**FOUNDATIONS IN MINISTRY COURSE**

**APPLICATION FORM**

This form will be used to ensure that you have the support you need to start the course. Please complete Part A and B of this form. Part C needs to be completed by a PCC officer. Part D needs to be completed by your incumbent, or the Area Dean if your parish currently has no incumbent. Please note that returning this completed form does not guarantee a place on the course.

**PART A - PERSONAL INFORMATION**

Full Name: Click or tap here

Known As: Click or tap here

Gender: [ ]  Male Pronouns: Choose an item.

 [ ]  Female

 [ ]  Non-Binary

 [ ]  Prefer not to say

Date of Birth: Click or tap here

Email address: Click or tap here Phone: Click or tap here

Postal Address: Click or tap here to enter text.

 Click or tap here to enter text.

 City

 County Postcode: Postcode

Please write a few sentences or bullet points explaining what you feel God is calling you to, what you are currently involved in at church and why you want to do this course.

Click or tap here to enter text.

**Safer recruitment and safeguarding**

Before you start on the course you will need to complete the following (please tick if you have done so already):

[ ]  Safeguarding Training - Basic Awareness

[ ]  Safeguarding Training - Foundation

[ ]  Safeguarding Training - Raising Awareness of Domestic Abuse

[ ]  Church of England’s Confidential Declaration Form

[ ]  Disclosure and Barring (DBS) Check

Please tick the box below:

[ ]  I confirm that I have been baptised and confirmed

If you have not been confirmed yet, that will not prevent you from starting this course; but you may need to be confirmed before you can move into some forms of ministry at the end of the programme.

Before you are authorised you also will need to complete the Leadership Pathway safeguarding training run by the Diocese of York Safeguarding Team. For more information or to find out training dates please visit [Safeguarding Learning & Training - Diocese of York](https://dioceseofyork.org.uk/our-diocese/safeguarding/safeguarding-training/).

For any further information on these requirements please contact the Lifelong Learning Team (layministry@yorkdiocese.org).

**PART B - MENTORING ARRANGEMENTS**

Your mentor will walk alongside you as you develop your ministerial experience. Your mentor does not have to be a member of the clergy, but we do generally require that they hold a current licence for either lay or ordained ministry within your deanery. Their role will be to support and nurture you both spiritually and in your ministerial development. For more information, please refer to the course guide. Your mentor may be contacted prior to an offer of a place on the course. If there is no-one available in your own church context to fulfil this role, please do get in touch with us and we will try to find someone suitable.

By providing these details you are giving consent for your named person to be contacted, so please do gain their permission before submitting your application.

Name: Click or tap here

Role: Click or tap here

Email address: Click or tap here Phone: Click or tap here

Please give a short explanation of your relationship with this person, their involvement in your church context and why you feel they will be suitable to support you during your time on the course.

Click or tap here to enter text.

**PART C - SUPPORTING CHURCH CONSENT & COMMITMENT TO SUPPORT**

*Once you have completed Parts A and B, please pass this application form on to your church PCC so that they can complete Part C.*

Part C must be completed by either a churchwarden or the PCC secretary on behalf of the whole PCC.

Church Name: Click or tap here

Deanery: Click or tap here

Is your benefice in vacancy? [ ]  Yes [ ]  No

[ ]  The PCC are willing to support the above candidate in undertaking the Foundations in Ministry course.

[ ]  The PCC will commit to supporting the applicant in developing new or existing activities/initiatives within this church/parish/benefice/deanery, as appropriate and in consultation with the incumbent.

Name: Click or tap here

Role: Click or tap here

Email address: Click or tap here

Signature: *Please insert an image of your signature.*

Date: Click or tap here

Comments (if applicable):

Click or tap here to enter text.

Please note: This consent does not guarantee that the candidate will be authorised or secure a place on any further ministerial training. The Foundations in Ministry programme aims to provide the opportunity for each candidate’s church to discern alongside them what that person is called to. At the end of the course the PCC will be informed of the candidate’s intentions (e.g. authorisation, licensed ministry training, etc.) and will be asked at that point to confirm their support for the proposed ministry.

If for any reason you have any concerns about this application, please do get in touch directly with the Lifelong Learning Team at layministry@yorkdiocese.org.

**PART D – INCUMBENT CONSENT**

*Once Part A, B and C are completed please pass this application form on to your incumbent. In a vacancy please pass this application form on to your Area Dean.*

As the Incumbent/Area Dean I confirm that I give my consent for the above applicant to start on the Foundations in Ministry course.

Please tick the following statements:

[ ]  This course requires participants to negotiate opportunities to engage in mission and ministry tasks. I confirm that I will support the participant in undertaking such tasks and ensure they have any necessary safeguarding training and checks in place.

[ ]  I am content to hold the oversight of this participant on this course.

[ ]  I confirm that I approve of their choice of mentor.

Name: Click or tap here

Role: Click or tap here

Email address: Click or tap here

Signature: *Please insert an image of your signature.*

Date: Click or tap here

Comments (if applicable):

Click or tap here to enter text.

End of Application Form