



THE DIOCESE OF YORK

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DIOCESAN ADVISORY COMMITTEE  
FOR THE CARE OF CHURCHES

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A meeting of the Committee was held at 2pm on Tuesday 23<sup>rd</sup> September 2025 at the Diocese of York, Amy Johnson Way, Clifton Moor, York, YO30 4XT

Catherine Copp  
Secretary

3. Archdeaconry applications

3.1 East Riding

A. Sutton Saint James

Grade I

DAC 23/12/3/1/J, OFS 2023-091533

**Petition: To 1. carry out repairs and replacements to the stonework of the West window including the replacement of the sill and all mullions, and 2. remove, re-shape, renew the perimeter lead, and reinstall the stained glass, introducing wire mesh guards**

INITIAL ADVICE: Deferred

B. Aldbrough Saint Bartholomew

Grade II\*

DAC 24/04/3/1/I, 2024-096686

**Petition: In the churchyard to remove the steps at the western entrance and introduce a ramped access path with landings between the lychgate and the South Porch**

INITIAL ADVICE: Deferred

C. North Dalton All Saints

Grade II\*

DAC 25/01/3/1/H, OFS 2024-102326

**Petition: To install an electromagnetic hammer to the bell (c. 1450)**

INITIAL ADVICE: Deferred

D. Beverley Saint Mary

Grade I

DAC 24/10/3/3/G, OFS 2024-106677

**Petition: To form a structural opening and insert a new single leaf glazed external personnel door into the south elevation of the church hall**

INITIAL ADVICE: Deferred

E. Wansford Saint Mary

Grade II\*

DAC 25/06/3/3/M; OFS 2025-114664

**Petition: To ~~replace like for like~~ repair the oak gates of the lych gate (Grade II)**

INITIAL ADVICE: Deferred

F. Welton Saint Helen

Grade II\*

DAC 25/07/3/2/M, OFS 2025-116486

**Petition: To permit the projection by Welton Parish Council of light images onto the west end of the church for specified periods at Remembrance Sunday, Christmas, New Year**

FINAL ADVICE: Recommended

PROVISOS:

1. That the projection of the Remembrance Day image is limited to a period of one week covering Remembrance Sunday and 11th November.
2. That the projection of the New Year image is limited to one night only

--- New petitions -----

**G. Foston on the Wolds Saint Andrew** Grade II\* DAC 25/09/3/1/G, OFS 2025-118874  
**Petition: To carry out a full electric upgrade of the church tower clock (1898 Smith of Derby) including two train auto-winding and installation of a pause and rewind system**

FINAL ADVICE: Recommended

**H. Grindale Saint Nicholas** Unlisted DAC 25/09/3/1/H, OFS 2025-118978  
**Petition: To remove two pews and modify one from the south side of the church (following TMRO April 2024) to increase the area used for meetings and refreshments**

FINAL ADVICE: Recommended

**I. Hedon Saint Augustine** Grade I DAC 25/09/3/1/I, OFS 2025-118230  
**Petition: To temporarily introduce into the South Transept a flame retardant marquee, 4m x 8m, with switched lighting string and 4 x 1500W PTC Ceramic Heater 70 Degree Oscillation fan heaters for seasonal winter use for a period of 5 years**

FINAL ADVICE: Recommended

PROVISOS:  
1. The electrical supply provisions must meet with the Electricians and Lighting Adviser's approval.  
2. Before the marquee is installed the PCC must carry out a documented and implemented fire risk assessment.

**J. Patrington Saint Patrick** Grade I DAC 25/09/3/1/J, OFS 2025-117057  
**Petition: To 1. dismantle the eight bells and their fittings, lower the bells to the intermediate and ringing chambers, lower and their fittings to the ground and remove to workshop for refurbishment, 2. dismantle bell frame, lower to ground and remove to workshop for structural repairs, and 3. return bells to bell chamber and rehang with new/refurbished/existing fittings in reconstructed and repainted bell frame, together with all other associated minor building and electrical works**

INITIAL ADVICE: Deferred

**K. Scarborough Saint Luke** Unlisted DAC 25/09/3/1/K, OFS 2025-118655  
**Advice Item: To 1. install disabled accessible lift between church building and church hall, 2. create additional car parking including disabled parking spaces, 3. demolish existing entrance building and replace with new entrance with kitchen, WCs and meeting room, 4. landscape site to include lychgate to Scalby Road, new pedestrian entrance towards Scarborough Hospital and new paths, and 5. introduce bio-diversity measures**

**L. Southcoates Saint Aidan** Unlisted DAC 25/09/3/1/L, OFS 2025-112412  
**Petition: To introduce external signage**

FINAL ADVICE: Recommended

**M. Welton Saint Helen** Grade II\* DAC 25/09/3/1/M, OFS 2025-118549  
**Petition: To introduce two new altar frontals**

FINAL ADVICE: Recommended

**N. Withernsea Saint Matthew** Grade II DAC 25/09/3/1/N, OFS 2025-114066  
**Petition: At the south-east corner of the church grounds to create vehicular access by taking down and relocating the northernmost gate post, widening the entrance and replacing the gate**

FINAL ADVICE: Recommended

### 3.2 York

**A. Market Weighton All Saints** Grade I DAC 23/06/3/3/Q, OFS 2023-085581  
**Petition: To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass**

INITIAL ADVICE: Deferred

**B. Nether Poppleton Saint Everilda** Grade II DAC 23/07/3/2/O, OFS 2023-086227  
**Petition: Retrospectively to permanently lay down three unsafe memorials in the churchyard**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**C. York Saint Lawrence** Grade II DAC 23/09/3/1/AA, OFS 2023-089171  
**Petition: To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**D. Bilbrough Saint James** Grade II DAC 23/10/3/3/O, OFS 2023-090185  
**Petition: To 1. remove the chamber organ and two pews from the west end, and 2. carry out external repairs**

INITIAL ADVICE: Deferred

**E. Upper Poppleton All Saints** Grade II DAC 23/10/3/3/S, OFS 2023-089368  
**Petition: In the churchyard to permanently lay down 9 unsafe memorials**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**F. Hovingham All Saints** Grade II\* DAC 24/01/3/1/P, OFS 2023-092174  
**Petition: To 1. relocate the ringing chamber to the ground floor, lengthening the ropes and installing rope bosses and a hardwood turned rope spider in the ground floor ceiling, 2. create new trapdoors in the tower floors, and 3. remove, sandblast clean, refurbish, retune and re-hang the bells with canons removed and new cast-iron headstocks fitted**

INITIAL ADVICE: Deferred

**G. Thorganby Saint Helen** Grade I DAC 24/10/3/1/Q, OFS 2024-104548  
**Petition: To introduce an accessible composting WC in the churchyard**

INITIAL ADVICE: Deferred

**H. Leavening Chapel, The Venerable Bede** Unlisted DAC 24/12/3/3/R, OFS 2024-100126  
**Petition: To install an insulating stud wall to the internal south wall, and install a draft seal and replace with thicker insulating panels the existing low-level panels of the South Door together with associated minor external works**

INITIAL ADVICE: Deferred

**I. Slingsby All Saints** Grade II\* DAC 25/05/3/2/N, OFS 2025-114379  
**Petition: To install timber ladder access runs in the Tower with two timber access platforms and to alter the existing hatch to be top opening**

INITIAL ADVICE: Deferred

**J. Tockwith the Epiphany** Grade II DAC 25/05/3/2/P, OFS 2024-098905  
**Petition: In the churchyard at the north west corner of the church to 1. construct a "U" shaped ramped access path leading to the main entrance door and to the rear churchyard extension, and 2. replace and relocate the storage shed**

FINAL ADVICE: Recommended

**K. York Saint Chad** Grade II DAC 25/05/3/2/R, OFS 2025-110411  
**Petition: To fit polyester powder coated (PPC) aluminium capping to the brick parapet copings to North and South Aisles, Rood Passage and Staircases**

INITIAL ADVICE: Deferred

**L. Bolton Percy All Saints** Grade I DAC 25/06/3/1/N, OFS 2025-114314  
**Petition: To introduce a new lighting scheme into the church replacing the existing chandelier lights with LED spotlights on tracks, installing a sensor for lighting in the porch and main entrance and installing an external floodlight to illuminate north west 'Millennium' window (Tom Denny)**

INITIAL ADVICE: Deferred

**M. Kirkby Wharfe Saint John the Baptist** Grade II\* DAC 25/06/3/1/Q, OFS 2025-114825  
**Petition: To rehang the three bells from swing to fixed hanging format, adding a new clapper system (electronic and manual)**

INITIAL ADVICE: Deferred

**N. York Saint Olave** Grade I DAC 25/06/3/1/V, OFS 2025-114661  
**Petition: To introduce into the churchyard two teak garden benches on hard standing**

WITHDRAWN

**O. Aughton All Saints** Grade I DAC 25/07/3/3/P, OFS 2025-117306  
**Petition: To introduce in the north west corner of the Nave a storage cabinet against the north wall and a mobile servery**

FINAL ADVICE: Recommended

--- New petitions -----

**P. Acomb Saint Stephen** Grade II DAC 25/09/3/2/P, OFS 2025-118103  
**Petition: In the churchyard in the area set aside for the burial of cremated remains without memorial tablets to permit the mounting of individual brass memorial plaques upon the monolith memorial instead of inscriptions**

INITIAL ADVICE: Deferred

**Q. Bolton Percy All Saints** Grade I DAC 25/09/3/2/Q, OFS 2025-119295  
**Petition: To demolish the external boilerhouse, making good the drainage**

This petition was progressed on 19<sup>th</sup> September 2025 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended

**R. Bubwith All Saints** Grade I DAC 25/09/3/2/R, OFS 2025-117884  
**Petition: To replace the chancel roof, carry out repairs to the nave roof and rainwater goods, and repoint stonework**

FINAL ADVICE: Recommended

**S. Elvington Holy Trinity** Grade II DAC 25/09/3/2/S; OFS 2025-117463  
**Petition: In the churchyard to introduce a timber storage shed 4ft x 6ft x 6ft high to the south of the church building**

This petition was progressed on 20<sup>th</sup> August 2025 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended

**T. Hayton St Martin** Grade I DAC 25/09/3/2/T, OFS 2025-119100  
**Petition: To permanently remove and dispose of the pulpit due to deathwatch beetle infestation**

INITIAL ADVICE: Deferred

**U. Huttons Ambo Saint Margaret** Grade II DAC 25/09/3/2/U; OFS 2025-118603  
**Petition: To remove and renovate the pipe organ (P Conacher, Huddersfield, c1871) and then relocate it one arch west of its present site from the Chancel into the nave north aisle**

INITIAL ADVICE: Deferred

**V. New Malton Saint Michael** Grade II\* DAC 25/09/3/2/V; OFS 2025-116147  
**Petition: To 1. take down the south clerestory wall and re-build bay by bay, and 2. replace where necessary the slates, lead flashings and cast iron rainwater goods to the south aisle roof**

FINAL ADVICE: Recommended

**W. Rawcliffe Saint Mark** Unlisted DAC 25/09/3/2/W; OFS 2025-118724  
**Advice Item: To replace the existing metal framed, single glazed windows with oak surrounds and sills, with new aluminium framed double glazed windows throughout**

**X. York Saint Thomas** Grade II DAC 25/09/3/2/X; OFS 2025-112025  
**Petition: To 1. partition off the north end of the Narthex and install a disabled accessible WC, and 2. install kitchenette facilities in the North Transept**

FINAL ADVICE: Recommended

### 3.3 Cleveland

**A. Snainton Saint Stephen** Grade II DAC 24/10/3/2/L, OFS 2024-103749  
**Petition: To carry out repairs to the lych gate (Grade II, 1845, incorporating 12<sup>th</sup> century arch)**

INITIAL ADVICE: Deferred

**B. Aislaby Saint Margaret** Grade II DAC 24/12/3/1/I, OFS 2024-105513  
**Petition: To introduce to the pulpit steps a timber handrail with metal posts**

INITIAL ADVICE: Deferred

**C. Eston Christ Church** Grade II DAC 25/03/3/1/J, OFS 2024-110261  
**Petition: To lower the ground level of a strip of land between the church and 73 High Street Eston**

INITIAL ADVICE: Deferred

**D. Kirkdale Saint Gregory (Kirkdale Minster)** Grade I DAC 25/05/3/3/G, OFS 2025-111676  
**Petition: To introduce into the small single lancet plain glazed opening in the Chancel, window s3, a new stained glass window (Helen Whittaker) on the theme of the 'Parable of the Sower' (given in memory of Edward C Wood, churchwarden)**

FINAL ADVICE: Recommended

PROVISO: The design of the inscription panel, including its lettering, must be approved by the Church Buildings Adviser prior to execution

**E. Kirkleatham Saint Cuthbert** Grade I DAC 25/05/3/3/I, OFS 2025-112202  
**Petition: In the open churchyard to fell 3 poplar trees**

INITIAL ADVICE: Deferred

**F. Ingleby Barwick Saint Francis of Assisi** Unlisted DAC 25/06/3/2/H, OFS 2025-115074  
**Petition: To install PV solar panels to the south roof slope above the main entrance**

INITIAL ADVICE: Deferred

--- New petitions -----

**G. Brompton Saint Thomas** Grade I DAC 25/09/3/3/G, OFS 2025-116374  
**Petition: To introduce into the Porch the original bronze plaque from the Battle of the Standard (1138) memorial**

FINAL ADVICE: Not recommended

**H. Coatham Christ Church** Grade II DAC 25/09/3/3/H, OFS 2025-117373  
**Petition: To lay up at the west end of the church the retired Standard of the Redcar branch of The Royal British Legion, replacing a single Standard bracket with a double**

FINAL ADVICE: Recommended

**I. Fylingdales Saint Stephen** Grade II\* DAC 25/09/3/3/I, OFS 2025-118870  
**Petition: In the churchyard to consolidate and make safe eight memorial stones**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**J. Kilburn Saint Mary** Grade II\* DAC 25/09/3/3/J, OFS 2025-114890  
**Petition: To 1. replace existing radiators in the Tower base with wall-mounted infra-red panel heaters and in the Vestry with a ceramic electric panel heater, 2. shorten one pew at the rear of the church and remove another, levelling the floor to create wheelchair space, and remove the warden's pews and fronts to create circulation space, preserving all donor inscriptions and Mouseman carvings**

FINAL ADVICE: Recommended

**K. Kilburn Saint Mary** Grade II\* DAC 25/09/3/3/K, OFS 2025-118343  
**Petition: To refurbish the bell frame and existing bell fittings, change round the Treble and Tenor bell pits, improve ladder and hatch access arrangements, and to augment the bells installation to a ring of 6 with the addition of 3 new treble bells**

INITIAL ADVICE: Deferred

**L. North Thornaby Saint Paul** Grade II DAC 25/09/3/3/L, OFS 2025-119212  
**Petition: In the churchyard to construct a disabled access ramp to the South Porch entrance**

INITIAL ADVICE: Deferred

**M. Sessay Saint Cuthbert** Grade II\* DAC 25/09/3/3/M, OFS 2025-118769  
**Petition: Confirmatory petition to install a CCTV system (Interim Faculty dated 1<sup>st</sup> July 2025)**

FINAL ADVICE: Recommended

**N. Sneaton Saint Hilda** Grade II DAC 25/09/3/3/N, OFS 2025-116690  
**Petition: To introduce a wrought iron handrail to the pulpit steps**

FINAL ADVICE: Recommended

**O. Yarm Saint Mary Magdalene** Grade II\* DAC 25/09/3/3/O, OFS 2025-117850  
**Petition: In the churchyard to carve a 3m high redwood tree stump into the figure of Saint Mary Magdalene**

FINAL ADVICE: Not recommended

**P. Whitby Saint Mary** Grade I DAC 25/09/3/3/P  
**Advice Item: To introduce a small stained glass window into the Tower in memory of Richard Baker**

[Brotton Parva]

**Q. Brotton Parva Saint Margaret of Antioch** Grade II DAC 25/09/3/3/Q, OFS 2025-119369  
**Petition: To 1. excavate and remove from the closed churchyard of Brotton Saint Peter (demolished 1957) a late 14th century cross slab grave cover, and 2. conserve the grave cover and display it together with other archaeological finds in the Porch of Brotton Parva Saint Margaret**

FINAL ADVICE: Recommended

#### 4. Private Petitions

**A. Walkington All Hallows** Grade II\* DAC 25/09/4/A  
**Petition: In the churchyard to introduce an upright memorial above cremated remains (Brenda Maie Bowe deceased) being a memorial outside the Churchyard Memorial Regulations**

FINAL ADVICE: Recommended

#### 5. List A & B Items to Report

##### List A

- a. **Haxby Saint Mary** – (A1-6) replace c60cm of gas piping from plastic to steel coming into boiler room
- b. **Hornsea Saint Nicholas** – (A1-9) adapt existing roof alarm to allow it to be plugged into the mains electricity
- c. **Nafferton All Saints** – (A5-4) introduction of wi-fi router
- d. **Pickering Saint Peter and Saint Paul** – (A1-6) replacement parts for gas boiler
- e. **Yarm Saint Mary** – (A1-2) repair to sink drain pipe
- f. **Yarm Saint Mary** – (A1-1) repainting window cills

##### List B

- a. **Acomb Saint Stephen** – (AMO) install two external electrical sockets
- b. **Acomb Saint Stephen** – (AMO) installation of two external electrical sockets
- c. **Aislaby Saint Margaret** – (B4-3) like for like repairs to pipe organ
- d. **Atwick Saint Lawrence** – (B1-1) like for like repairs to Chancel and Nave roofs
- e. **Aughton All Saints** – (B6-2) rebuild a section of collapsed churchyard boundary wall to south east
- f. **Bessingby Saint Magnus** – (B1-6) like for like replacement roof tiles, whole of north nave slope and patch repairs south slope
- g. **Bossall Saint Botolph** - (AMO) install interpretation board in churchyard
- h. **Bramham All Saints** – (B1-8) add exterior light above tower door
- i. **Clifton Saint Philip & Saint James** – (B1-8) replacement of light fittings to LED
- j. **Escrick Saint Helen** – (B7-3) tree works in churchyard
- k. **Escrick Saint Helen** – (B7-3) tree works
- l. **Healaugh Saint John the Baptist** – (B1-1) repair cracks in stonework above main south doorway arch
- m. **Hull Saint Martin** – (AMO) dig two trial pits to assess structural movement
- n. **Kirk Levington Saint Martin** – (B6-4) move existing noticeboard closer to church building and introduce a new noticeboard at the churchyard gate
- o. **Lastingham Saint Mary** – (B7-3) works to Copper Beech
- p. **Lockton Saint Giles** – (B4-10A) installation of 16 under pew heaters
- q. **Mappleton All Saints** – (B7-2) felling of dangerous roadside tree and pruning of some branches
- r. **Moor Monkton All Saints** – (B7-2) felling of two diseased ash trees
- s. **Northallerton All Saints** – (B2-2) replace the bearings on bells 8, 9 and 10
- t. **North Cave All Saints** – (B6-4) replacement noticeboard
- u. **North Ormesby Holy Trinity** – (AMO) fell two trees causing structural damage
- v. **Osbalwick Saint Thomas** – (B1-1) repointing and lead flashing repairs
- w. **Riccall Saint Mary** – (B6-1) introduction of bench in churchyard

- x. **Sand Hutton Saint Mary** – (B1-6) recover Nave, vestry and organ chamber roofs in Westmorland Green slates re-using existing where possible
- y. **Sigglethorne Saint Lawrence** – (B1-1) internally treat and relay tower ground floor and treat and renew boarding to tower north wall; externally to low wall north side west end gable, relay existing copings with stainless steel fixings, relay loose brickwork, and repoint
- z. **Skelton All Saints** – (B4-10A) installation of 8 under pew heaters
- aa. **Stokesley Saint Peter and Saint Paul** – (B7-2) fell dead cherry tree
- bb. **Wotton Saint Mary** – (B4-12) disposal of redundant altar frontals and falls.
- cc. **Welton Saint Helen** – (B1-1) roof repairs
- dd. **York Saint Chad** – (B1-13) upgrade of existing audio system
- ee. **York Saint Olave** – (B6-1) introduction of a bench in the churchyard
- ff. **York Saint Olave** – (B6-1) introduction of second bench in the churchyard
- gg. **Cherry Burton Saint Michael** – (B1-14) introduction of a defibrillator
- hh. **Flamborough Saint Oswald (B1-1)** replace cast iron guttering like for like
- ii. **Haddlesey Saint John the Baptist** – (B6-4) introduction of new noticeboard
- jj. **Brantingham All Saints** – (B6-1) introduction of bench in churchyard
- kk. **Welton Saint Helen** – (B6-2) repairs to churchyard wall coping stones

## 6. Secretary's Notes

- a. **DAC dates 2026** – these had been circulated
- b. **Building Management Portal**
- c. **Church Buildings Team**
- d. **Co-opting of additional committee member**
- e. **Font re-ordering**
- f. **Churchyard Memorial Regulations**
- g. **New HE guidance - Understanding the Environmental Performance of Historic Buildings for Conservation**

## 7. Grants

- a. **Newton under Roseberry Saint Oswald** – a grant awarded by the CBC towards to cost of a conservation report by Hirst Conservation on the plaster (possible wall painting remains)
- b. **Nunnington All Saints** - a grant awarded by the CBC towards the conservation by Skillington Workshop of a monument to the 1st Viscount Preston, d.1695

## 8. Architects

### Changes of Quinquennial Inspectors

- a. **Birdsall Saint Mary (II)**
- b. **Cloughton St Mary (II)**
- c. **Fimber Saint Mary (II)**
- d. **Langton Saint Andrew (II)**
- e. **Tickton Saint Paul (unlisted)**
- f. **Wawne Saint Peter (I)**
- g. **Yedingham Saint John the Baptist (II)**
- h. **Kirby Grindalythe Saint Andrew (II\*)**
- i. **Wharram le Street Saint Mary (I)**
- j. **Leconfield Saint Catherine (I) – not approved**

## 9. Reports

- 1. **Bells and Clock reports**
  - a. **Goathland Saint Mary**
  - b. **Whitby Saint Mary** – bells and clock
  - c. **Wigginton Saint Nicholas**
  - d. **Helperthorpe Saint Peter**
- 2. **Electrical and lighting reports**

a. **Stamford Bridge Saint John the Baptist**

**3. Heating reports**

- a. **Aughton All Saints**
- b. **Barnsdale Saint Nicholas**
- c. **Thirsk Saint Mary**

**4. Organ reports**

- a. **Settrington All Saints – Canadian reed organ**

**5. Church Buildings Adviser's reports**

**Written reports:-**

**Verbal reports –**

- a. **Heworth Holy Trinity**
- b. **Middlesbrough St Chad**
- c. **Middlesbrough St Oswald**

**10 Any Other Business**

Next meetings:

Tuesday 11<sup>th</sup> November - by Zoom  
Tuesday 16<sup>th</sup> December - in office  
**Tuesday 27<sup>th</sup> January 2026 – by Zoom**

DAC: Minutes 2509