



## GRANT APPLICATION FORM

The Ministers Relief Fund (MRF) gives grants to relieve need, hardship or distress amongst serving and retired clergy and their dependents. It doesn't matter why this has come about, whether it's through illness, accident, or if problems have to build up over a longer period.

As a general rule the Trustees do not offer holiday grants and, unfortunately, the Fund isn't able to help with ongoing costs (e.g. school, medical/care fees), but it may be able to assist with short term changes in circumstances or the additional one off costs that inevitably arise. Periodically, additional support related to cost of living may be offered and details will be provided via the MRF page on the Diocese of York website.

Please note that the Ministers Relief Fund operates independently from Diocesan Board of Finance, but seeks to support all those engaged in ordained ministry within the Diocese of York.

If you would like to discuss your application, the clerk would be happy to arrange for an initial conversation with one of the trustees.

When filling in the form overleaf, please set out your difficulties as fully as you are able. Depending on the nature of the application, the trustees may ask for further information.

The questions below may help you to think about the issues you face and enable you to describe your situation more clearly:

- Do you have contents insurance or any other insurance policy that you can claim on to meet your current need?
- Is your difficulty caused by a change of circumstances (illness, accident, etc)?
- Have your problems been building up over a longer period?
- Are you able to meet all your day-to-day bills as they come in?
- Do you have any savings to help you cope with the ups and downs of life?
- Do you have to use an overdraft regularly to get through the month?
- Are you able to pay off your credit card every month?
- If not, do you know when you will be able to pay off the outstanding balance?

For larger grants, particularly related to the relief of debt and/or where further details may be required, the trustees may invite applicants to have a conversation with one of their lay members to try to put together the most appropriate package of support.

For further assistance with your application, please contact Catherine Evans (Clerk to the Trustees) at the Diocesan Office on 01904 699500 or [catherine.evans@yorkdiocese.org](mailto:catherine.evans@yorkdiocese.org).

<b>Name:</b>
<b>Address:</b>
<b>Email:</b>
<b>Telephone:</b>

<b>Current Post (if applicable):</b>
<b>Relevant Family Circumstances:</b> <i>(eg Married, Retired, etc)</i>
<b>Do you have dependent children?</b> <i>If so please state their ages:</i>
<b>Do you have any regular household income in addition to stipend or pension?</b>

<b>What sum would you like to apply for?</b>	<b>If the amount requested is over £750, please complete the additional information section overleaf</b>
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<b>Please state your reasons for seeking assistance:</b> <i>(Please continue on a separate sheet or a covering letter if you wish)</i>
<b>What impact is this having on your ministry and/or family circumstances?</b>

<p><b>Could you meet (or have you already met) this sum from your own immediate financial resources ?</b></p>
<p><b>If you couldn't otherwise meet this sum, please indicate if there are any particular time constraints relating to this request (e.g. specific deadline to meet debt repayment schedule)</b></p>
<p><b>Have you sought help from any other charity or other source for this?</b></p> <p><b><i>If so, please give details:</i></b></p>

*I understand that if I am applying for relief from debt and/or further details are needed, I may be asked to speak to one of the Trustees prior to my application being considered.*

*In signing and submitting this application, I agree to this information being held by the York Diocese Ministers' Relief (2009) Fund who will manage it according to their Privacy Policy which can be obtained at:*

**Signature of applicant:**

**Date:**

*Additional Financial Information for grants in excess of £750:*

<p><b>What is your usual MONTHLY household net income?</b></p> <p><b><i>i.e. total income from all sources after tax and pension deductions.</i></b></p>				
<b>What level of household savings do you have?</b>	<b>Under £7,500</b>	<b>£7,500 to £19,999</b>	<b>Over £20,000</b>	
<b>What type of housing do you occupy?</b>	<b>Rented</b>	<b>Owned (Mortgage)</b>	<b>Owned (Outright)</b>	<b>Provided by Diocese</b>
<p><b>Any other comments:</b></p>				