



THE DIOCESE OF YORK

DIOCESAN ADVISORY COMMITTEE FOR THE CARE OF CHURCHES

A meeting of the Committee was held at 2pm on Thursday 13th March 2025 at the Diocese of York, Amy Johnson Way, Clifton Moor, York YO30 4XT.

Catherine Copp
Secretary

3. Archdeaconry applications

3.1 Cleveland

A. Brompton Saint Thomas Grade I DAC 23/06/3/1/H, OFS 2020-048871

Petition: To re-order the interior by 1. introducing a new oak glazed door to the south entrance, 2. removing the existing pews and pew platforms from the Nave and North Aisle, laying a new stone floor with underfloor heating and introducing moveable stacking pews into the Nave and stackable chairs into the North Aisle to create a children's area, 3. repositioning the Anglo-Scandinavian hogsback gravestones and stone cross fragments at the west end of the Nave and introducing heritage display cabinets, 4. introducing a kitchen, mobile servery, accessible WC and chair storage cabinets in the north west corner 5. repositioning the font minus its plinth and introducing a moveable lectern, 6. installing a new lighting system, 7. introducing low level finned radiators to the Chancel and Sanctuary area, and 8. installing a projector and projector screen

FINAL ADVICE: Recommended
PROVISO: The Lighting Adviser should confirm that he had seen and was happy with the proposed lighting scheme

B. Redcar Saint Peter Grade II DAC 24/03/3/1/J, OFS 2023-092802

Petition: To introduce floodlighting to the Tower

INITIAL ADVICE: Deferred

C. Grosmont Saint Matthew Grade II DAC 24/04/3/3/G, OFS 2024-096022

Petition: To replace the existing oil fired heating system with 4 Herschel electric infra-red heating chandeliers

INITIAL ADVICE: Deferred

D. Yarm Saint Mary Magdalene Grade II* DAC 24/06/3/2/Q, OFS 2025-109019

Petition: To remove seven pews from the south aisle, permanently disposing of four and relocating three to a position against the south aisle wall (converted TMRO licence)

FINAL ADVICE: Recommended

E. Kirk Levington Saint Martin Grade II* DAC 24/10/3/2/I, OFS 2024-104211

Petition: To replace the existing Johannus Opus-270 church organ with a new Viscount Ensign 42-FV 2 manual organ, replace the existing speakers and introduce two additional speakers

FINAL ADVICE: Recommended

F. Snainton Saint Stephen Grade II DAC 24/10/3/2/L, OFS 2024-103749

Petition: To carry out repairs to the lych gate (Grade II, 1845, incorporating 12th century arch)

INITIAL ADVICE: Deferred

G. Aislaby Saint Margaret Grade II DAC 24/12/3/1/I, OFS 2024-105513
Petition: To introduce to the pulpit steps a timber handrail with metal posts

INITIAL ADVICE: Deferred

--- New petitions -----

H. Cowesby Saint Michael & All Angels Grade II DAC 25/03/3/1/H, OFS 2024-106860
Petition: To take down the Royal Arms board (c. 1846) (Interim Faculty dated 2nd September 2024) and to carry out cleaning and conservation works prior to reinstatement

FINAL ADVICE: Recommended

PROVISO: Full details of the surface cleaning method and varnish application should be added to this application to ensure a complete conservation record for future reference

I. Eston Christ Church Grade II DAC 25/03/3/1/I, OFS 2024-107954
Petition: To permanently remove and dispose of by sale the pews in the south aisle

FINAL ADVICE: Recommended

PROVISO: The carpet and any underlay must be breathable

J. Eston Christ Church Grade II DAC 25/03/3/1/J, OFS 2024-110261
Petition: To lower the ground level of a strip of land between the church and 73 High Street Eston

INITIAL ADVICE: Deferred

K. Kilburn Saint Mary Grade II* DAC 25/03/3/1/K, OFS 2024-104941
Petition: To introduce into the church 6 folding rush-seated wooden chairs

FINAL ADVICE: Recommended

L. Middlesbrough Saint John the Evangelist Grade II* DAC 25/03/3/1/L, OFS 2025-108956
Petition: Confirmatory petition to replace the existing boiler with a wall mounted Ideal Evomax 2 80kw gas fired boiler at the top of the stairwell (Interim Faculty dated 29th November 2024)

FINAL ADVICE: Recommended

M. Stonegrave Holy Trinity (Minster) Grade II* DAC 25/03/3/1/M, OFS 2025-110606
Petition: To introduce to the north wall of the Nave a brass plaque on an oak pattress commemorating Robert Thornton (c.1400 -1475) collector, scribe and preserver of early literature

INITIAL ADVICE: Deferred

3.2 East Riding

A. Sutton Saint James Grade I DAC 23/12/3/1/J, OFS 2023-091533
Petition: To 1. carry out repairs and replacements to the stonework of the West window including the replacement of the sill and all mullions, and 2. remove, re-shape, renew the perimeter lead, and reinstall the stained glass, introducing wire mesh guards

INITIAL ADVICE: Deferred

B. Aldbrough Saint Bartholomew Grade II* DAC 24/04/3/1/I, 2024-096686
Petition: In the churchyard to 1. install a lift at the lych gate steps, and 2. replace the existing gravel path with a paved path

INITIAL ADVICE: Deferred

C. Hull Minster (Most Holy & Undivided Trinity) Grade I DAC 24/09/3/1/I, OFS 2024-101272

Petition: In the churchyard to the north of the West entrance to install 2 x 75" external digital signage screens

INITIAL ADVICE: Deferred

D. North Dalton All Saints Grade II* DAC 25/01/3/1/H, OFS 2024-102326

Petition: To install an electromagnetic hammer to the bell (c. 1450)

INITIAL ADVICE: Deferred

E. North Ferriby All Saints Grade II DAC 25/01/3/1/I, OFS 2023-090408

Petition: To introduce 4 x 42inch monitors and 3 x 32inch monitors to the nave pillars and 1 x 15inch monitor to the lectern, and to modify one pew to create a control area for the AV system

INITIAL ADVICE: Deferred

F. Howden Saint Peter (Howden Minster) Grade I DAC 25/01/3/1/L, OFS 2025-108860

Petition: To upgrade the pipe organ console piston system (Rushworth & Dreaper 1967, rebuilt John T Jackson 1985)

INITIAL ADVICE: Deferred

--- New petitions -----

G. Anlaby Saint Peter Unlisted DAC 25/03/3/2/G, OFS 2025-110610

Petition: To 1. remove all external access equipment to the clock tower, and 2. disable the clock and strike

FINAL ADVICE: Recommended

PROVISOS:

1. If the clock is to be stopped the hands should be set at 12.
2. If the clock is to remain out of action for any lengthy period then the hands should be removed together with the final gearing, wrapped and stored safely and the clock weights should be lowered.
3. A clockmaker's report should be commissioned and recommendations sought as to future care of the clock.
4. The PCC should commission their church architect to produce an acceptable scheme of providing access to the clock tower to be installed within an agreed period of time

H. Beverley Saint Mary Grade I DAC 24/10/3/3/G, OFS 2024-106677

Petition: To form a structural opening and insert a new single leaf glazed external personnel door into the south elevation of the church hall

INITIAL ADVICE: Deferred

3.3 York

[York Saint Helen Stonegate with Saint Martin Coney Street]

A. York Saint Martin Coney Street Grade II* DAC 22/04/3/2/K, OFS 2022-071029

Petition: 1. Confirmatory petition to recover the 'Little Admiral' figure for a full diagnosis and repair plan (Interim Faculty dated 30th September 2021), and 2. Petition to conserve the figure and display it in a museum case within the church in accordance with the Quotation from York Archaeology dated 3rd December 2024 and to create a 3D printed replica for installation atop the St Martin Coney Street clock

FINAL ADVICE: Recommended

PROVISO:

Following conservation of the original figure, the diocesan Church Buildings Adviser and the church architect are to be consulted on any proposals for the 3D modelling of the figure and the installation of its replica atop the Coney Street clock

B. Market Weighton All Saints Grade I DAC 23/06/3/3/Q, OFS 2023-085581

Petition: To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass

INITIAL ADVICE: Deferred

C. Nether Poppleton Saint Everilda Grade II DAC 23/07/3/2/O, OFS 2023-086227
Petition: Retrospectively to permanently lay down three unsafe memorials in the churchyard

INITIAL ADVICE: Deferred

D. York Saint Lawrence Grade II DAC 23/09/3/1/AA, OFS 2023-089171
Petition: To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells

INITIAL ADVICE: Deferred

E. Bilbrough Saint James Grade II DAC 23/10/3/3/O, OFS 2023-090185
Petition: To 1. remove the chamber organ and two pews from the west end, and 2. carry out external repairs

INITIAL ADVICE: Deferred

F. Upper Poppleton All Saints Grade II DAC 23/10/3/3/S, OFS 2023-089368
Petition: In the churchyard to permanently lay down 9 unsafe memorials

INITIAL ADVICE: Deferred

G. Hovingham All Saints Grade II* DAC 24/01/3/1/P, OFS 2023-092174
Petition: To 1. relocate the ringing chamber to the ground floor, lengthening the ropes and installing rope bosses and a hardwood turned rope spider in the ground floor ceiling, 2. Create new trapdoors in the tower floors, and 3. remove, sandblast clean, refurbish, retune and re-hang the bells with canons removed and new cast-iron headstocks fitted

INITIAL ADVICE: Deferred

H. Kirby Underdale All Saints Grade I DAC 24/10/3/1/M, OFS 2024-104155
Petition: To strip and clean the clock mechanism (GJF Newey, 1897) and install two automatic winding units and automatic regulation

FINAL ADVICE: Recommended

PROVISOS:

1. In accordance with the Church Buildings Council Guidance notes the autowinders should be installed below the clock
2. The current pulleys, weights and winding handle should be retained and stored safely within the church
3. The clock bevel gears on the drive to the clock faces should be cleaned
4. Consideration should be given to the restoration of the clock hammer assembly
5. The weight chutes should be made safe either with a rail around or fitted with a removable cover (so the reversion can be achieved if required)
6. All electrical work must be carried out by an electrician holding the current appropriate professional accreditation (at present NICEIC, NAPIT or ECA all to Full Competence)

I. Thorganby Saint Helen Grade I DAC 24/10/3/1/Q, OFS 2024-104548
Petition: To introduce an accessible composting WC in the churchyard

INITIAL ADVICE: Deferred

J. Leavening Chapel, The Venerable Bede Unlisted DAC 24/12/3/3/R, OFS 2024-100126
Petition: To install an insulating stud wall to the internal south wall, and install a draft seal and replace with thicker insulating panels the existing low-level panels of the South Door together with associated minor external works

INITIAL ADVICE: Deferred

K. Nunburnholme Saint James Grade I DAC 25/01/3/2/M, OFS 2025-108564
Petition: To 1. permit the temporary retention within the church of a stone sarcophagus excavated from the churchyard and to permit the separation of the human remains from the sarcophagus together with their transportation to and temporary storage at the University of York (Interim Faculty dated 28 November 2024, amended 19 December 2024), 2. permit the permanent retention and display of the stone sarcophagus within

the Chancel, and 3. permit the osteological examination of the human remains together with sampling for radio carbon dating prior to the remains being reburied in the churchyard

INITIAL ADVICE: Deferred

L. Shiptonthorpe All Saints

Grade I

DAC 25/01/3/2/N, OFS 2024-108099

Petition: To 1. permanently remove the pews from the north aisle and relocate one pew in the nave to the north wall, and 2. replace the existing AV system to include a new projector, a projector screen suspended behind the chancel arch and a new AV cabinet together with associated electrical works

FINAL ADVICE: Recommended

--- New petitions -----

M. Coxwold Saint Michael

Grade I

DAC 25/03/3/2/M

Advice Item: To introduce a stone plaque mounted on the outside of the Lytch gate marking the 100th anniversary of the North Yorkshire and Teesside Cycle Touring Club annual church services remembering those cyclists who served as messengers in WWI

N. Fulford Saint Oswald

Grade II

DAC 25/03/3/2/N, OFS 2025-110334

Petition: To install in the Nave additional heating comprising new column radiators and gilled tube radiators beneath existing metal grilles

FINAL ADVICE: Recommended

4. Private Petitions

A. Marton in Cleveland Saint Cuthbert

Grade II*

DAC 24/09/4/A

Petition: In the churchyard to introduce a memorial (to Keith Schellenberg, died 2019) outside the Churchyard Memorial Regulations 2018

FINAL ADVICE: Recommended

B. Clifford Saint Luke

Grade II

DAC 25/03/4/B

Petition: In the churchyard to replace a memorial (to Victor Clemo, died 1974) outside the Churchyard Memorial Regulations with a compliant memorial (to Victor Clemo and Rose Clemo, died 2025)

FINAL ADVICE: Recommended

5. List A & B Items to Report

List A

- a. **Hornsea Saint Nicholas** – (A7-2) repair of churchyard path by the Town Council
- b. **Hustwaite Saint Nicholas** – (A7-6) replace small noticeboard
- c. **Lastingham Saint Mary** – (A7-6) replacement of external noticeboard
- d. **Middlesbrough Saint Chad** – (A1-14) removal and replacement of non-historic vestry furniture
- e. **Newport Saint Stephen** – (A1-14) disposal of rodent damaged furnishings
- f. **Yarm Saint Mary** – (A1-1) maintenance, replace broken plastic drain covers with galvanised steel mesh
- g. **Eston Christ Church** – (A1-18) introduction of anti-roosting spikes
- h. **Middlesbrough Saint Chad** – (B5-4) – disposal of non-historic books

List B

- a. **Bessingby Saint Magnus** – (B1-6) replacement of roof following water ingress
- b. **Dalton Saint John the Evangelist** – (B1-1) repair and refix crucifix to east apex following storm damage
- c. **Drypool Saint John** – (B1-1) repair of plaster and repainting in kitchen
- d. **Elloughton Saint Mary** – (B1-3) repair of plaster and repainting of vestry ceiling following water ingress
- e. **Heslington Saint Paul** – (AMO) exploratory excavation to locate broken drainpipe
- f. **Kildale Saint Cuthbert** – (B1-1) roof repairs, gutter clearance and plaster repairs

- g. **Kirby Sigston Saint Lawrence** – (B6-4) installation of a new external noticeboard
- h. **Naburn Saint Matthew** – (B7-3) pruning of large bush which is growing over several graves
- i. **Newington Saint John the Baptist** – (B1-1) replacement of a number of handmade external bricks affected by water damage
- j. **North Hull Saint Michael & All Angels** – (B1-1) replace fire damaged main church doors like for like
- k. **North Ormesby Holy Trinity** – (B1-8) replace light fittings in Trinity Centre and Ebor office with LED
- l. **North Ormesby Holy Trinity** – (AMO) in churchyard to dig two trial holes to investigate foundations
- m. **North Thornaby Saint Paul** – (B7-1) plant tree in churchyard in memory of the Dibbles Bridge Tragedy
- n. **Redcar Saint Peter** – (B4-5) replacement carpet like for like
- o. **Roos All Saints** – (B7-2) fell dangerous Willow tree
- p. **Scarborough Saint Mary** – (B6-1) installation of bench in churchyard
- q. **Sleights Saint John** – (B7-3) pruning of tree in churchyard encroaching on overhead power lines
- r. **Sneaton Saint Hilda** – (AMO) temporary removal and reintroduction of memorial for additional engraving
- s. **Southcoates Saint Aidan** – (B1-10) install Ring doorbell with camera at west door
- t. **Southcoates Saint Aidan** – (B1-7) install motion sensor to light in café space at west end
- u. **South Otterington Saint Andrew** – (B1-1) roof repair
- v. **Stonegrave Holy Trinity** – (B4-10A) installation of electric under pew heaters
- w. **Thornton le Street Saint Leonard** – (B7-2) fell storm damaged laburnum tree
- x. **Walkington All Hallows** – (B7-2) felling of dangerous tree damaged by storms
- y. **Hawsker cum Stainsacre All Saints** – (AMO) temporary removal and reinstallation of cremated remains memorial stone to enable repainting of lettering
- z. **Heslington Saint Paul** – (AMO) further exploratory excavation to locate route of drainpipe in advance of re-routing drains
- aa. **Marfleet Saint Hilda** – (AMO) area of churchyard to be designated for cremated remains
- bb. **Naburn Saint Matthew** – (B1-1) test area for re-pointing
- cc. **Sherburn in Elmet All Saints** – (B7-1) planting of a mountain ash tree
- dd. **Shiptonthorpe All Saints** – (B1-3) interior redecoration
- ee. **York Saint Cuthbert (AMO)** – test holes to investigate drain causing subsidence at Vestry corner

6. Secretary's Notes

- a. **Annual Report 2024** – this was approved by the committee and would be submitted to Diocesan Synod.
- b. **Number of DAC meetings** – In 2024 the committee agreed to reduce the number of meetings from 9 to 8 per year on a trial basis. It was agreed that the reduced number of meetings would now continue.
- c. **Ventilation guidance** – the Secretary had circulated a guidance note on this subject. The committee agreed that this guidance should be added to the Church Buildings section of the diocesan website.

7. Grants

K Halliday advised the meeting that the Minor Repairs and Improvement Grants were now being taken up more quickly. The LPOW Grant Scheme deadline of 31st March was noted, a cap on the VAT eligible for reclaim coming into force on 1st April. Lobbying was continuing for those churches such as York St Michael le Belfrey which were disproportionately adversely affected by the introduction of the cap on projects which were already underway.

8. Architects

Changes of Quinquennial Inspectors

- a. **Bishophill Junior Saint Mary (I)** Approved
- b. **Newport Saint Stephen (II)** Approved
- c. **Cowlam Saint Mary (II)** Approved
- d. **Monk Fryston Saint Wilfrid (I)** Approved
- e. **Dalton Home Saint Mary (I)** Approved

9. Reports

- 1. **Bells and Clock reports**

- a. **West Lutton Saint Mary**
- 2. **Electrical and lighting reports**
- 3. **Heating reports**
 - a. **Bessingby Saint Mark** (Bridlington)
 - b. **Hawsker All Saints**
 - c. **Holmpton Saint Nicholas**
 - d. **Kilburn Saint Mary**
- 4. **Organ reports**
- 5. **Church Buildings Adviser's reports**

Written reports:-

Verbal reports –

- a. **Hull Saint Martin** – the parish were planning an ambitious scheme of re-ordering in this area of high deprivation.
- b. **Scarborough Saint Luke**
- c. **South Thornaby Saint Mark**
The parish had had a quote to repair the wall that surrounded the garden at the rear of the church which was the main entrance to the church flat. They would like to consider other options for replacement, the first being a continuous feather board fence.
- d. **York Saint Michael le Belfrey**
The lighting adviser, a sub-committee architect and the church building adviser attended an evening site visit to look at the proposed lighting system for the west end lantern.

10 Any Other Business

- a. **Heating** – ‘low glow’ tubes
- b. **Mission and Pastoral Measure** – this had not yet been passed and was still at the consultation stage. However, CBC members had been vocal in their objections to the proposals and they, and others including the amenity societies and DACs, had expressed disappointment that their concerns had not been properly aired or considered.

11 Next Meetings –

Thursday 1 st May	– by Zoom
Tuesday 17 th June	– in office
Tuesday 22 nd July	- by Zoom
Tuesday 23 rd September	- in office

DAC: Minutes: 2503