



## THE DIOCESE OF YORK

# DIOCESAN ADVISORY COMMITTEE FOR THE CARE OF CHURCHES

A meeting of the Committee was held via video link at 2pm on Tuesday 28<sup>th</sup> January 2025.

Catherine Copp  
Secretary

### 3. Archdeaconry applications

#### 3.1 East Riding

**A. Sutton Saint James** Grade I DAC 23/12/3/1/J, OFS 2023-091533  
**Petition:** To 1. carry out repairs and replacements to the stonework of the West window including the replacement of the sill and all mullions, and 2. remove, re-shape, renew the perimeter lead, and reinstall the stained glass, introducing wire mesh guards  
INITIAL ADVICE: Deferred

**B. Aldbrough Saint Bartholomew** Grade II\* DAC 24/04/3/1/I, 2024-096686  
**Petition:** In the churchyard to 1. install a lift at the lych gate steps, and 2. replace the existing gravel path with a paved path  
INITIAL ADVICE: Deferred

**C. Hull Minster (Most Holy & Undivided Trinity)** Grade I DAC 24/09/3/1/I, OFS 2024-101272  
**Petition:** In the churchyard to the north of the West entrance to install 2 x 75" external digital signage screens  
INITIAL ADVICE: Deferred

**D. Hornsea Saint Nicholas** Grade I DAC 24/10/3/3/H, OFS 2024-104536  
**Petition:** To remove, refurbish and repaint the three 6' skeleton clock dials and hands and reinstate with new stainless steel fixings and to overhaul the clock dial works (GJF Newey, 1921)  
FINAL ADVICE: Recommended  
PROVISO: If, during the course of the works, it transpired that any additional work was required then the DAC's Bells and Clocks Adviser should be consulted and an amendment sought to any Faculty issued before any such additional work commenced

**E. Langtoft Saint Peter** Grade I DAC 24/10/3/3/N, OFS 2024-095808  
**Petition:** To 1. replace the existing oil boiler with a new oil boiler in the same location, and 2. renew the electrical supply for heating and lighting in basement.  
FINAL ADVICE: Recommended  
PROVISO: The applicants must also give consideration to the future installation of under pew heaters to provide localised heating, checking the capacity of their electrical supply, seeking quotations for the installation of the heaters and any associated cabling works, and seeking their architect's advice as to the below ground works and the possible need for an AWB. The parish should be asked to revert to the DAC Secretary with those further details within 12 months. This is to ensure that the church has given full consideration of this method of reducing their carbon footprint.

--- New petitions -----

**F. Harpham Saint John** Grade I DAC 25/01/3/1/F, OFS 2024-107731  
**Petition:** To remove, conserve and reinstall with internally ventilated EPG five stained glass windows n2 to n6 (18<sup>th</sup> century, William Peckitt of York) in the North Aisle  
FINAL ADVICE: Recommended

**G. Newbald Saint Nicholas** Grade I DAC 25/01/3/1/G, OFS 2025-108279  
**Petition: To clean and repaint the two cast iron faces and refurbish the dial motion works of the church tower clock (1911, William Potts of Leeds)**  
FINAL ADVICE: Recommended  
PROVISO: If any additional repairs to the dial motions works become apparent they should be agreed with the Bells and Clocks Adviser beforehand

**H. North Dalton All Saints** Grade II\* DAC 25/01/3/1/H, OFS 2024-102326  
**Petition: To install an electromagnetic hammer to the bell (c. 1450)**  
INITIAL ADVICE: Deferred

**I. North Ferriby All Saints** Grade II DAC 25/01/3/1/I, OFS 2023-090408  
**Petition: To introduce 4 x 42inch monitors and 3 x 32inch monitors to the nave pillars and 1 x 15inch monitor to the lectern, and to modify one pew to create a control area for the AV system**  
INITIAL ADVICE: Deferred

**J. Scarborough Saint Luke** Unlisted DAC 25/01/3/1/J, OFS 2025-108356  
**Petition: To illuminate with LED strips the crosses on the East and West ends of the church building**  
FINAL ADVICE: Recommended

**K. Withernsea Saint Matthew** Grade II DAC 25/01/3/1/K, OFS 2024-107357  
**Petition: Confirmatory petition to install a replacement gas fired boiler (Interim Faculty dated 22<sup>nd</sup> January 2025)**  
FINAL ADVICE: Recommended

**L. Howden Saint Peter (Howden Minster)** Grade I DAC 25/01/3/1/L, OFS 2025-108860  
**Petition: To upgrade the pipe organ console piston system (Rushworth & Dreaper 1967, rebuilt John T Jackson 1985)**  
INITIAL ADVICE: Deferred

### 3.2 York

[York Saint Helen Stonegate with Saint Martin Coney Street]

**A. York Saint Martin Coney Street** Grade II\* DAC 22/04/3/2/K, OFS 2022-071029  
**Petition: Confirmatory petition to recover the 'Little Admiral' figure to Cumbria Clock's workshops for a full diagnosis and repair plan and thereafter to repair and reinstall the figure (Interim Faculty dated 30<sup>th</sup> September 2021)**  
INITIAL ADVICE: Deferred

**B. Market Weighton All Saints** Grade I DAC 23/06/3/3/Q, OFS 2023-085581  
**Petition: To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass**  
INITIAL ADVICE: Deferred

**C. Nether Poppleton Saint Everilda** Grade II DAC 23/07/3/2/O, OFS 2023-086227  
**Petition: Retrospectively to permanently lay down three unsafe memorials in the churchyard**  
INITIAL ADVICE: Deferred

**D. York Saint Lawrence** Grade II DAC 23/09/3/1/AA, OFS 2023-089171  
**Petition: To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells**  
INITIAL ADVICE: Deferred

**E. Bilbrough Saint James** Grade II DAC 23/10/3/3/O, OFS 2023-090185  
**Petition: To 1. remove the chamber organ and two pews from the west end, and 2. carry out external repairs**  
INITIAL ADVICE: Deferred

**F. Upper Poppleton All Saints** Grade II DAC 23/10/3/3/S, OFS 2023-089368  
**Petition: In the churchyard to permanently lay down 9 unsafe memorials**  
INITIAL ADVICE: Deferred

**G. Hovingham All Saints** Grade II\* DAC 24/01/3/1/P, OFS 2023-092174  
**Petition:** To 1. relocate the ringing chamber to the ground floor, lengthening the ropes and installing rope bosses and a hardwood turned rope spider in the ground floor ceiling, 2. Create new trapdoors in the tower floors, and 3. remove, sandblast clean, refurbish, retune and re-hang the bells with canons removed and new cast-iron headstocks fitted  
INITIAL ADVICE: Deferred

**H. Market Weighton All Saints** Grade I DAC 29/04/3/2/J, OFS 2024-100445  
**Petition:** To 1. remove the canons from the crowns of the bells, 2. replace the wooden headstocks with new cast iron hollow-section headstocks, 3. anneal, twist and rebush the existing clappers in the largest six bells, 4. replace the SG clappers in bells #1 and #2 with suitable second hand wrought iron clappers, 5. realign the bell wheels to suit the new headstocks and fit two new traditional hardwood wheels for bells #1 and #2, and 6. cast a new service bell to be hung above the peal on existing wooden beams, with dedication inscription  
FINAL ADVICE: No Objection

**I. Kirby Underdale All Saints** Grade I DAC 24/10/3/1/M, OFS 2024-104155  
**Petition:** To strip and clean the clock mechanism (GJF Newey, 1897) and install two automatic winding units and automatic regulation  
INITIAL ADVICE: Deferred

**J. Thorganby Saint Helen** Grade I DAC 24/10/3/1/Q, OFS 2024-104548  
**Petition:** To introduce an accessible composting WC in the churchyard  
INITIAL ADVICE: Deferred

**K. Leavening Chapel, The Venerable Bede** Unlisted DAC 24/12/3/3/R, OFS 2024-100126  
**Petition:** To install an insulating stud wall to the internal south wall, and install a draft seal and replace with thicker insulating panels the existing low-level panels of the South Door together with associated minor external works  
INITIAL ADVICE: Deferred

--- New petitions -----

**L. Easingwold Saint John** Grade II\* DAC 25/01/3/2/L, OFS 2024-107772  
**Petition:** In the churchyard to fell a cypress tree  
FINAL ADVICE: Recommended  
PROVISO: Consideration should be given to the replacement of the felled tree. Replacement planting should be of a native species suitable to the location. If there is insufficient suitable space within the churchyard then the replacement planting may take place elsewhere within the parish. If replacement planting cannot be undertaken within the churchyard or within the parish, then a contribution should be considered to the Woodland Trust for planting to take place elsewhere.

**M. Nunburnholme Saint James** Grade I DAC 25/01/3/2/M, OFS 2025-108564  
**Petition:** To 1. permit the temporary retention within the church of a stone sarcophagus excavated from the churchyard and to permit the separation of the human remains from the sarcophagus together with their transportation to and temporary storage at the University of York (Interim Faculty dated 28 November 2024, amended 19 December 2024), 2. permit the permanent retention and display of the stone sarcophagus within the Chancel, and 3. permit the osteological examination of the human remains together with sampling for radio carbon dating prior to the remains being reburied in the churchyard  
INITIAL ADVICE: Deferred

**N. Shiptonthorpe All Saints** Grade I DAC 25/01/3/2/N, OFS 2024-108099  
**Petition:** To 1. permanently remove the pews from the north aisle and relocate one pew in the nave to the north wall, and 2. replace the existing AV system to include a new projector, a projector screen suspended behind the chancel arch and a new AV cabinet together with associated electrical works  
INITIAL ADVICE: Deferred

**O. Hovingham All Saints** Grade II\* DAC 25/01/3/2/O, OFS 2024-107915  
**Petition:** To carry out masonry and glazing repairs to the South Aisle (Lady Chapel) east window  
FINAL ADVICE: Recommended

**P. Long Marston All Saints** Grade I DAC 25/01/3/2/P, OFS 2024-105157  
**Petition: To install two Boss Copperad EC fan convector heaters in the south west corner of the nave**  
FINAL ADVICE: Recommended

### 3.3 Cleveland

**A. Brompton Saint Thomas** Grade I DAC 23/06/3/1/H, OFS 2020-048871  
**Petition: To re-order the interior by 1. introducing a new oak glazed door to the south entrance, 2. removing the existing pews and pew platforms from the Nave and North Aisle, laying a new stone floor with underfloor heating and introducing moveable stacking pews into the Nave and stackable chairs into the North Aisle to create a children's area, 3. repositioning the Anglo-Scandinavian hogsback gravestones and stone cross fragments at the west end of the Nave and introducing heritage display cabinets, 4. introducing a kitchen, mobile servery, accessible WC and chair storage cabinets in the north west corner 5. repositioning the font minus its plinth and introducing a moveable lectern, 6. installing a new lighting system, 7. introducing low level finned radiators to the Chancel and Sanctuary area, and 8. installing a projector and projector screen**  
INITIAL ADVICE: Deferred

**B. South Bank Saint John** Grade II DAC 24/01/3/2/M, OFS 2023-082074  
**Petition: To install three cameras to enable the live-streaming of services**  
FINAL ADVICE: Recommended  
PROVISOS:  
1. All cables are to be supported with fireproof clips at reasonable intervals along their length, not just over exit routes (Wiring Regulation 521.10.2 applies).  
2. All installation routes are to comply with the electromagnetic (EMC) separation stipulations of the Wiring Regulations, notable section 528. This is to avoid any crosstalk and possible induced voltages.  
3. All cable routes are to be approved by the Church Architect.

**C. Redcar Saint Peter** Grade II DAC 24/03/3/1/J, OFS 2023-092802  
**Petition: To introduce floodlighting to the Tower**  
INITIAL ADVICE: Deferred

**D. Grosmont Saint Matthew** Grade II DAC 24/04/3/3/G, OFS 2024-096022  
**Petition: To replace the existing oil fired heating system with 7 Herschel electric infra-red heating chandeliers**  
INITIAL ADVICE: Deferred

**E. Yarm Saint Mary Magdalene** Grade II\* DAC 24/06/3/2/Q  
**Petition: To remove seven pews from the south aisle, permanently disposing of four and relocating three to a position against the south aisle wall**  
INITIAL ADVICE: Deferred

**F. Kirk Levington Saint Martin** Grade II\* DAC 24/10/3/2/I, OFS 2024-104211  
**Petition: To replace the existing Johannus Opus-270 church organ with a new Viscount Ensign 42-FV 2 manual organ, replace the existing speakers and introduce two additional speakers**  
INITIAL ADVICE: Deferred

**G. Snainton Saint Stephen** Grade II DAC 24/10/3/2/L, OFS 2024-103749  
**Petition: To carry out repairs to the lych gate (Grade II, 1845, incorporating 12<sup>th</sup> century arch)**  
INITIAL ADVICE: Deferred

**H. Aislaby Saint Margaret** Grade II DAC 24/12/3/1/I, OFS 2024-105513  
**Petition: To introduce to the pulpit steps a timber handrail with metal posts**  
INITIAL ADVICE: Deferred

--- New petitions -----

**I. Northallerton all Saints** Grade I DAC 25/01/3/3/I, OFS 2025-108164  
**Petition: Confirmatory petition to remove the chimney from the boiler house (Interim Faculty dated 17<sup>th</sup> October 2024)**  
FINAL ADVICE: Recommended

**J. Sowerby Saint Oswald**

Grade II\*

DAC 25/01/3/3/J, OFS 2025-108567

**Petition: To 1. reorder the north lobby and existing kitchen at the West End to create space for an additional WC and a new entry way to the kitchen, 2. rearrange fixed furniture in the main office to create two designated work spaces, and 3. bring forward the existing partition wall in the South Transept to create additional storage and office/Vestry space**

FINAL ADVICE:

Recommended

#### **4. Private Petitions**

**A. Marton in Cleveland Saint Cuthbert**

Grade II\*

DAC 24/09/4/A

**Petition: In the churchyard to introduce a memorial (to Keith Schellenberg, died 2019) outside the Churchyard Memorial Regulations 2018**

INITIAL ADVICE:

Deferred

#### **5 List A & B Items to Report**

##### **List A**

- a. **Stonegrave Holy Trinity** – (A1-6) replacement of electricity service head by Northern Powergrid
- b. **Aislaby Saint Margaret** – (A4-2) maintenance and like for like repairs to tower clock
- c. **Eston Christ Church** – (A1-18) installation of anti-roosting spikes above main door

##### **List B**

- a. **Bridlington Priory** – (B1-1) repair to small stone shelf at south end of Chancel altar rail
- b. **Drax Saint Peter and Saint Paul** – (B1-11A) installation of equipment for wireless broadband
- c. **Flamborough Saint Oswald** – (B7-2) felling a dead cherry tree and other tree works
- d. **Fordon Saint James** – (B7-2) felling two dangerous trees in churchyard (conifer and yew)
- e. **Heworth Holy Trinity** – (B6-6) introduction of cycle stands
- f. **Newby Saint Mark** – (B1-15) introduction of two fixed AV screens
- g. **Newton under Roseberry Saint Oswald** – (B1-1) internal plaster repairs
- h. **Nunnington All Saints** – (B1-1) masonry repairs to windows
- i. **Pickering Saint Peter & Saint Paul** – (B7-3) works to trees
- j. **Routh All Saints** – (B1-1) plaster repairs and redecoration behind altar, in vestry and in porch
- k. **Scawton Saint Mary** – (AMO) set aside area for cremated remains
- l. **South Otterington Saint Andrew** – (B7-1) plant a tree in churchyard (in 2022)
- m. **Thornton le Street Saint Leonard** – (B7-1) plant a tree in churchyard (in 2022)
- n. **Warthill Saint Mary** – (AMO) dig test hole to investigate location for new toilet
- o. **York All Saints Pavement** – (B7-3) works to two trees
- p. **York Saint Chad** – (AMO) sign to Quiet Garden in churchyard
- q. **Brafferton Saint Peter** – (B1-1) exterior stonework repairs to nave wall
- r. **Naburn Saint Matthew** – (B7-2) fell a dead holly tree stump at roadside
- s. **Sandsend Saint Mary** – (AMO) attachment of castors to pews
- t. **Wykeham All Saints** – (AMO) two infiltration test pits in churchyard in advance of trench arch drainage
- u. **North Otterington Saint Michael & All Angels** – (B6-4) replacement churchyard noticeboard
- v. **Naburn Saint Matthew** – (B7-3) remove branches from holly trees

#### **6. Secretary's Notes**

- a. **General AMO (No 1 of 2023)** – this had been amended by the Chancellor on 8th January 2025 <https://dioceseofyork.org.uk/wp-content/uploads/2025/01/AMO-No.-1-of-2023-General-amended-8-January-2025.pdf>
- b. **Building Management Portal** – the launch had now been delayed to Autumn 2025
- c. **QI fee** – this had been increased to £1,025 plus VAT on 1<sup>st</sup> January 2025, taking account of inflation as at December 2024
- d. **Prof H Mytum**
- e. **LPOW Grant Scheme**
- f. **New Mission and Pastoral Measure**

## **7. Grants**

- a. **Bulmer Saint Martin** – a grant awarded by the NHLF to conserve and improve the thermal efficiency of its 14th century tower and enhance access and participation by strengthening links with the community
- b. **Helmsley All Saints** – a grant awarded by the NHLF to conserve the Edwardian wall paintings and deliver a programme of traditional skills development in masonry, heritage building and wall painting restoration
- c. **Castleton Saint Michael and Saint George, and Danby Saint Hilda** – a grant awarded by the Disability Project Parish Grant Scheme towards A/V upgrades at both churches

## **8. Architects**

### **Changes of Quinquennial Inspectors**

- a. **Sutton on the Forest All Hallows (II)**
- b. **York Saint Olave (I)**

## **9. Reports**

### **1. Bells and Clock reports**

- a. **Langtoft Saint Peter** – completion report
- b. **Londesborough All Saints** - to assess scope for WC installation

### **2. Electrical and lighting reports**

### **3. Heating reports**

- a. **Dringhouses Saint Edward the Confessor**
- b. **Lockton Saint Giles**
- c. **York All Saints Pavement**
- d. **Bempton Saint Michael**

### **4. Organ reports**

### **5. Church Buildings Adviser's reports**

**Written reports:-**

**Verbal reports –**

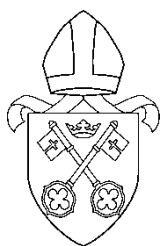
## **10 Any Other Business**

- a. **Newton under Roseberry Saint Oswald** – plasterwork/wall painting examination.
- b. **Bats**

## **11 Next Meetings –**

<b>Thursday 13<sup>th</sup> March</b>	– at office
<b>Thursday 1<sup>st</sup> May</b>	– by Zoom
<b>Tuesday 17<sup>th</sup> June</b>	– in office

DAC: Minutes: 2501



## THE DIOCESE OF YORK

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# DIOCESAN ADVISORY COMMITTEE FOR THE CARE OF CHURCHES

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A meeting of the Committee was held at 2pm on Thursday 13<sup>th</sup> March 2025 at the Diocese of York, Amy Johnson Way, Clifton Moor, York YO30 4XT.

Catherine Copp  
Secretary

### 3. Archdeaconry applications

#### 3.1 Cleveland

**A. Brompton Saint Thomas** Grade I DAC 23/06/3/1/H, OFS 2020-048871

**Petition:** To re-order the interior by 1. introducing a new oak glazed door to the south entrance, 2. removing the existing pews and pew platforms from the Nave and North Aisle, laying a new stone floor with underfloor heating and introducing moveable stacking pews into the Nave and stackable chairs into the North Aisle to create a children's area, 3. repositioning the Anglo-Scandinavian hogsback gravestones and stone cross fragments at the west end of the Nave and introducing heritage display cabinets, 4. introducing a kitchen, mobile servery, accessible WC and chair storage cabinets in the north west corner 5. repositioning the font minus its plinth and introducing a moveable lectern, 6. installing a new lighting system, 7. introducing low level finned radiators to the Chancel and Sanctuary area, and 8. installing a projector and projector screen

FINAL ADVICE:

Recommended

PROVISO:

The Lighting Adviser should confirm that he had seen and was happy with the proposed lighting scheme

**B. Redcar Saint Peter**

Grade II

DAC 24/03/3/1/J, OFS 2023-092802

**Petition:** To introduce floodlighting to the Tower

INITIAL ADVICE:

Deferred

**C. Grosmont Saint Matthew**

Grade II

DAC 24/04/3/3/G, OFS 2024-096022

**Petition:** To replace the existing oil fired heating system with 4 Herschel electric infra-red heating chandeliers

INITIAL ADVICE:

Deferred

**D. Yarm Saint Mary Magdalene**

Grade II\*

DAC 24/06/3/2/Q, OFS 2025-109019

**Petition:** To remove seven pews from the south aisle, permanently disposing of four and relocating three to a position against the south aisle wall (converted TMRO licence)

FINAL ADVICE:

Recommended

**E. Kirk Levington Saint Martin**

Grade II\*

DAC 24/10/3/2/I, OFS 2024-104211

**Petition:** To replace the existing Johannus Opus-270 church organ with a new Viscount Ensign 42-FV 2 manual organ, replace the existing speakers and introduce two additional speakers

FINAL ADVICE:

Recommended

**F. Snainton Saint Stephen**

Grade II

DAC 24/10/3/2/L, OFS 2024-103749

**Petition:** To carry out repairs to the lych gate (Grade II, 1845, incorporating 12<sup>th</sup> century arch)

INITIAL ADVICE: Deferred

**G. Aislaby Saint Margaret** Grade II DAC 24/12/3/1/I, OFS 2024-105513  
**Petition: To introduce to the pulpit steps a timber handrail with metal posts**

INITIAL ADVICE: Deferred

--- New petitions -----

**H. Cowesby Saint Michael & All Angels** Grade II DAC 25/03/3/1/H, OFS 2024-106860  
**Petition: To take down the Royal Arms board (c. 1846) (Interim Faculty dated 2<sup>nd</sup> September 2024) and to carry out cleaning and conservation works prior to reinstatement**

FINAL ADVICE: Recommended

PROVISO: Full details of the surface cleaning method and varnish application should be added to this application to ensure a complete conservation record for future reference

**I. Eston Christ Church** Grade II DAC 25/03/3/1/I, OFS 2024-107954  
**Petition: To permanently remove and dispose of by sale the pews in the south aisle**

FINAL ADVICE: Recommended

PROVISO: The carpet and any underlay must be breathable

**J. Eston Christ Church** Grade II DAC 25/03/3/1/J, OFS 2024-110261  
**Petition: To lower the ground level of a strip of land between the church and 73 High Street Eston**

INITIAL ADVICE: Deferred

**K. Kilburn Saint Mary** Grade II\* DAC 25/03/3/1/K, OFS 2024-104941  
**Petition: To introduce into the church 6 folding rush-seated wooden chairs**

FINAL ADVICE: Recommended

**L. Middlesbrough Saint John the Evangelist** Grade II\* DAC 25/03/3/1/L, OFS 2025-108956  
**Petition: Confirmatory petition to replace the existing boiler with a wall mounted Ideal Evomax 2 80kw gas fired boiler at the top of the stairwell (Interim Faculty dated 29<sup>th</sup> November 2024)**

FINAL ADVICE: Recommended

**M. Stonegrave Holy Trinity (Minster)** Grade II\* DAC 25/03/3/1/M, OFS 2025-110606  
**Petition: To introduce to the north wall of the Nave a brass plaque on an oak pattress commemorating Robert Thornton (c.1400 -1475) collector, scribe and preserver of early literature**

INITIAL ADVICE: Deferred

### 3.2 East Riding

**A. Sutton Saint James** Grade I DAC 23/12/3/1/J, OFS 2023-091533  
**Petition: To 1. carry out repairs and replacements to the stonework of the West window including the replacement of the sill and all mullions, and 2. remove, re-shape, renew the perimeter lead, and reinstall the stained glass, introducing wire mesh guards**

INITIAL ADVICE: Deferred

**B. Aldbrough Saint Bartholomew** Grade II\* DAC 24/04/3/1/I, 2024-096686  
**Petition: In the churchyard to 1. install a lift at the lych gate steps, and 2. replace the existing gravel path with a paved path**

INITIAL ADVICE: Deferred

**C. Hull Minster (Most Holy & Undivided Trinity)** Grade I DAC 24/09/3/1/I, OFS 2024-101272



**Petition: In the churchyard to the north of the West entrance to install 2 x 75” external digital signage screens**

INITIAL ADVICE: Deferred

**D. North Dalton All Saints** Grade II\* DAC 25/01/3/1/H, OFS 2024-102326

**Petition: To install an electromagnetic hammer to the bell (c. 1450)**

INITIAL ADVICE: Deferred

**E. North Ferriby All Saints** Grade II DAC 25/01/3/1/I, OFS 2023-090408

**Petition: To introduce 4 x 42inch monitors and 3 x 32inch monitors to the nave pillars and 1 x 15inch monitor to the lectern, and to modify one pew to create a control area for the AV system**

INITIAL ADVICE: Deferred

**F. Howden Saint Peter (Howden Minster)** Grade I DAC 25/01/3/1/L, OFS 2025-108860

**Petition: To upgrade the pipe organ console piston system (Rushworth & Dreaper 1967, rebuilt John T Jackson 1985)**

INITIAL ADVICE: Deferred

--- New petitions -----

**G. Anlaby Saint Peter** Unlisted DAC 25/03/3/2/G, OFS 2025-110610

**Petition: To 1. remove all external access equipment to the clock tower, and 2. disable the clock and strike**

FINAL ADVICE: Recommended

PROVISOS:

1. If the clock is to be stopped the hands should be set at 12.
2. If the clock is to remain out of action for any lengthy period then the hands should be removed together with the final gearing, wrapped and stored safely and the clock weights should be lowered.
3. A clockmaker's report should be commissioned and recommendations sought as to future care of the clock.
4. The PCC should commission their church architect to produce an acceptable scheme of providing access to the clock tower to be installed within an agreed period of time

**H. Beverley Saint Mary** Grade I DAC 24/10/3/3/G, OFS 2024-106677

**Petition: To form a structural opening and insert a new single leaf glazed external personnel door into the south elevation of the church hall**

INITIAL ADVICE: Deferred

### 3.3 York

[York Saint Helen Stonegate with Saint Martin Coney Street]

**A. York Saint Martin Coney Street** Grade II\* DAC 22/04/3/2/K, OFS 2022-071029

**Petition: 1. Confirmatory petition to recover the ‘Little Admiral’ figure for a full diagnosis and repair plan (Interim Faculty dated 30th September 2021), and 2. Petition to conserve the figure and display it in a museum case within the church in accordance with the Quotation from York Archaeology dated 3rd December 2024 and to create a 3D printed replica for installation atop the St Martin Coney Street clock**

FINAL ADVICE: Recommended

PROVISO:

Following conservation of the original figure, the diocesan Church Buildings Adviser and the church architect are to be consulted on any proposals for the 3D modelling of the figure and the installation of its replica atop the Coney Street clock

**B. Market Weighton All Saints** Grade I DAC 23/06/3/3/Q, OFS 2023-085581

**Petition: To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass**

INITIAL ADVICE: Deferred

**C. Nether Poppleton Saint Everilda** Grade II DAC 23/07/3/2/O, OFS 2023-086227  
**Petition: Retrospectively to permanently lay down three unsafe memorials in the churchyard**

INITIAL ADVICE: Deferred

**D. York Saint Lawrence** Grade II DAC 23/09/3/1/AA, OFS 2023-089171  
**Petition: To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells**

INITIAL ADVICE: Deferred

**E. Bilbrough Saint James** Grade II DAC 23/10/3/3/O, OFS 2023-090185  
**Petition: To 1. remove the chamber organ and two pews from the west end, and 2. carry out external repairs**

INITIAL ADVICE: Deferred

**F. Upper Poppleton All Saints** Grade II DAC 23/10/3/3/S, OFS 2023-089368  
**Petition: In the churchyard to permanently lay down 9 unsafe memorials**

INITIAL ADVICE: Deferred

**G. Hovingham All Saints** Grade II\* DAC 24/01/3/1/P, OFS 2023-092174  
**Petition: To 1. relocate the ringing chamber to the ground floor, lengthening the ropes and installing rope bosses and a hardwood turned rope spider in the ground floor ceiling, 2. Create new trapdoors in the tower floors, and 3. remove, sandblast clean, refurbish, retune and re-hang the bells with canons removed and new cast-iron headstocks fitted**

INITIAL ADVICE: Deferred

**H. Kirby Underdale All Saints** Grade I DAC 24/10/3/1/M, OFS 2024-104155  
**Petition: To strip and clean the clock mechanism (GJF Newey, 1897) and install two automatic winding units and automatic regulation**

FINAL ADVICE: Recommended

PROVISOS:

1. In accordance with the Church Buildings Council Guidance notes the autowinders should be installed below the clock
2. The current pulleys, weights and winding handle should be retained and stored safely within the church
3. The clock bevel gears on the drive to the clock faces should be cleaned
4. Consideration should be given to the restoration of the clock hammer assembly
5. The weight chutes should be made safe either with a rail around or fitted with a removable cover (so the reversion can be achieved if required)
6. All electrical work must be carried out by an electrician holding the current appropriate professional accreditation (at present NICEIC, NAPIT or ECA all to Full Competence)

**I. Thorganby Saint Helen** Grade I DAC 24/10/3/1/Q, OFS 2024-104548  
**Petition: To introduce an accessible composting WC in the churchyard**

INITIAL ADVICE: Deferred

**J. Leavening Chapel, The Venerable Bede** Unlisted DAC 24/12/3/3/R, OFS 2024-100126  
**Petition: To install an insulating stud wall to the internal south wall, and install a draft seal and replace with thicker insulating panels the existing low-level panels of the South Door together with associated minor external works**

INITIAL ADVICE: Deferred

**K. Nunburnholme Saint James** Grade I DAC 25/01/3/2/M, OFS 2025-108564  
**Petition: To 1. permit the temporary retention within the church of a stone sarcophagus excavated from the churchyard and to permit the separation of the human remains from the sarcophagus together with their transportation to and temporary storage at the University of York (Interim Faculty dated 28 November 2024, amended 19 December 2024), 2. permit the permanent retention and display of the stone sarcophagus within**

the Chancel, and 3. permit the osteological examination of the human remains together with sampling for radio carbon dating prior to the remains being reburied in the churchyard

INITIAL ADVICE: Deferred

**L. Shiptonthorpe All Saints**

Grade I

DAC 25/01/3/2/N, OFS 2024-108099

**Petition: To 1. permanently remove the pews from the north aisle and relocate one pew in the nave to the north wall, and 2. replace the existing AV system to include a new projector, a projector screen suspended behind the chancel arch and a new AV cabinet together with associated electrical works**

FINAL ADVICE: Recommended

--- New petitions -----

**M. Coxwold Saint Michael**

Grade I

DAC 25/03/3/2/M

**Advice Item: To introduce a stone plaque mounted on the outside of the Lytch gate marking the 100<sup>th</sup> anniversary of the North Yorkshire and Teesside Cycle Touring Club annual church services remembering those cyclists who served as messengers in WWI**

**N. Fulford Saint Oswald**

Grade II

DAC 25/03/3/2/N, OFS 2025-110334

**Petition: To install in the Nave additional heating comprising new column radiators and gilled tube radiators beneath existing metal grilles**

FINAL ADVICE: Recommended

## 5. Private Petitions

**B. Marton in Cleveland Saint Cuthbert**

Grade II\*

DAC 24/09/4/A

**Petition: In the churchyard to introduce a memorial (to Keith Schellenberg, died 2019) outside the Churchyard Memorial Regulations 2018**

FINAL ADVICE: Recommended

**B. Clifford Saint Luke**

Grade II

DAC 25/03/4/B

**Petition: In the churchyard to replace a memorial (to Victor Clemo, died 1974) outside the Churchyard Memorial Regulations with a compliant memorial (to Victor Clemo and Rose Clemo, died 2025)**

FINAL ADVICE: Recommended

## 5. List A & B Items to Report

### List A

- a. **Hornsea Saint Nicholas** – (A7-2) repair of churchyard path by the Town Council
- b. **Hustwaite Saint Nicholas** – (A7-6) replace small noticeboard
- c. **Lastingham Saint Mary** – (A7-6) replacement of external noticeboard
- d. **Middlesbrough Saint Chad** – (A1-14) removal and replacement of non-historic vestry furniture
- e. **Newport Saint Stephen** – (A1-14) disposal of rodent damaged furnishings
- f. **Yarm Saint Mary** – (A1-1) maintenance, replace broken plastic drain covers with galvanised steel mesh
- g. **Eston Christ Church** – (A1-18) introduction of anti-roosting spikes
- h. **Middlesbrough Saint Chad** – (B5-4) – disposal of non-historic books

### List B

- a. **Bessingby Saint Magnus** – (B1-6) replacement of roof following water ingress
- b. **Dalton Saint John the Evangelist** – (B1-1) repair and refix crucifix to east apex following storm damage
- c. **Drypool Saint John** – (B1-1) repair of plaster and repainting in kitchen
- d. **Elloughton Saint Mary** – (B1-3) repair of plaster and repainting of vestry ceiling following water ingress
- e. **Heslington Saint Paul** – (AMO) exploratory excavation to locate broken drainpipe
- f. **Kildale Saint Cuthbert** – (B1-1) roof repairs, gutter clearance and plaster repairs

- g. **Kirby Sigston Saint Lawrence** – (B6-4) installation of a new external noticeboard
- h. **Naburn Saint Matthew** – (B7-3) pruning of large bush which is growing over several graves
- i. **Newington Saint John the Baptist** – (B1-1) replacement of a number of handmade external bricks affected by water damage
- j. **North Hull Saint Michael & All Angels** – (B1-1) replace fire damaged main church doors like for like
- k. **North Ormesby Holy Trinity** – (B1-8) replace light fittings in Trinity Centre and Ebor office with LED
- l. **North Ormesby Holy Trinity** – (AMO) in churchyard to dig two trial holes to investigate foundations
- m. **North Thornaby Saint Paul** – (B7-1) plant tree in churchyard in memory of the Dibbles Bridge Tragedy
- n. **Redcar Saint Peter** – (B4-5) replacement carpet like for like
- o. **Roos All Saints** – (B7-2) fell dangerous Willow tree
- p. **Scarborough Saint Mary** – (B6-1) installation of bench in churchyard
- q. **Sleights Saint John** – (B7-3) pruning of tree in churchyard encroaching on overhead power lines
- r. **Sneaton Saint Hilda** – (AMO) temporary removal and reintroduction of memorial for additional engraving
- s. **Southcoates Saint Aidan** – (B1-10) install Ring doorbell with camera at west door
- t. **Southcoates Saint Aidan** – (B1-7) install motion sensor to light in café space at west end
- u. **South Otterington Saint Andrew** – (B1-1) roof repair
- v. **Stonegrave Holy Trinity** – (B4-10A) installation of electric under pew heaters
- w. **Thornton le Street Saint Leonard** – (B7-2) fell storm damaged laburnum tree
- x. **Walkington All Hallows** – (B7-2) felling of dangerous tree damaged by storms
- y. **Hawsker cum Stainsacre All Saints** – (AMO) temporary removal and reinstallation of cremated remains memorial stone to enable repainting of lettering
- z. **Heslington Saint Paul** – (AMO) further exploratory excavation to locate route of drainpipe in advance of re-routing drains
- aa. **Marfleet Saint Hilda** – (AMO) area of churchyard to be designated for cremated remains
- bb. **Naburn Saint Matthew** – (B1-1) test area for re-pointing
- cc. **Sherburn in Elmet All Saints** – (B7-1) planting of a mountain ash tree
- dd. **Shiptonthorpe All Saints** – (B1-3) interior redecoration
- ee. **York Saint Cuthbert (AMO)** – test holes to investigate drain causing subsidence at Vestry corner

## 6. Secretary's Notes

- a. **Annual Report 2024** – this was approved by the committee and would be submitted to Diocesan Synod.
- b. **Number of DAC meetings** – In 2024 the committee agreed to reduce the number of meetings from 9 to 8 per year on a trial basis. It was agreed that the reduced number of meetings would now continue.
- c. **Ventilation guidance** – the Secretary had circulated a guidance note on this subject. The committee agreed that this guidance should be added to the Church Buildings section of the diocesan website.

## 7. Grants

K Halliday advised the meeting that the Minor Repairs and Improvement Grants were now being taken up more quickly. The LPOW Grant Scheme deadline of 31<sup>st</sup> March was noted, a cap on the VAT eligible for reclaim coming into force on 1<sup>st</sup> April. Lobbying was continuing for those churches such as York St Michael le Belfrey which were disproportionately adversely affected by the introduction of the cap on projects which were already underway.

## 8. Architects

### Changes of Quinquennial Inspectors

- c. **Bishophill Junior Saint Mary (I)** Approved
- d. **Newport Saint Stephen (II)** Approved
- e. **Cowlam Saint Mary (II)** Approved
- f. **Monk Fryston Saint Wilfrid (I)** Approved
- g. **Dalton Home Saint Mary (I)** Approved

## 9. Reports

### 6. Bells and Clock reports

**a. West Lutton Saint Mary**

**7. Electrical and lighting reports**

**8. Heating reports**

- a. Bessingby Saint Mark** (Bridlington)
- b. Hawsker All Saints**
- c. Holmpton Saint Nicholas**
- d. Kilburn Saint Mary**

**9. Organ reports**

**10. Church Buildings Adviser's reports**

**Written reports:-**

**Verbal reports –**

- a. Hull Saint Martin** – the parish were planning an ambitious scheme of re-ordering in this area of high deprivation.

- b. Scarborough Saint Luke**

- c. South Thornaby Saint Mark**

The parish had had a quote to repair the wall that surrounded the garden at the rear of the church which was the main entrance to the church flat. They would like to consider other options for replacement, the first being a continuous feather board fence.

- d. York Saint Michael le Belfrey**

The lighting adviser, a sub-committee architect and the church building adviser attended an evening site visit to look at the proposed lighting system for the west end lantern.

**10 Any Other Business**

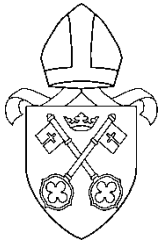
- a. Heating** – ‘low glow’ tubes

- b. Mission and Pastoral Measure** – this had not yet been passed and was still at the consultation stage. However, CBC members had been vocal in their objections to the proposals and they, and others including the amenity societies and DACs, had expressed disappointment that their concerns had not been properly aired or considered.

**11 Next Meetings –**

<b>Thursday</b> 1 <sup>st</sup> May	– by Zoom
Tuesday 17 <sup>th</sup> June	– in office
Tuesday 22 <sup>nd</sup> July	- by Zoom
Tuesday 23 <sup>rd</sup> September	- in office

DAC: Minutes: 2503



## THE DIOCESE OF YORK

# DIOCESAN ADVISORY COMMITTEE FOR THE CARE OF CHURCHES

A meeting of the Committee was held via video link at 2pm on Thursday 1<sup>st</sup> May 2025.

### 3. Archdeaconry applications

#### 3.1 East Riding

**A. Sutton Saint James** Grade I DAC 23/12/3/1/J, OFS 2023-091533

**Petition:** To 1. carry out repairs and replacements to the stonework of the West window including the replacement of the sill and all mullions, and 2. remove, re-shape, renew the perimeter lead, and reinstall the stained glass, introducing wire mesh guards

INITIAL ADVICE: Deferred

**B. Aldbrough Saint Bartholomew** Grade II\* DAC 24/04/3/1/I, 2024-096686

**Petition:** In the churchyard to 1. install a lift at the lych gate steps, and 2. replace the existing gravel path with a paved path

INITIAL ADVICE: Deferred

**C. Hull Minster (Most Holy & Undivided Trinity)** Grade I DAC 24/09/3/1/I, OFS 2024-101272

**Petition:** In the churchyard to the north of the West entrance to install 2 x 75" external digital signage screens

The parish had supplied a plan showing the proposed location of the screens and a mock-up photograph to illustrate their very minimal effect on the outlook of the West end.

FINAL ADVICE: Recommended

**D. North Dalton All Saints** Grade II\* DAC 25/01/3/1/H, OFS 2024-102326

**Petition:** To install an electromagnetic hammer to the bell (c. 1450)

INITIAL ADVICE: Deferred

**E. North Ferriby All Saints** Grade II DAC 25/01/3/1/I, OFS 2023-090408

**Petition:** To introduce 2 x 42inch monitors and 1 x 32inch monitor to the nave pillars and 1 x 15inch monitor to the lectern, and to modify one pew to create a control area for the AV system

CBO had visited the church and suggested that two screens on the central columns should suffice rather than six and would allow people at the back of the church to see the screens easily enough. The parish had agreed and were amending their proposal to site 42" monitors on the two central columns, plus a 32" monitor to the front right pillar and a small screen to the lectern. The existing drop down screen at the Chancel arch would be retained too.

FINAL ADVICE: Recommended

**F. Howden Saint Peter (Howden Minster)** Grade I DAC 25/01/3/1/L, OFS 2025-108860

**Petition:** To upgrade the pipe organ console piston system (Rushworth & Dreaper 1967, rebuilt John T Jackson 1985)

The revised proposal from the contractor had been approved by the Minster organist and both DAC Organ Advisers.

FINAL ADVICE: Recommended

**G. Beverley Saint Mary** Grade I DAC 24/10/3/G, OFS 2024-106677  
**Petition: To form a structural opening and insert a new single leaf glazed external personnel door into the south elevation of the church hall**

INITIAL ADVICE: Deferred

--- New petitions -----

**H. Anlaby Saint Mark** Unlisted DAC 25/05/3/1/H, OFS 2015-112071  
**Petition: To install fire safety equipment within the main body of the church including 5 x emergency exit lights and 3 x smoke detectors**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**I. Barmston All Saints** Grade I DAC 25/05/3/1/I, OFS 2025-111790  
**Petition: To lift, clean and re-set on a more suitable bedding, including a lead membrane, the Romanesque stone font**

INITIAL ADVICE: Deferred

**J. Beeford Saint Leonard** Grade II\* DAC 25/05/3/1/J, OFS 2025-105128  
**Petition: In the churchyard to take down and rebuild the storage shed using the original blocks where possible**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**K. Garton-on-the-Wolds Saint Michael & All Angels** Grade I DAC 25/05/3/1/K, OFS 2025-111294  
**Petition: In the churchyard to make safe six unstable memorials**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**L. Hedon Saint Augustine** Grade I DAC 25/05/3/1/L, OFS 2025-112475  
**Petition: To add a painted inscription to the west wall south window in memory of Pauline Proctor (1932 – 2024) mirroring the existing inscription to H Gerald Proctor (1931 – 2010)**

FINAL ADVICE: Recommended

**M. Holmpton Saint Nicholas** Grade II DAC 25/05/3/1/M, OFS 2025-110462  
**Petition: In the churchyard to make safe an unstable memorial**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**N. Sproatley Saint Swithin** Grade II DAC 25/05/3/1/N, OFS 2025-112809  
**Petition: To carry out repairs to the East window (Clayton and Bell, 1890)**

This proposal was to remove and re-lead two panels and a tracery panel of the east window in chancel. Movement due to cracking in the stonework around the window had caused some of the glass to separate from the lead comes. Structural repairs to address the cause of this movement were due to start in June 2025 and the window repairs would follow after. Members agreed that this could be recommended subject to the Stained Glass Adviser's approval.

FINAL ADVICE: Recommended

### 3.2 York

**A. Market Weighton All Saints** Grade I DAC 23/06/3/3/Q, OFS 2023-085581

**Petition:** To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass

INITIAL ADVICE: Deferred

**B. Nether Poppleton Saint Everilda** Grade II DAC 23/07/3/2/O, OFS 2023-086227

**Petition:** Retrospectively to permanently lay down three unsafe memorials in the churchyard

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**C. York Saint Lawrence** Grade II DAC 23/09/3/1/AA, OFS 2023-089171

**Petition:** To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**D. Bilbrough Saint James** Grade II DAC 23/10/3/3/O, OFS 2023-090185

**Petition:** To 1. remove the chamber organ and two pews from the west end, and 2. carry out external repairs

INITIAL ADVICE: Deferred

**E. Upper Poppleton All Saints** Grade II DAC 23/10/3/3/S, OFS 2023-089368

**Petition:** In the churchyard to permanently lay down 9 unsafe memorials

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**F. Hovingham All Saints** Grade II\* DAC 24/01/3/1/P, OFS 2023-092174

**Petition:** To 1. relocate the ringing chamber to the ground floor, lengthening the ropes and installing rope bosses and a hardwood turned rope spider in the ground floor ceiling, 2. create new trapdoors in the tower floors, and 3. remove, sandblast clean, refurbish, retune and re-hang the bells with canons removed and new cast-iron headstocks fitted

INITIAL ADVICE: Deferred

**G. Thorganby Saint Helen** Grade I DAC 24/10/3/1/Q, OFS 2024-104548

**Petition:** To introduce an accessible composting WC in the churchyard

INITIAL ADVICE: Deferred

**H. Leavening Chapel, The Venerable Bede** Unlisted DAC 24/12/3/3/R, OFS 2024-100126

**Petition:** To install an insulating stud wall to the internal south wall, and install a draft seal and replace with thicker insulating panels the existing low-level panels of the South Door together with associated minor external works

INITIAL ADVICE: Deferred

--- New petitions -----

**I. Bilton Saint Helen** Grade I DAC 25/05/3/2/I, OFS 2025-111941



**Petition: In the south-west corner of the Nave to temporarily remove the existing fittings, kitchen and WC facilities, replace the flooring to the back nave pew platform and add ventilation ducts and air bricks, and reinstall the fittings, kitchen and W/C facilities**

FINAL ADVICE: Recommended

**J. Coxwold Saint Michael** Grade I DAC 25/05/3/2/J, OFS 2025-111822  
**Petition: In the churchyard to affix to the lych gate a stone plaque 21" x 12" marking the centenary of the Coxwold Cyclists Sunday Service**

FINAL ADVICE: Recommended

**K. Farlington Saint Leonard** Grade II DAC 25/05/3/2/K, OFS 2025-110625  
**Petition: To 1. remove, refurbish with new fittings, and re-hang the bells as per the Specification from Whites of Appleton Ltd dated 20th February 2025, and 2. carry out repairs to the bell turret as per the specification from Pinnacle Conservation dated 31st December 2024**

This petition was progressed on 24<sup>th</sup> March 2025 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended

PROVISO: After completion and before the scaffolding is taken down the Petitioners shall invite the DAC's Bells Adviser to inspect and (if the Adviser deems necessary) prepare a written report for the DAC

**L. Heslington Saint Paul** Grade II DAC 25/05/3/2/L, OFS 2025-111984  
**Petition: In the churchyard to create an opening 2.5m wide in the eastern boundary wall to provide access into the proposed churchyard extension (part of Dean's Acre)**

The churchyard extension had received planning permission but as the land itself had not yet been consecrated it was not under faculty jurisdiction. For that reason this application was limited to the work to the eastern boundary wall, creating a gap in the wall into the churchyard extension which would be wide enough for pedestrian access and allowing a coffin to be shouldered.

FINAL ADVICE: Recommended

**M. Nether Poppleton Saint Everilda** Grade II DAC 25/05/3/2/M, OFS 2025-111966  
**Petition: To carry out repairs to the nave west and east gable walls and the south nave roof slope**

INITIAL ADVICE: Deferred

**N. Slingsby All Saints** Grade II\* DAC 25/05/3/2/N, OFS 2025-112218  
**Petition: To install timber ladder access runs in the Tower with two timber access platforms and to alter the existing hatch to be top opening**

INITIAL ADVICE: Deferred

**O. Strensall Saint Mary** Grade II DAC 25/05/3/2/O, OFS 2025-112151  
**Petition: To 1. replace the existing wire panelled outer doors of the main entrance with new oak and glass framed doors, 2. replace the existing wooden inner doors with button operated automated oak and glass doors and remove the existing door curtain and pelmet, and 3. renew electrics to porch lighting for PIR operation**

FINAL ADVICE: Recommended

PROVISO: All electrical work must be carried out by an electrician holding the current appropriate professional accreditation (at present *NICEIC*, *NAPIT* or *ECA* all to Full Competence)

**P. Tockwith the Epiphany** Grade II DAC 25/05/3/2/P, OFS 2024-098905  
**Petition: In the churchyard at the north west corner of the church to 1. construct a "U" shaped ramped access path leading to the main entrance door and to the rear churchyard extension, and 2. replace and relocate the storage shed**

INITIAL ADVICE: Deferred

**Q. Wigginton Saint Nicholas** Unlisted DAC 25/05/3/2/Q, OFS 2025-111316  
**Petition: To replace the existing gas boiler with a more efficient Worcester Bosch 65 gas boiler**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**R. York Saint Chad** Grade II DAC 25/05/3/2/R, OFS 2025-110411  
**Petition: To fit polyester powder coated (PPC) aluminium capping to the brick parapet copings to North and South Aisles, Rood Passage and Staircases**

INITIAL ADVICE: Deferred

**S. Osbaldwick Saint Thomas** Grade II DAC 25/05/3/2/S, OFS 2025-111815  
**Petition: In the churchyard to erect estate fencing approx. 7m long to the north side of the church along the beck**

FINAL ADVICE: Recommended

### 3.3 Cleveland

**A. Redcar Saint Peter** Grade II DAC 24/03/3/1/J, OFS 2023-092802  
**Petition: To introduce floodlighting to the Tower**

WITHDRAWN

**B. Grosmont Saint Matthew** Grade II DAC 24/04/3/3/G, OFS 2024-096022  
**Petition: To replace the existing oil fired heating system with 4 Herschel electric infra-red heating chandeliers**

INITIAL ADVICE: Deferred

**C. Snainton Saint Stephen** Grade II DAC 24/10/3/2/L, OFS 2024-103749  
**Petition: To carry out repairs to the lych gate (Grade II, 1845, incorporating 12<sup>th</sup> century arch)**

INITIAL ADVICE: Deferred

**D. Aislaby Saint Margaret** Grade II DAC 24/12/3/1/I, OFS 2024-105513  
**Petition: To introduce to the pulpit steps a timber handrail with metal posts**

INITIAL ADVICE: Deferred

**E. Eston Christ Church** Grade II DAC 25/03/3/1/J, OFS 2024-110261  
**Petition: To lower the ground level of a strip of land between the church and 73 High Street Eston**

INITIAL ADVICE: Deferred

**F. Stonegrave Holy Trinity (Minster)** Grade II\* DAC 25/03/3/1/M, OFS 2025-110606  
**Petition: To introduce to the north wall of the Nave a brass plaque on an oak pattress commemorating Robert Thornton (1400-1475) collector, scribe and preserver of early literature**

FINAL ADVICE: Recommended

--- New petitions -----

**G. Kirkdale Saint Gregory (Kirkdale Minster)** Grade I DAC 25/05/3/3/G, OFS 2025-111676  
**Petition: To introduce into the small single lancet plain glazed opening in the Chancel, window sIII, a new stained glass window (Helen Whittaker) on the theme of 'Christ the Good Shepherd' (given in memory of Edward C Wood, churchwarden)**

INITIAL ADVICE: Deferred

**H. Kirkleatham Saint Cuthbert** Grade I DAC 25/05/3/3/H, OFS 2025-112445  
**Petition: In the open churchyard to extend the existing footpath with a path in the same materials 5m long x 2m wide**

FINAL ADVICE: Recommended

**I. Kirkleatham Saint Cuthbert** Grade I DAC 25/05/3/3/I, OFS 2025-112202  
**Petition: In the open churchyard to fell 3 poplar trees**

INITIAL ADVICE: Deferred

**J. Redcar Saint Peter** Grade II DAC 25/05/3/3/J, OFS 2025-111994  
**Petition: To introduce two data projectors on oak plinths in the Nave and two motorized drop down screens in white powder coated housings affixed either side of the Chancel arch**

FINAL ADVICE: Recommended

PROVISO: The electrical wiring trunking should be coloured to blend in

## 6. Private Petitions

**A. Thornton-le-Beans churchyard** DAC 25/05/4/A  
**Petition: To introduce into the churchyard a memorial outside the Churchyard Memorial Rules 2018**

FINAL ADVICE: Recommended

## 5. List A & B Items to Report

### List A

- a. **Brafferton Saint Peter** – (A1-14) remove sink from vestry and introduce wooden shelf
- b. **Easingwold Saint John** – (A1-9) installation of a new roof alarm
- c. **Heworth Christ Church** – (A1-3) like for like repairs to post-1960 window glass
- d. **Kirkleatham Saint Cuthbert** – (A7-2) repair path in churchyard
- e. **Raskelf Saint Mary** – (A1-9) installation of a new roof alarm
- f. **Rawcliffe Saint Mark** – (A1-8) like for like replacement of metal roof of unlisted building
- g. **Southcoates Saint Aidan** – (A1-6) electrical work and trunking in café to tidy cables
- h. **Southcoates Saint Aidan** – (A7-1) outside water tap for churchyard
- i. **Dunnington Saint Nicholas (YK)** – (A1-6) Northern Powergrid correcting earthing problems with electricity supply

### List B

- d. **Aislaby Saint Margaret** – (AMO) affix Eco Church gold award plaque to lych gate
- e. **Aughton All Saints** – (AMO) external exploratory test pits
- f. **Aughton All Saints** – (AMO) internal investigative work to Chancel arch
- g. **Bilton Saint Helen** – (B1-1) repoint longstanding crack along outer East chancel wall
- h. **Bishophill Junior Saint Mary** – (B1-1) masonry repairs, repointing, formation of sumps and overflows to Tower
- i. **Boynnton Saint Andrew** – (B7-2) fell a dangerous yew tree
- j. **Bramham All Saints** – (B1-6) replace slate roofs like for like
- k. **Bridlington Holy Trinity** – (B1-16) removal of asbestos in Chancel
- l. **Carlton Husthwaite Saint Mary** – (B1-1) repairs to roof slates and ridge tiles; replace hopper head
- m. **Cherry Burton Saint Michael** – (AMO) setting aside an area for the burial of cremated remains
- n. **East Ayton Saint John the Baptist** – (B1-1) repairs to boiler-house roof
- o. **Heworth Christ Church** – (B7-3) works to trees
- p. **Lastingham Saint Mary** – (AMO) three test bore holes in churchyard
- q. **Monk Fryston Saint Wilfrid** – (B6-4) replace churchyard noticeboard
- r. **New Earswick Saint Andrew** – (B1-1) replacement guttering to east elevation
- s. **New Earswick Saint Andrew** – (B6-1) introduction of bench in churchyard
- t. **North Ormesby Holy Trinity** – (B1-1) repairs to fix leak to Trinity Centre flat roof
- u. **Scarborough Saint Martin** – (B4-5) replacement of carpet in church
- v. **Sinnington All Saints** – (B1-1) repair of plasterwork and repainting of gold lettering behind the altar

- w. **Southcoates Saint Aidan** – (AMO) installation of 3 x external 13 Amp weatherproof sockets
- x. **Sowerby Saint Oswald** – (AMO) introduce raised beds into churchyard for gardening project
- y. **Sowerby Saint Oswald** – (B6-4) introduction of a new noticeboard
- z. **Sproatley Saint Swithin** – (B7-3) works to trees adjacent to school
- aa. **Thirsk Saint Mary** – (B1-1) repairs to gutters and downpipes
- bb. **Walkington All Hallows** – (B7-2) felling of 5 trees in the churchyard for safety reasons
- cc. **Wigginton Saint Nicholas** – (B1-7) upgrade smoke/fire alarms and emergency lighting
- dd. **York Saint Cuthbert** – (B1-1) repairs to leadwork and rooftiles
- ee. **Cottingham Saint Mary** – (B1-8) replacement with LED of single floodlight illuminating west face of tower and clock
- ff. **Eastrington Saint Michael** – (B1-1) minor repointing, slate re-fixing and lead patch repairs to North Chapel, South Chapel and Tower roofs
- gg. **Fangfoss Saint Martin** – (AMO) set aside area for burial of cremated remains
- hh. **Helmsley All Saints** – (AMO) survey existing drainage gullies with CCTV (and dig out and re-set if necessary)
- ii. **Helmsley All Saints** – (AMO) open up small areas of north nave roof and north aisle roof slates and tower roof leadwork to establish extent of rot damage to gutter boards
- jj. **Seamer Saint Martin** – (B1-1) replacement of belfry floor due to dry rot
- kk. **Hornsea Saint Nicholas** – (B7-1) plant an oak tree (replacement planting)
- ll. **Marton-in-Cleveland Saint Cuthbert** – (B1-1) replace stolen lead flashings with TCSS
- mm. **North Hull Saint Michael & All Angels** – (B1-1) repairs to four sections of flat roof

## 6. Secretary's Notes

- a. **Statements of Significance and Need** – revised. The Secretary advised the meeting that the CBC had updated its guidance on statements of significance and needs following a year-and-a-half review process with stakeholders. As part of the new guidance, new templates for statements of significance and needs had been provided and should be used for ongoing faculty applications. These would be available when the Building Management Portal was released later this year, and the current Online Faculty System would turn off access to the old format. The new guidance and templates provided were available on the ChurchCare website and would be added to the diocesan website.
- b. **Events/activities in churches** – guidance note. In the light of increasing different uses of church premises the need for guidance about faculty permission had become apparent. A guidance note had been prepared after discussion with the Chancellor, the Registry and the Archdeacons and would be circulated to a handful of 'guinea pig' churches who would test following the guidance for 6 months to assess whether it was clear enough and effective enough.
- c. **Accessibility Adviser** – The Secretary was pleased to confirm that an Accessibility Adviser had been appointed. She would seek the Archbishop's approval
- d. **Advisers' visits and reports** – The Secretary was asked to repeat her request that, wherever possible, Advisers should include names of parish attendees; parish representatives changed frequently and it helped to know who was present to hear advice and take decisions which would bind their successors.

## 7. Grants

- a. **Beverley Saint Mary** – an award from NHLF to combine essential building restoration with community consultation to enable broader participation with heritage and provide heritage work experience for disadvantaged community members (Sept 2024)
- b. **Bossall Saint Botolph** – an award from NHLF to conserve the 12th-century Grade I listed church building against environmental damage, reach more people through social media, and provide wildlife learning activities for school children (Aug 2024)
- c. **Hessle All Saints** – an award from NHLF towards the Tower works (March 2025)
- d. **Hull Minster** – an award from NHLF to celebrate the church's 600th anniversary and its significance to the city with music, arts and crafts, festivals and sharing traditional practices (Jan 2025)
- e. **Osbalwick Saint Thomas** – an award from NHLF to focus on St Thomas's history by representing identified underserved communities linked with the church as well as carrying out urgent repairs
- f. **North Otterington Saint Michael and All Angels** – a grant from the Sharpe Trust (bells restoration)

## 8. Architects

### Changes of Quinquennial Inspectors

- a. Boynton Saint Andrew (I) –
- b. Eastrington Saint Michael (II) –
- c. Everingham Saint Everilda (II\*) –
- d. Thorpe Willoughby Saint Francis (U) –
- e. York St Chad (II) –
- f. Bielby Saint Giles (II\*) –

## 9. Reports

### 11. Bells and Clock reports

- a. Raskelf Saint Mary – bells and tower

### 12. Electrical and lighting reports

- a. York Saint Denys

### 13. Heating reports

- a. Bridlington Holy Trinity
- b. Clifton Saint Philip and Saint James
- c. Tockwith Church of the Epiphany
- d. Kirkdale Saint Gregory (Kirkdale Minster)
- e. York Saint Crux
- f. Sigglesthorne Saint Lawrence

### 14. Organ reports

### 15. Church Buildings Adviser's reports

#### Written reports:-

#### Verbal reports –

- a. Yarm Saint Mary –
- b. Omnipods – CBO had been advised of a company in Devon who produced bespoke timber clad WC cubicles with ramped wheelchair access (<https://www.omnipodsandcabins.co.uk/omniloo>). The National Trust used these cubicles. In principle the committee agreed that these cubicles might be an acceptable solution in certain locations and circumstances. One problem with composting WCs in churchyards was that they were often not wheelchair accessible (and that had precluded at least one church from being able to apply for a Disability Project Scheme grant).

## 10 Any Other Business

- a. York Saint Michael le Belfrey –

## 11 Next Meetings –

Tuesday 17 <sup>th</sup> June	– in office
Tuesday 22 <sup>nd</sup> July	- by Zoom
Tuesday 23 <sup>rd</sup> September	- in office
Tuesday 11 <sup>th</sup> November	- by Zoom

DAC: Minutes 2505



## THE DIOCESE OF YORK

# DIOCESAN ADVISORY COMMITTEE FOR THE CARE OF CHURCHES

A meeting of the Committee was held at 2pm on Tuesday 17<sup>th</sup> June 2025 at the Diocese of York, Amy Johnson Way, Clifton Moor, York, YO30 4XT

### 3. Archdeaconry applications

#### 3.1 York

**A. Market Weighton All Saints** Grade I DAC 23/06/3/3/Q, OFS 2023-085581  
**Petition:** To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass

INITIAL ADVICE: Deferred

**B. Nether Poppleton Saint Everilda** Grade II DAC 23/07/3/2/O, OFS 2023-086227  
**Petition:** Retrospectively to permanently lay down three unsafe memorials in the churchyard

INITIAL ADVICE: Deferred

**C. York Saint Lawrence** Grade II DAC 23/09/3/1/AA, OFS 2023-089171  
**Petition:** To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells

INITIAL ADVICE: Deferred

**D. Billbrough Saint James** Grade II DAC 23/10/3/3/O, OFS 2023-090185  
**Petition:** To 1. remove the chamber organ and two pews from the west end, and 2. carry out external repairs

INITIAL ADVICE: Deferred

**E. Upper Poppleton All Saints** Grade II DAC 23/10/3/3/S, OFS 2023-089368  
**Petition:** In the churchyard to permanently lay down 9 unsafe memorials

INITIAL ADVICE: Deferred

**F. Hovingham All Saints** Grade II\* DAC 24/01/3/1/P, OFS 2023-092174  
**Petition:** To 1. relocate the ringing chamber to the ground floor, lengthening the ropes and installing rope bosses and a hardwood turned rope spider in the ground floor ceiling, 2. create new trapdoors in the tower floors, and 3. remove, sandblast clean, refurbish, retune and re-hang the bells with canons removed and new cast-iron headstocks fitted

INITIAL ADVICE: Deferred

**G. Thorganby Saint Helen** Grade I DAC 24/10/3/1/Q, OFS 2024-104548  
**Petition:** To introduce an accessible composting WC in the churchyard

INITIAL ADVICE: Deferred

**H. Leavening Chapel, The Venerable Bede** Unlisted DAC 24/12/3/3/R, OFS 2024-100126

**Petition: To install an insulating stud wall to the internal south wall, and install a draft seal and replace with thicker insulating panels the existing low-level panels of the South Door together with associated minor external works**

INITIAL ADVICE: Deferred

**I. Nether Poppleton Saint Everilda** Grade II DAC 25/05/3/2/M, OFS 2025-111966  
**Petition: To carry out repairs to the nave west and east gable walls and the south nave roof slope**

INITIAL ADVICE: Deferred

**J. Slingsby All Saints** Grade II\* DAC 25/05/3/2/N, OFS 2025-114379  
**Petition: To install timber ladder access runs in the Tower with two timber access platforms and to alter the existing hatch to be top opening**

INITIAL ADVICE: Deferred

**K. Tockwith the Epiphany** Grade II DAC 25/05/3/2/P, OFS 2024-098905  
**Petition: In the churchyard at the north west corner of the church to 1. construct a "U" shaped ramped access path leading to the main entrance door and to the rear churchyard extension, and 2. replace and relocate the storage shed**

INITIAL ADVICE: Deferred

**L. Wigginton Saint Nicholas** Unlisted DAC 25/05/3/2/Q, OFS 2025-111316  
**Petition: To replace the existing gas boiler with a more efficient Worcester Bosch 65 gas boiler**  
This petition was progressed on 14<sup>th</sup> May 2025 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended

**M. York Saint Chad** Grade II DAC 25/05/3/2/R, OFS 2025-110411  
**Petition: To fit polyester powder coated (PPC) aluminium capping to the brick parapet copings to North and South Aisles, Rood Passage and Staircases**

INITIAL ADVICE: Deferred

--- New petitions -----

**N. Bolton Percy All Saints** Grade I DAC 25/06/3/1/N, OFS 2025-114314  
**Petition: To introduce a new lighting scheme into the church replacing the existing chandelier lights with LED spotlights on tracks, installing a sensor for lighting in the porch and main entrance and installing an external floodlight to illuminate north west 'Millennium' window (Tom Denny)**

INITIAL ADVICE: Deferred

**O. Dringhouses Saint Edward the Confessor** Grade II DAC 25/06/3/1/O, OFS 2025-111904  
**Petition: To 1. carry out works to stabilise the fibreglass spire, 2. repoint and replace where necessary the interior stonework of the bellcote, 3. install a new stainless steel fixed vertical ladder to the lower chamber, and 4. replace the existing timber hatch with a new framed hydraulically operated hatch**

FINAL ADVICE: Recommended

**P. Heslington Saint Paul** Grade II DAC 25/06/3/1/P, OFS 2025-114021  
**Petition: Confirmatory petition to 1. locate a damaged drain in the churchyard and carry out temporary repairs and 2. excavate and lay a new drainage trench in the northern part of the churchyard (Interim Faculty dated 28 February 2025)**

FINAL ADVICE: Recommended

PROVISO: Prior to the grant of a confirmatory faculty the PCC should provide a churchyard plan compliant in all respects with the Churchyard Plans and Records Regulations 1992

**Q. Kirkby Wharfe Saint John the Baptist** Grade II\* DAC 25/06/3/1/Q, OFS 2025-114825  
**Petition: To rehang the three bells from swing to fixed hanging format, adding a new clapper system (electronic and manual)**

INITIAL ADVICE: Deferred

**R. Market Weighton All Saints** Grade I DAC 25/06/3/1/R, OFS 2025-114691  
**Petition: To restore the painted War Memorial plaques on the North Aisle wall**

FINAL ADVICE: Recommended

**S. Osbaldwick Saint Thomas** Grade II DAC 25/06/3/1/S, OFS 2025-114357  
**Petition: To install a data projector and screen**

FINAL ADVICE: Recommended  
PROVISOS:  
1. That the supplier confirms that the new equipment is PAT-compliant at the time of connection  
2. That the supplier offers a risk-based frequency of future PAT inspection to guide the churchwardens when employing their PAT-testing electrician.  
3. That an accredited electrician confirms that the wiring between the system source (13A socket or connection box) and the new apparatus satisfies the Wiring Regulations, Regulation 521.10.202 applies, particularly concerning the prevention of premature collapse of cables (mains or signal) in the event of a fire).

**T. Osbaldwick Saint Thomas** Grade II DAC 25/06/3/1/T, OFS 2025-114547  
**Petition: To install 12 x PV solar panels on the South side flat roof**

FINAL ADVICE: Recommended

**U. York Saint Denys** Grade I DAC 25/06/3/1/U, OFS 2025-114710  
**Petition: To stabilise and clean the WWI Memorial painted onto the nave column to the south of the altar**

FINAL ADVICE: Recommended  
PROVISO: At completion of the works a copy of the treatment record proposed by the conservator detailing the methods used for conservation together with a photographic record should be provided to the DAC and a copy retained with the church log book

**V. York Saint Olave** Grade I DAC 25/06/3/1/V, OFS 2025-114661  
**Petition: To introduce into the churchyard two teak garden benches on hard standing**

INITIAL ADVICE: Deferred

### 3.2 Cleveland

**A. Grosmont Saint Matthew** Grade II DAC 24/04/3/3/G, OFS 2024-096022  
**Petition: To replace the existing oil fired heating system with 8 x 4.5kw infrared spectrum heaters mounted on the cross ceiling beams of the nave side aisles and 1 x 0.8kw infrared panel heater on the Vestry ceiling**

FINAL ADVICE: Recommended

**B. Snainton Saint Stephen** Grade II DAC 24/10/3/2/L, OFS 2024-103749  
**Petition: To carry out repairs to the lych gate (Grade II, 1845, incorporating 12<sup>th</sup> century arch)**

INITIAL ADVICE: Deferred



**C. Aislaby Saint Margaret** Grade II DAC 24/12/3/1/I, OFS 2024-105513  
**Petition: To introduce to the pulpit steps a timber handrail with metal posts**

INITIAL ADVICE: Deferred

**D. Eston Christ Church** Grade II DAC 25/03/3/1/J, OFS 2024-110261  
**Petition: To lower the ground level of a strip of land between the church and 73 High Street Eston**

INITIAL ADVICE: Deferred

**E. Kirkdale Saint Gregory (Kirkdale Minster)** Grade I DAC 25/05/3/3/G, OFS 2025-111676  
**Petition: To introduce into the small single lancet plain glazed opening in the Chancel, window s3, a new stained glass window (Helen Whittaker) on the theme of ‘Christ the Good Shepherd’ (given in memory of Edward C Wood, churchwarden)**

INITIAL ADVICE: Deferred

**F. Kirkleatham Saint Cuthbert** Grade I DAC 25/05/3/3/I, OFS 2025-112202  
**Petition: In the open churchyard to fell 3 poplar trees**

INITIAL ADVICE: Deferred

--- New petitions -----

**G. Ingleby Barwick Saint Francis of Assisi** Unlisted DAC 25/06/3/2/G, OFS 2025-115033  
**Petition: To replace the existing projector system with two TV screens mounted either side of the sanctuary, a computer system and a mixing desk**

FINAL ADVICE: Recommended

**H. Ingleby Barwick Saint Francis of Assisi** Unlisted DAC 25/06/3/2/H, OFS 2025-115074  
**Petition: To install PV solar panels to the south roof slope above the main entrance**

INITIAL ADVICE: Deferred

**I. West Acklam Saint Mary** Unlisted DAC 25/06/3/2/I, OFS 2024-104197  
**Petition: To 1. replace the lead lined gully between the roofs with stainless steel and new timber boards, 2. remove the disused boiler house chimney, and 3. repoint coping stones and adjacent stonework at the east end**

FINAL ADVICE: Recommended

### 3.3 East Riding

**A. Sutton Saint James** Grade I DAC 23/12/3/1/J, OFS 2023-091533  
**Petition: To 1. carry out repairs and replacements to the stonework of the West window including the replacement of the sill and all mullions, and 2. remove, re-shape, renew the perimeter lead, and reinstall the stained glass, introducing wire mesh guards**

INITIAL ADVICE: Deferred

**B. Aldbrough Saint Bartholomew** Grade II\* DAC 24/04/3/1/I, 2024-096686  
**Petition: In the churchyard to remove the steps at the western entrance and introduce a ramped access path with landings between the lychgate and the South Porch**

INITIAL ADVICE: Deferred

**C. North Dalton All Saints** Grade II\* DAC 25/01/3/1/H, OFS 2024-102326  
**Petition: To install an electromagnetic hammer to the bell (c. 1450)**

INITIAL ADVICE: Deferred

**D. Beverley Saint Mary** Grade I DAC 24/10/3/3/G, OFS 2024-106677  
**Petition: To form a structural opening and insert a new single leaf glazed external personnel door into the south elevation of the church hall**

INITIAL ADVICE: Deferred

**E. Anlaby Saint Mark** Unlisted DAC 25/05/3/1/H, OFS 2025-112071  
**Petition: To install fire safety equipment within the main body of the church including 5 x emergency exit lights and 3 x smoke detectors**

FINAL ADVICE: Recommended  
PROVISOS:  
1. To comply with the Wiring Regulations and to provide a neater appearance, the cabling should be white FP200 with metal clips and without plastic trunking  
2. The emergency exit lighting should be "maintained" i.e. lit all the time

**F. Barmston All Saints** Grade I DAC 25/05/3/1/I, OFS 2025-111790  
**Petition: To lift, clean and re-set on a more suitable bedding, including a lead membrane, the Romanesque stone font**

FINAL ADVICE: Recommended

**G. Beeford Saint Leonard** Grade II\* DAC 25/05/3/1/J, OFS 2025-105128  
**Petition: In the churchyard to take down and rebuild the storage shed using the original blocks where possible**

FINAL ADVICE: Recommended

**H. Garton-on-the-Wolds Saint Michael & All Angels** Grade I DAC 25/05/3/1/K, OFS 2025-111294  
**Petition: In the churchyard to make safe five unstable memorials**

FINAL ADVICE: Recommended

**I. Holmpton Saint Nicholas** Grade II DAC 25/05/3/1/M, OFS 2025-110462  
**Petition: In the churchyard to make safe an unstable memorial**

FINAL ADVICE: Recommended

--- New petitions -----

**J. Beverley Minster** Grade I DAC 25/06/3/3/J, OFS 2025-114670  
**Petition: In the Soldiers' Chapel to 1. permanently remove six decaying regimental flags, 2. rearrange the remaining flags, and 3. lay up the flag of The Prince of Wales' Own (West and East Yorkshire) Regimental Association (Beverley Branch)**

FINAL ADVICE: Recommended

**K. Hull Saint Martin** Unlisted DAC 25/06/3/3/K, OFS 2025-112955  
**Petition: To 1. repair existing drains and 2. install pipework for a proposed new WC facility**

FINAL ADVICE: Recommended

**L. Roos All Saints** Grade I DAC 25/06/3/3/L, OFS 2025-114967  
**Petition: To extend the existing bell ringing gallery southwards and to construct an oak staircase from the former baptistry in the south west corner of the church up to the gallery extension**

FINAL ADVICE: Recommended

**M. Wansford Saint Mary** Grade II\* DAC 25/06/3/3/M, OFS 2025-114664  
**Petition: To replace like for like the oak gates of the lych gate (Grade II)**

INITIAL ADVICE: Deferred

FINAL ADVICE: Recommended**7. Private Petitions****5. List A & B Items to Report****List A**

- j. **Copmanthorpe Saint Giles** – (A1-1) repaint rainwater goods
- k. **Dringhouses Saint Edward the Confessor** – (A6-1) minor repairs to Scout Hut roof
- l. **Fylingdales Saint Stephen** – (A1-14) introduction of new vestment cupboard in vestry
- m. **Heworth Christ Church** – (A7-5) replace section of fence like for like
- n. **Husthwaite Saint Nicholas** – (A1-1) re-fixing downcomer, slates and minor porch ceiling plaster
- o. **Market Weighton All Saints** – (A7-2) relaying of path in churchyard
- p. **Naburn Saint Matthew (A7-5)** reinstatement of timber fence
- q. **Newby Saint Mark** – (A5-11) introduction of two fixed internal noticeboards.
- r. **Pickering SS Peter & Paul** – (A1-1) secure and repair floorboards
- s. **Pickering SS Peter & Paul** – (A7-4) repaint churchyard railings
- t. **Sessay Saint Cuthbert** – (A5-3) disposal of kneelers
- u. **Sigglethorne Saint Lawrence** – (A1-6) electrical works following electrical installation condition report
- v. **Skelton All Saints** – (A1-18) introduction of anti-roosting spike
- w. **Thornton Saint Michael** – (A5-6) like for like replacement of carpet
- x. **Thornton Saint Michael** – (A5-8) replacement of door curtain
- y. **Beverley Saint Nicholas** – (A7-4) repair to churchyard gate post

**List B**

- nn. **Acomb Saint Stephen** – (B1-6) recover lower section of church/vestry slate roof
- oo. **Atwick Saint Lawrence** – (B7-3) works to trees
- pp. **Brayton Saint Wilfrid** – (B6-4) replacement churchyard noticeboard
- qq. **Bridlington Quay Christ Church** – (B1-1) repair to stonework on South Transept gable
- rr. **Edstone Saint Michael** – (B1-1) to investigate, repair or replace where necessary the cedar shingles of the bell turret roof
- ss. **Fulford Saint Oswald** – (B6-5) introduction of a defibrillator on church hall wall
- tt. **Hessle All Saints** – (B2-2) to lift the 3rd bell clear of the bell frame and maintain and reset the bearings (*NB this should have been B2-1*)
- uu. **Heworth Holy Trinity** – (B1-6) roof repairs
- vv. **Millington Saint Margaret** – (B1-1) minor brickwork and stonework repairs
- ww. **New Earswick Saint Andrew** – (B1-1) salt removal and repointing of brickwork
- xx. **Newington Saint John the Baptist** – (B6-4) replacement churchyard noticeboard
- yy. **Pickering SS Peter & Paul** – (B7-3) crown lifting of yew tree in churchyard
- zz. **Pickering SS Peter & Paul** – (B7-2) felling of a dead tree
- aaa. **Pocklington All Saints** – (B7-2) fell dying whitebeam tree
- bbb. **Romanby Saint James** – (B7-2) fell dead ash tree
- ccc. **Scampston Saint Martin** – (B1-1) minor repairs to roof slates, installation of lead dpc beneath stone copings, and replacement of damaged copings
- ddd. **Sigglethorne Saint Lawrence** – (B1-16) removal of asbestos flue, and redundant oil boiler
- eee. **Skidby Saint Michael** – (B1-1) repairs to timber entrance door
- fff. **Sowerby Saint Oswald** – (B7-2) fell two dead cherry trees and replace with two crab apple trees
- ggg. **Stockton-on-Forest Holy Trinity** – (B1-1) various building repairs following quinquennial inspection
- hhh. **York All Saints Pavement** – (AMO) test pits to assess failure of south side rainwater drain and to carry out repairs
- iii. **Burton Fleming Saint Cuthbert** – (B6-4) replacement of irreparable wooden noticeboard with aluminium noticeboard
- jjj. **Helmsley All Saints** – (B7-2) felling of a dead cherry tree
- kkk. **Newby Saint Mark** – (B6-6) introduction of bicycle stands next to church entrance

- lll. **Roos All Saints** – (B7-2) felling of diseased beech tree
- mmm. **Scarborough Saint Mary** – (B6-1) installation of a memorial bench in the churchyard
- nnn. **Sutton Saint James** – (B7-3) remedial pruning of tree following unauthorised works

## 7. Secretary's Notes

- a. **Churchyard Memorial Regulations** – the Secretary advised these were the subject of an ongoing review.
- b. **A Future for Major Parish Churches** – the Secretary advised the committee of a consultation day to be hosted by the Centre for the Study of Christianity and Culture
- c. **Yapham Village Hall** – licence for public worship.

## 7. Grants

- a. **Amotherby Saint Helen** – a grant has been awarded by the CBC towards the conservation by Whites of Appleton of the two listed bells (John Potter of York, c.1390) with a proviso that consideration is given to installing flooring in the bell chamber for health and safety reasons.
- b. **Bulmer Saint Martin** – a grant awarded by the Yorkshire Historic Churches Trust towards repairs to the Tower
- c. **Farlington Saint Leonard** – a grant awarded by the CBC towards the Conservation by Whites of Appleton of two bells, one listed: Edward I Seller [1699-1724]; Thomas del Wald, c.1399† subject to a recommendation that one of the two bell wheels is retained in the church as a record of the old chiming system.
- d. **Helmsley All Saints** – a grant has been awarded by the CBC towards the cost of a Building Environmental Performance Assessment by Tobit Curteis Associates
- e. **North Otterington Saint Michael and All Angels** - a grant has been awarded towards the conservation by Whites of Appleton of the two listed bells (Thomas Wood, 1658† and Peter Wood? 1689†)
- f. **Selby Abbey** – a grant has been awarded by the NHLF
- g. **Slingsby All Saints** – a grant has been awarded by the Pilgrim Trust towards the conservation of the Tower clock (James Harrison, 1838)

## 8. Architects

### Changes of Quinquennial Inspectors

## 9. Reports

### 16. Bells and Clock reports

- a. **Ingleby Greenhow Saint Andrew** – completion report
- b. **Aughton All Saints** - bells

### 17. Electrical and lighting reports

- a. **Huttons Ambo Saint Margaret**

### 18. Heating reports

- a. **Kirklevington Saint Martin & Saint Hilary**

### 19. Organ reports

### 20. Church Buildings Adviser's reports

#### Written reports:-

#### Verbal reports –

- a. **South Thornaby Saint Peter ad Vincula**
- b. **York Saint Michael le Belfrey**

**10 Any Other Business**

**11 Next Meetings –**

Tuesday 22 <sup>nd</sup> July	- by Zoom
Tuesday 23 <sup>rd</sup> September	- in office
Tuesday 11 <sup>th</sup> November	- by Zoom
Tuesday 16 <sup>th</sup> December	- in office

DAC: Minutes 2506



## THE DIOCESE OF YORK

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# DIOCESAN ADVISORY COMMITTEE FOR THE CARE OF CHURCHES

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A meeting of the Committee was held at 2pm on Tuesday 22nd July 2025 by video link

Catherine Copp  
Secretary

### 3. Archdeaconry applications

#### 3.1 Cleveland

**A. Snainton Saint Stephen** Grade II DAC 24/10/3/2/L, OFS 2024-103749  
**Petition: To carry out repairs to the lych gate (Grade II, 1845, incorporating 12<sup>th</sup> century arch)**

INITIAL ADVICE: Deferred

**B. Aislaby Saint Margaret** Grade II DAC 24/12/3/1/I, OFS 2024-105513  
**Petition: To introduce to the pulpit steps a timber handrail with metal posts**

INITIAL ADVICE: Deferred

**C. Eston Christ Church** Grade II DAC 25/03/3/1/J, OFS 2024-110261  
**Petition: To lower the ground level of a strip of land between the church and 73 High Street Eston**

INITIAL ADVICE: Deferred

**D. Kirkdale Saint Gregory (Kirkdale Minster)** Grade I DAC 25/05/3/3/G, OFS 2025-111676  
**Petition: To introduce into the small single lancet plain glazed opening in the Chancel, window s3, a new stained glass window (Helen Whittaker) on the theme of 'Christ the Good Shepherd' (given in memory of Edward C Wood, churchwarden)**

INITIAL ADVICE: Deferred

**E. Kirkleatham Saint Cuthbert** Grade I DAC 25/05/3/3/I, OFS 2025-112202  
**Petition: In the open churchyard to fell 3 poplar trees**

INITIAL ADVICE: Deferred

**F. Ingleby Barwick Saint Francis of Assisi** Unlisted DAC 25/06/3/2/H, OFS 2025-115074  
**Petition: To install PV solar panels to the south roof slope above the main entrance**

INITIAL ADVICE: Deferred

#### --- New petitions -----

**G. Baldersby Saint James** Grade I DAC 25/07/3/1/G, OFS 2025-116471  
**Petition: To remove, conserve and reinstate with EPG the painted and stained glass windows (Frederick Preedy) of the North Nave Aisle**

FINAL DECISION: Recommended

**H. Middlesbrough the Ascension**

Unlisted

DAC 25/07/3/1/H, OFS 2025-116683

**Petition:** To permit the PCC of the Parish of the Ascension to 1. enter into a licence agreement with Reverend Emmanuel Nazir to use part of the Vicarage garden as a community garden for use by members of the church community, Kids Club and residents of Brownlee Care Home, and 2. enter into a sub-licence agreement with Atlas Care Homes to allow the residents of Brownlee Care Home access to the community garden, and to install a gate in the boundary wall between the care home and the church grounds.

FINAL DECISION:

Recommended

**I. North Ormesby Holy Trinity**

Grade II

DAC 25/06/3/1/I, OFS 2025-115981

**Petition:** Confirmatory petition to carry out ground stabilisation works to the north corner of the church extension as set out in Work Order RIT/LT/6648 by Resin Injection Technology and dated 30th April 2025 (Interim Faculty granted 3<sup>rd</sup> June 2025)

FINAL DECISION:

Recommended

**J. Stonegrave Holy Trinity**

Grade II\*

DAC 25/07/3/1/J, OFS 2025-116228

**Petition:** To transfer ownership and custody of Bishop John Pearson's "Exposition of the Creed" (3<sup>rd</sup> edition) to York Minster Library

FINAL DECISION:

Recommended

**K. Rosedale Saint Mary and Saint Lawrence**

Grade II

DAC 25/07/3/1/K

**Advice Item:** To introduce a wheelchair accessible WC facility and servery facility

### 3.2 East Riding

**A. Sutton Saint James**

Grade I

DAC 23/12/3/1/J, OFS 2023-091533

**Petition:** To 1. carry out repairs and replacements to the stonework of the West window including the replacement of the sill and all mullions, and 2. remove, re-shape, renew the perimeter lead, and reinstall the stained glass, introducing wire mesh guards

INITIAL ADVICE:

Deferred

**B. Aldbrough Saint Bartholomew**

Grade II\*

DAC 24/04/3/1/I, 2024-096686

**Petition:** In the churchyard to remove the steps at the western entrance and introduce a ramped access path with landings between the lychgate and the South Porch

INITIAL ADVICE:

Deferred

**C. North Dalton All Saints**

Grade II\*

DAC 25/01/3/1/H, OFS 2024-102326

**Petition:** To install an electromagnetic hammer to the bell (c. 1450)

INITIAL ADVICE:

Deferred

**D. Beverley Saint Mary**

Grade I

DAC 24/10/3/3/G, OFS 2024-106677

**Petition:** To form a structural opening and insert a new single leaf glazed external personnel door into the south elevation of the church hall

INITIAL ADVICE:

Deferred

**E. Wansford Saint Mary**

Grade II\*

DAC 25/06/3/3/M; OFS 2025-114664

**Petition:** To replace like for like the oak gates of the lych gate (Grade II)

INITIAL ADVICE:

Deferred

--- New petitions -----

**F. Carnaby Saint John the Baptist** Grade II\* DAC 25/07/3/2/F, OFS 2025-115700  
**Petition:** To 1. permanently remove three pews and their platform from the west end of the north aisle and introduce a solid floor with brick paving, 2. relocate and carry out conservation works to the font, 3. introduce a storage unit of reclaimed pew timber against the west wall, 4. replace the existing 20C painted softwood tower screen with a new purpose made vertical boarded softwood screen and doors, 5. install a wheelchair accessible WC and tea point facilities in the under tower area, and 6. introduce a mains water supply and a trench arch drainage system following the route of the churchyard path down to the southeast entrance

FINAL DECISION: Recommended  
PROVISO: 1. An archaeological assessment should be carried out in advance of the works  
2. Consideration should be given to raising the height of the electricity meter and distribution board for reasons of accessibility

**G. Leven Holy Trinity** Grade II\* DAC 25/07/3/2/G, OFS 2025-115900  
**Petition:** To install 61 under pew heaters to 20 pews in the nave

FINAL ADVICE: Recommended

**H. Scarborough Saint Columba** Grade II\* DAC 25/07/3/2/H, OFS 2025-113966  
**Petition:** To 1. repair the damaged floor, 2. install a Herschel halo heating system, 3. install a pod style kitchen and two disabled WCs, 4. remove the porch to side entrance and replace with glazed doors, and 5. install an air source heat pump, underfloor heating and 22 solar panels

FINAL ADVICE: Recommended

**I. Scarborough Saint Luke** Unlisted DAC 25/07/3/2/I, OFS 2025-115695  
**Petition:** To 1. permanently remove 12 pews from the rear of the Nave (of which 6 were removed under a TMRO licence dated 6<sup>th</sup> October 2023) and the modesty boards from the front of the Nave, 2. install heavy duty retractable castors to all remaining pews, and 3. introduce 40 metal and wood chairs (Abbey Chair from Trinity Church Furniture)

FINAL ADVICE: Recommended

**J. Sigglesthorne Saint Lawrence** Grade II\* DAC 25/07/3/2/J, OFS 2025-115952  
**Petition:** To install 6 x 3kw Connect Infrared Spectrum Heaters

FINAL ADVICE: Recommended

**K. Walkington All Hallows** Grade II\* DAC 25/07/3/2/K, OFS 2025-115958  
**Petition:** To upgrade the audio-visual system including new sound system and screen

FINAL ADVICE: Recommended

**L. Watton Saint Mary** Grade I DAC 25/07/3/2/L, OFS 2025-115937  
**Petition:** To introduce a new lighting scheme into the church replacing the existing lights with LED spotlights on tracks and a new pendant lamp in the porch

FINAL ADVICE: Recommended

**M. Welton Saint Helen** Grade II\* DAC 25/07/3/2/M, OFS 2025-116486  
**Petition:** To permit the projection by Welton Parish Council of light images onto the west end of the church for specified periods at Remembrance Sunday, Christmas, New Year

INITIAL ADVICE: Deferred

**N. Ulrome Saint Andrew** Grade II DAC 25/07/3/2/N, OFS 2025-16980  
**Petition:** To permanently remove two pews from the west end of the north aisle, and reposition one pew

FINAL ADVICE: Recommended



### 3.3 York

**A. Market Weighton All Saints** Grade I DAC 23/06/3/3/Q, OFS 2023-085581  
**Petition: To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass**

INITIAL ADVICE: Deferred

**B. Nether Poppleton Saint Everilda** Grade II DAC 23/07/3/2/O, OFS 2023-086227  
**Petition: Retrospectively to permanently lay down three unsafe memorials in the churchyard**

INITIAL ADVICE: Deferred

**C. York Saint Lawrence** Grade II DAC 23/09/3/1/AA, OFS 2023-089171  
**Petition: To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells**

INITIAL ADVICE: Deferred

**D. Billbrough Saint James** Grade II DAC 23/10/3/3/O, OFS 2023-090185  
**Petition: To 1. remove the chamber organ and two pews from the west end, and 2. carry out external repairs**

INITIAL ADVICE: Deferred

**E. Upper Poppleton All Saints** Grade II DAC 23/10/3/3/S, OFS 2023-089368  
**Petition: In the churchyard to permanently lay down 9 unsafe memorials**

INITIAL ADVICE: Deferred

**F. Hovingham All Saints** Grade II\* DAC 24/01/3/1/P, OFS 2023-092174  
**Petition: To 1. relocate the ringing chamber to the ground floor, lengthening the ropes and installing rope bosses and a hardwood turned rope spider in the ground floor ceiling, 2. create new trapdoors in the tower floors, and 3. remove, sandblast clean, refurbish, retune and re-hang the bells with canons removed and new cast-iron headstocks fitted**

INITIAL ADVICE: Deferred

**G. Thorganby Saint Helen** Grade I DAC 24/10/3/1/Q, OFS 2024-104548  
**Petition: To introduce an accessible composting WC in the churchyard**

INITIAL ADVICE: Deferred

**H. Leavening Chapel, The Venerable Bede** Unlisted DAC 24/12/3/3/R, OFS 2024-100126  
**Petition: To install an insulating stud wall to the internal south wall, and install a draft seal and replace with thicker insulating panels the existing low-level panels of the South Door together with associated minor external works**

INITIAL ADVICE: Deferred

**I. Nether Poppleton Saint Everilda** Grade II DAC 25/05/3/2/M, OFS 2025-111966  
**Petition: To carry out repairs to the nave west and east gable walls and the south nave roof slope**

FINAL ADVICE: Recommended

**J. Slingsby All Saints** Grade II\* DAC 25/05/3/2/N, OFS 2025-114379  
**Petition: To install timber ladder access runs in the Tower with two timber access platforms and to alter the existing hatch to be top opening**

INITIAL ADVICE: Deferred

**K. Tockwith the Epiphany** Grade II DAC 25/05/3/2/P, OFS 2024-098905  
**Petition:** In the churchyard at the north west corner of the church to 1. construct a "U" shaped ramped access path leading to the main entrance door and to the rear churchyard extension, and 2. replace and relocate the storage shed

INITIAL ADVICE: Deferred

**L. York Saint Chad** Grade II DAC 25/05/3/2/R, OFS 2025-110411  
**Petition:** To fit polyester powder coated (PPC) aluminium capping to the brick parapet copings to North and South Aisles, Rood Passage and Staircases

INITIAL ADVICE: Deferred

**M. Bolton Percy All Saints** Grade I DAC 25/06/3/1/N, OFS 2025-114314  
**Petition:** To introduce a new lighting scheme into the church replacing the existing chandelier lights with LED spotlights on tracks, installing a sensor for lighting in the porch and main entrance and installing an external floodlight to illuminate north west 'Millennium' window (Tom Denny)

INITIAL ADVICE: Deferred

**N. Kirkby Wharfe Saint John the Baptist** Grade II\* DAC 25/06/3/1/Q, OFS 2025-114825  
**Petition:** To rehang the three bells from swing to fixed hanging format, adding a new clapper system (electronic and manual)

INITIAL ADVICE: Deferred

**O. York Saint Olave** Grade I DAC 25/06/3/1/V, OFS 2025-114661  
**Petition:** To introduce into the churchyard two teak garden benches on hard standing

INITIAL ADVICE: Deferred

--- New petitions -----

**P. Aughton All Saints** Grade I DAC 25/07/3/3/P  
**Petition:** To introduce in the north west corner of the Nave a storage cabinet against the north wall and a mobile servery

INITIAL ADVICE: Deferred

**Q. Aughton All Saints** Grade I DAC 25/07/3/3/Q  
**Petition:** To introduce a beehive in the north west corner of the churchyard

FINAL ADVICE: Recommended

[Easingwold with Raskelf]  
**R. Raskelf Saint Mary** Grade II\* DAC 25/07/3/3/R, OFS 2025-116397  
**Petition:** To 1. replace the oak weatherboard cladding and timber shingles, introduce new cast iron gutters and carry out structural repairs to the frame and roof substrate of the timber bell Tower, 2. make improvements to bell grid maintenance access, 3. renew the ringing gallery floor and make improvements to ringing gallery access, 4. recover the Nave roof in Westmoreland slate and the aisle roofs in lead, 5. relocate the font and two pews, 6. install under pew heaters throughout nave and aisles, 7. introduce an accessible WC in the under Tower area and a kitchenette against the west wall of the Nave, and 8. in the churchyard to install a French drain around the building with connections to a soakaway on south side, and a new combined sewer for foul and surface water

FINAL ADVICE: Recommended

**S. Thorp Arch All Saints**

Grade II

DAC 25/07/3/3/S, OFS 2025-116529

**Petition: To form a new access hatch relocated from the east side to the west side of the tower roof and install a new aluminium ladder to the same**

FINAL ADVICE:

Recommended

## **8. Private Petitions**

**A. Beverley Saint Mary**

Grade I

DAC 25/07/4/A

**Petition: In the Molescroft Cemetery to remove a holly tree and reassemble and reinstate a memorial to Katie Care (died 1942) damaged by the said tree (Interim Faculty dated 14<sup>th</sup> March 2025)**

FINAL ADVICE:

Recommended

## **5. List A & B Items to Report**

### **List A**

- a. **Etton Saint Mary** – (A1-6) replacement of leaking heating pipe in boiler room
- b. **Naburn Saint Matthew** – (A1-1) repair main door handle
- c. **Acomb Saint Stephen** – (A1-6) install key test switches to the existing emergency lights
- d. **Etton Saint Mary** – (A1-1) repair of plastic guttering on boiler house
- e. **Etton Saint Mary** – (A1-1) replace slipped slates to boiler house roof
- f. **North Ormesby Holy Trinity** – (A1-1) repair to damaged lower panel in Tower door

### **List B**

- a. **Anlaby Saint Mark** – (B1-10) installation of CCTV system
- b. **Bishop Burton All Saints** – (B6-1) replacement of bench in churchyard
- c. **Brompton Saint Thomas** – (B6-1) introduction of two benches in churchyard
- d. **Elloughton Saint Mary** – (AMO) extension of area set aside for burial of cremated remains
- e. **Fulford Saint Oswald** – (AMO) introduction of two raised beds in the churchyard
- f. **Great Driffield All Saints** – (B6-1) introduce two benches into churchyard
- g. **Grosmont Saint Matthew** – (B7-2) fell three diseased trees
- h. **Hedon Saint Augustine** – (B1-8) replace 6 flood lights in North Transept with LED Concord 2 flood lights
- i. **Luttons Ambo Saint Mary** – (B6-1) introduction of bench in churchyard
- j. **Sigglesworth Saint Lawrence** – (AMO) lifting of tower floor to investigate cause of damp
- k. **Great Ayton Christ Church** – (B1-1) repointing to spire and repainting of weathervane
- l. **Stokesley Saint Peter and Saint Paul** – (B6-2) repairs to churchyard wall
- m. **Thorp Arch All Saints** – (B1-1) repointing and minor stonework replacement
- n. **Beeford Saint Leonard** – (B7-2) fell ash tree with die-back
- o. **Fordon Saint James** – (B1-1) repairs to roof tiles, lead, guttering (or replace in cast-iron), repointing
- p. **Great Driffield All Saints** – (B7-3) works to churchyard trees

## **8. Secretary's Notes**

- a. **Ledston Hall Chapel** – for the St Thomas a Becket Chapel to be licensed for public worship. This request had come from the owners of Ledston Hall and it included a proposal that the licence should specifically exclude the Chapel from faculty jurisdiction. The PCC supported the application. This was a private chapel belonging to the Wheler Trust. Now part of Ledston Hall, it was thought to have been built between 1170 (the date of the martyrdom of Thomas Becket) and 1230 (the date of a charter granted by the Priory of St. John the Evangelist, Pontefract). The committee had no objections to the licence being granted, nor to the chapel being excluded from faculty jurisdiction.
- b. **Building Management Portal** – update.
- c. **Accessibility Adviser** – the Archbishop had approved the appointment.
- d. **Organs Adviser** – Mr Robert Sharpe had indicated that he was stepping down from the role of Diocesan Organs Adviser

## **7. Grants.**

- a. **Coneysthorpe Chapel** – from Yorkshire Historic Churches Trust towards roof repairs
- b. **Hessle All Saints** - from Yorkshire Historic Churches Trust towards tower repairs
- c. **Marske Saint Mark** - from Yorkshire Historic Churches Trust towards tower repairs

- d. **Nunnington All Saints** - from Yorkshire Historic Churches Trust towards window replacements
- e. **York Saint Lawrence** - from Yorkshire Historic Churches Trust towards roof and guttering repairs

## **8. Architects**

### **Changes of Quinquennial Inspectors**

- a. **Middlesbrough All Saints (II\*)**
- b. **Thorp Arch All Saints (II)**
- c. **Bainton Saint Andrew (I)**
- d. **Burton Agnes Saint Martin (I)**
- e. **Harswell Saint Peter (unlisted)**
- f. **Sutton Saint James (I)**

## **9. Reports**

### **21. Bells and Clock reports**

- a. **Allerthorpe Saint Botolph, Fangfoss Saint Martin and Thornton Saint Michael** – combined preliminary bells report
- b. **Carnaby Saint John the Baptist** – bells
- c. **Whitby Saint Mary** – bells and clock

### **22. Electrical and lighting reports**

### **23. Heating reports**

- a. **Scarborough Saint Luke**

### **24. Organ reports**

### **25. Church Buildings Adviser's reports**

**Written reports:-**

**Verbal reports –**

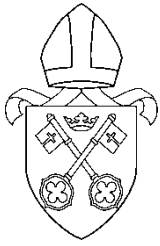
- a. **Bolton Percy All Saints**

## **10 Any Other Business**

## **11 Next Meetings –**

Tuesday 23 <sup>rd</sup> September	- in office
Tuesday 11 <sup>th</sup> November	- by Zoom
Tuesday 16 <sup>th</sup> December	- in office

DAC: Minutes 2507



## THE DIOCESE OF YORK

# DIOCESAN ADVISORY COMMITTEE FOR THE CARE OF CHURCHES

A meeting of the Committee was held at 2pm on Tuesday 23<sup>rd</sup> September 2025 at the Diocese of York, Amy Johnson Way, Clifton Moor, York, YO30 4XT

Catherine Copp  
Secretary

### 3. Archdeaconry applications

#### 3.1 East Riding

**A. Sutton Saint James** Grade I DAC 23/12/3/1/J, OFS 2023-091533  
**Petition:** To 1. carry out repairs and replacements to the stonework of the West window including the replacement of the sill and all mullions, and 2. remove, re-shape, renew the perimeter lead, and reinstall the stained glass, introducing wire mesh guards

INITIAL ADVICE: Deferred

**B. Aldbrough Saint Bartholomew** Grade II\* DAC 24/04/3/1/I, 2024-096686  
**Petition:** In the churchyard to remove the steps at the western entrance and introduce a ramped access path with landings between the lychgate and the South Porch

INITIAL ADVICE: Deferred

**C. North Dalton All Saints** Grade II\* DAC 25/01/3/1/H, OFS 2024-102326  
**Petition:** To install an electromagnetic hammer to the bell (c. 1450)

INITIAL ADVICE: Deferred

**D. Beverley Saint Mary** Grade I DAC 24/10/3/3/G, OFS 2024-106677  
**Petition:** To form a structural opening and insert a new single leaf glazed external personnel door into the south elevation of the church hall

INITIAL ADVICE: Deferred

**E. Wansford Saint Mary** Grade II\* DAC 25/06/3/3/M, OFS 2025-114664  
**Petition:** To ~~replace like for like~~ repair the oak gates of the lych gate (Grade II)

INITIAL ADVICE: Deferred

**F. Welton Saint Helen** Grade II\* DAC 25/07/3/2/M, OFS 2025-116486  
**Petition:** To permit the projection by Welton Parish Council of light images onto the west end of the church for specified periods at Remembrance Sunday, Christmas, New Year

FINAL ADVICE: Recommended

PROVISOS:

1. That the projection of the Remembrance Day image is limited to a period of one week covering Remembrance Sunday and 11th November.
2. That the projection of the New Year image is limited to one night only

--- New petitions -----

**G. Foston on the Wolds Saint Andrew** Grade II\* DAC 25/09/3/1/G, OFS 2025-118874  
**Petition: To carry out a full electric upgrade of the church tower clock (1898 Smith of Derby) including two train auto-winding and installation of a pause and rewind system**

FINAL ADVICE: Recommended

**H. Grindale Saint Nicholas** Unlisted DAC 25/09/3/1/H, OFS 2025-118978  
**Petition: To remove two pews and modify one from the south side of the church (following TMRO April 2024) to increase the area used for meetings and refreshments**

FINAL ADVICE: Recommended

**I. Hedon Saint Augustine** Grade I DAC 25/09/3/1/I, OFS 2025-118230  
**Petition: To temporarily introduce into the South Transept a flame retardant marquee, 4m x 8m, with switched lighting string and 4 x 1500W PTC Ceramic Heater 70 Degree Oscillation fan heaters for seasonal winter use for a period of 5 years**

FINAL ADVICE: Recommended

PROVISOS:  
 1. The electrical supply provisions must meet with the Electrics and Lighting Adviser's approval.  
 2. Before the marquee is installed the PCC must carry out a documented and implemented fire risk assessment.

**J. Patrington Saint Patrick** Grade I DAC 25/09/3/1/J, OFS 2025-117057  
**Petition: To 1. dismantle the eight bells and their fittings, lower the bells ~~to the intermediate and ringing chambers, lower~~ and their fittings to the ground and remove to workshop for refurbishment, 2. dismantle bell frame, lower to ground and remove to workshop for structural repairs, and 3. return bells to bell chamber and rehang with new/refurbished/existing fittings in reconstructed and repainted bell frame, together with all other associated minor building and electrical works**

INITIAL ADVICE: Deferred

**K. Scarborough Saint Luke** Unlisted DAC 25/09/3/1/K, OFS 2025-118655  
**Advice Item: To 1. install disabled accessible lift between church building and church hall, 2. create additional car parking including disabled parking spaces, 3. demolish existing entrance building and replace with new entrance with kitchen, WCs and meeting room, 4. landscape site to include lychgate to Scalby Road, new pedestrian entrance towards Scarborough Hospital and new paths, and 5. introduce bio-diversity measures**

**L. Southcoates Saint Aidan** Unlisted DAC 25/09/3/1/L, OFS 2025-112412  
**Petition: To introduce external signage**

FINAL ADVICE: Recommended

**M. Welton Saint Helen** Grade II\* DAC 25/09/3/1/M, OFS 2025-118549  
**Petition: To introduce two new altar frontals**

FINAL ADVICE: Recommended

**N. Withernsea Saint Matthew** Grade II DAC 25/09/3/1/N, OFS 2025-114066  
**Petition: At the south-east corner of the church grounds to create vehicular access by taking down and relocating the northernmost gate post, widening the entrance and replacing the gate**

FINAL ADVICE: Recommended

### 3.2 York

**A. Market Weighton All Saints** Grade I DAC 23/06/3/3/Q, OFS 2023-085581  
**Petition: To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass**

INITIAL ADVICE: Deferred

**B. Nether Poppleton Saint Everilda** Grade II DAC 23/07/3/2/O, OFS 2023-086227  
**Petition: Retrospectively to permanently lay down three unsafe memorials in the churchyard**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**C. York Saint Lawrence** Grade II DAC 23/09/3/1/AA, OFS 2023-089171  
**Petition: To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**D. Bilbrough Saint James** Grade II DAC 23/10/3/3/O, OFS 2023-090185  
**Petition: To 1. remove the chamber organ and two pews from the west end, and 2. carry out external repairs**

INITIAL ADVICE: Deferred

**E. Upper Poppleton All Saints** Grade II DAC 23/10/3/3/S, OFS 2023-089368  
**Petition: In the churchyard to permanently lay down 9 unsafe memorials**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**F. Hovingham All Saints** Grade II\* DAC 24/01/3/1/P, OFS 2023-092174  
**Petition: To 1. relocate the ringing chamber to the ground floor, lengthening the ropes and installing rope bosses and a hardwood turned rope spider in the ground floor ceiling, 2. create new trapdoors in the tower floors, and 3. remove, sandblast clean, refurbish, retune and re-hang the bells with canons removed and new cast-iron headstocks fitted**

INITIAL ADVICE: Deferred

**G. Thorganby Saint Helen** Grade I DAC 24/10/3/1/Q, OFS 2024-104548  
**Petition: To introduce an accessible composting WC in the churchyard**

INITIAL ADVICE: Deferred

**H. Leavening Chapel, The Venerable Bede** Unlisted DAC 24/12/3/3/R, OFS 2024-100126  
**Petition: To install an insulating stud wall to the internal south wall, and install a draft seal and replace with thicker insulating panels the existing low-level panels of the South Door together with associated minor external works**

INITIAL ADVICE: Deferred

**I. Slingsby All Saints** Grade II\* DAC 25/05/3/2/N, OFS 2025-114379  
**Petition: To install timber ladder access runs in the Tower with two timber access platforms and to alter the existing hatch to be top opening**

INITIAL ADVICE: Deferred

**J. Tockwith the Epiphany** Grade II DAC 25/05/3/2/P, OFS 2024-098905  
**Petition: In the churchyard at the north west corner of the church to 1. construct a "U" shaped ramped access path leading to the main entrance door and to the rear churchyard extension, and 2. replace and relocate the storage shed**

FINAL ADVICE: Recommended

**K. York Saint Chad** Grade II DAC 25/05/3/2/R, OFS 2025-110411  
**Petition: To fit polyester powder coated (PPC) aluminium capping to the brick parapet copings to North and South Aisles, Rood Passage and Staircases**

INITIAL ADVICE: Deferred

**L. Bolton Percy All Saints** Grade I DAC 25/06/3/1/N, OFS 2025-114314  
**Petition: To introduce a new lighting scheme into the church replacing the existing chandelier lights with LED spotlights on tracks, installing a sensor for lighting in the porch and main entrance and installing an external floodlight to illuminate north west 'Millennium' window (Tom Denny)**

INITIAL ADVICE: Deferred

**M. Kirkby Wharfe Saint John the Baptist** Grade II\* DAC 25/06/3/1/Q, OFS 2025-114825  
**Petition: To rehang the three bells from swing to fixed hanging format, adding a new clapper system (electronic and manual)**

INITIAL ADVICE: Deferred

**N. York Saint Olave** Grade I DAC 25/06/3/1/V, OFS 2025-114661  
**Petition: To introduce into the churchyard two teak garden benches on hard standing**

WITHDRAWN

**O. Aughton All Saints** Grade I DAC 25/07/3/3/P, OFS 2025-117306  
**Petition: To introduce in the north west corner of the Nave a storage cabinet against the north wall and a mobile servery**

FINAL ADVICE: Recommended

--- New petitions -----

**P. Acomb Saint Stephen** Grade II DAC 25/09/3/2/P, OFS 2025-118103  
**Petition: In the churchyard in the area set aside for the burial of cremated remains without memorial tablets to permit the mounting of individual brass memorial plaques upon the monolith memorial instead of inscriptions**

INITIAL ADVICE: Deferred

**Q. Bolton Percy All Saints** Grade I DAC 25/09/3/2/Q, OFS 2025-119295  
**Petition: To demolish the external boilerhouse, making good the drainage**

This petition was progressed on 19<sup>th</sup> September 2025 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended

**R. Bubwith All Saints** Grade I DAC 25/09/3/2/R, OFS 2025-117884  
**Petition: To replace the chancel roof, carry out repairs to the nave roof and rainwater goods, and repoint stonework**

FINAL ADVICE: Recommended

**S. Elvington Holy Trinity** Grade II DAC 25/09/3/2/S; OFS 2025-117463  
**Petition: In the churchyard to introduce a timber storage shed 4ft x 6ft x 6ft high to the south of the church building**

This petition was progressed on 20<sup>th</sup> August 2025 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.



FINAL ADVICE: Recommended

**T. Hayton St Martin** Grade I DAC 25/09/3/2/T, OFS 2025-119100  
**Petition: To permanently remove and dispose of the pulpit due to deathwatch beetle infestation**

INITIAL ADVICE: Deferred

**U. Huttons Ambo Saint Margaret** Grade II DAC 25/09/3/2/U; OFS 2025-118603  
**Petition: To remove and renovate the pipe organ (P Conacher, Huddersfield, c1871) and then relocate it one arch west of its present site from the Chancel into the nave north aisle**

INITIAL ADVICE: Deferred

**V. New Malton Saint Michael** Grade II\* DAC 25/09/3/2/V; OFS 2025-116147  
**Petition: To 1. take down the south clerestory wall and re-build bay by bay, and 2. replace where necessary the slates, lead flashings and cast iron rainwater goods to the south aisle roof**

FINAL ADVICE: Recommended

**W. Rawcliffe Saint Mark** Unlisted DAC 25/09/3/2/W; OFS 2025-118724  
**Advice Item: To replace the existing metal framed, single glazed windows with oak surrounds and sills, with new aluminium framed double glazed windows throughout**

**X. York Saint Thomas** Grade II DAC 25/09/3/2/X; OFS 2025-112025  
**Petition: To 1. partition off the north end of the Narthex and install a disabled accessible WC, and 2. install kitchenette facilities in the North Transept**

FINAL ADVICE: Recommended

### 3.3 Cleveland

**A. Snainton Saint Stephen** Grade II DAC 24/10/3/2/L, OFS 2024-103749  
**Petition: To carry out repairs to the lych gate (Grade II, 1845, incorporating 12<sup>th</sup> century arch)**

INITIAL ADVICE: Deferred

**B. Aislaby Saint Margaret** Grade II DAC 24/12/3/1/I, OFS 2024-105513  
**Petition: To introduce to the pulpit steps a timber handrail with metal posts**

INITIAL ADVICE: Deferred

**C. Eston Christ Church** Grade II DAC 25/03/3/1/J, OFS 2024-110261  
**Petition: To lower the ground level of a strip of land between the church and 73 High Street Eston**

INITIAL ADVICE: Deferred

**D. Kirkdale Saint Gregory (Kirkdale Minster)** Grade I DAC 25/05/3/3/G, OFS 2025-111676  
**Petition: To introduce into the small single lancet plain glazed opening in the Chancel, window s3, a new stained glass window (Helen Whittaker) on the theme of the 'Parable of the Sower' (given in memory of Edward C Wood, churchwarden)**

FINAL ADVICE: Recommended  
PROVISO: The design of the inscription panel, including its lettering, must be approved by the Church Buildings Adviser prior to execution

**E. Kirkleatham Saint Cuthbert** Grade I DAC 25/05/3/3/I, OFS 2025-112202  
**Petition: In the open churchyard to fell 3 poplar trees**

INITIAL ADVICE: Deferred

**F. Ingleby Barwick Saint Francis of Assisi** Unlisted DAC 25/06/3/2/H, OFS 2025-115074  
**Petition: To install PV solar panels to the south roof slope above the main entrance**

INITIAL ADVICE: Deferred

--- New petitions -----

**G. Brompton Saint Thomas** Grade I DAC 25/09/3/3/G, OFS 2025-116374  
**Petition: To introduce into the Porch the original bronze plaque from the Battle of the Standard (1138) memorial**

FINAL ADVICE: Not recommended

**H. Coatham Christ Church** Grade II DAC 25/09/3/3/H, OFS 2025-117373  
**Petition: To lay up at the west end of the church the retired Standard of the Redcar branch of The Royal British Legion, replacing a single Standard bracket with a double**

FINAL ADVICE: Recommended

**I. Fylingdales Saint Stephen** Grade II\* DAC 25/09/3/3/I, OFS 2025-118870  
**Petition: In the churchyard to consolidate and make safe eight memorial stones**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**J. Kilburn Saint Mary** Grade II\* DAC 25/09/3/3/J, OFS 2025-114890  
**Petition: To 1. replace existing radiators in the Tower base with wall-mounted infra-red panel heaters and in the Vestry with a ceramic electric panel heater, 2. shorten one pew at the rear of the church and remove another, levelling the floor to create wheelchair space, and remove the warden's pews and fronts to create circulation space, preserving all donor inscriptions and Mouseman carvings**

FINAL ADVICE: Recommended

**K. Kilburn Saint Mary** Grade II\* DAC 25/09/3/3/K, OFS 2025-118343  
**Petition: To refurbish the bell frame and existing bell fittings, change round the Treble and Tenor bell pits, improve ladder and hatch access arrangements, and to augment the bells installation to a ring of 6 with the addition of 3 new treble bells**

INITIAL ADVICE: Deferred

**L. North Thornaby Saint Paul** Grade II DAC 25/09/3/3/L, OFS 2025-119212  
**Petition: In the churchyard to construct a disabled access ramp to the South Porch entrance**

INITIAL ADVICE: Deferred

**M. Sessay Saint Cuthbert** Grade II\* DAC 25/09/3/3/M, OFS 2025-118769  
**Petition: Confirmatory petition to install a CCTV system (Interim Faculty dated 1<sup>st</sup> July 2025)**

FINAL ADVICE: Recommended

**N. Sneaton Saint Hilda** Grade II DAC 25/09/3/3/N, OFS 2025-116690  
**Petition: To introduce a wrought iron handrail to the pulpit steps**

FINAL ADVICE: Recommended

**O. Yarm Saint Mary Magdalene** Grade II\* DAC 25/09/3/3/O, OFS 2025-117850  
**Petition: In the churchyard to carve a 3m high redwood tree stump into the figure of Saint Mary Magdalene**

FINAL ADVICE: Not recommended

**P. Whitby Saint Mary**

Grade I

DAC 25/09/3/3/P

**Advice Item: To introduce a small stained glass window into the Tower in memory of Richard Baker**

[Brotton Parva]

**Q. Brotton Parva Saint Margaret of Antioch**

Grade II

DAC 25/09/3/3/Q, OFS 2025-119369

**Petition: To 1. excavate and remove from the closed churchyard of Brotton Saint Peter (demolished 1957) a late 14th century cross slab grave cover, and 2. conserve the grave cover and display it together with other archaeological finds in the Porch of Brotton Parva Saint Margaret**

FINAL ADVICE: Recommended

## 9. Private Petitions

**A. Walkington All Hallows**

Grade II\*

DAC 25/09/4/A

**Petition: In the churchyard to introduce an upright memorial above cremated remains (Brenda Maie Bowe deceased) being a memorial outside the Churchyard Memorial Regulations**

FINAL ADVICE: Recommended

## 5. List A & B Items to Report

### List A

- a. **Haxby Saint Mary** – (A1-6) replace c60cm of gas piping from plastic to steel coming into boiler room
- b. **Hornsea Saint Nicholas** – (A1-9) adapt existing roof alarm to allow it to be plugged into the mains electricity
- c. **Nafferton All Saints** – (A5-4) introduction of wi-fi router
- d. **Pickering Saint Peter and Saint Paul** – (A1-6) replacement parts for gas boiler
- e. **Yarm Saint Mary** – (A1-2) repair to sink drain pipe
- f. **Yarm Saint Mary** – (A1-1) repainting window cills

### List B

- a. **Acomb Saint Stephen** – (AMO) install two external electrical sockets
- b. **Acomb Saint Stephen** – (AMO) installation of two external electrical sockets
- c. **Aislaby Saint Margaret** – (B4-3) like for like repairs to pipe organ
- d. **Atwick Saint Lawrence** – (B1-1) like for like repairs to Chancel and Nave roofs
- e. **Aughton All Saints** – (B6-2) rebuild a section of collapsed churchyard boundary wall to south east
- f. **Bessingby Saint Magnus** – (B1-6) like for like replacement roof tiles, whole of north nave slope and patch repairs south slope
- g. **Bossall Saint Botolph** - (AMO) install interpretation board in churchyard
- h. **Bramham All Saints** – (B1-8) add exterior light above tower door
- i. **Clifton Saint Philip & Saint James** – (B1-8) replacement of light fittings to LED
- j. **Escrick Saint Helen** – (B7-3) tree works in churchyard
- k. **Escrick Saint Helen** – (B7-3) tree works
- l. **Healaugh Saint John the Baptist** – (B1-1) repair cracks in stonework above main south doorway arch
- m. **Hull Saint Martin** – (AMO) dig two trial pits to assess structural movement
- n. **Kirk Levington Saint Martin** – (B6-4) move existing noticeboard closer to church building and introduce a new noticeboard at the churchyard gate
- o. **Lastingham Saint Mary** – (B7-3) works to Copper Beech
- p. **Lockton Saint Giles** – (B4-10A) installation of 16 under pew heaters
- q. **Mappleton All Saints** – (B7-2) felling of dangerous roadside tree and pruning of some branches
- r. **Moor Monkton All Saints** – (B7-2) felling of two diseased ash trees
- s. **Northallerton All Saints** – (B2-2) replace the bearings on bells 8, 9 and 10
- t. **North Cave All Saints** – (B6-4) replacement noticeboard
- u. **North Ormesby Holy Trinity** – (AMO) fell two trees causing structural damage
- v. **Osbalwick Saint Thomas** – (B1-1) repointing and lead flashing repairs
- w. **Riccall Saint Mary** – (B6-1) introduction of bench in churchyard

- x. **Sand Hutton Saint Mary** – (B1-6) recover Nave, vestry and organ chamber roofs in Westmorland Green slates re-using existing where possible
- y. **Sigglethorne Saint Lawrence** – (B1-1) internally treat and relay tower ground floor and treat and renew boarding to tower north wall; externally to low wall north side west end gable, relay existing copings with stainless steel fixings, relay loose brickwork, and repoint
- z. **Skelton All Saints** – (B4-10A) installation of 8 under pew heaters
- aa. **Stokesley Saint Peter and Saint Paul** – (B7-2) fell dead cherry tree
- bb. **Watton Saint Mary** – (B4-12) disposal of redundant altar frontals and falls.
- cc. **Welton Saint Helen** – (B1-1) roof repairs
- dd. **York Saint Chad** – (B1-13) upgrade of existing audio system
- ee. **York Saint Olave** – (B6-1) introduction of a bench in the churchyard
- ff. **York Saint Olave** – (B6-1) introduction of second bench in the churchyard
- gg. **Cherry Burton Saint Michael** – (B1-14) introduction of a defibrillator
- hh. **Flamborough Saint Oswald (B1-1)** replace cast iron guttering like for like
- ii. **Haddlesey Saint John the Baptist** – (B6-4) introduction of new noticeboard
- jj. **Brantingham All Saints** – (B6-1) introduction of bench in churchyard
- kk. **Welton Saint Helen** – (B6-2) repairs to churchyard wall coping stones

## 9. Secretary's Notes

- e. **DAC dates 2026** – these had been circulated
- f. **Building Management Portal**
- g. **Church Buildings Team**
- h. **Co-opting of additional committee member**
- i. **Font re-ordering**
- j. **Churchyard Memorial Regulations**
- k. **New HE guidance - Understanding the Environmental Performance of Historic Buildings for Conservation**

## 7. Grants

- a. **Newton under Roseberry Saint Oswald** – a grant awarded by the CBC towards to cost of a conservation report by Hirst Conservation on the plaster (possible wall painting remains)
- b. **Nunnington All Saints** - a grant awarded by the CBC towards the conservation by Skillington Workshop of a monument to the 1st Viscount Preston, d.1695

## 8. Architects

### Changes of Quinquennial Inspectors

- a. **Birdsall Saint Mary (II)**
- b. **Cloughton St Mary (II)**
- c. **Fimber Saint Mary (II)**
- d. **Langton Saint Andrew (II)**
- e. **Tickton Saint Paul (unlisted)**
- f. **Wawne Saint Peter (I)**
- g. **Yedingham Saint John the Baptist (II)**
- h. **Kirby Grindalythe Saint Andrew (II\*)**
- i. **Wharram le Street Saint Mary (I)**
- j. **Leconfield Saint Catherine (I) – not approved**

## 9. Reports

### 26. Bells and Clock reports

- a. **Goathland Saint Mary**
- b. **Whitby Saint Mary** – bells and clock
- c. **Wigginton Saint Nicholas**
- d. **Helperthorpe Saint Peter**

### 27. Electrical and lighting reports

- a. **Stamford Bridge Saint John the Baptist**

**28. Heating reports**

- a. **Aughton All Saints**
- b. **Barnsdale Saint Nicholas**
- c. **Thirsk Saint Mary**

**29. Organ reports**

- a. **Settrington All Saints** – Canadian reed organ

**30. Church Buildings Adviser's reports**

**Written reports:-**

**Verbal reports –**

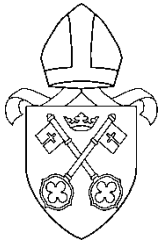
- a. **Heworth Holy Trinity**
- b. **Middlesbrough St Chad**
- c. **Middlesbrough St Oswald**

**10 Any Other Business**

Next meetings:

Tuesday 11<sup>th</sup> November - by Zoom  
Tuesday 16<sup>th</sup> December - in office  
**Tuesday 27<sup>th</sup> January 2026** – by Zoom

DAC: Minutes 2509



## THE DIOCESE OF YORK

# DIOCESAN ADVISORY COMMITTEE FOR THE CARE OF CHURCHES

A meeting of the Committee was held at 2pm on Tuesday 11<sup>th</sup> November 2025 by video link

**Catherine Copp  
Secretary**

### 3. Archdeaconry applications

#### 3.1 Cleveland

**A. Snainton Saint Stephen** Grade II DAC 24/10/3/2/L, OFS 2024-103749  
**Petition: To carry out repairs to the lych gate (Grade II, 1845, incorporating 12<sup>th</sup> century arch)**

INITIAL ADVICE: Deferred

**B. Aislaby Saint Margaret** Grade II DAC 24/12/3/1/I, OFS 2024-105513  
**Petition: To introduce to the pulpit steps a timber handrail with metal posts**

FINAL ADVICE: Recommended  
PROVISO: The Applicant must ensure that every aspect of the proposed design complied with Building Regulations

**C. Eston Christ Church** Grade II DAC 25/03/3/1/J, OFS 2024-110261  
**Petition: To lower the ground level of a strip of land between the church and 73 High Street Eston**

INITIAL ADVICE: Deferred

**D. Kirkleatham Saint Cuthbert** Grade I DAC 25/05/3/3/I, OFS 2025-112202  
**Petition: In the open churchyard to fell 3 poplar trees**

INITIAL ADVICE: Deferred

**E. Ingleby Barwick Saint Francis of Assisi** Unlisted DAC 25/06/3/2/H, OFS 2025-115074  
**Petition: To install PV solar panels to the south roof slope above the main entrance**

INITIAL ADVICE: Deferred

**F. Fylingdales Saint Stephen** Grade II\* DAC 25/09/3/3/I, OFS 2025-118870  
**Petition: In the churchyard to consolidate and make safe eight memorial stones**

This petition was progressed on 22<sup>nd</sup> October 2025 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended  
PROVISO: The memorial mason should take particular care to ensure that appropriate consolidation works are carried out to the memorials with structural crosses

**G. Kilburn Saint Mary** Grade II\* DAC 25/09/3/3/K, OFS 2025-118343  
**Petition: To refurbish the bell frame and existing bell fittings, change round the Treble and Tenor bell pits, improve ladder and hatch access arrangements, and to augment the bells installation to a ring of 6 with the addition of 3 new treble bells**

FINAL ADVICE: Recommended

**H. North Thornaby Saint Paul** Grade II\* DAC 25/09/3/3/L, OFS 2025-119212  
**Petition: In the churchyard to construct a disabled access ramp to the South Porch entrance**

INITIAL ADVICE: Deferred

--- New petitions -----

**I. Brompton Saint Thomas** Grade I DAC 25/11/3/1/I, 2025-120310  
**Petition: Retrospective petition to install four bike brackets to the side of the porch**

FINAL ADVICE: No Objection  
PROVISO: The Applicant should monitor the building fabric for any signs of movement or damage caused by use of the brackets and in the event that any such damage is detected the Applicant must seek further advice from the DAC

**J. Brompton Saint Thomas** Grade I DAC 25/11/3/1/J, 2025-120031  
**Petition: In the churchyard to carry out repair work to 10 memorial stones following safety inspection**

This petition was progressed on 28<sup>th</sup> October 2025 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended  
PROVISO: All works must be carried out in line with the NAMM Code of Working Practice

**K. Grosmont Saint Matthew** Grade II DAC 25/11/3/1/K, OFS 2025-120591  
**Petition: To install seven additional electric sockets in the Nave and an electric water heater in the WC cubicle**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023

INITIAL ADVICE: Deferred

**L. Kirby Misperton Saint Laurence** Grade II\* DAC 25/11/3/1/L, 2025-121277  
**Petition: To temporarily transfer to Great Habton Saint Chad various items pursuant to a Place of Safety Order**

FINAL ADVICE: Recommended

**M. South Thornaby Saint Mark the Evangelist** Unlisted DAC25/11/3/1/M, OFS 2025-121043  
**Petition: To replace the existing boilers with an Ideal 80kw Evomax gas-fired boiler**

This petition was progressed on 24<sup>th</sup> October 2025 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended  
PROVISO: Installers should ensure there is a modern and effective control system to maximise efficiency

**N. Yarm Saint Mary Magdalene** Grade II\* DAC 25/11/3/1/N, 2025-119679  
**Petition: To replace the existing gas boiler with a more efficient hydrogen ready gas boiler (Worcester Life 40kW)**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

## 3.2 East Riding

**A. Sutton Saint James** Grade I DAC 23/12/3/1/J, OFS 2023-091533  
**Petition: To 1. carry out repairs and replacements to the stonework of the West window including the replacement of the sill and all mullions, and 2. remove, re-shape, renew the perimeter lead, and reinstall the stained glass, introducing wire mesh guards**

WITHDRAWN

**B. Aldbrough Saint Bartholomew** Grade II\* DAC 24/04/3/1/I, 2024-096686  
**Petition: In the churchyard to remove the steps at the western entrance and introduce a ramped access path with landings between the lychgate and the South Porch**

INITIAL ADVICE: Deferred

**C. North Dalton All Saints** Grade II\* DAC 25/01/3/1/H, OFS 2024-102326  
**Petition: To install an electromagnetic hammer to the bell (c. 1450)**

INITIAL ADVICE: Deferred

**D. Beverley Saint Mary** Grade I DAC 24/10/3/3/G, OFS 2024-106677  
**Petition: To form a structural opening and insert a new single leaf glazed external personnel door into the south elevation of the church hall**

INITIAL ADVICE: Deferred

**E. Wansford Saint Mary** Grade II\* DAC 25/06/3/3/M, OFS 2025-121125  
**Petition: To ~~replace like for like~~ repair the oak gates of the lych gate (Grade II)**

FINAL ADVICE: Recommended

**F. Patrington Saint Patrick** Grade I DAC 25/09/3/1/J, OFS 2025-117057  
**Petition: To 1. dismantle the eight bells and their fittings, lower the bells to the intermediate and ringing chambers, lower the fittings to the ground and remove to workshop for refurbishment, 2. dismantle bell frame, lower to ground and remove to workshop for structural repairs, and 3. return bells to bell chamber and rehang with new/refurbished/existing fittings in reconstructed and repainted bell frame, together with all other associated minor building and electrical works**

FINAL ADVICE: Recommended

--- New petitions -----

**G. Scarborough Saint Luke** Unlisted DAC 25/11/3/2/G, OFS 2025-118655  
**Petition: To 1. install disabled accessible lift between church building and church hall, 2. create additional car parking including disabled parking spaces, 3. demolish existing entrance building and replace with new entrance with kitchen, WCs and meeting room, 4. landscape site to include lychgate to Scalby Road, new pedestrian entrance towards Scarborough Hospital and new paths, and 5. introduce bio-diversity measures**

INITIAL ADVICE: Deferred

**H. Hornsea Saint Nicholas** Grade I DAC 25/11/3/2/H, OFS 2025-116398  
**Petition: Confirmatory petition to permit partial and temporary dismantling and lowering to the ground of the upper portion of 3 of 8 tower pinnacles (dismantled masonry being removed to safe storage pending reinstatement or replacement), introduction of temporary structural bracing, and revision of detail to replace corroded tie rod connections (Interim Faculty dated 1<sup>st</sup> July 2025)**

FINAL ADVICE: Recommended

**I. Hull Minster (Most Holy & Undivided Trinity)** Grade I DAC 25/11/3/2/I, OFS 2025-121269  
**Petition: In the churchyard on the northside of the building to permit public chargeable car parking in 12 marked spaces (including 1 disabled parking bay) and to attach A3 signage for the Just Park App to the pillars at either end of the car parking spaces and 3x to the North Wall attached by non-corrosive screws to the mortar joints**

FINAL ADVICE: Recommended

PROVISO: Signage should be restricted to A3 signs on the pillars at each end of the parking bays and one on the north wall of the Minster i.e. three in total



**J. Lockington Saint Mary** Grade I DAC 25/11/3/2/J, OFS 2025-120953  
**Petition: To recover the roof slopes to the Nave and South-East Chapel, including parapet gutters**

FINAL ADVICE: Recommended

**K. Newland Saint John** Grade II DAC 25/11/3/2/K, OFS 2025-118710  
**Petition: In the churchyard to fell four trees and carry out other tree works**

This petition was progressed on 4<sup>th</sup> November 2025 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended

### 3.3 York

**A. Market Weighton All Saints** Grade I DAC 23/06/3/3/Q, OFS 2023-085581  
**Petition: To carry out external stonework repairs to 8 traceried windows, replace the protective grilles and carry out conservation cleaning of the stained glass**

WITHDRAWN

**B. Nether Poppleton Saint Everilda** Grade II DAC 23/07/3/2/O, OFS 2023-086227  
**Petition: Retrospectively to permanently lay down three unsafe memorials in the churchyard**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**C. York Saint Lawrence** Grade II DAC 23/09/3/1/AA, OFS 2023-089171  
**Petition: To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**D. Bilbrough Saint James** Grade II DAC 23/10/3/3/O, OFS 2023-090185  
**Petition: To 1. remove the chamber organ and two pews from the west end, and 2. carry out external repairs**

FINAL ADVICE: Recommended

**E. Upper Poppleton All Saints** Grade II DAC 23/10/3/3/S, OFS 2023-089368  
**Petition: In the churchyard to permanently lay down 9 unsafe memorials**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**F. Hovingham All Saints** Grade II\* DAC 24/01/3/1/P, OFS 2023-092174  
**Petition: To 1. relocate the ringing chamber to the ground floor, lengthening the ropes and installing rope bosses in the ground floor ceiling, 2. create new trapdoors in the tower floors and install emergency lighting, 3. remove, sandblast clean, refurbish, retune and re-hang the bells with canons removed and new cast-iron headstocks fitted, and 4. provide an electrically operated hammer pull off system to the Tower clock chimes**

FINAL ADVICE: No Objection

PROVISOS: 1. If, after test ringing of the bells prior to their removal from the tower, it is determined that the bell frame requires the addition of steel corner cleats to stiffen it, then drawings must be submitted to the DAC Bells Adviser for approval before such strengthening works are carried out.

2. After completion, the Petitioners shall invite the DAC's Bells and Clocks Adviser to inspect and prepare a written report for the DAC.

**G. Thorganby Saint Helen** Grade I DAC 24/10/3/1/Q, OFS 2024-104548  
**Petition: To introduce an accessible composting WC in the churchyard**

INITIAL ADVICE: Deferred

**H. Leavening Chapel, The Venerable Bede** Unlisted DAC 24/12/3/3/R, OFS 2024-100126  
**Petition: To install an insulating stud wall to the internal south wall, and install a draft seal and replace with thicker insulating panels the existing low-level panels of the South Door together with associated minor external works**

INITIAL ADVICE: Deferred

**I. Slingsby All Saints** Grade II\* DAC 25/05/3/2/N, OFS 2025-114379  
**Petition: To install timber ladder access runs in the Tower with two timber access platforms and to alter the existing hatch to be top opening**

INITIAL ADVICE: Deferred

**J. York Saint Chad** Grade II DAC 25/05/3/2/R, OFS 2025-110411  
**Petition: To fit polyester powder coated (PPC) aluminium capping to the brick parapet copings to North and South Aisles, Rood Passage and Staircases**

INITIAL ADVICE: Deferred

**K. Bolton Percy All Saints** Grade I DAC 25/06/3/1/N, OFS 2025-114314  
**Petition: To introduce a new lighting scheme into the church replacing the existing chandelier lights with LED spotlights on tracks, installing a sensor for lighting in the porch and main entrance and installing an external floodlight to illuminate north west 'Millennium' window (Tom Denny)**

WITHDRAWN

**L. Kirkby Wharfe Saint John the Baptist** Grade II\* DAC 25/06/3/1/Q, OFS 2025-114825  
**Petition: To rehang the three bells from swing to fixed hanging format, adding a new clapper system (electronic and manual)**

INITIAL ADVICE: Deferred

**M. Acomb Saint Stephen** Grade II DAC 25/09/3/2/P, OFS 2025-118103  
**Petition: In the churchyard in the area set aside for the burial of cremated remains without memorial tablets to permit the mounting of individual brass memorial plaques upon the monolith memorial instead of inscriptions**

FINAL ADVICE: Recommended

**N. Hayton St Martin** Grade I DAC 25/09/3/2/T, OFS 2025-119100  
**Petition: To permanently remove and dispose of the pulpit due to deathwatch beetle infestation**

FINAL ADVICE: Recommended

**O. Huttons Ambo Saint Margaret** Grade II DAC 25/09/3/2/U; OFS 2025-118603  
**Petition: To remove and renovate the pipe organ (P Conacher, Huddersfield, c1871) and then relocate it one arch west of its present site from the Chancel into the nave north aisle**

INITIAL ADVICE: Deferred

--- New petitions -----

**P. Brafferton Saint Peter** Grade II\* DAC 25/11/3/3/P, 2025-111529

**Petition: In the churchyard to install a fibre broadband cable and to connect to a router in the Vestry, all under the terms of the Quickline Community Hub Enablement Support Scheme (CHESS)**

FINAL ADVICE: tba

**Q. Bubwith All Saints** Grade I DAC 25/11/3/3/Q, OFS 2025-120900

**Petition: To carry out glazing repairs and to incorporate any medieval panels into EPG**

INITIAL ADVICE: Deferred

**R. Huggate Saint Mary** Grade I DAC 25/11/3/3/R, OFS 2025-120682

**Petition: To make permanent the removal of the pew fronts and seats, one from each side of the Chancel (TMRO licence dated 19 June 2024)**

FINAL ADVICE: Recommended

**S. Huntington All Saints** Grade II\* DAC 25/11/3/3/S, OFS 2025-117656

**Petition: In the closed churchyard to replace a deteriorated timber memorial bench with a recycled plastic bench**

FINAL ADVICE: Not Recommended

**T. Huntington All Saints** Grade II\* DAC 25/11/3/3/T, OFS 2025-117249

**Petition: In the closed churchyard to replace collapsed brick compost bays with recycled plastic compost bays**

FINAL ADVICE: No Objection

**U. New Earswick Saint Andrew** Unlisted DAC 25/11/3/3/U, OFS 2025-119720

**Petition: To permit the incumbent and the PCC to enter into a new lease with The Scout Association for use of the Scout hut**

FINAL ADVICE: Recommended

**V. Settrington All Saints** Grade II\* DAC 25/11/3/3/V, OFS 2025-119880

**Petition: To dispose of a disused Canadian Reed Organ which is infested with woodworm**

FINAL ADVICE: Recommended

## **10. Private Petitions**

**a. Hayton Saint Martin** Grade I DAC 25/11/4/A

**Petition: In the churchyard to add a further inscription (Jean Weir, died 2022) to the existing memorial to David Thomas Weir (died 1997)**

FINAL ADVICE: Recommended

## **5. List A & B Items to Report**

### **List A**

- a) **Sigglesthorne Saint Lawrence** – (A2-1) replacement of piano
- b) **Snainton Saint Stephen** – (A7-2) repairs to steps and handrail leading the church entrance
- c) **Boston Spa Saint Mary** – (B8-2) lopping of diseased ash tree
- d) **Great Givendale Saint Ethelburga** – (A1-1) guttering repair
- e) **Great Givendale Saint Ethelburga** – (A3-1) inspection of external bell support fittings
- f) **Settrington All Saints** – (A5-3) introduction of pew cushions

### **List B**

- a) **Aberford Saint Ricarius** – (AMO) erection of temporary free-standing scaffolding in churchyard to enable inspection work to east elevation of neighbouring property
- b) **Anlaby Saint Peter** – (B7-2) felling of rowan tree and other tree works
- c) **Brompton Saint Thomas** – (B7-2) felling of two diseased trees
- d) **Brough All Saints** – (B1-17) removal and replacement of existing kitchen facility

- e) **Carnaby Saint John the Baptist** – (B1-1) plaster repairs on chancel arch and east end of north nave
- f) **Escrick Saint Helen** – (B6-1) introduction of bench in churchyard
- g) **Fylingdales Saint Stephen** – (B6-1) introduction of a memorial bench in the churchyard
- h) **Gillamoor Saint Aidan** – (B1-9) installation of a lighting conductor
- i) **Howden Saint Peter** – (B1-1) replacement of leaking gas pipe
- j) **Hull Drypool Saint John** – (B1-1) investigation of water ingress through rooflights and repair work
- k) **Hutton Cranswick Saint Peter** – (B7-2) felling of three dangerous trees
- l) **Kirk Levington Saint Martin** – (B7-2) felling of diseased beech tree
- m) **Lastingham Saint Mary** – (B6-2) to rebuild a section of collapsed churchyard boundary wall
- n) **Lealholm Saint James Chapel** – (B6-8) to introduce handrails to the wall of the church
- o) **Lealholm Saint James Chapel** – (B7-2) to fell a diseased sycamore tree
- p) **Londesbrough All Saints** – (B1-13) installation of a hearing loop, public address and music system
- q) **Marishes Chapel** – (B6-4) introduction of a new noticeboard
- r) **Naburn Saint Matthew** – (AMO) removal of self seeded trees on northern boundary
- s) **Newport Saint Stephen** – (B1-6) replacement of roof tiles
- t) **Newton Kyme Saint Andrew** – (B1-12) to install a new lock to the external vestry door
- u) **North Cliffe Saint John** – (B1-6) replacement of roof
- v) **North Dalton All Saints** – (B1-1) repointing of the belltower
- w) **Romanby Saint James** – (AMO) to insert 4 eyebolts into the mortar of the churchyard wall for temporary display of banners advertising services
- x) **Scampston Saint Martin** – (B1-1) replacement of plaster in north and south aisles and vestry
- y) **Selby Saint James** – (B6-4) to introduce a replacement noticeboard
- z) **Skipsea All Saints** – (B4-12) disposal of altar frontals and vestments
- aa) **Warthill Saint Mary** – (B1-15) installation of TV screen for liturgy purposes
- bb) **Wigginton Saint Nicholas** – (B1-1) repair work to roof, gutters, masonry, belltower and drainage
- cc) **Aberford Saint Ricarius** – (B7-3) works to Yew tree
- dd) **Bransholme Saint John the Evangelist** – (B4-10) introduction of electric fan heater
- ee) **Catwick Saint Michael** – (B7-3) works to trees
- ff) **Cropton Saint Gregory** – (B6-4) replacement of external noticeboard
- gg) **East Cottingham Saint Mary** – (B7-2) remove dead tree
- hh) **Huggate Saint Mary** – (B6-4) introduction of new external noticeboard
- ii) **Monk Fryston Saint Wilfrid** – (B1-8) replacement light fittings for LED
- jj) **Rudston All Saints** – (B1-1) replacement of cast iron downpipe
- kk) **Sherburn in Elmet All Saints** – (AMO) creation of area for burial of cremated remains
- ll) **Thirsk Saint Mary** – (B6-1) introduction of a commemorative bench in the churchyard
- mm) **York Saint Olave** – (B1-1) removal of stone step adjacent to font

## 10. Secretary's Notes

- a. **Archdeacon of York** – the appointment of Canon Liz Hassall had been confirmed; she would be collated in the New Year.
- b. **Buildings for Mission Adviser** – the appointment of Revd Peter Kay had been approved by the Archbishop.
- c. **Delegated Authority review** – at the annual meeting with the Chancellor it had been agreed that the introduction of interpretation boards in churchyards could be added to the general AMO, so the Secretary would issue an amended Delegated Authority Policy once that item had been added to the general AMO. No other amendments were considered necessary.
- d. **Risk Review** – this was approved.
- e. **DAC conference 2026** – this would be held in York September 15th to 17<sup>th</sup>.
- f. **Churchyard Memorial Regulations** – these had been discussed at the Chancellor's meeting and apart from a few minor tweaks would be opened up to consultation by the end of November. Consultees would include clergy members and advisers on the DAC, some churchwardens (the Registry would help with their selection) and some memorial masons (selected with the Registry's assistance). It was hoped that feedback would be forthcoming by the end of January 2026 so that the new Regulations could be implemented early in 2026.
- g. **Events in churches guidance** – the 6 month road testing period would expire at the end of November, and the working group would meet in early February 2026 to review feedback.
- h. **Building Management Portal** – progress was slow and the Secretary and her colleagues on the Working Group still did not have access to the refreshed testing site. Launch was now anticipated for April 2026.

## 7. Grants

## **8. Architects**

### **Changes of Quinquennial Inspectors**

- a) **Hilton Saint Peter** (Grade I) Approved
- b) **Leconfield Saint Catherine (I)** Approved
- c) **Ledsham All Saints** (Grade I) Approved
- d) **Ryther All Saints** (Grade I) Approved
- e) **Tunstall All Saints** (Grade I) Approved

## **9. Reports**

### **31. Bells and Clock reports**

- a. **Kirby Grindalythe Saint Andrew**
- b. **North Hull Saint Michael & All Angels (Orchard Park)**
- c. **Weaverthorpe Saint Andrew**
- d. **Wharram le Street Saint Mary**

### **32. Electrical and lighting reports**

### **33. Heating reports**

- a. **Kirby Misperton Saint Laurence**

### **34. Organ reports**

### **35. Church Buildings Adviser's reports**

#### **Written reports:-**

#### **Verbal reports –**

- a. **Hunmanby All Saints** (Grade II\*)
- b. **Ganton Saint Nicholas** (Grade II\*)
- c. **Hull The Ascension** (unlisted)
- d. **Old Byland All Saints** (Grade I)

## **10 Any Other Business**

Next meetings:

Tuesday 16 <sup>th</sup> December	- in office (Xmas buffet)
Tuesday 27 <sup>th</sup> January <b>2026</b>	- by zoom
Tuesday 3 <sup>rd</sup> March	- in office

DAC: Minutes 2511



## THE DIOCESE OF YORK

# DIOCESAN ADVISORY COMMITTEE FOR THE CARE OF CHURCHES

A meeting of the Committee was held at 2pm on Tuesday 16th December 2025 at the Diocese of York, Amy Johnson Way, Clifton Moor, York, YO30 4XT 11<sup>th</sup> November 2025

Catherine Copp  
Secretary

### 3. Archdeaconry applications

#### 3.1 East Riding

**A. Aldbrough Saint Bartholomew** Grade II\* DAC 24/04/3/1/I, 2024-096686  
**Petition:** In the churchyard to remove the steps at the western entrance and introduce a ramped access path with landings between the lychgate and the South Porch

INITIAL ADVICE: Deferred

**B. North Dalton All Saints** Grade II\* DAC 25/01/3/1/H, OFS 2024-102326  
**Petition:** To install an electromagnetic hammer to the bell (c. 1450)

INITIAL ADVICE: Deferred

**C. Beverley Saint Mary** Grade I DAC 24/10/3/3/G, OFS 2024-106677  
**Petition:** To form a structural opening and insert a new single leaf glazed external personnel door into the south elevation of the church hall

INITIAL ADVICE: Deferred

**D. Scarborough Saint Luke** Unlisted DAC 25/11/3/2/G, OFS 2025-118655  
**Petition:** To 1. install disabled accessible lift between church building and church hall, 2. create additional car parking including disabled parking spaces, 3. demolish existing entrance building and replace with new entrance with kitchen, WCs and meeting room, 4. landscape site to include lychgate to Scalby Road, new pedestrian entrance towards Scarborough Hospital and new paths, and 5. introduce bio-diversity measures

INITIAL ADVICE: Deferred

--- New petitions -----

**E. Bridlington Holy Trinity** Grade II DAC 25/12/3/1/E, OFS 2025-121563  
**Petition:** To 1. remove existing electrical distribution boards, 2. install one 11 way, 3 phase distribution board, 3. incorporate 12 existing electrical circuits from existing distribution board to new distribution board, and 4. install 9 x 2.4kW and 1 x 1.8kW infrared heaters and other associated electrical alterations

FINAL ADVICE: Recommended

**F. Ganton Saint Nicholas** Grade II\* DAC 25/12/3/1/F, OFS 2025-121461  
**Petition:** Retrospectively to introduce 5 x free-standing electric radiators and to introduce a further 2 x free-standing electric radiators

This petition was progressed on 5<sup>th</sup> December 2025 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended  
PROVISO: The two new radiators are to be added to the church's PAT testing register

**G. Hull Minster** Grade I DAC 25/12/3/1/G, OFS 2025-122134  
**Petition: To introduce a plain brass Paschal candlestick, inscribed 'Margaret Nicholson 1939-2023', and two plain brass candle holders to be used at the nave altar**

This petition was progressed on 15<sup>th</sup> December 2025 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

FINAL ADVICE: Recommended  
**H. Beverley Saint Mary** Grade I DAC 25/12/3/1/H, OFS 2025-121686  
**Petition: To permanently remove and gift to Trinity Church, Oslo the pipe organ (Forster & Andrews 1869)**

FINAL ADVICE: Recommended  
PROVISO: Any scaffolding requirements are to be agreed with the church architect

### 3.2 York

**A. Nether Poppleton Saint Everilda** Grade II DAC 23/07/3/2/O, OFS 2023-086227  
**Petition: Retrospectively to permanently lay down three unsafe memorials in the churchyard**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**B. York Saint Lawrence** Grade II DAC 23/09/3/1/AA, OFS 2023-089171  
**Petition: To install a set of 8 automated electromagnetic clock hammers to the peal of 8 change ringing bells**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**C. Upper Poppleton All Saints** Grade II DAC 23/10/3/3/S, OFS 2023-089368  
**Petition: In the churchyard to permanently lay down 9 unsafe memorials**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

**D. Thorganby Saint Helen** Grade I DAC 24/10/3/1/Q, OFS 2024-104548  
**Petition: To introduce an accessible composting WC in the churchyard**

INITIAL ADVICE: Deferred

**E. Leavening Chapel, The Venerable Bede** Unlisted DAC 24/12/3/3/R, OFS 2024-100126  
**Petition: To install an insulating stud wall to the internal south wall, and install a draft seal and replace with thicker insulating panels the existing low-level panels of the South Door together with associated minor external works**

INITIAL ADVICE: Deferred

**F. Slingsby All Saints** Grade II\* DAC 25/05/3/2/N, OFS 2025-114379  
**Petition: To install timber ladder access runs in the Tower with two timber access platforms and to alter the existing hatch to be top opening**

INITIAL ADVICE: Deferred

**G. York Saint Chad** Grade II DAC 25/05/3/2/R, OFS 2025-110411  
**Petition: To fit polyester powder coated (PPC) aluminium capping to the brick parapet copings to North and South Aisles, Rood Passage and Staircases**

INITIAL ADVICE: Deferred

**H. Kirkby Wharfe Saint John the Baptist** Grade II\* DAC 25/06/3/1/Q, OFS 2025-114825  
**Petition: To rehang the three bells from swing to fixed hanging format, adding a new clapper system (electronic and manual)**

INITIAL ADVICE: Deferred

**I. Huttons Ambo Saint Margaret** Grade II DAC 25/09/3/2/U; OFS 2025-118603  
**Petition: To remove and renovate the pipe organ (P Conacher, Huddersfield, c1871)**

INITIAL ADVICE: Deferred

**J. Bubwith All Saints** Grade I DAC 25/11/3/3/Q, OFS 2025-120900  
**Petition: To carry out glazing repairs and to incorporate any medieval panels into EPG**

INITIAL ADVICE: Deferred

--- New petitions -----

**K. Acomb Holy Redeemer** Grade II DAC 25/12/3/2/K, OFS 2025-122181  
**Petition: To 1. install new toilets, secondary glazing and enlarged parish office in link corridor between church and hall, 2. create level access to rear of nave and sanctuary, 3. install kitchen pod and café seating in rear of nave, 4. remove and dispose of electric organ from side chapel to create a new meeting room and 5. remove some pews from the nave and replace with metal framed stackable chairs to create flexible seating**

INITIAL ADVICE: Deferred

**L. Long Marston All Saints** Grade I DAC 25/12/3/2/L, OFS 2025-122087  
**Petition: To replace cast iron rainwater gutters with Brett Martin cast iron style plastic rainwater goods and to refurbish the decorated cast iron hoppers and downpipes**

INITIAL ADVICE: Deferred

**M. New Earswick Saint Andrew** Unlisted DAC 25/12/3/2/M, OFS 2025-121705  
**Petition: To introduce Hybris insulation in the undercroft beneath the timber floor of the nave**

FINAL ADVICE: Recommended  
PROVISO: The Applicant should seek the advice of the manufacturer regarding installation of the product before it is introduced.

**N. Newton Kyme Saint Andrew** Grade I DAC 25/12/3/2/N, OFS 2025-122294  
**Petition: To carry out electrical works including replacement of the distribution board, installing additional electric cabling at low and high level around the north and south walls of the church, and installing 12 new double and 2 single power sockets and an isolator switch**

This petition was progressed on 25<sup>th</sup> November 2025 under the Delegated Authority Policy dated 24<sup>th</sup> October 2023

FINAL ADVICE: Recommended  
PROVISO: The accredited electrician must ensure that the new wiring runs satisfy the Wiring Regulations, Regulation 521.10.202 applies, particularly concerning the use of fire-proof clips to prevent premature collapse of cables (mains or signal) in the event of a fire

**O. Pocklington All Saints** Grade I DAC 25/12/3/2/O, OFS 2025-122044  
**Petition: To introduce to the East wall a reredos built from decorative timber panels removed from the closed church of Kilnwick Percy Saint Helen**

FINAL ADVICE: Recommended



PROVISO: The Applicant should make arrangements with the Church Furnishings Officer, K Halliday, as to the destination of the unused pieces of the woodwork collection

**P. York Saint Michael Spurriergate (closed)** Grade 1 DAC 25/12/3/2/P; OFS 2025-121918  
**Advice to the Closed Churches Working Group on proposals to install 6 x Heissen Far Infra-red heating bars suspended between three arches in the Spurriergate Centre**

### 3.3 Cleveland

**A. Snainton Saint Stephen** Grade II DAC 24/10/3/2/L, OFS 2024-103749  
**Petition: To carry out repairs to the lych gate (Grade II, 1845, incorporating 12<sup>th</sup> century arch)**

FINAL ADVICE: Recommended  
PROVISOS:  
1. The parish should consult the Local Authority's Highways Department to see what assistance they could provide regarding protection of the lych gate from road spray  
2. The church architect should identify the appropriate sheltercoat mix and application.  
3. The hoodmould is to be consolidated where possible but is not to be replaced .

**B. Eston Christ Church** Grade II DAC 25/03/3/1/J, OFS 2024-110261  
**Petition: To lower the ground level of a strip of land between the church and 73 High Street Eston**

INITIAL ADVICE: Deferred

**C. Kirkleatham Saint Cuthbert** Grade I DAC 25/05/3/3/I, OFS 2025-112202  
**Petition: In the open churchyard to fell 3 poplar trees**

INITIAL ADVICE: Deferred

**D. Ingleby Barwick Saint Francis of Assisi** Unlisted DAC 25/06/3/2/H, OFS 2025-115074  
**Petition: To install PV solar panels to the south roof slope above the main entrance**

INITIAL ADVICE: Deferred

**E. North Thornaby Saint Paul** Grade II\* DAC 25/09/3/3/L, OFS 2025-119212  
**Petition: In the churchyard to construct a disabled access ramp to the South Porch entrance**

INITIAL ADVICE: Deferred

**F. Grosmont Saint Matthew** Grade II DAC 25/11/3/1/K, OFS 2025-120591  
**Petition: To install seven additional electric sockets in the Nave and an electric water heater in the WC cubicle**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023

INITIAL ADVICE: Deferred

**G. Yarm Saint Mary Magdalene** Grade II\* DAC 25/11/3/1/N, 2025-119679  
**Petition: To replace the existing gas boiler with a more efficient hydrogen ready gas boiler (Worcester Life 40kW)**

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

--- New petitions -----

**H. Middlesbrough Saint Chad** Unlisted DAC 25/12/3/3/H, OFS 2025-121148

**Petition:** To dispose of by sale 1 x oak bookcase, 1 x Glastonbury style oak chair, 1 x prayer desk, 1 x oak sideboard, 1 x 28” carved oak corner cupboard, 2 x 4’ oak candlesticks, 1 x oak two person kneeler and 2 x 8’ Victorian pews to create space in the Lady Chapel for larger congregations and children’s activities

FINAL ADVICE: Recommended

**I. Rosedale Saint Lawrence** Grade II DAC 25/12/3/3/I, OFS 2025-118414

**Petition:** To fell 1 x sycamore tree, 1 x lime tree, 3 x holly trees, 1 x silver birch tree, 1 x elder tree and reduce in height several yew trees and 1 x holly tree.

This petition would be progressed under the Delegated Authority Policy dated 24<sup>th</sup> October 2023.

INITIAL ADVICE: Deferred

## **11. Private Petitions**

a. **Thormanby Saint Mary Magdalene** Grade II DAC 25/12/4/A

**Petition:** Retrospectively to remove the existing upright dark green Lakeland slate memorial to Anita Fildes (d. 2011) and to reinstall it with a matching upright memorial to Michael Dudley Fildes (d. 2024) and for both memorials to be affixed to a plinth spanning both grave spaces

FINAL ADVICE: Recommended

## **5. List A & B Items to Report**

### **List A**

a. **Brafferton Saint Peter** – (A7-4) revarnishing of churchyard gate

### **List B**

- a. **Crayke Saint Cuthbert** – (B7-3) crown lifting of lawson cypress tree
- b. **Eastfield Holy Nativity** – (B1-1) repointing of windows, repair and repainting of rainwater goods
- c. **Hambleton Saint Mary** – (B7-2) felling of diseased beech tree
- d. **Haxby Saint Mary** – (B1-1) various works of repair to steps, railings, fascias, doors, roof and guttering
- e. **Healaugh Saint John the Baptist** – (B1-6) refixing of slipped roof lead
- f. **Kirby Underdale All Saints** – (B6-4) introduction of churchyard noticeboard
- g. **Kirkbymoorside All Saints** – (B1-8) replacement of light fittings with LED lamps
- h. **Ledsham All Saints** – (B7-1) planting of a field maple in the churchyard extension
- i. **Linthorpe Saint Barnabas** – (B1-8) replacement light fittings for LEDs in narthex
- j. **Luttons Ambo Saint Mary** – (B1-1) repairs to tiled floor following water damage
- k. **Micklefield Saint Mary the Virgin** – (B7-2) felling of dying robinia tree
- l. **Muston All Saints** – (B7-2) felling of two diseased ash trees, plus other tree works
- m. **Naburn Saint Matthew** – (B1-11A) installation of fibre broadband
- n. **Redcar Saint Peter** – (B1-10) installation of CCTV for security and safeguarding purposes
- o. **Sand Hutton Saint Mary** – (B7-3) removal of epicormic growth on lime tree
- p. **Skidby Saint Michael** – (AMO) investigation into leaking roof to the left of the porch
- q. **Skipsea All Saints** – (B1-8) replacement of light fittings with LED lamps
- r. **Skipwith Saint Helen** – (B1-1) repairs to cracked mullion and replacement of gable cross
- s. **Whitwell Saint John the Evangelist** – (B7-2) felling of 5 diseased trees and pruning of 2 trees
- t. **York Saint Michael Spurriergate** – (B1-11A) installation of 5G receiver to bell tower roof
- u. **Askham Bryan Saint Nicholas** – (B1-1) repair to vestry roof
- v. **Brantingham All Saints** – (B1-3) internal replacement of plaster and redecoration
- w. **Elsternwick Saint Lawrence** – (B7-1) Planting of a dogwood tree in the churchyard
- x. **Hunmanby All Saints** – (B7-3) crown reducing yew tree in churchyard
- y. **Scarborough Saint James** – (B1-14) introduction of defibrillator

## **11. Secretary’s Notes**

- a. **Expenses claims**
- b. **Declarations of Interest**

- c. **Scarborough Holy Apostles.**

## **12. Grants**

- a. **Bilton Grange Saint Philip** – grant awarded by Hull City Council Crime Prevention Fund for new PVC doors
- b. **Skipsea All Saints** – a grant awarded by the CBC towards the conservation of the organ

## **8. Architects**

### **Changes of Quinquennial Inspectors**

- a. **Dunnington Saint Nicholas (York) (II\*)** – Approved
- b. **Holtby Holy Trinity (II)** – Approved
- c. **Stockton on the Forest Holy Trinity (unlisted)** – Approved

## **9. Reports**

### **36. Bells and Clock reports**

- a. **Folkton Saint John**
- b. **Market Weighton All Saints** – completion report

### **37. Electrical and lighting reports**

### **38. Heating reports**

- a. **Ganton Saint Nicholas**
- b. **Hull Saint Thomas**
- c. **Hull The Ascension**
- d. **Kirby Sigston St Lawrence**

### **39. Organ reports**

### **40. Church Buildings Adviser's reports**

#### **Written reports:-**

#### **Verbal reports –**

- a. **Helmsley All Saints**

## **10 Any Other Business**

Next meetings:

Tuesday 27<sup>th</sup> January **2026** - by zoom  
Tuesday 3<sup>rd</sup> March - in office

DAC: Minutes 2512