



THE DIOCESE OF YORK

DIOCESAN ADVISORY COMMITTEE FOR THE CARE OF CHURCHES

A meeting of the Committee was held via video link at 2pm on Thursday 1st May 2025.

3. Archdeaconry applications

3.1 East Riding

A. Sutton Saint James Grade I DAC 23/12/3/1/J, OFS 2023-091533

Petition: To 1. carry out repairs and replacements to the stonework of the West window including the replacement of the sill and all mullions, and 2. remove, re-shape, renew the perimeter lead, and reinstall the stained glass, introducing wire mesh guards

INITIAL ADVICE: Deferred

B. Aldbrough Saint Bartholomew Grade II* DAC 24/04/3/1/I, 2024-096686

Petition: In the churchyard to 1. install a lift at the lych gate steps, and 2. replace the existing gravel path with a paved path

INITIAL ADVICE: Deferred

C. Hull Minster (Most Holy & Undivided Trinity) Grade I DAC 24/09/3/1/I, OFS 2024-101272

Petition: In the churchyard to the north of the West entrance to install 2 x 75" external digital signage screens

The parish had supplied a plan showing the proposed location of the screens and a mock-up photograph to illustrate their very minimal effect on the outlook of the West end.

FINAL ADVICE: Recommended

D. North Dalton All Saints Grade II* DAC 25/01/3/1/H, OFS 2024-102326

Petition: To install an electromagnetic hammer to the bell (c. 1450)

INITIAL ADVICE: Deferred

E. North Ferriby All Saints Grade II DAC 25/01/3/1/I, OFS 2023-090408

Petition: To introduce 2 x 42inch monitors and 1 x 32inch monitor to the nave pillars and 1 x 15inch monitor to the lectern, and to modify one pew to create a control area for the AV system

CBO had visited the church and suggested that two screens on the central columns should suffice rather than six and would allow people at the back of the church to see the screens easily enough. The parish had agreed and were amending their proposal to site 42" monitors on the two central columns, plus a 32" monitor to the front right pillar and a small screen to the lectern. The existing drop down screen at the Chancel arch would be retained too.

FINAL ADVICE: Recommended

F. Howden Saint Peter (Howden Minster) Grade I DAC 25/01/3/1/L, OFS 2025-108860

Petition: To upgrade the pipe organ console piston system (Rushworth & Dreaper 1967, rebuilt John T Jackson 1985)

The revised proposal from the contractor had been approved by the Minster organist and both DAC Organ Advisers.

FINAL ADVICE: Recommended

G. Beverley Saint Mary Grade I DAC 24/10/3/G, OFS 2024-106677
Petition: To form a structural opening and insert a new single leaf glazed external personnel door into the south elevation of the church hall

INITIAL ADVICE: Deferred

--- New petitions -----

H. Anlaby Saint Mark Unlisted DAC 25/05/3/1/H, OFS 2015-112071
Petition: To install fire safety equipment within the main body of the church including 5 x emergency exit lights and 3 x smoke detectors

This petition would be progressed under the Delegated Authority Policy dated 24th October 2023.

INITIAL ADVICE: Deferred

I. Barmston All Saints Grade I DAC 25/05/3/1/I, OFS 2025-111790
Petition: To lift, clean and re-set on a more suitable bedding, including a lead membrane, the Romanesque stone font

INITIAL ADVICE: Deferred

J. Beeford Saint Leonard Grade II* DAC 25/05/3/1/J, OFS 2025-105128
Petition: In the churchyard to take down and rebuild the storage shed using the original blocks where possible

This petition would be progressed under the Delegated Authority Policy dated 24th October 2023.

INITIAL ADVICE: Deferred

K. Garton-on-the-Wolds Saint Michael & All Angels Grade I DAC 25/05/3/1/K, OFS 2025-111294
Petition: In the churchyard to make safe six unstable memorials

This petition would be progressed under the Delegated Authority Policy dated 24th October 2023.

INITIAL ADVICE: Deferred

L. Hedon Saint Augustine Grade I DAC 25/05/3/1/L, OFS 2025-112475
Petition: To add a painted inscription to the west wall south window in memory of Pauline Proctor (1932 – 2024) mirroring the existing inscription to H Gerald Proctor (1931 – 2010)

FINAL ADVICE: Recommended

M. Holmpton Saint Nicholas Grade II DAC 25/05/3/1/M, OFS 2025-110462
Petition: In the churchyard to make safe an unstable memorial

This petition would be progressed under the Delegated Authority Policy dated 24th October 2023.

INITIAL ADVICE: Deferred

N. Sproatley Saint Swithin Grade II DAC 25/05/3/1/N, OFS 2025-112809
Petition: To carry out repairs to the East window (Clayton and Bell, 1890)

This proposal was to remove and re-lead two panels and a tracery panel of the east window in chancel. Movement due to cracking in the stonework around the window had caused some of the glass to separate from the lead comes. Structural repairs to address the cause of this movement were due to start in June 2025 and the window repairs would follow after. Members agreed that this could be recommended subject to the Stained Glass Adviser's approval.

FINAL ADVICE: Recommended

3.2 York

A. Market Weighton All Saints Grade I DAC 23/06/3/3/Q, OFS 2023-085581

Petition: To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass

INITIAL ADVICE: Deferred

B. Nether Poppleton Saint Everilda Grade II DAC 23/07/3/2/O, OFS 2023-086227

Petition: Retrospectively to permanently lay down three unsafe memorials in the churchyard

This petition would be progressed under the Delegated Authority Policy dated 24th October 2023.

INITIAL ADVICE: Deferred

C. York Saint Lawrence Grade II DAC 23/09/3/1/AA, OFS 2023-089171

Petition: To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells

This petition would be progressed under the Delegated Authority Policy dated 24th October 2023.

INITIAL ADVICE: Deferred

D. Bilbrough Saint James Grade II DAC 23/10/3/3/O, OFS 2023-090185

Petition: To 1. remove the chamber organ and two pews from the west end, and 2. carry out external repairs

INITIAL ADVICE: Deferred

E. Upper Poppleton All Saints Grade II DAC 23/10/3/3/S, OFS 2023-089368

Petition: In the churchyard to permanently lay down 9 unsafe memorials

This petition would be progressed under the Delegated Authority Policy dated 24th October 2023.

INITIAL ADVICE: Deferred

F. Hovingham All Saints Grade II* DAC 24/01/3/1/P, OFS 2023-092174

Petition: To 1. relocate the ringing chamber to the ground floor, lengthening the ropes and installing rope bosses and a hardwood turned rope spider in the ground floor ceiling, 2. create new trapdoors in the tower floors, and 3. remove, sandblast clean, refurbish, retune and re-hang the bells with canons removed and new cast-iron headstocks fitted

INITIAL ADVICE: Deferred

G. Thorganby Saint Helen Grade I DAC 24/10/3/1/Q, OFS 2024-104548

Petition: To introduce an accessible composting WC in the churchyard

INITIAL ADVICE: Deferred

H. Leavening Chapel, The Venerable Bede Unlisted DAC 24/12/3/3/R, OFS 2024-100126

Petition: To install an insulating stud wall to the internal south wall, and install a draft seal and replace with thicker insulating panels the existing low-level panels of the South Door together with associated minor external works

INITIAL ADVICE: Deferred

--- New petitions -----

I. Bilton Saint Helen Grade I DAC 25/05/3/2/I, OFS 2025-111941

Petition: In the south-west corner of the Nave to temporarily remove the existing fittings, kitchen and WC facilities, replace the flooring to the back nave pew platform and add ventilation ducts and air bricks, and reinstall the fittings, kitchen and W/C facilities

FINAL ADVICE: Recommended

J. Coxwold Saint Michael Grade I DAC 25/05/3/2/J, OFS 2025-111822
Petition: In the churchyard to affix to the lych gate a stone plaque 21" x 12" marking the centenary of the Coxwold Cyclists Sunday Service

FINAL ADVICE: Recommended

K. Farlington Saint Leonard Grade II DAC 25/05/3/2/K, OFS 2025-110625
Petition: To 1. remove, refurbish with new fittings, and re-hang the bells as per the Specification from Whites of Appleton Ltd dated 20th February 2025, and 2. carry out repairs to the bell turret as per the specification from Pinnacle Conservation dated 31st December 2024

This petition was progressed on 24th March 2025 under the Delegated Authority Policy dated 24th October 2023.

FINAL ADVICE: Recommended

PROVISO: After completion and before the scaffolding is taken down the Petitioners shall invite the DAC's Bells Adviser to inspect and (if the Adviser deems necessary) prepare a written report for the DAC

L. Heslington Saint Paul Grade II DAC 25/05/3/2/L, OFS 2025-111984
Petition: In the churchyard to create an opening 2.5m wide in the eastern boundary wall to provide access into the proposed churchyard extension (part of Dean's Acre)

The churchyard extension had received planning permission but as the land itself had not yet been consecrated it was not under faculty jurisdiction. For that reason this application was limited to the work to the eastern boundary wall, creating a gap in the wall into the churchyard extension which would be wide enough for pedestrian access and allowing a coffin to be shouldered.

FINAL ADVICE: Recommended

M. Nether Poppleton Saint Everilda Grade II DAC 25/05/3/2/M, OFS 2025-111966
Petition: To carry out repairs to the nave west and east gable walls and the south nave roof slope

INITIAL ADVICE: Deferred

N. Slingsby All Saints Grade II* DAC 25/05/3/2/N, OFS 2025-112218
Petition: To install timber ladder access runs in the Tower with two timber access platforms and to alter the existing hatch to be top opening

INITIAL ADVICE: Deferred

O. Strensall Saint Mary Grade II DAC 25/05/3/2/O, OFS 2025-112151
Petition: To 1. replace the existing wire panelled outer doors of the main entrance with new oak and glass framed doors, 2. replace the existing wooden inner doors with button operated automated oak and glass doors and remove the existing door curtain and pelmet, and 3. renew electrics to porch lighting for PIR operation

FINAL ADVICE: Recommended

PROVISO: All electrical work must be carried out by an electrician holding the current appropriate professional accreditation (at present *NICEIC*, *NAPIT* or *ECA* all to Full Competence)

P. Tockwith the Epiphany Grade II DAC 25/05/3/2/P, OFS 2024-098905
Petition: In the churchyard at the north west corner of the church to 1. construct a "U" shaped ramped access path leading to the main entrance door and to the rear churchyard extension, and 2. replace and relocate the storage shed

INITIAL ADVICE: Deferred

Q. Wigginton Saint Nicholas Unlisted DAC 25/05/3/2/Q, OFS 2025-111316
Petition: To replace the existing gas boiler with a more efficient Worcester Bosch 65 gas boiler

This petition would be progressed under the Delegated Authority Policy dated 24th October 2023.

INITIAL ADVICE: Deferred

R. York Saint Chad Grade II DAC 25/05/3/2/R, OFS 2025-110411
Petition: To fit polyester powder coated (PPC) aluminium capping to the brick parapet copings to North and South Aisles, Rood Passage and Staircases

INITIAL ADVICE: Deferred

S. Osbaldwick Saint Thomas Grade II DAC 25/05/3/2/S, OFS 2025-111815
Petition: In the churchyard to erect estate fencing approx. 7m long to the north side of the church along the beck

FINAL ADVICE: Recommended

3.3 Cleveland

A. Redcar Saint Peter Grade II DAC 24/03/3/1/J, OFS 2023-092802
Petition: To introduce floodlighting to the Tower

WITHDRAWN

B. Grosmont Saint Matthew Grade II DAC 24/04/3/3/G, OFS 2024-096022
Petition: To replace the existing oil fired heating system with 4 Herschel electric infra-red heating chandeliers

INITIAL ADVICE: Deferred

C. Snainton Saint Stephen Grade II DAC 24/10/3/2/L, OFS 2024-103749
Petition: To carry out repairs to the lych gate (Grade II, 1845, incorporating 12th century arch)

INITIAL ADVICE: Deferred

D. Aislaby Saint Margaret Grade II DAC 24/12/3/1/I, OFS 2024-105513
Petition: To introduce to the pulpit steps a timber handrail with metal posts

INITIAL ADVICE: Deferred

E. Eston Christ Church Grade II DAC 25/03/3/1/J, OFS 2024-110261
Petition: To lower the ground level of a strip of land between the church and 73 High Street Eston

INITIAL ADVICE: Deferred

F. Stonegrave Holy Trinity (Minster) Grade II* DAC 25/03/3/1/M, OFS 2025-110606
Petition: To introduce to the north wall of the Nave a brass plaque on an oak pattress commemorating Robert Thornton (1400-1475) collector, scribe and preserver of early literature

FINAL ADVICE: Recommended

--- New petitions -----

G. Kirkdale Saint Gregory (Kirkdale Minster) Grade I DAC 25/05/3/3/G, OFS 2025-111676
Petition: To introduce into the small single lancet plain glazed opening in the Chancel, window sIII, a new stained glass window (Helen Whittaker) on the theme of 'Christ the Good Shepherd' (given in memory of Edward C Wood, churchwarden)

INITIAL ADVICE: Deferred

H. Kirkleatham Saint Cuthbert Grade I DAC 25/05/3/3/H, OFS 2025-112445
Petition: In the open churchyard to extend the existing footpath with a path in the same materials 5m long x 2m wide

FINAL ADVICE: Recommended

I. Kirkleatham Saint Cuthbert Grade I DAC 25/05/3/3/I, OFS 2025-112202
Petition: In the open churchyard to fell 3 poplar trees

INITIAL ADVICE: Deferred

J. Redcar Saint Peter Grade II DAC 25/05/3/3/J, OFS 2025-111994
Petition: To introduce two data projectors on oak plinths in the Nave and two motorized drop down screens in white powder coated housings affixed either side of the Chancel arch

FINAL ADVICE: Recommended

PROVISO: The electrical wiring trunking should be coloured to blend in

4. Private Petitions

A. Thornton-le-Beans churchyard DAC 25/05/4/A
Petition: To introduce into the churchyard a memorial outside the Churchyard Memorial Rules 2018

FINAL ADVICE: Recommended

5. List A & B Items to Report

List A

- a. **Brafferton Saint Peter** – (A1-14) remove sink from vestry and introduce wooden shelf
- b. **Easingwold Saint John** – (A1-9) installation of a new roof alarm
- c. **Heworth Christ Church** – (A1-3) like for like repairs to post-1960 window glass
- d. **Kirkleatham Saint Cuthbert** – (A7-2) repair path in churchyard
- e. **Raskelf Saint Mary** – (A1-9) installation of a new roof alarm
- f. **Rawcliffe Saint Mark** – (A1-8) like for like replacement of metal roof of unlisted building
- g. **Southcoates Saint Aidan** – (A1-6) electrical work and trunking in café to tidy cables
- h. **Southcoates Saint Aidan** – (A7-1) outside water tap for churchyard
- i. **Dunnington Saint Nicholas (YK)** – (A1-6) Northern Powergrid correcting earthing problems with electricity supply

List B

- a. **Aislaby Saint Margaret** – (AMO) affix Eco Church gold award plaque to lych gate
- b. **Aughton All Saints** – (AMO) external exploratory test pits
- c. **Aughton All Saints** – (AMO) internal investigative work to Chancel arch
- d. **Bilton Saint Helen** – (B1-1) repoint longstanding crack along outer East chancel wall
- e. **Bishophill Junior Saint Mary** – (B1-1) masonry repairs, repointing, formation of sumps and overflows to Tower
- f. **Boynnton Saint Andrew** – (B7-2) fell a dangerous yew tree
- g. **Bramham All Saints** – (B1-6) replace slate roofs like for like
- h. **Bridlington Holy Trinity** – (B1-16) removal of asbestos in Chancel
- i. **Carlton Husthwaite Saint Mary** – (B1-1) repairs to roof slates and ridge tiles; replace hopper head
- j. **Cherry Burton Saint Michael** – (AMO) setting aside an area for the burial of cremated remains
- k. **East Ayton Saint John the Baptist** – (B1-1) repairs to boiler-house roof
- l. **Heworth Christ Church** – (B7-3) works to trees
- m. **Lastingham Saint Mary** – (AMO) three test bore holes in churchyard
- n. **Monk Fryston Saint Wilfrid** – (B6-4) replace churchyard noticeboard
- o. **New Earswick Saint Andrew** – (B1-1) replacement guttering to east elevation
- p. **New Earswick Saint Andrew** – (B6-1) introduction of bench in churchyard
- q. **North Ormesby Holy Trinity** – (B1-1) repairs to fix leak to Trinity Centre flat roof
- r. **Scarborough Saint Martin** – (B4-5) replacement of carpet in church
- s. **Sinnington All Saints** – (B1-1) repair of plasterwork and repainting of gold lettering behind the altar

- t. **Southcoates Saint Aidan** – (AMO) installation of 3 x external 13 Amp weatherproof sockets
- u. **Sowerby Saint Oswald** – (AMO) introduce raised beds into churchyard for gardening project
- v. **Sowerby Saint Oswald** – (B6-4) introduction of a new noticeboard
- w. **Sproatley Saint Swithin** – (B7-3) works to trees adjacent to school
- x. **Thirsk Saint Mary** – (B1-1) repairs to gutters and downpipes
- y. **Walkington All Hallows** – (B7-2) felling of 5 trees in the churchyard for safety reasons
- z. **Wigginton Saint Nicholas** – (B1-7) upgrade smoke/fire alarms and emergency lighting
- aa. **York Saint Cuthbert** – (B1-1) repairs to leadwork and rooftiles
- bb. **Cottingham Saint Mary** – (B1-8) replacement with LED of single floodlight illuminating west face of tower and clock
- cc. **Eastrington Saint Michael** – (B1-1) minor repointing, slate re-fixing and lead patch repairs to North Chapel, South Chapel and Tower roofs
- dd. **Fangfoss Saint Martin** – (AMO) set aside area for burial of cremated remains
- ee. **Helmsley All Saints** – (AMO) survey existing drainage gullies with CCTV (and dig out and re-set if necessary)
- ff. **Helmsley All Saints** – (AMO) open up small areas of north nave roof and north aisle roof slates and tower roof leadwork to establish extent of rot damage to gutter boards
- gg. **Seamer Saint Martin** – (B1-1) replacement of belfry floor due to dry rot
- hh. **Hornsea Saint Nicholas** – (B7-1) plant an oak tree (replacement planting)
- ii. **Marton-in-Cleveland Saint Cuthbert** – (B1-1) replace stolen lead flashings with TCSS
- jj. **North Hull Saint Michael & All Angels** – (B1-1) repairs to four sections of flat roof

6. Secretary's Notes

- a. **Statements of Significance and Need** – revised. The Secretary advised the meeting that the CBC had updated its guidance on statements of significance and needs following a year-and-a-half review process with stakeholders. As part of the new guidance, new templates for statements of significance and needs had been provided and should be used for ongoing faculty applications. These would be available when the Building Management Portal was released later this year, and the current Online Faculty System would turn off access to the old format. The new guidance and templates provided were available on the ChurchCare website and would be added to the diocesan website.
- b. **Events/activities in churches** – guidance note. In the light of increasing different uses of church premises the need for guidance about faculty permission had become apparent. A guidance note had been prepared after discussion with the Chancellor, the Registry and the Archdeacons and would be circulated to a handful of 'guinea pig' churches who would test following the guidance for 6 months to assess whether it was clear enough and effective enough.
- c. **Accessibility Adviser** – The Secretary was pleased to confirm that an Accessibility Adviser had been appointed. She would seek the Archbishop's approval
- d. **Advisers' visits and reports** – The Secretary was asked to repeat her request that, wherever possible, Advisers should include names of parish attendees; parish representatives changed frequently and it helped to know who was present to hear advice and take decisions which would bind their successors.

7. Grants

- a. **Beverley Saint Mary** – an award from NHLF to combine essential building restoration with community consultation to enable broader participation with heritage and provide heritage work experience for disadvantaged community members (Sept 2024)
- b. **Bossall Saint Botolph** – an award from NHLF to conserve the 12th-century Grade I listed church building against environmental damage, reach more people through social media, and provide wildlife learning activities for school children (Aug 2024)
- c. **Hessle All Saints** – an award from NHLF towards the Tower works (March 2025)
- d. **Hull Minster** – an award from NHLF to celebrate the church's 600th anniversary and its significance to the city with music, arts and crafts, festivals and sharing traditional practices (Jan 2025)
- e. **Osbaldwick Saint Thomas** – an award from NHLF to focus on St Thomas's history by representing identified underserved communities linked with the church as well as carrying out urgent repairs
- f. **North Otterington Saint Michael and All Angels** – a grant from the Sharpe Trust (bells restoration)

8. Architects

Changes of Quinquennial Inspectors

- a. Boynton Saint Andrew (I) –
- b. Eastrington Saint Michael (II) –
- c. Everingham Saint Everilda (II*) –
- d. Thorpe Willoughby Saint Francis (U) –
- e. York St Chad (II) –
- f. Bielby Saint Giles (II*) –

9. Reports

1. Bells and Clock reports

- a. Raskelf Saint Mary – bells and tower

2. Electrical and lighting reports

- a. York Saint Denys

3. Heating reports

- a. Bridlington Holy Trinity
- b. Clifton Saint Philip and Saint James
- c. Tockwith Church of the Epiphany
- d. Kirkdale Saint Gregory (Kirkdale Minster)
- e. York Saint Crux
- f. Sigglesthorne Saint Lawrence

4. Organ reports

5. Church Buildings Adviser's reports

Written reports:-

Verbal reports –

- a. Yarm Saint Mary –
- b. Omnipods – CBO had been advised of a company in Devon who produced bespoke timber clad WC cubicles with ramped wheelchair access (<https://www.omnipodsandcabins.co.uk/omniloo>). The National Trust used these cubicles. In principle the committee agreed that these cubicles might be an acceptable solution in certain locations and circumstances. One problem with composting WCs in churchyards was that they were often not wheelchair accessible (and that had precluded at least one church from being able to apply for a Disability Project Scheme grant).

10 Any Other Business

- a. York Saint Michael le Belfrey –

11 Next Meetings –

Tuesday 17 th June	– in office
Tuesday 22 nd July	- by Zoom
Tuesday 23 rd September	- in office
Tuesday 11 th November	- by Zoom

DAC: Minutes 2505