Saint Mary</b>	Grade II	DAC 24/04/3/2/M	
<b>Petition: To place a brushed stainless steel laser cut stylised cross, and a 6” x 4” plaque in memory of Mary Jones (1926-2023), on the timber infill of the North Porch arch opening</b>			
C Andrews	GSM Valtech	£330	The appearance will change

INITIAL ADVICE: Deferred

--- **New petitions** -----

<b>J. Dringhouses Saint Edward the Confessor</b>	Grade II	DAC 24/07/3/3/J	
<b>Petition: To introduce a new lighting scheme into the Nave and Chancel</b>			
L Priestman	Dearne Electrical Ltd	£14,244	The appearance will change

A DAC Lighting Adviser had visited the church in December 2021 and provided a report with his lighting recommendations. Of this present scheme he noted that this looked like a well-designed proposal which addressed all the concerns he had raised previously and he was now happy to recommend approval.

FINAL ADVICE: Recommended

<b>K. Nunburnholme Saint James</b>	Grade I	DAC 24/07/3/3/K	
<b>Petition: In the churchyard to replace the existing rainwater gullies and drainage pipes, install a new soakaway, and install a land drain around the perimeter of the church building</b>			
L Priestman	Volunteers	£3,000	The appearance will not change

These plans had been designed following the findings and recommendations of a drainage survey carried out by civil engineering contractors and a survey of the churchyard by archaeologists from the East Yorkshire Archaeological Society led by Dr Peter Halkon (Department of Archaeology, University of York). Dr Halkon would have archaeological oversight of the project. The work would be carried out by volunteers including a builder and a landscape contractor. The faculty petition noted that the church architect had been asked for general advice but no comments from her had been provided so the Secretary suggested that the architect should be approached to confirm that she had had sight of these proposals and was happy with them. The DAC's Archaeological Adviser, Prof H Mytum, agreed that the proposed works would definitely require an AWB; even if there had been previous disturbance, given that the works would affect stratigraphic links between the church building walls and the churchyard all round, as well as the soakaway, it warranted some observation. Even the exposure and some recording of the below-ground

foundations could be informative. A geophysical survey and test pits (permitted under a List B (AMO) application) confirmed that the drains and soakaway do not encroach on any graves. Prof Mytum thought it would have been interesting to see the geophysical survey results, as the use of geophysics in churchyards was notably problematic and he doubted that the survey results would have been particularly informative. More thought needed to be given as to how they would use the archaeology effectively to help them implement this scheme properly. An Advising Architect with previous experience of this church noted that it had always had problems with damp. He thought that the report from the drainage contractor seemed to make assumptions about where the drains ran i.e. that they ran away from the church to a mains drain, which he thought was probably incorrect - he suspected that they ran to a soakaway – so the archaeological aspect would be very important and some primary excavation might be needed to go out to the main road. Presumably consent to discharge would also be needed.

**FINAL ADVICE:**

Recommended

**PROVISOS:**

1. Subject to the church architect confirming her satisfaction with the proposals
2. All excavations must be subject to an Archaeological Watching Brief which will include the examination, recording and photographing of any below-ground foundations exposed
3. Copies of the Archaeologist’s final report shall be sent by him within 14 days of completion of the report to the following bodies:
  - (a) The Parochial Church Council (for keeping with the church log book)
  - (b) The Diocesan Advisory Committee (for its records)
  - (c) The Diocesan Registry (for placing with the Faculty papers)

**L. Nunburnholme Saint James**

Grade I

DAC 24/07/3/3/L

**Petition: To 1. remove four pews and their platform from the west end of the North Aisle and lay new stone flags, 2. repair and relocate the Saxon cross from the Tower base to the west end of the North Aisle and install spot lighting, and 3. relocate the font away from the Tower arch**

L Priestman

Earth, Stone  
& Lime Co.

c.£ 10,000

The appearance will change

There was limited space in this church for fellowship, meetings, events and fundraising activities, so to create some usable space the Saxon Cross would be moved from the base of the Tower to the west end of the north aisle, four Victorian pews and their platform (installed during the 1873 restoration) being removed to make way and a new stone floor being laid to support the cross. The Nunburnholme cross was regarded as one of the most important items of its kind in northern England and probably dated from the 10th century. It needed repair because during a previous attempt at restoration its two halves had been misaligned by 180 degrees and fixed together with Portland Cement. It was also very likely that the two halves of the cross had been secured with metal rods which were now rusting and which might eventually lead to cracking of the cross; any such rods would need to be replaced with a suitable modern alternative i.e. stainless steel or carbon fibre. The Cross would be positioned in its new space in such a way as to allow 360 degree accessibility and spot lighting would be installed to ensure it was appropriately lit. The 13<sup>th</sup> century stone font would be moved closer to the door to create a better, wider access to the base of the Tower and to make the font more accessible. The scheme had the support of the church architect. Much of it was in line with K Halliday’s suggestions, made at a site visit, except that, contrary to his advice, the cross would be positioned quite close to the north wall. That was impractical, as the cross was carved on all four sides and all four needed to be clearly visible. The cross needed to be brought out from the wall so that it could be viewed in the round. The Archaeology Adviser agreed, and also agreed that an archaeologist should be present when the cross pieces were moved and should examine any previously unseen surfaces, and a record should be made of the below ground surface revealed by the removal of the pews and relocation of the font. It was pointed out that there was quite a bit of the cross missing between its top and bottom sections, so perhaps someone (for example, Nigel Copsey) could prepare a piece of stone to fill that gap to illustrate its original size. There was no specific provision for interpretation in this scheme, but there was a good deal of information readily available in the church. The CBC would have to be consulted, as would HE.

**FINAL ADVICE:**

Recommended

**PROVISOS:**

1. When relocated the Nunburnholme Cross must be positioned away from the north wall to enable all four sides to be readily viewed and accessed
2. An archaeologist should be present to observe the movement of the Nunburnholme Cross
3. The parish should consider engaging a stonemason to create a mid-section piece of stone for the Cross to indicate its original height

**M. Selby Abbey (Saint Mary & Saint Germain)**

Grade I

DAC 24/07/3/3/M

**Petition: In the churchyard to create a ‘Monastic’ garden on the south side of the South Nave Aisle with four oak raised planters and four oak seat benches and to carry out associated works to surrounding surfaces**

D Sherriff

tbc

£tbc

The appearance will change

This was linked to the Abbey's Origins Project funded by an NLHF grant and formed part of the Activity Plan. The medieval monastic gardens, originally to the south of the Abbey, would have been a place of tranquillity, and would have addressed food insecurities and met medicinal needs. These issues were still pressing today, with food poverty particularly rife in Selby. The garden would connect this medieval monastic way of life to the modern-day providing access to green space, seating, a community herb garden and activities to improve wellbeing in the local community. Raised beds would be planted including accessible beds for wheelchair users, increasing the plant life in the churchyard and creating a community herb garden to draw on for food. This would connect to Selby's Community Fridge and food waste projects. Flora will be planted to stimulate local bio-diversity and connect directly to the three systems of monastic planting, 1. Food 2. Medicine 3. Tranquillity.

**FINAL ADVICE:** Recommended

<b>N. York All Saints North Street</b>	Grade I	DAC 24/07/3/3/N
<b>Petition: To carry out repairs and adjustments to the pipe organ (Principal Pipe Organs, 1996)</b>		
C Cotton	Harrison & Harrison	£33,000
		The appearance will not change

The organ had been built in 1996 by Principal Pipe Organs of York, Geoffrey Coffin having built a new instrument utilising material from three nineteenth-century organs. The DAC's Organs Adviser, Max Elliott had researched the history of this instrument and as organist at this church had been involved in the submission of this application. The works were being funded by a bequest. The DAC's second Organs Adviser, Robert Sharpe, had given his full support to this proposal.

**FINAL ADVICE:** Recommended

## 8. Private Petitions

### 5 List A & B Items to Report

#### List A

- a. **Fylingdales Saint Stephen** – (A1-6) addition of two sockets in kitchen
- b. **Fylingdales Saint Stephen** – (A1-11) routine inspection of lightning conductor
- c. **Fylingdales Saint Stephen** – (A1-15) annual inspection of fire extinguishers
- d. **Fylingdales Saint Stephen** – (A2-2) tuning of the organ
- e. **Howden Minster (Saint Peter)** – (A1-20) adaptation of existing sound reinforcement system
- f. **Slingsby All Saints** – (A1-11) repairs to existing lightning conductor
- g. **South Thornaby Saint Peter ad Vincula and Saint Mary Magdalene** – (A1-3) replace two small panels of plain post-1960 glass of north side window
- h. **Middlesbrough Saint Martin of Tours** – (A1-6) relocate gas meter
- i. **Middlesbrough Saint Martin of Tours** – (A1-6) rewiring ring main circuit to bypass faulty cable in church

#### List B

- a. **Bilsdale Priory Saint Hilda** – (B6-1) introduction of bench in churchyard
- b. **Dalton Saint John the Evangelist** – (B1-1) repairs to rainwater goods
- c. **Eston Christ Church** – (AMO, recorded as B1-1) repairs to post-1800 plain glazing
- d. **Fylingdales Saint Stephen** – (B1-8) replacement of two light fittings with fittings suitable for LEDs
- e. **Naburn Saint Matthew** – (B7-2) felling of two dead elm trees
- f. **Newton Kyme Saint Andrew** – (B1-1) repointing
- g. **Sand Hutton Saint Mary** – (B7-1) plant a Guelder rose in churchyard
- h. **Allerston Saint John** – (B7-2) fell a dangerous tree in the churchyard
- i. **Bilton in Ainsty Saint Helen** – (B1-6) replacement of stolen valley gutter lead
- j. **Brafferton Saint Peter** – (B1-1) temporary fibreglass roof paint repairs to splits in lead roofing
- k. **Brotton Parva Saint Margaret** – (B1-6) like for like replacement of clay tile roof, Nave and Chancel south slopes
- l. **Dringhouses Saint Edward the Confessor** – (AMO) display of banners in church extension
- m. **Eston Christ Church** – (B7-2) felling of dead and dangerous pine trees in churchyard
- n. **Kirkdale Minster (Saint Gregory)** – (B1-11A) installation of equipment for receiving wireless and broadband services
- o. **Whitby Saint Mary** – (B6-2) repairs to damaged churchyard wall



- p. **Cowesby Saint Michael** – (B1-1) re-point West and East gable end external walls, and porch

## 14. Secretary's Notes

- a. **Cliffe Saint Andrew** – it had been proposed that the licence for public worship be revoked and the church closed. As the building was subject to faculty jurisdiction there was a need for the DAC to be consulted about the proposal. The Committee noted that this was an unlisted building, constructed in 1984, and of no architectural or historical significance and members had no representations to make regarding the proposals.
- b. **Online Faculty System** – developments. The Secretary had circulated an email outlining the ongoing redevelopment of the OFS, due for release in early 2025. She was one of seven DAC Secretaries invited to form a sub-Committee to provide feedback on developments as they took place.
- c. **Advisers' visits and reports** – The Secretary asked that, wherever possible, Advisors should include names of parish attendees; parish representatives changed frequently and it helped to know who was present to hear advice and take decisions which would bind their successors.

## 15. Grants

The following grants have been made by the Yorkshire Historic Churches Trust:

Beverley Saint Nicholas	£9000
Carnaby Saint John the Baptist	£6000
Church Fenton Saint Mary the Virgin	£2000
Cowesby Saint Michael & All Angels	£4000
Egton Saint Hilda	£3000
Grosmont Saint Matthew	£2000
Guisborough Saint Nicholas	£5000
Helmsley All Saints	£1900
Huntington All Saints	£1000
South Otterington Saint Andrew	£2000
Sproatley Saint Swithin	£8000
Thirsk Saint Mary	£3000
York Saint Lawrence	£5000

## 12. Architects

### Changes of Quinquennial Inspectors

- a. **Eastmoors St Mary Magdalene (II\*)** – A Wiles to replace C Cotton (retrospective). Approved
- b. **Kirkby Knowle Saint Wilfrid (II)** – I Hayton to replace A Boyce. Approved
- c. **Linthorpe Saint Barnabas (II)** – I Hayton to replace A Boyce. Approved
- d. **Market Weighton All Saints** – correction, C Cotton to remain as inspector. Noted
- e. **Boosbeck Saint Aidan (II)** – K Simmons to replace D Beaumont. Approved
- f. **Brotton Parva Saint Margaret (II)** – K Simmons to replace A Boyce. Approved
- g. **Lingdale Saint Chad (U)** – K Simmons to replace D Beaumont. Approved
- h. **Great Habton Saint Chad (U)** – I Hayton to replace A Boyce. Approved

## 9. Reports

### 21. Bells and Clock reports

- a. **Hull Saint Martin**
- b. **Settrington All Saints**
- c. **Naburn Saint Matthew**

### 22. Electrical and lighting reports

### 23. Heating reports

- a. **Reighton Saint Peter**
- b. **Rosedale Abbey (Saint Lawrence)**
- c. **Speeton Saint Leonard**

**24. Organ reports**

**25. Church Buildings Adviser's reports**

**Written reports:-**

**Verbal reports –**

- a. **Pocklington All Saints** – K Halliday advised the meeting on progress being made towards the relocation and display of some of the Flemish woodwork from the closed church of Kilnwick Percy into All Saints, and outlined the PCC's intentions regarding a re-ordering of the building to address accessibility issues and the lack of adequate kitchen facilities.

**10 Any Other Business**

**11 Next Meetings –**

Tuesday 17 <sup>th</sup> September	- at office
Tuesday 29 <sup>th</sup> October	- by Zoom
Tuesday 10 <sup>th</sup> December	- at office

DAC: Minutes: 2407



THE DIOCESE OF YORK

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DIOCESAN ADVISORY COMMITTEE  
FOR THE CARE OF CHURCHES

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A meeting of the Committee was held at 2pm on Tuesday 17<sup>th</sup> September 2024 at the Diocese of York, Amy Johnson Way, Clifton Moor, York YO30 4XT.

Catherine Copp  
Secretary

### 3. Archdeaconry applications

#### 3.1 East Riding

**A. Howden Saint Peter (Howden Minster)**                      Grade I                      DAC 23/06/3/2/E, OFS 2023-080947  
**Petition: To repair and reinstate with stainless steel pins a fallen and damaged wall memorial to James Camp (died 1886) and Elizabeth Camp (died 1919)**

FINAL ADVICE:                      Recommended

**B. Drypool Saint Columba**    Unlisted    DAC 23/09/3/3/G  
**Petition: To 1. replace the felt covering of the north aisle flat roof with fibreglass, and 2. carry out repairs to the ceiling plaster of the north aisle**

INITIAL ADVICE:                      Deferred

**C. Sutton Saint James**    Grade I    DAC 23/12/3/1/J  
**Petition: To 1. carry out repairs and replacements to the stonework of the West window including the replacement of the sill and all mullions, and 2. remove, re-shape, renew the perimeter lead, and reinstall the stained glass, introducing wire mesh guards**

INITIAL ADVICE:                      Deferred

**D. North Cave All Saints**    Grade I    DAC 24/03/3/2/H, OFS 2024-094210  
**Petition: To augment the existing peal of six bells to a peal of eight, and expand the bellframe and the Ellacombe chimes accordingly, together with ancillary construction and electrical work**

FINAL ADVICE:                      Recommended

PROVISOS:

1. All final constructional drawings (as opposed to the outline drawing presently supplied) used to install the bell frame should be lodged with the DAC.
2. The PCC should take note of the church architect's advice that stone padstones, rather than concrete, are to be preferred due to the nature of the stone at North Cave.
3. The method actually used to address electrolytic action must be recorded.
4. Choice of bell founders to be confirmed
5. The PCC should refer this proposal to the War Memorial Trust and the Imperial War Museum (especially as there is to be a Military badge as part of an inscription, for the use of which permission should be sought). Recorded number for this War Memorial is WMO/300713.
6. The tower clock is to be protected as follows:
  - (i) The clock should be stopped for the duration of the work
  - (ii) It should be fully wrapped and sealed against dust and dirt caused during the work

- (iii) It should be unwrapped, cleaned and serviced upon completion of the work
  - (iv) All the unused clock parts should be labelled, wrapped and stored in the bottom of the clock case
7. A specification for the ancillary electrical work must be provided by a contractor whose work is subject to an accredited certification scheme (certified to full competence)
8. On completion of the works the DAC Bells Adviser should be invited to inspect and prepare a report for the DAC

**E. Aldbrough Saint Bartholomew** Grade II\* DAC 24/04/3/1/I  
**Petition: In the churchyard to 1. install a lift at the lych gate steps, and 2. replace the existing gravel path with a paved path**

INITIAL ADVICE: Deferred

**F. Brough All Saints** Unlisted DAC 24/07/3/2/I, OFS 2024-099324  
**Petition: Retrospective application to replace the existing 4 x high level spotlights in the Nave ceiling with 2 x twin spotlights affixed to the Narthex, to replace the light in the north porch entrance, and to install a further downlight to the Vestry ceiling**

FINAL ADVICE: Recommended  
PROVISO: The replacement lighting units should be moved to the extreme sides of the Narthex and the battery units repositioned to be flat on top with only the spotlights visible

**[Beverley Minster]**  
**G. Woodmansey Saint Peter** Unlisted DAC 24/07/3/2/L, OFS 2024-098038  
**Petition: To 1. introduce an accessible WC cubicle and a kitchenette facility at the west end of the North Aisle together with all associated drainage and electrical works, 2. take out the east window of the Porch and construct a new door opening with stone Gothic Arch lintel, and 3. in the churchyard install a steel access ramp with handrail to the new Porch door**

FINAL ADVICE: Recommended

--- New petitions -----

**H. Cottingham Saint Mary** Grade I DAC 24/09/3/1/H, OFS 2024-102618  
**Petition: To carry out works to the pipe organ (Forster & Andrews, 1860)**

FINAL ADVICE: Recommended

**I. Hull Minster (Most Holy & Undivided Trinity)** Grade I DAC 24/09/3/1/I, OFS 2024-101272  
**Petition: In the churchyard to the north of the West entrance to install 2 x 75” external digital signage screens**

INITIAL ADVICE: Deferred

**J. Hull Saint Mary Lowgate** Grade I DAC 24/09/3/1/J, OFS 2024-101273  
**Petition: To reinstate the oak screen, previously removed from the old pipe organ, around the organ in its current position against the South side of the chancel screen**

INITIAL ADVICE: Deferred

**K. Seamer Saint Martin** Grade I DAC 24/09/3/1/K, OFS 2024-101009  
**Petition: To carry out improvements to the electrical system**

INITIAL ADVICE: Deferred

**L. Skirlaugh Saint Augustine** Grade I DAC 24/09/3/1/L, OFS 2024-099414  
**Petition: In the closed churchyard to create a nature trail with footpaths, bird boxes, a wildflower meadow, seating, a Medieval Physic Garden and interpretation boards**

FINAL ADVICE: Recommended  
PROVISO: The materials, design and proposed locations for the interpretation boards are to be agreed with the Church Buildings Adviser

**M. Speeton Saint Leonard** Grade II\* DAC 24/09/3/1/M, OFS 2024-101441  
**Petition: To replace with a new inscribed oak door the existing inscribed south entrance door**

FINAL ADVICE: Recommended

**N. Ellerker Saint Anne** Grade II DAC 24/09/3/1/N, OFS 2024-102027  
**Petition: To install a handrail to the pulpit steps**

FINAL ADVICE: Recommended

**Beverley Minster Saint John and Saint Martin**  
**O. Tickton Saint Paul** Unlisted DAC 24/07/3/2/K  
**Petition: To replace the existing gas boiler with a new 35kw hydrogen-ready gas boiler**

FINAL ADVICE: Recommended

PROVISOS: 1. The parish should submit a completed Energy Footprint Tool prior to installation of the replacement boiler. 2. The new boiler should match the output of the existing boiler. 3. The installer should ensure that the pipework is arranged to easily accept an air to water heat pump in the future.

### 3.2 York

[York Saint Helen Stonegate with Saint Martin Coney Street]

**A. York Saint Martin Coney Street** Grade II\* DAC 22/04/3/2/K

**Petition: Confirmatory petition to recover the 'Little Admiral' figure to Cumbria Clock's workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30<sup>th</sup> September 2021)**

INITIAL ADVICE Deferred

**B. Market Weighton All Saints** Grade I DAC 23/06/3/3/Q  
**Petition: To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass**

INITIAL ADVICE: Deferred

**C. Nether Poppleton Saint Everilda** Grade II DAC 23/07/3/2/O  
**Petition: Retrospectively to permanently lay down three unsafe memorials in the churchyard**

INITIAL ADVICE: Deferred

**D. Thorp Arch All Saints** Grade II DAC 23/07/3/2/R  
**Petition: To alter the Swell department of the pipe organ (Binns, Fitton & Haley 1948) through the addition of a Fifteenth rank of pipes**

WITHDRAWN

**E. York Saint Lawrence** Grade II DAC 23/09/3/1/AA  
**Petition: To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells**

INITIAL ADVICE: Deferred

**F. Bilbrough Saint James** Grade II DAC 23/10/3/3/O  
**Petition: To 1. remove the chamber organ and two pews from the west end, and 2. carry out external repairs**

INITIAL ADVICE: Deferred

**G. Upper Poppleton All Saints** Grade II DAC 23/10/3/3/S  
**Petition: In the churchyard to permanently lay down 9 unsafe memorials**

INITIAL ADVICE: Deferred

**H. Hovingham All Saints** Grade II\* DAC 24/01/3/1/P  
**Petition: To refurbish the bells**

INITIAL ADVICE: Deferred

**I. South Milford Saint Mary** Grade II DAC 24/04/3/2/M  
**Petition: To place a brushed stainless steel laser cut stylised cross, and a 6" x 4" plaque in memory of Mary Jones (1926-2023), on the timber infill of the North Porch arch opening**

INITIAL ADVICE: Deferred

--- New petitions -----

**J. Market Weighton All Saints** Grade I DAC 29/04/3/2/J, OFS 2024-100445  
**Petition: To 1. remove the canons from the crowns of the bells, 2. replace the wooden headstocks with new cast iron hollow-section headstocks, 3. anneal, twist and rebush the existing clappers in the largest six bells, 4. replace the SG clappers in bells #1 and #2 with suitable second hand wrought iron clappers, 5. realign the bell wheels to suit the new headstocks and fit two new traditional hardwood wheels for bells #1 and #2, and 6. cast a new service bell to be hung above the peal on existing wooden beams, with dedication inscription**

INITIAL ADVICE: Deferred

**K. Shiptonthorpe All Saints** Grade I DAC 24/09/3/2/K, OFS 2024-101265  
**Petition: In the churchyard to carry out remedial works to eight unsafe memorials**

INITIAL ADVICE: Deferred

**L. Skipwith Saint Helen** Grade I DAC 24/09/3/2/L, OFS 2024-100658  
**Petition: To 1. recover the South Aisle roof with lead, 2. carry out masonry repairs and re-pointing to the Nave south clerestory wall, parapet and pinnacles above the South Nave aisle, 3. modify the South Nave Aisle parapet outlets by removing hoppers and installing new lead chutes, and 4. form a new lead channel to carry rainwater over new aisle roof.**

FINAL ADVICE: Recommended

**M. York All Saints North Street** Grade I DAC 24/09/3/2/M, OFS 2024-098088  
**Petition: To permanently remove the timber inner lobby at the North Door**

FINAL ADVICE: Recommended

**York All Saints North Street – relocate pulpit**  
**N. York All Saints North Street** Grade I DAC 24/09/3/2/N, OFS 2024-101505  
**Petition: To reposition the pulpit within the North Aisle with a new oak pedestal base, stair and handrail**

FINAL ADVICE: Recommended

**O. Upper Poppleton All Saints** Grade II DAC 24/09/3/2/O, OFS 2024-097202  
**Petition: To remove permanently one pew at the rear of the nave to enable wheelchair access to the AV desk**

FINAL ADVICE: Recommended

### 3.3 Cleveland

**A. Brompton Saint Thomas** Grade I DAC 23/06/3/1/H, OFS 2020-048871  
**Petition: To re-order the interior by 1. introducing a new oak glazed door to the south entrance, 2. removing the existing pews and pew platforms from the Nave and North Aisle, laying a new stone floor with underfloor**

heating and introducing moveable stacking pews into the Nave and stackable chairs into the North Aisle to create a children's area, 3. repositioning the Anglo-Scandinavian hogsback gravestones and stone cross fragments at the west end of the Nave and introducing heritage display cabinets, 4. introducing a kitchen, mobile servery, accessible WC and chair storage cabinets in the north west corner 5. repositioning the font minus its plinth and introducing a moveable lectern, 6. installing a new lighting system, 7. introducing low level finned radiators to the Chancel and Sanctuary area, 8. installing a projector and projector screen, and 9. dismantling, cleaning, overhauling and reinstating the pipe organ (Harrison and Harrison)

INITIAL ADVICE: Deferred

**B. South Bank Saint John** Grade II DAC 24/01/3/2/M  
**Petition: To install three cameras to enable the live-streaming of services**

INITIAL ADVICE: Deferred

**C. Redcar Saint Peter** Grade II DAC 24/03/3/1/J  
**Petition: To introduce floodlighting to the Tower**

INITIAL ADVICE: Deferred

**D. Grosmont Saint Matthew** Grade II DAC 24/04/3/3/G  
**Petition: To replace the existing oil fired heating system with 8 electric infra-red heating chandeliers**

INITIAL ADVICE: Deferred

**E. Sessay Saint Cuthbert** Grade II\* DAC 24/06/3/2/M  
**Petition: To 1. carry out stonework repairs, including replacement of all mullions, to five windows, and 2. remove, repair, re-lead and reinstate three windows and make and install new leaded light glazed panels in distorted clear sheet glass into the repaired masonry of the South Porch: East and West windows**

INITIAL ADVICE: Deferred

**F. Yarm Saint Mary Magdalene** Grade II\* DAC 24/06/3/2/Q  
**Petition: To remove seven pews from the south aisle, permanently disposing of four and relocating three to a position against the south aisle wall**

INITIAL ADVICE: Deferred

--- New petitions -----

**G. Brotton Parva Saint Margaret of Antioch** Grade II DAC 24/09/3/3/G, OFS 2024-102584  
**Petition: In the churchyard to lay a new water supply pipe to the church building to replace the existing lead pipe**

INITIAL ADVICE: Deferred

**H. Fylingdales Saint Stephen** Grade II\* DAC 24/09/3/3/H, OFS 2024-102283  
**Petition: To add four liftable castors to each nave pew**

FINAL ADVICE: Recommended

**I. Great Ayton Christ Church** Grade II DAC 24/09/3/3/I, OFS 2024-100577  
**Petition: To introduce an oak framed incumbents' board to match the style of the existing**

FINAL ADVICE: Recommended

**J. Harome Saint Saviour** Grade II DAC 24/09/3/3/J, OFS 2024-102550  
**Petition: To introduce a plaque in memory of the late Charles Ravis and to mark the restoration of the church steeple**

FINAL ADVICE: Recommended

**K. Ingleby Barwick Saint Francis of Assisi** Unlisted DAC 24/09/3/3/K, OFS 2024-097685  
**Petition: In the churchyard to 1. introduce a portakabin, and 2. create a space for community use with prayer labyrinth, seating area and raised planting beds**

FINAL ADVICE: Recommended

**Eston w Normanby**  
**L. Normanby Saint George** Unlisted DAC 24/09/3/3/L, OFS 2024-100646  
**Petition: To replace the existing part glazed brown aluminium main entrance doors with part glazed rosewood UPVC French doors**

INITIAL ADVICE: Deferred

**M. North Otterington Saint Michael & All Angels** Grade II DAC 24/09/3/3/M, OFS 2024-101123  
**Petition: To re-hang the two bells for swing chiming**

FINAL ADVICE: Recommended

PROVISOS:  
1. The church architect must ensure that the route up the tower is safe for contractors  
2. Provision must be made for the tower stairway to be adequately lit  
3. Upon completion of the works the DAC Bells Adviser must be invited to inspect the works and provide a report for the DAC

**N. South Otterington Saint Andrew** Grade II DAC 24/09/3/3/N, OFS 2024-101054  
**Petition: In the churchyard to replace the existing shed with a new timber storage shed 12ft by 8ft**

FINAL ADVICE: Recommended

**O. South Thornaby Saint Mark the Evangelist** Unlisted DAC 24/09/3/3/O, OFS 2024-098308  
**Petition: To replace the existing heating system in the Lady Chapel with an air source heat pump**

FINAL ADVICE: Recommended

**P. Middlesbrough Saint John the Evangelist** Grade II\* DAC 24/09/3/3/P, OFS 2024-102665  
**Petition: To mount three infra-red wall heaters to the west wall**

FINAL ADVICE: Recommended

## 9. Private Petitions

**A. Marton in Cleveland Saint Cuthbert** Grade II\* DAC 24/09/4/A  
**Petition: In the churchyard to introduce a memorial (to Keith Schellenberg, died 2019) outside the Churchyard memorial Regulations 2018**

INITIAL ADVICE: Deferred

**B. Newton-on-Ouse All Saints** Grade II DAC 24/09/4/B  
**Petition: In the churchyard to erect scaffolding to provide access to the gable wall of the adjoining property (the Old Vicarage) to undertake roofing works, removal of render and repointing (Interim Faculty dated 5<sup>th</sup> September 2023) and then to carry out minor repointing and brickwork repairs or replacement and the addition of a small area of lead flashing to the churchyard boundary wall**

FINAL ADVICE: Recommended

## 5 List A & B Items to Report

### List A

- a. **Brough All Saints** – (A5-5) dispose of free-standing chairs
- b. **Hull Minster** – (A1-9) installation of roof alarm



- c. **Hull Minster** – (A1-13) repair and maintenance of flagpole
- d. **Kirkbymoorside All Saints** – (A5-3) introduction of pew runners
- e. **Pickering Saint Peter and Saint Paul** – (A1-1) reposition lead flashing
- f. **Rudby in Cleveland All Saints** – (A1-1) fix new brackets to UPVC downpipe, and paint hoppers
- g. **Rudby in Cleveland All Saints** – (A1-13) removal of damaged flagpole
- h. **Rudby in Cleveland All Saints** – (A1-19) replace chicken wire with galvanised steel mesh to inside of four windows in tower
- i. **Skelton All Saints** – (A1-6) replacement of lead pipes in the church cellar
- j. **South Thornaby Saint Mark** – (A1-6) fit two new double sockets in Narthex and blank off three old ones
- k. **South Thornaby Saint Mark** – (A6-4) fit defibrillator in the Narthex
- l. **York Saint Clement** – (A7-1) installation of water butt in churchyard
- m. **Ormesby Saint Cuthbert** – (A2-1) replacement of old portable electric organ with new
- n. **York All Saints Pavement** – (A1-1) St Crux Hall - check hatchment fittings
- o. **York All Saints Pavement** – (A1-1) St Crux Hall - investigate timber floor
- p. **York All Saints Pavement** – (A1-1) St Crux Hall - replace grating and gully clean
- q. **York All Saints Pavement** – (A1-1) St Crux Hall - repairs and inspection of roof
- r. **York All Saints Pavement** – (A1-4) refix pigeon mesh to belfry windows
- s. **York All Saints Pavement** - (A1-11) work to existing lightning conductor
- t. **York All Saints Pavement** – (A7-4) treat external gates

#### List B

- a. **Alne Saint Mary** – (B1-1) replace timbers around access hatch and under edge of clock case
- b. **Barlby All Saints** – (B7-2) fell two dying/diseased silver birch trees
- c. **Beverley Saint Mary** – (AMO) trial excavation in churchyard prior to landscaping project
- d. **Cawood All Saints** – (B1-1) repointing and minor repairs to roof tiles, leadwork and rainwater goods
- e. **Cottingham Saint Mary** – (B4-3) like for like repairs and organ conservation work
- f. **Drax Saint Peter and Saint Paul** – (B1-1) minor stonework repairs to Chancel south door arch and south Porch arch
- g. **Foston on the Wolds Saint Andrew** – (B7-2) fell a diseased yew tree
- h. **Harswell Saint Peter** – (B7-2) fell dead tree in churchyard
- i. **Hawby All Saints** – (AMO) restoration, repair and maintenance of windows
- j. **Hornsea Saint Nicholas** – (B7-3) crown lift trees in churchyard
- k. **Middlesbrough The Ascension** – (AMO) creation of a community garden adjacent to the church
- l. **North Otterington Saint Michael and All Angels** – (B1-1) minor repointing, remove porch apex cross for assessment
- m. **North Thornaby Saint Paul** – (B1-8) replacement of light fittings with fittings suitable for low-energy lamps, includes A1(6) remedial works to electrics
- n. **Potto Saint Mary** – (B6-4) replace churchyard noticeboard
- o. **Roos All Saints** – (B7-2) fell diseased ash tree and prune yew trees
- p. **Roos All Saints** – (B7-2) fell the remainder of a storm damaged dangerous ash tree
- q. **Rudby in Cleveland All Saints** – (B6-2) placement of 2 benches in the porch and churchyard
- r. **Selby Abbey (Saint Mary and Saint Germain)** – (AMO) temporary outside advertising banners
- s. **Skirlaugh Saint Augustine** – (AMO) NLHF plaque in porch
- t. **Stamford Bridge Saint John the Baptist** – (B1-1) replacement of down pipe and additional water butt
- u. **Stamford Bridge Saint John the Baptist** – (B1-1) replacement and repositioning of broken roof tiles
- v. **Wansford Saint Mary** – (B7-2) felling dangerous beech tree
- w. **York Saint Thomas** (B1-3) – internal re-decoration
- x. **Barmston All Saints** – (AMO) investigative works
- y. **Great Ayton All Saints** – (B1-3) redecorating windows, doors and gates
- z. **Kirkleatham Saint Cuthbert** – (B7-2) in the closed churchyard, fell 17 diseased ash trees and one dead sycamore
- aa. **Lockton Saint Giles** – (B7-3) reduce size and width of 3 yew trees by 50% due to proximity with telegraph pole
- bb. **Marton in Cleveland Saint Cuthbert** – (B1-13) replace existing sound system
- cc. **Stokesley Saint Peter and Saint Paul** – (AMO) investigative works
- dd. **Thirkleby All Saints** – (B6-4) replace churchyard noticeboard
- ee. **Dringhouses Saint Edward the Confessor** – (B5-1) installation of defibrillator on church hall

## 16. Secretary's Notes

- a. **Risk – review**; this was deferred to the October meeting.
- b. **General faculty process re deposit of plate at York Minster**; this was deferred to the October meeting.
- c. **Disability Project Parish Grants Scheme** – the Secretary advised the committee of this new grants scheme
- d. **AMO re Portrait of King** – the Secretary advised the committee that the Chancellor had issued an Additional Matters Order permitting churches to install the Portrait of the King without a faculty
- e. **Benches in Churchyards** – the committee was asked to review its current guidance on the installation of benches in churchyards and to consider specifically whether it should be amended to permit recycled plastic benches in certain circumstances. Members were very clear that they did not wish to so amend their guidance: plastic would become brittle and fade over time and could not be repaired or repainted, the use of recycled plastic should not be encouraged because that in turn facilitated the use of plastic in the first place, and plastic was not a material which generally suited churchyards. The guidance would remain that sustainably sourced timber was the preferred material. If a parish wished to introduce a recycled plastic bench into a churchyard they would have to apply for a faculty.
- f. **Trees in Churchyards** – following a review of current DAC guidance regarding trees in churchyards the Secretary had revised the text of the guidance. This had been approved by the Chancellor and members confirmed that they were satisfied with the revised text also.
- g. **Online Faculty System** – consultees' log in. There appeared to have been some difficulty with this. The Secretary would email all members and advisers with a new 'workaround' log in.

## 7. Grants

- a. **York Saint Michael le Belfrey** – a grant has been awarded by the CBC towards the conservation of the Squires memorial (C18<sup>th</sup>) by Graciela Ainsworth Sculpture Conservation Ltd

## 13. Architects

### Changes of Quinquennial Inspectors

- a. **Moorsholm Saint Mary (U)**
- b. **Wressle Saint John of Beverley (II)**
- c. **Kirkella Saint Andrew (I)**
- d. **Marske in Cleveland Saint Mark (II)**
- e. **Micklefield Saint Mary (U)**
- f. **Osmotherley Saint Peter (II\*)**
- g. **Westow Saint Mary (II\*)**

## 9. Reports

### 26. Bells and Clock reports

- a. **Dringhouses Saint Edward the Confessor**
- b. **Farlington Saint Leonard**
- c. **Grangetown Saint Hilda**
- d. **Kirby Underdale All Saints – bells and clock**
- e. **Myton on Swale Saint Mary - clock**
- f. **Stillingfleet Saint Helen – bells and clock**
- g. **Mappleton All Saints**

### 27. Electrical and lighting reports

### 28. Heating reports

- a. **Beverley Saint Mary**
- b. **Bishop Wilton Saint Edith**
- c. **Garton on the Wolds Saint Michael & All Angels**
- d. **Normanby Saint George**
- e. **Skelton All Saints**

- f. South Thornaby Saint Mark
- g. Yarm Saint Mary Magdalene
- h. Newton Kyme Saint Andrew

**29. Organ reports**

- a. Withernsea Saint Matthew

**30. Church Buildings Adviser's reports**

**Written reports:-**

**Verbal reports –**

**10 Any Other Business**

**11 Next Meetings –**

Tuesday 29<sup>th</sup> October - by Zoom  
Tuesday 10<sup>th</sup> December - at office  
Tuesday 28<sup>th</sup> January 2025 – by Zoom

DAC: Minutes: 2409



THE DIOCESE OF YORK

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DIOCESAN ADVISORY COMMITTEE  
FOR THE CARE OF CHURCHES

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A meeting of the Committee was held via video link at 2pm on Tuesday 29<sup>th</sup> October 2024.

Catherine Copp  
Secretary

3. Archdeaconry applications

3.1 York

[York Saint Helen Stonegate with Saint Martin Coney Street]

A. York Saint Martin Coney Street

Grade II\*

DAC 22/04/3/2/K

**Petition: Confirmatory petition to recover the 'Little Admiral' figure to Cumbria Clock's workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30<sup>th</sup> September 2021)**

INITIAL ADVICE

Deferred

B. Market Weighton All Saints

Grade I

DAC 23/06/3/3/Q

**Petition: To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass**

INITIAL ADVICE:

Deferred

C. Nether Poppleton Saint Everilda

Grade II

DAC 23/07/3/2/O

**Petition: Retrospectively to permanently lay down three unsafe memorials in the churchyard**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE:

Deferred

D. York Saint Lawrence

Grade II

DAC 23/09/3/1/AA

**Petition: To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE:

Deferred

E. Bilbrough Saint James

Grade II

DAC 23/10/3/3/O

**Petition: To 1. remove the chamber organ and two pews from the west end, and 2. carry out external repairs**

INITIAL ADVICE:

Deferred

F. Upper Poppleton All Saints

Grade II

DAC 23/10/3/3/S

**Petition: In the churchyard to permanently lay down 9 unsafe memorials**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE:

Deferred

**G. Hovingham All Saints** Grade II\* DAC 24/01/3/1/P  
**Petition: To refurbish the bells**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**H. South Milford Saint Mary** Grade II DAC 24/04/3/2/M  
**Petition: To place a brushed stainless steel laser cut stylised cross, and a 6” x 4” plaque in memory of Mary Jones (1926-2023), on the timber infill of the North Porch arch opening**

INITIAL ADVICE: Deferred

**I. Market Weighton All Saints** Grade I DAC 29/04/3/2/J  
**Petition: To 1. remove the canons from the crowns of the bells, 2. replace the wooden headstocks with new cast iron hollow-section headstocks, 3. anneal, twist and rebush the existing clappers in the largest six bells, 4. replace the SG clappers in bells #1 and #2 with suitable second hand wrought iron clappers, 5. realign the bell wheels to suit the new headstocks and fit two new traditional hardwood wheels for bells #1 and #2, and 6. cast a new service bell to be hung above the peal on existing wooden beams, with dedication inscription**

INITIAL ADVICE: Deferred

**J. Shiptonthorpe All Saints** Grade I DAC 24/09/3/2/K; OFS 2024-101265  
**Petition: In the churchyard to carry out remedial works to eight unsafe memorials**

This petition was progressed on 27<sup>th</sup> September 2024 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended

--- New petitions -----

**K. Bishop Wilton Saint Edith** Grade 1 DAC 24/10/3/1/K; OFS 2024-102606  
**Petition: To repair a small piece of Victorian stained glass in the West Window (Clayton and Bell, 1864)**

FINAL ADVICE: Recommended

**L. Elvington Holy Trinity** Grade II DAC 24/10/3/1/L; OFS 2024-103632  
**Petition: To remove and dispose of by sale two catafalques**

FINAL ADVICE: Recommended

**M. Kirby Underdale All Saints** Grade I DAC 24/10/3/1/M  
**Petition: To strip and clean the clock mechanism (GJF Newey, 1897) and install two automatic winding units and automatic regulation**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**N. Micklefield Saint Mary** Unlisted DAC 24/10/3/1/N  
**Petition: Confirmatory petition to replace the existing gas boiler with a new Vaillant Ecotec Plus 840 combination boiler (Interim Faculty dated 2<sup>nd</sup> July 2024)**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**O. Settrington All Saints** Grade II\* DAC 24/10/3/1/O; OFS 2024-099590  
**Petition: In the churchyard to 1. install a composting WC in the north-west corner and 2. extend the existing gravel path to the West door providing access**

FINAL ADVICE: Recommended

**P. Thorganby Saint Helen** Grade I DAC 24/10/3/1/P; OFS 2024-103403  
**Petition: To shorten one pew in the north aisle to provide space for wheelchair and disabled access**

FINAL ADVICE: Recommended

**Q. Thorganby Saint Helen** Grade I DAC 24/10/3/1/Q  
**Petition: To introduce an accessible composting WC in the churchyard**

INITIAL ADVICE: Deferred

**R. Warthill Saint Mary** Unlisted DAC 24/10/3/1/R  
**Petition: In the churchyard to fell a badly sited whitebeam tree**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**S. Pocklington All Saints** Grade I DAC 24/10/3/1/S; OFS 2024-104005  
**Petition: To apply reflective paint strips to the churchyard steps**

FINAL ADVICE: Recommended

### 3.2 Cleveland

**A. Brompton Saint Thomas** Grade I DAC 23/06/3/1/H  
**Petition: To re-order the interior by 1. introducing a new oak glazed door to the south entrance, 2. removing the existing pews and pew platforms from the Nave and North Aisle, laying a new stone floor with underfloor heating and introducing moveable stacking pews into the Nave and stackable chairs into the North Aisle to create a children's area, 3. repositioning the Anglo-Scandinavian hogsback gravestones and stone cross fragments at the west end of the Nave and introducing heritage display cabinets, 4. introducing a kitchen, mobile servery, accessible WC and chair storage cabinets in the north west corner 5. repositioning the font minus its plinth and introducing a moveable lectern, 6. installing a new lighting system, 7. introducing low level finned radiators to the Chancel and Sanctuary area, 8. installing a projector and projector screen, and 9. dismantling, cleaning, overhauling and reinstating the pipe organ (Harrison and Harrison)**

INITIAL ADVICE: Deferred

**B. South Bank Saint John** Grade II DAC 24/01/3/2/M  
**Petition: To install three cameras to enable the live-streaming of services**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**C. Redcar Saint Peter** Grade II DAC 24/03/3/1/J  
**Petition: To introduce floodlighting to the Tower**

INITIAL ADVICE: Deferred

**D. Grosmont Saint Matthew** Grade II DAC 24/04/3/3/G  
**Petition: To replace the existing oil fired heating system with 8 electric infra-red heating chandeliers**

INITIAL ADVICE: Deferred

**E. Sessay Saint Cuthbert** Grade II\* DAC 24/06/3/2/M  
**Petition: To 1. carry out stonework repairs, including replacement of all mullions, to five windows, and 2. remove, repair, re-lead and reinstate three windows and make and install new leaded light glazed panels in distorted clear sheet glass into the repaired masonry of the South Porch: East and West windows**

INITIAL ADVICE: Deferred

**F. Yarm Saint Mary Magdalene** Grade II\* DAC 24/06/3/2/Q  
**Petition: To remove seven pews from the south aisle, permanently disposing of four and relocating three to a position against the south aisle wall**

INITIAL ADVICE: Deferred

**G. Brotton Parva Saint Margaret of Antioch** Grade II DAC 24/09/3/3/G; OFS 2024-102584  
**Petition: In the churchyard to lay a new water supply pipe to the church building to replace the existing lead pipe**

This petition was progressed on 27<sup>th</sup> September 2024 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended

**Eston w Normanby**  
**H. Normanby Saint George** Unlisted DAC 24/09/3/3/L; OFS 2024-100646  
**Petition: Retrospectively to replace the existing part glazed brown aluminium main entrance doors with part glazed rosewood UPVC French doors**

FINAL ADVICE: Not Recommended

--- New petitions -----

**I. Kirk Levington Saint Martin** Grade II\* DAC 24/10/3/2/I  
**Petition: To replace the existing Johannus Opus-270 church organ with a new Viscount Ensign 42-FV 2 manual organ, replace the existing speakers and introduce two additional speakers**

INITIAL ADVICE: Deferred

**J. Middlesbrough Saint Martin of Tours** Unlisted DAC 24/10/3/2/J; OFS 2024-100501  
**Petition: To erect metal security fencing, matching that previously erected, following demolition of the Church Hall**

FINAL ADVICE: Recommended

**K. Nunnington All Saints** Grade I DAC 24/10/3/2/K; OFS 2024-103966  
**Petition: To carry out repairs to the Monument to the 1st Viscount Preston (d.1695)**

FINAL ADVICE: Recommended

**L. Snainton Saint Stephen** Grade II DAC 24/10/3/2/L  
**Petition: To carry out repairs to the lych gate (Grade II, 1845, incorporating 12<sup>th</sup> century arch)**

INITIAL ADVICE: Deferred

### 3.3 East Riding

**A. Drypool Saint Columba** Unlisted DAC 23/09/3/3/G  
**Petition: To 1. replace the felt covering of the north aisle flat roof with fibreglass, and 2. carry out repairs to the ceiling plaster of the north aisle**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**B. Sutton Saint James** Grade I DAC 23/12/3/1/J  
**Petition: To 1. carry out repairs and replacements to the stonework of the West window including the replacement of the sill and all mullions, and 2. remove, re-shape, renew the perimeter lead, and reinstall the stained glass, introducing wire mesh guards**

INITIAL ADVICE: Deferred

**C. Aldbrough Saint Bartholomew** Grade II\* DAC 24/04/3/1/I  
**Petition: In the churchyard to 1. install a lift at the lych gate steps, and 2. replace the existing gravel path with a paved path**

INITIAL ADVICE: Deferred

**D. Hull Minster (Most Holy & Undivided Trinity)** Grade I DAC 24/09/3/1/I  
**Petition: In the churchyard to the north of the West entrance to install 2 x 75" external digital signage screens**

INITIAL ADVICE: Deferred

**E. Hull Saint Mary Lowgate** Grade I DAC 24/09/3/1/J; OFS 2024-101273  
**Petition: To reinstate the oak screen, previously removed from the old pipe organ, around the organ in its current position against the South side of the chancel screen**

FINAL ADVICE: Recommended

**F. Seamer Saint Martin** Grade I DAC 24/09/3/1/K; OFS 2024-101009  
**Petition: To carry out improvements to the electrical system**

This petition was progressed on 26<sup>th</sup> September 2024 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended

--- New petitions -----

**G. Beverley Saint Mary** Grade I DAC 24/10/3/3/G  
**Petition: Confirmatory petition to replace the existing gas boiler with two 150kw Ideal Evomax gas fired condensing boilers (Interim Faculty dated 3<sup>rd</sup> October 2024)**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**H. Hornsea Saint Nicholas** Grade I DAC 24/10/3/3/H  
**Petition: To remove, refurbish and repaint the three 6' skeleton clock dials and hands and reinstate with new stainless steel fixings and to overhaul the clock dial works (GJF Newey, 1921)**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**I. Hull Saint Mary Lowgate** Grade I DAC 24/10/3/3/I; OFS 2024-104195  
**Petition: To introduce two purpose built cupboards at the west end of the South Inner and Outer Aisles**

FINAL ADVICE: Recommended

**J. Scarborough Saint Mary** Grade I DAC 24/10/3/3/J  
**Petition: Confirmatory petition to replace the existing gas boiler with two 150kw Ideal Evomax gas fired condensing boilers (Interim Faculty dated 18<sup>th</sup> October 2024)**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred



**K. Speeton Saint Leonard** Grade II\* DAC 24/10/3/3/K; OFS 2024-101441  
**Petition: To replace the ferrous frames of three windows with new steel frames, re-leading the panels where necessary, and carrying out associated repointing**

FINAL ADVICE: Recommended  
PROVISO: The panels should only be re-leded where necessary

**L. Sutton Saint James** Grade I DAC 24/10/3/3/L  
**Petition: To remove, repair and reinstate the movement and pulleys of the Tower clock (Barnard Cooke of York, 1876) and refit two new steel weight cables.**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**M. Wansford Saint Mary** Grade II\* DAC 24/10/3/3/M; OFS 2024-104380  
**Petition: To carry out repairs to the lych gate (Grade II) following storm damage**

This was a straightforward proposal and could be recommended.

FINAL ADVICE: Recommended

**N. Langtoft Saint Peter** Grade I DAC 24/10/3/3/N  
**Petition: To 1. replace the existing oil boiler with a new oil boiler in the same location, and 2. renew the electrical supply for heating and lighting in basement.**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

## 10. Private Petitions

**B. Marton in Cleveland Saint Cuthbert** Grade II\* DAC 24/09/4/A  
**Petition: In the churchyard to introduce a memorial (to Keith Schellenberg, died 2019) outside the Churchyard Memorial Regulations 2018**

INITIAL ADVICE: Deferred

**B. Scalby Saint Laurence** Grade II\* DAC 20/05/3/3/K  
**Petition: In the closed churchyard to inter ashes into an existing grave (Edna and Francis Bell Garvey) and add an inscription to the existing memorial**

The Committee was happy to recommend this.

FINAL ADVICE: Recommended

## 5 List A & B Items to Report

### List A

- a. Filey Saint Oswald – (A1-1) minor repairs to roof flashing and slipped slates after storm
- b. Pickering Saint Peter & Saint Paul – (A5-3) disposal of 127 red kneelers surplus to requirement
- c. Pickering Saint Peter and Saint Paul – (A5-3) disposal of kneelers
- d. Selby Abbey – (A1-6) repairs to external floodlighting and cable connections
- e. South Thornaby Saint Peter ad Vincula – (A1-3) like for like repair to window glass
- f. Filey Saint Oswald – (A7-2) repair to footpath
- g. Hawsker cum Stainsacre All Saints – (A1-1) fill in a crack in church entrance and emulsion
- h. Hawsker cum Stainsacre All Saints – (A7-6) update churchyard noticeboard
- i. Selby Abbey – (A7-4) repaint churchyard railings
- j. Sleights Saint John – (A7-2) re-gravel churchyard path
- k. Sleights Saint John – (A7-6) replace churchyard noticeboard

- l. **Sleights Saint John** – (A8-2) removal of dead branches from trees
- m. **Ugglebarnby All Saints** – (A7-6) update churchyard noticeboard

#### List B

- a. **Aberford Saint Ricarius** – (B6-2) rebuild section of churchyard wall, west side
- b. **Aislaby Saint Margaret** – (AMO) install Portrait of the King
- c. **Cawood All Saints** – (B6-1) introduction of two benches into churchyard
- d. **Coatham Christ Church** – (B1-1) repair and replacement of slipped tiles
- e. **Coneythorpe Chapel** – (B1-1) roof patch repairs and plaster ceiling repairs
- f. **Drax Saint Peter and Saint Paul** – (B1-11A) introduction of equipment for receiving wireless broadband
- g. **Garton on the Wolds Saint Michael and All Angels** – (B1-11A) introduction of equipment for receiving wireless broadband
- h. **Hull Saint Thomas** – (B1-15) fix TV screen to wall
- i. **Hull The Ascension** – (B1-1) localised repointing and roof repairs
- j. **Kirkleatham Saint Cuthbert** – (B7-3) tree works in churchyard
- k. **Middlesbrough Saint Oswald** – (B1-11) installation of fire alarm system
- l. **Nafferton All Saints** – (B1-1) minor repairs to roof slates and rainwater goods
- m. **North Ferriby All Saints** – (B1-11A) installation of equipment for receiving wireless broadband services.
- n. **North Ormesby Holy Trinity** – (B1-1) temporary stabilising repair work to cracked column at east end
- o. **North Ormesby Holy Trinity** – (B1-8) replace defective light above tower door with LED fitting
- p. **Nunnington All Saints** – (B7-2) fell a dying holly tree
- q. **Ravenscar Saint Hilda** – (B1-1) install steel tie bar in chancel arch masonry
- r. **Seaton Ross Saint Edmund** – (B1-1) plasterwork repairs
- s. **South Milford Saint Mary the Virgin** – (B6-1) introduction of bench in churchyard
- t. **Thirkleby All Saints** – (AMO) assessment of stonework to determine viability or restoration and reordering
- u. **Thorpe Willoughby St Francis of Assisi** – (B1-3) redecorating interior walls and skirting boards as at present
- v. **York All Saints Pavement (Saint Crux)** – (B1-1) repointing
- w. **York All Saints Pavement (Saint Crux)** – (B1-3) paint rainwater goods and plaster/redecorate WC
- x. **York All Saints Pavement (Saint Crux)** – (B6-2) repoint churchyard boundary walls
- y. **York All Saints Pavement (Saint Crux)** – (AMO) removal of peach tree
- z. **York All Saints Pavement** – (B1-3) paint window ironwork
- aa. **Cottingham Saint Mary** – (B6-4) replacement churchyard noticeboard
- bb. **Kirkbymoorside All Saints** – (B1-10) installation of CCTV for security purposes
- cc. **Norton Saint Peter** – (B7-2) fell two dangerous trees
- dd. **Sleights Saint John** – (B6-1) remove broken bench from churchyard
- ee. **Stonegrave Holy Trinity** – (B1-11A) installation of equipment for receiving wireless broadband services (retrospective)
- ff. **York All Saints Pavement** – (B1-6) localised repairs to nave roof

#### 17. Secretary's Notes

- h. **Risk** – review;
- i. **General faculty process re deposit of plate at York Minster**
- j. **Kilnwick Percy Saint Helen** –
- k. **Cliffe Saint Andrew** – disposal of contents of church. The Committee were content for the Church Furnishings Officer to accept items into the diocesan store or dispose of items as he saw fit; none were of any significance.
- l. **Delegated Authority Policy** – this had been reviewed and no amendments were considered necessary.
- m. **Terms of Reference** – these had been reviewed and only minor amendments had been proposed to reflect changes in legislation
- n. **New Online Faculty System**

#### 18. Grants

- a. **South Otterington Saint Andrew** – a grant awarded by the Disability Project Parish Grant Scheme towards the 'Access for All Project'
- b. **York Saint Lawrence** – a grant awarded by the CBC towards the conservation of window sV (WWI memorial window by Joan Fulleylove, 1929) by Barley Studio in accordance with their report of August 2020 and quotation of April 2023

## 14. Architects

### Changes of Quinquennial Inspectors

## 9. Reports

### 31. Bells and Clock reports

- a. Scarborough Saint Mary – bells, completion report
- b. Scarborough Saint Mary – clock face, completion report
- c. Seamer Saint Martin (ER) – bells

### 32. Electrical and lighting reports

### 33. Heating reports

- a. Cowesby Saint Michael and All Angels

### 34. Organ reports

### 35. Church Buildings Adviser's reports

Written reports:-

Verbal reports –

## 10 Any Other Business

## 11 Next Meetings –

Tuesday 10 <sup>th</sup> December	- at office
Tuesday 28 <sup>th</sup> January 2025	- by Zoom
<b>Thursday</b> 13 <sup>th</sup> March	- at office
<b>Thursday</b> 1 <sup>st</sup> May	- by Zoom
Tuesday 17 <sup>th</sup> June	- in office

DAC: Minutes: 2410



THE DIOCESE OF YORK

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DIOCESAN ADVISORY COMMITTEE  
FOR THE CARE OF CHURCHES

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A meeting of the Committee was held at 2pm on Tuesday 10<sup>th</sup> December 2024 at the Diocese of York, Amy Johnson Way, Clifton Moor, York YO30 4XT.

Catherine Copp  
Secretary

### 3. Archdeaconry applications

#### 3.1 Cleveland

**A. Brompton Saint Thomas** Grade I DAC 23/06/3/1/H, OFS 2020-048871

**Petition:** To re-order the interior by 1. introducing a new oak glazed door to the south entrance, 2. removing the existing pews and pew platforms from the Nave and North Aisle, laying a new stone floor with underfloor heating and introducing moveable stacking pews into the Nave and stackable chairs into the North Aisle to create a children's area, 3. repositioning the Anglo-Scandinavian hogsback gravestones and stone cross fragments at the west end of the Nave and introducing heritage display cabinets, 4. introducing a kitchen, mobile servery, accessible WC and chair storage cabinets in the north west corner 5. repositioning the font minus its plinth and introducing a moveable lectern, 6. installing a new lighting system, 7. introducing low level finned radiators to the Chancel and Sanctuary area, 8. installing a projector and projector screen, and 9. dismantling, cleaning, overhauling and reinstating the pipe organ (Harrison and Harrison)

INITIAL ADVICE: Deferred

**B. South Bank Saint John** Grade II DAC 24/01/3/2/M, OFS 2023-082074

**Petition:** To install three cameras to enable the live-streaming of services

INITIAL ADVICE: Deferred

**C. Redcar Saint Peter** Grade II DAC 24/03/3/1/J, OFS 2023-092802

**Petition:** To introduce floodlighting to the Tower

INITIAL ADVICE: Deferred

**D. Grosmont Saint Matthew** Grade II DAC 24/04/3/3/G, OFS 2024-096022

**Petition:** To replace the existing oil fired heating system with 7 Herschel electric infra-red heating chandeliers

INITIAL ADVICE: Deferred

**E. Sessay Saint Cuthbert** Grade II\* DAC 24/06/3/2/M, OFS 2024-097257

**Petition:** To 1. carry out stonework repairs, including replacement of all mullions, to five windows, and 2. remove, repair, re-lead and reinstate three windows and make and install new leaded light glazed panels in distorted clear sheet glass into the repaired masonry of the South Porch: East and West windows

FINAL ADVICE: Recommended

**F. Yarm Saint Mary Magdalene** Grade II\* DAC 24/06/3/2/Q  
**Petition: To remove seven pews from the south aisle, permanently disposing of four and relocating three to a position against the south aisle wall**

INITIAL ADVICE: Deferred

**G. Kirk Levington Saint Martin** Grade II\* DAC 24/10/3/2/I, OFS 2024-104211  
**Petition: To replace the existing Johannus Opus-270 church organ with a new Viscount Ensign 42-FV 2 manual organ, replace the existing speakers and introduce two additional speakers**

INITIAL ADVICE: Deferred

**H. Snainton Saint Stephen** Grade II DAC 24/10/3/2/L, OFS 2024-103749  
**Petition: To carry out repairs to the lych gate (Grade II, 1845, incorporating 12<sup>th</sup> century arch)**

INITIAL ADVICE: Deferred

--- New petitions -----

**I. Aislaby Saint Margaret** Grade II DAC 24/12/3/1/I, OFS 2024-105513  
**Petition: To introduce to the pulpit steps a timber handrail with metal posts**

INITIAL ADVICE: Deferred

**J. Bagby Saint Mary** Grade II DAC 24/12/3/1/J, OFS 2023-082377  
**Petition: To 1. provide a kitchenette and an accessible WC facility behind a wooden partition at the west end of the Nave, together with associated drainage and electrical works (Phase 1), and 2. create a disabled parking area in the churchyard, a pathway round from the north gate shortening the access route, and ramped access to the building (Phase 2)**

FINAL ADVICE: Recommended

**K. Yarm Saint Mary Magdalene** Grade II\* DAC 24/12/3/1/, OFS 2024-104809  
**Petition: In the north west corner of the churchyard to introduce beehives within a fenced enclosure**

FINAL ADVICE: Recommended

### 3.2 East Riding

**A. Drypool Saint Columba** Unlisted DAC 23/09/3/3/G, OFS 2023-088778  
**Petition: To 1. replace the felt coverings of the north aisle and Lady Chapel flat roofs with a pvc single ply waterproof membrane and refurbish the associated RWG, and 2. carry out repairs to the ceiling plaster of the north aisle**

This petition was progressed on 27<sup>th</sup> November 2024 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended

**B. Sutton Saint James** Grade I DAC 23/12/3/1/J, OFS 2023-091533  
**Petition: To 1. carry out repairs and replacements to the stonework of the West window including the replacement of the sill and all mullions, and 2. remove, re-shape, renew the perimeter lead, and reinstall the stained glass, introducing wire mesh guards**

INITIAL ADVICE: Deferred

**C. Aldbrough Saint Bartholomew** Grade II\* DAC 24/04/3/1/I, 2024-096686  
**Petition: In the churchyard to 1. install a lift at the lych gate steps, and 2. replace the existing gravel path with a paved path**

INITIAL ADVICE: Deferred

**D. Hull Minster (Most Holy & Undivided Trinity) Grade I** DAC 24/09/3/1/I, OFS 2024-101272  
**Petition: In the churchyard to the north of the West entrance to install 2 x 75" external digital signage screens**

INITIAL ADVICE: Deferred

**E. Beverley Saint Mary** Grade I DAC 24/10/3/3/G, OFS 2024-103027  
**Petition: Confirmatory petition to replace the existing gas boiler with two 150kw Ideal Evomax gas fired condensing boilers (Interim Faculty dated 3<sup>rd</sup> October 2024)**

This petition was progressed on 11<sup>th</sup> November 2024 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended

**F. Hornsea Saint Nicholas** Grade I DAC 24/10/3/3/H, OFS 2024-104536  
**Petition: To remove, refurbish and repaint the three 6' skeleton clock dials and hands and reinstate with new stainless steel fixings and to overhaul the clock dial works (GJF Newey, 1921)**

INITIAL ADVICE: Deferred

**G. Scarborough Saint Mary** Grade I DAC 24/10/3/3/J, OFS 2024-104087  
**Petition: Confirmatory petition to replace the existing gas boiler with two 150kw Ideal Evomax gas fired condensing boilers (Interim Faculty dated 18<sup>th</sup> October 2024)**

This petition was progressed on 11<sup>th</sup> November 2024 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended

**H. Sutton Saint James** Grade I DAC 24/10/3/3/L, OFS 2024-103785  
**Petition: To remove, repair and reinstate the movement and pulleys of the Tower clock (Barnard Cooke of York, 1876) and refit two new steel weight cables.**

This petition was progressed on 12<sup>th</sup> November 2024 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended

**I. Langtoft Saint Peter** Grade I DAC 24/10/3/3/N, OFS 2024-095808  
**Petition: To 1. replace the existing oil boiler with a new oil boiler in the same location, and 2. renew the electrical supply for heating and lighting in basement.**

INITIAL ADVICE: Deferred

--- New petitions -----

**J. Beverley Saint Mary** Grade I DAC 24/12/3/2/J, OFS 2024-106674  
**Petition: To replace the existing gas fired heating system in the parish hall with two air to air roof-mounted heat pumps**

FINAL ADVICE: Recommended

**K. Newington Saint John the Baptist** Grade II DAC 24/12/3/2/K, OFS 2024-102040  
**Petition: For a period of five years to permit temporary removals of the Gaul Bell from the church so that it may be rung at commemorative event and services marking the loss of the trawler Gaul in 1974**

FINAL ADVICE: Recommended

PROVISOS:  
1. The bell must be removed carefully from the bracket and attached to a small pallet, leaving the reversing block attached  
2. The insurer's reasonable requirements shall be complied with.

**L. Scarborough Saint Columba** Grade II\* DAC 24/12/3/2/L, OFS 2024-104638  
**Petition: To glaze the inner doors of the side entrance**

FINAL ADVICE: Recommended

**M. Swanland Saint Barnabas** Unlisted DAC 24/12/3/2/M, OFS 2024-107015  
**Petition: To 1. replace the existing gas fired warm air system and gas fired boiler and steel panel radiators with an air source heat pump, new fan coil radiators and reverse AC units (Phase 1), and 2. add 70 solar panels to the south facing roof (Phase 2)**

FINAL ADVICE: Recommended

**N. Garton-on-the-Wolds Saint Michael & All Angels** Grade I DAC 24/12/3/2/N, OFS 2024-106764  
**Petition: To install 10 x 450Watt electric under-pew heaters to alternate pews (Temple Moore, 1899) in the Nave**

FINAL ADVICE: Recommended

**O. Wold Newton All Saints** Grade II\* DAC 24/12/3/2/O, OFS 2024-107544  
**Petition: To carry out repairs to windows s5 (3 light Stained glass) and s6 (2 light diamond quarries)**

FINAL ADVICE: Recommended

### 3.3 York

[York Saint Helen Stonegate with Saint Martin Coney Street]

**A. York Saint Martin Coney Street** Grade II\* DAC 22/04/3/2/K, OFS 2022-071029  
**Petition: Confirmatory petition to recover the ‘Little Admiral’ figure to Cumbria Clock’s workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30<sup>th</sup> September 2021)**

INITIAL ADVICE Deferred

**B. Market Weighton All Saints** Grade I DAC 23/06/3/3/Q, OFS 2023-085581  
**Petition: To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass**

INITIAL ADVICE: Deferred

**C. Nether Poppleton Saint Everilda** Grade II DAC 23/07/3/2/O, OFS 2023-086227  
**Petition: Retrospectively to permanently lay down three unsafe memorials in the churchyard**

INITIAL ADVICE: Deferred

**D. York Saint Lawrence** Grade II DAC 23/09/3/1/AA, OFS 2023-089171  
**Petition: To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells**

INITIAL ADVICE: Deferred

**E. Bilbrough Saint James** Grade II DAC 23/10/3/3/O, OFS 2023-090185  
**Petition: To 1. remove the chamber organ and two pews from the west end, and 2. carry out external repairs**

INITIAL ADVICE: Deferred

**F. Upper Poppleton All Saints** Grade II DAC 23/10/3/3/S, OFS 2023-089368  
**Petition: In the churchyard to permanently lay down 9 unsafe memorials**

INITIAL ADVICE: Deferred

**G. Hovingham All Saints** Grade II\* DAC 24/01/3/1/P, OFS 2023-092174  
**Petition: To 1. relocate the ringing chamber to the ground floor, lengthening the ropes and installing rope bosses and a hardwood turned rope spider in the ground floor ceiling, 2. Create new trapdoors in the tower floors, and 3. remove, sandblast clean, refurbish, retune and re-hang the bells with canons removed and new cast-iron headstocks fitted**

INITIAL ADVICE: Deferred

**H. South Milford Saint Mary** Grade II DAC 24/04/3/2/M  
**Petition: To place a brushed stainless steel laser cut stylised cross, and a 6” x 4” plaque in memory of Mary Jones (1926-2023), on the timber infill of the North Porch arch opening**

WITHDRAWN

**I. Market Weighton All Saints** Grade I DAC 29/04/3/2/J, OFS 2024-100445  
**Petition: To 1. remove the canons from the crowns of the bells, 2. replace the wooden headstocks with new cast iron hollow-section headstocks, 3. anneal, twist and rebush the existing clappers in the largest six bells, 4. replace the SG clappers in bells #1 and #2 with suitable second hand wrought iron clappers, 5. realign the bell wheels to suit the new headstocks and fit two new traditional hardwood wheels for bells #1 and #2, and 6. cast a new service bell to be hung above the peal on existing wooden beams, with dedication inscription**

INITIAL ADVICE: Deferred

**J. Kirby Underdale All Saints** Grade I DAC 24/10/3/1/M, OFS 2024-104155  
**Petition: To strip and clean the clock mechanism (GJF Newey, 1897) and install two automatic winding units and automatic regulation**

INITIAL ADVICE: Deferred

**K. Micklefield Saint Mary** Unlisted DAC 24/10/3/1/N, OFS 2024-102965  
**Petition: Confirmatory petition to replace the existing gas boiler with a new Vaillant Ecotec Plus 840 combination boiler (Interim Faculty dated 2<sup>nd</sup> July 2024)**

This petition was progressed on 1<sup>st</sup> November 2024 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended

**L. Thorganby Saint Helen** Grade I DAC 24/10/3/1/Q, OFS 2024-104548  
**Petition: To introduce an accessible composting WC in the churchyard**

INITIAL ADVICE: Deferred

**M. Warthill Saint Mary** Unlisted DAC 24/10/3/1/R, OFS 2024-104139  
**Petition: In the churchyard to fell a badly sited whitebeam tree**

This petition was progressed on 1<sup>st</sup> November 2024 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended

PROVISO: Consideration should be given to replacement planting

--- New petitions -----

**N. Acaster Malbis Holy Trinity** Grade I DAC 24/12/3/3/N, OFS 2024-106996  
**Petition: To introduce an oak post and roped barrier to protect a ledger stone (c. 1420) in the South Transept**

FINAL ADVICE: Recommended



**O. Bishopthorpe Saint Andrew** Grade II DAC 24/12/3/3/O, OFS 2024-107029  
**Petition: To install an air source heat pump on the west elevation of the church hall together with new radiators**

FINAL ADVICE: Recommended

**P. Bishopthorpe Saint Andrew** Grade II DAC 24/12/3/3/P, OFS 2024-107027  
**Petition: To install 32 solar PV panels on the roof of the church hall**

FINAL ADVICE: Recommended

**Q. Husthwaite Saint Nicholas** Grade II\* DAC 24/12/3/3/Q, OFS 2022-074703  
**Petition: To permanently remove and dispose of the pipe organ (Timothy Wadsworth of Huddersfield, c.1921)**

FINAL ADVICE: Recommended

**R. Leavening Chapel, The Venerable Bede** Unlisted DAC 24/12/3/3/R, OFS 2024-100126  
**Petition: To install an insulating stud wall to the internal south wall, and install a draft seal and replace with thicker insulating panels the existing low-level panels of the South Door together with associated minor external works**

INITIAL ADVICE: Deferred

**S. Wistow All Saints** Grade I DAC 24/12/3/3/S, OFS 2024-107231  
**Petition: To permanently remove and dispose of two pews from the east end of the south aisle, moving the book board back, and two pews from the west end of the north aisle**

FINAL ADVICE: Recommended

**T. York Saint Michael le Belfrey** Grade I DAC 24/12/3/3/T, OFS 2024-106962  
**Petition: Confirmatory petition to temporarily remove the reredos to the De Grey Rooms, York (Place of Safety Order dated 13<sup>th</sup> September 2024)**

FINAL ADVICE: Recommended

## 11. Private Petitions

**C. Marton in Cleveland Saint Cuthbert** Grade II\* DAC 24/09/4/A  
**Petition: In the churchyard to introduce a memorial (to Keith Schellenberg, died 2019) outside the Churchyard memorial Regulations 2018**  
A Boyce tbc £tbc The appearance will not change

INITIAL ADVICE: Deferred

--- New petitions -----

**D. Beverley Saint Mary** Grade I DAC 24/12/4/B  
**Petition: In the closed Private Burial Ground on the west side of North Bar Within to 1. introduce two information boards, 2. install Audiomoth and wildlife activity IR recording devices, and 3. introduce two timber benches**

FINAL ADVICE: Recommended

**C. Howden Saint Peter (Howden Minster)**                      Grade I                      DAC 24/12/3/3/C  
**Petition: In the churchyard to remove and replace with a new Woodkirk Yorkstone memorial the existing memorial to Charles Ledsham (1787 – 1837, Waterloo medal)**

FINAL ADVICE:                      Recommended

**D. Brayton Saint Wilfrid**                      Grade I                      DAC 24/12/3/3/D  
**Petition: In the churchyard to remove and replace with a new memorial with additional inscriptions the existing memorial to Joseph William Rogers (died 1966)**

FINAL ADVICE:                      Recommended

## **5 List A & B Items to Report**

### **List A**

- a. **Aughton All Saints** – (A1-6) remedial electrical works
- b. **Elvington Holy Trinity** – (A5-4) sale of surplus hymn board
- c. **Wistow All Saints** – (A1-6) additional plug socket
- d. **Elvington Holy Trinity** – (A5-4) disposal by sale of wrought iron flower stand

### **List B**

- a. **Aislaby Saint Margaret** – (B6-6) bike rack in churchyard
- b. **Bishopthorpe Saint Andrew** – (B5-2) installation of loft insulation in church hall
- c. **Boltby Holy Trinity** (B1-1) repointing to bellcote and west elevation
- d. **Cayton Saint John the Baptist** – (B4-5) replacement of carpets
- e. **Helmsley All Saints** – (B6-3) – repair of lychgate and boundary wall
- f. **Heworth Holy Trinity** – (B7-1) planting of a walnut tree in the church grounds with a memorial plaque
- g. **Huntington All Saints** – (B1-1) roof repairs
- h. **Ingleby Barwick Saint Francis** – (B1-1) localised roof repairs
- i. **Kirby Sigston Saint Lawrence** – (B7-2) fell ash tree with dieback
- j. **Leake Saint Mary** – (B1-1) repointing Chancel south face
- k. **Linthorpe Saint Barnabas** – (B1-5) replacement of gas boiler with IR bar heaters in Vestries
- l. **South Cave All Saints** – (B1-1) extended mortar consolidation on east face of belfry, plus replacement hopper and downpipe
- m. **Sutton in Holderness Saint Michael** – (B4-10A) introduction of under pew heaters
- n. **Swanland Saint Barnabas** – (B6-8) introduction of handrails to external steps
- o. **Wistow All Saints** – (B1-1) external pointing of Vestry door following roof leak
- p. **Withernsea Saint Matthew** – (B6-8) introduction of handrails to external steps
- q. **Filey Saint Oswald** – (B6-2) repairs to churchyard boundary wall
- r. **Hull The Ascension** – (B1-1) repairs to windows and interior plaster repairs
- s. **Ledsham All Saints** – (B7-1) plant Field Maple in churchyard extension
- t. **North Ferriby All Saints** - (B7-3) works to churchyard trees
- u. **Rudston All Saints** – (B4-3) like for like repairs and works of conservation to a pipe organ
- v. **Scarborough Saint Luke** – (B1-15) upgrade of AV system and installation of 2 display screens
- w. **Sowerby Saint Oswald** – (B7-2) fell dangerous conifer tree damaged in storm
- x. **Sutton Saint James** – (B7-3) reduction of lime tree
- y. **Welton Saint Helen** – (B6-2) repair churchyard wall
- z. **York All Saints Pavement** – (B1-1) repointing works

## **19. Secretary's Notes**

- a. **New Faculty Management System and Building Management Portal, 2025**
- b. **Additional Matters Order** – castors on pews.
- c. **Additional Matters Order** – installation of building movement monitoring equipment (“tell-tales”) and environmental data-loggers
- d. **Additional Matters Order** – installation of water butts.
- e. **Additional Matters Order** – new Churchyard Memorial Regulations.
- f. **Additional Matters Order** – permitting removal of memorial from churchyard for additional inscription.
- g. **DAC Advisers** – retirement and recruitment.

h. **Declaration of Interests forms**

**20. Grants**

- a. **Baldersby Saint James** – a grant YHCT for spire repairs
- b. **Brotton Saint Margaret of Antioch** – a grant YHCT for roof repairs
- c. **Stillingfleet Saint Helen** – a grant YHCT for roof repairs
- d. **Wykeham All Saints** – a grant awarded from the Disability Project Parish Grants Scheme

**15. Architects**

**Changes of Quinquennial Inspectors**

- a. **Castleton Saint Michael and Saint George (II)**
- b. **Comondale Saint Peter (U)**
- c. **Lowthorpe Saint Martin (II\*)**
- d. **Ruston Parva Saint Nicholas (II\*)**
- e. **Welton Saint Helen (II\*)**
- f. **Willerby Saint Luke (U)**
- g. **Marfleet Saint Hilda (U)**

**9. Reports**

**36. Bells and Clock reports**

- a. **Stamford Bridge Saint John the Baptist**
- b. **Thorganby Saint Helen** – bells and clock
- c. **Helmsley All Saints** – completion report

**37. Electrical and lighting reports**

- a. **Cowesby Saint Michael**

**38. Heating reports**

- a. **Bilton Grange Saint Philip**
- b. **Leven Holy Trinity**
- c. **Middlesbrough Saint John the Evangelist**
- d. **Selby Saint James**
- e. **Swanland Saint Barnabas**
- f. **Wigginton Saint Nicholas**
- g. **York Saint Denys**

**39. Organ reports**

**40. Church Buildings Adviser's reports**

Written reports  
Verbal reports

**10 Any Other Business**

- a. **Minor Repairs and Improvement Grant increase -**

**11 Next Meetings –**

Tuesday 28<sup>th</sup> January 2025 – by Zoom  
Thursday 13<sup>th</sup> March – at office  
Thursday 1<sup>st</sup> May – by Zoom  
Tuesday 17<sup>th</sup> June – in office